



DISTRICT MEETING AGENDA (Revised)

September 5, 2018

(KLVFD – Station #24 – Following 1st Public Hearing at 6:00 p.m.)

1. AGENDA

1.A. Call to Order 6:26

Commissioner Allen called the District Meeting to order at 6:26PM

1.B. Pledge of Allegiance

1.C. Roll Call

Carol Greco called the Roll – Commissioners Cullen, Mirabella, Allen, Powers and Thomas were present. There was a quorum.

Also present were Gaelan P. Jones, Esq., Jennifer Johnson, Don Bock, and Scott Robinson

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of September 5, 2018 District Meeting Agenda

Jennifer Johnson requested that Commissioner Allen find cause to add Item 7I to the agenda, Approval of a Temporary Waiver of District Purchasing Policy for Equipment Compatibility Purposes, to allow KLEMS to purchase Autopulse machine (\$18K, Trauma District Funding)

MOTION: Commissioner Thomas made a motion to approve the modified ***September 5, 2018 District Meeting Agenda***. Commissioner Cullen seconds.

2.B. Approval of Minutes

Discussion from Commissioner Mirabella regarding the amount of detail to be placed in the District meeting minutes and compliance with Florida Sunshine Laws.

MOTION: Commissioner Cullen made a motion to approve the ***July 23 Budget Workshop Meeting Minutes***, the ***July 23 District Meeting Minutes***, the ***August 13 District Meeting Minutes***. Commissioner Powers Seconds. Commissioners Allen and Thomas vote yes. Commissioner Mirabella votes no. Motion is approved.

Correction to the Meeting Agenda: no August 13 Budget Workshop Minutes because no Budget Workshop was held on August 13.

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

Commissioner Thomas reports that the Fire Hydrant project is nearly done, with the exception of one hydrant, where existing FKAAs infrastructure was insufficient to support the addition of a new hydrant. Operations to explore permitting for new location of that hydrant and will complete and issue Invitation to Bid afterwards.

Jennifer Johnson reports that District has requested reimbursement in the amount of \$150,000 for hydrant project.

7. NEW BUSINESS

7.A. MOTION/APPROVAL: Resolution #2018-003 (Johnson)

MOTION: Commissioner Cullen moves to approve Resolution #2018-003. Commissioner Powers seconds. Motion is approved unanimously.

7.B. MOTION/APPROVAL: Resolution #2018-004 (Johnson)

MOTION: Commissioner Mirabella moves to approve Resolution #2013-004. Commissioner Powers seconds. Motion is approved unanimously.

7.C. MOTION/APPROVAL: Reschedule Final Public Hearing for the FY19 Budget (Johnson)

MOTION: Commissioner Cullen moves to reschedule the Final Public Hearing for the Fiscal Year 2019 Budget to September 24, 2014. Commissioner Mirabella seconds. Motion is approved unanimously.

7.D. MOTION/APPROVAL: Open a \$500,000 CD for 12 months with Centennial Bank (our existing banking institution) (Johnson)

MOTION: Commissioner Thomas moves to approve Finance request to open a \$500,000 CD account with Centennial Bank. Commissioner Cullen seconds. Motion is approved unanimously.

7.E. MOTION/APPROVAL: Purchase 5 ipads for the District Commissioners (Johnson)

Discussion from Commissioner Thomas on whether iPads are needed for all Commissioners, as Commissioner Thomas personally would choose not to use one even if provided.

Discussion among all Commissioners as to iPads should be electronically restricted for use only for District-related business.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

MOTION: Commissioner Cullen moves to approve the purchase of five (5) iPads, not to exceed \$25000, electronically restricted for use by Commissioners for District business. Commissioner Powers seconds. Commissioners Mirabella and Allen vote yes. Commissioner Thomas votes no. Motion is approved.

7.F. MOTION/APPROVAL: *Safer Grant (Jones)*

Discussion among Don Bock and Commissioners regarding whether District should accept SAFER Grant for five positions as currently awarded, or request amendment to four positions.

MOTION: Commissioner Powers moves to accept the SAFER Grant as currently awarded. Commissioner Mirabella seconds. Motion passes unanimously.

7.G. MOTION/APPROVAL: *Workman's Compensation Proposal (Bouchard Insurance) (Johnson)*

Discussion from Jennifer Johnson on details of Worker's Compensation Policy proposal, changes to premiums and coverage amounts.

MOTION: Commissioner Thomas moves to approve the purchase of the Worker's Compensation policy from Bouchard Insurance, as described in their proposal. Commissioner Cullen seconds. Motion passes unanimously.

7.H. MOTION/APPROVAL: *Resolution 2018-005 Board Unity (Revised) (Jones)*

Discussion from Commissioner Thomas on the necessity and impact of a revised Board Unity policy, given the existing procedures for complaints directed at an elected official and the proximity of a general election.

MOTION: Commissioner Cullen moves to approve Resolution 2018-005. Commissioner Powers seconds. Commissioner Allen votes yes. Commissioners Thomas and Mirabella vote no. Motion is approved.

7 I. MOTION/APPROVAL: *Temporary Waiver of Purchasing Policy for Purposes of Permitting KLEMS to Purchase Autopulse Machine (Johnson)*

Discussion from Jennifer Johnson on \$18,000 allotted from Trauma District funding to be expended on the purchase of AutoPulse CPR machine by KLEMS.

MOTION: Commissioner Cullen moves to approve the temporary waiver of District purchasing policy and the expenditure of \$18,000 from the Trauma District Fund for the purchase of an AutoPulse machine by KLEMS. Commissioner Powers seconds. Motion passes unanimously.

8. FINANCIAL REPORT

None



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Kay Cullen; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

9. LEGAL COUNSEL REPORT

None

10. AMBULANCE CORPS REPORT

Scott Robinson reports that one truck is at the dealership for sale.

11. FIRE DEPARTMENT REPORT –

Don Bock reports that run reports are being uploaded to Department website.

12. COMMISSIONER ITEMS

None

13. ADJOURN 7:17

MOTION: Commissioner Cullen moves to adjourn the meeting. Commissioner Powers seconds. Meeting is adjourned at 7:17 PM.

NEXT MEETING

TBD	Final Public Hearing
180910	District Meeting (if required)
180924	District Meeting

DOCUMENTS

AI 02.A	Agenda 1 st Public Hearing
AI 2.B.1	July 23, 2018 Budget Workshop Meeting Minutes
AI 2.B.2	July 23, 2018 District Meeting Minutes
AI 2.B.3	August 13, 2018 Budget Workshop Meeting Minutes
AI 2.B.4	August 13, 2018 District Meeting Minutes
AI 07.A	Resolution #2018-003
AI 07.B	Resolution #2018-004
AI 07.G	Workman’s Compensation Proposal (Bouchard Insurance)
AI 07.H	Resolution 2018-005 Board Unity (Revised)
AI 10.A	KLVAAC Monthly Report 180731
AI 11.A	KLVFD Monthly Report 180731

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD, AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD