



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING June 25, 2018 – DRAFT (KLVFD – Station #24 – 6:00 p.m.)

1. AGENDA

1.A. Call to Order

Commissioner Allen called the District Meeting to order at 6:54 P.M.

1.B. Pledge of Allegiance

Pledge of Allegiance previously said at Budget Workshop meeting.

1.C. Roll Call

Carol Greco called the roll. The following Commissioners were present: Commissioner Powers; Commissioner Allen; Commissioner Mirabella; Commissioner Thomas; and, Commissioner Cullen. There was a quorum.

Also present were Dirk Smits, Esq., Jennifer Johnson, Don Bock and Scott Robinson

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of June 25, 2018 District Meeting Agenda

MOTION: Commissioner Allen made a motion to find cause to add two items to the agenda: (1) Flag Disposal as 7D; and (2) New Urgent Care Center as 7E. Add 7F Motion to Approve \$5,000 for Radiator Repair of Fire Truck.

Commissioner Thomas made a motion ***to approve the June 25, 2018 District Meeting Agenda with additional two items***; Commissioner Powers and the Board unanimously passed the motion.

2.B. Approval of Minutes

2.B.1 May 21, 2018 Strategic Planning Minutes

MOTION: Commissioner Cullen made a motion ***to approve the May 21, 2018 Strategic Planning Meeting Minutes***; Commissioner Mirabella seconded and the Board unanimously passed the motion.

2.B.2 May 21, 2018 District Meeting Minutes

MOTION: Commissioner Cullen made a motion ***to approve the May 21, 2018 District Meeting Minutes***. Commissioner Powers seconded and the Board unanimously passed the motion.



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3. **PUBLIC COMMENT**

Sue Heim

4. **CHAIRMAN REPORT**

Vicky continues to be recuperating.

5. **SECRETARY REPORT**

None

6. **OLD BUSINESS**

6.A. **Fire Hydrant Report**

Commissioner Thomas advises Phase 7; 1081-1850, are with Reynolds; 1816 at mile-marker 104.2 oceanside has to go to FDOT. Would like current projects to stay with Reynolds, unless change needed in future.

7. **NEW BUSINESS**

7.A. **DISCUSSION: NIMS Training**

Discussions were had regarding NIMS training as required by FEMA.

7.B. **MOTION/APPROVAL: Disposal/Removal of Surplus Items**

7.B.1. Donation of Bunker Gear to Guatemala

7.B.2 Donation if MSH Air Packs to Small Florida Fire Department

MOTION: Commissioner Thomas made a motion **to approve Disposal/Removal of Surplus Items** by Chief Bock at his discretion; Commissioner Cullen second; and the Board unanimously passed the motion.

7.C. **PRESENTATION: District Financial Audit 09/30/17**

Jennifer Johnson presented District Financial Audit; another clean audit.

7.D. **Flag Disposal (Thomas)**

Commissioner Thomas received request from community regarding Flag Disposal receptacles for local Boy Scouts to receive merit badges and proceed to Eagle Scout; referred call to Chief. Chief agreed to allow receptacle boxes for flag disposal at Fire Departments. Sue Heim requests legal put together Press Release for approval at next meeting (Jones).



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7.E. Advanced Urgent Care Center – Key Largo (MM 100.5)

Commissioner Thomas discussed the new center; possibility of working together with Fire/EMS. Dr. Burroughs (sp.) contacted Monroe County Medical Director who referred the doctor to Chief Bock. Chief Bock visited facility; equipment and services. Protocols would have to be addressed and put into place to utilize Fire/EMS transport of critical patients.

7.F. MOTION/APPROVAL: Radiator Repair for Fire Truck (\$5,000)

Commissioner Powers made a motion **to approve Radiator Repair for Fire Truck of \$5,000.00**. Commissioner Mirabella seconds and the Board unanimously passed the motion.

8. FINANCIAL REPORT

None

9. LEGAL COUNSEL REPORT

Finalization of Website; completion by next meeting. Discussions regarding land at Station 25 continue.

10. AMBULANCE CORPS REPORT

10.A. KL VAC Monthly Report 180531

Scott Robinson advised KLVAC is bringing in 10 Volunteers who tested last month; 2 volunteers now paid. Passed State inspection (EMS) on 6/20/18 with exceptional rating. Commissioner Mirabella is requesting incident report not included in package.

11. FIRE DEPARTMENT REPORT

11.A KL VFD Monthly Report 180531

Discussion was had regarding status of truck; Squad 84 needs radiator (\$10K). Chief has discretion to spend up to \$10,000.00. Jennifer Johnson suggests adding to agenda as 7F.

11.B Performance Reports for 180531

Commissioner Mirabella commented on need for ambulance at north end of county.

12. COMMISSIONER ITEMS

None



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13. NEXT MEETING

Commissioner Cullen made a Motion to cancel the July 23, 2018 Budget Workshop (District) & District Meeting, unless an agenda item needs to be addressed. Commissioner Thomas second the motion, and the board unanimously passed the motion.

14. ADJOURN

Commissioner Powers made a Motion to Adjourn at 8:00 PM. Commissioner Mirabella seconds the motion.

2nd Quarter Meeting Schedule:

July 9, 2018	Budget Workshop (KLVFD) & District Meeting – (if required)
July 23, 2018	Budget Workshop District) & District Meeting
August 13, 2018	Budget Workshop District) & District Meeting – (if required)
August 27, 2018	Budget Workshop (District) & District Meeting
September 5, 2018	1 st Public Hearing & District Meeting – (if required)
September 10, 2018	District Meeting (if required)
September 12, 2018	Final Public Hearing & District Meeting – (if required)
September 24, 2018	District Meeting (if required)

Documents

2.A.	June 25, 2018 Agenda
2.B.1	May 21, 2018 Strategic Planning Meeting
2.B.2	May 21, 2018 District Meeting Minutes
6.A.	Fire Hydrant List 180625
7.A.	Resolution 2005
7.B.1	Pending
7.B.2	Pending
7.C.	District Financial Audit 09/30/17
10.A.	KLVAC Monthly Report 180531
11.A	KLVFD Monthly Report 180531
11.B	KLVFD Performance Reports for 180531

**PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD**