



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING MINUTES **March 26, 2018 – Revised** **(KLVFD – Station #24)**

1. AGENDA

1.A. Call to Order

Commissioner Allen called the District Meeting to order at 6:00 P.M.

1.B. Pledge of Allegiance

Commissioner Powers led the Pledge of Allegiance.

1.C. Roll Call

Carol Greco called the roll. The following Commissioners were present: Commissioner Powers; Commissioner Allen; Commissioner Mirabella; Commissioner Thomas; and, Commissioner Cullen. There was a quorum.

Also present were Dirk M. Smits, Esq., Gaelan P. Jones, Esq., Jennifer Johnson, Don Bock and Scott Robinson

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of March 26, 2018 Agenda

MOTION: Commissioner Cullen made a motion **to approve the February 12, 2018 District Meeting Agenda.** Commissioner Thomas seconded and the Board unanimously passed the motion.

Jennifer Johnson proposes corrections to quoted amounts for Action Items 7B and 7C.

2.B. Approval of Minutes

2.B.1 February 13, 2018 District Meeting Minutes

MOTION: Commissioner Thomas made a motion to approve the February 12, 2018 minutes. Commissioner Mirabella seconded and the Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim
Sergio Garcia
Frank Conklin



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4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6.A. Fire Hydrant Report 180319

Commissioner Thomas advises nothing new to report.

7. NEW BUSINESS

7.A. DISCUSSION: KLVAC 2017 Annual Report (Allen)

Note that KLFD organizational chart was missing.

7.B. DISCUSSION: Explore the Potential of Combining the Fire & EMS (Thomas) (25 minutes)

Discussions involving the Commissioners and Public Speakers were had regarding the exploration of the potential to combine both Fire and EMS services;

Dirk Smits, Esq., suggests a committee be formed with one (1) person selected by each Commissioner, along one (1) person from the community. Commissioner Allen requested that each commissioner recommend a member of the public to potentially serve on the committee, if formed, at the next Board meeting.

8. FINANCIAL REPORT

No report

9. LEGAL COUNSEL REPORT

Dirk M. Smits presented the board with a suggestion of having Vernis & Bowling, Carol Greco serve a back-up to the Clerk; will draft a modified contract with pricing to be address at the next meeting.

Gaelan Jones presented to the board options for a new web hosting/web design package that would allow the ease of uploading/reviewing documents to the Key Largo Fire Rescue & EMS District website.



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Gaelan Jones presented three potential options for web hosting/web design packages: One & One; InMotion; GoDaddy. One and One recommended as best value.

MOTION: Commissioner Thomas made motion to approve the costs associated with the updating of the Key Largo Fire Rescue & EMS District website. Commissioner Cullen seconded, and the Board unanimously passed the motion.

10. **AMBULANCE CORPS REPORT**

10.A **KLVAC Monthly Report for 180131**

Nothing

10.B **KLVAC Monthly Report for 180228**

Nothing

11. **FIRE DEPARTMENT REPORT**

Testing for Volunteer Firefighters to be completed by April 14, 2018. Donation letters are going out ASAP.

11.A **KLVFD Monthly Report 180228**

11.B **Performance Reports for 180131 and 180228**

12. **COMMISSIONER ITEMS**

12.A **Action List 180319 - Strategic Plans (informational)**

Commissioner Cullen will presenting EMS/Fire budget numbers to the Federation of Homeowners at the April 11, 2016 meeting at the Key Largo Library.

13. **NEXT MEETING**

Commissioner Thomas made a motion to cancel the April 9, 2018 meeting, if there are no major items for discussion. Commissioner Mirabella seconded, and the board unanimously passed the motion. The next meeting will be held on April 23, 2018.

14. **ADJOURN**

Commissioner Mirabella made a Motion to Adjourn at 7:30 PM. Commissioner Cullen seconds the motion.



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2nd Quarter Meeting Schedule:

April 9, 2018	District Meeting (if required)
April 23, 2018	District Meeting
May 14, 2018	District Meeting (if required)
May 21, 2018	Strategic Planning Workshop
May 21, 2018	District Meeting
June 11, 2018	District Meeting (if required)
June 25, 2018	Budget Workshop (KLVAC)
June 25, 2018	District Meeting

Persons who wish to be heard shall complete a Speaker Request card, and submit the card to the district clerk prior to the agenda item being heard