

RESOLUTION NO. 2019-001

A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2017-2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in accordance with Section 200.065, Florida Statutes, the District adopted a Budget for Fiscal Year 2017-2018 by Resolution No. 2017-008; and

WHEREAS, in accordance with Section 189.418(6), Florida Statutes, the District at any time within a fiscal year or within up to 60 days following the end of the fiscal year may amend a budget for that year;

WHEREAS, in accordance with Section 189.418(6), Florida Statutes, the District must adopt budget amendments by resolution;

NOW THEREFORE, BE IT RESOLVED BY THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, AS FOLLOWS:

Section 1. Budget Amendment. In accordance with Section 189.418(6), Florida Statutes, the budget amendment for Fiscal Year 2017-2018, beginning October 1, 2017 and ending September 30, 2018, attached as Exhibit "A" is approved.

Section 2. Effective Date. This Resolution shall become effective immediately upon its adoption.

Section 3. Severability. The provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences,

EXHIBIT A
KEY LARGO FIRE RESCUE & EMS DISTRICT
FY 2017-2018 BUDGET AMENDMENT
GENERAL FUND SUMMARY

	General Fund ADOPEd	Increase/ (Decrease)	General Fund AMENDED
REVENUES			
Ad Valorem Taxes (at 97% collection)	\$ 2,979,794	\$ 49,190	\$ 3,028,984
Contribution for Capital Infrastructure	150,000	-	150,000
Grant Income	22,797	(22,797)	-
Trauma District Funding for future Capital Outlay	-	-	-
Miscellaneous Income	-	-	-
Interest Income	8,000	2,688	10,688
	<u>3,160,591</u>	<u>29,081</u>	<u>3,189,672</u>
Total Revenues			
PROJECTED FUND BALANCES OCT 1, 2017			
Unassigned	757,651	313,329	1,070,980
Committed for Capital Outlay (Trauma District Funding: \$263,788.82 EMS & \$52,755.77 Fire)	316,535	-	316,535
Committed for Vehicle Replacement	370,278	-	370,278
	<u>1,444,464</u>	<u>313,329</u>	<u>1,757,793</u>
Total Projected Fund Balances			
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	<u>\$ 4,605,055</u>	<u>\$ 342,410</u>	<u>\$ 4,947,465</u>
PROPOSED EXPENDITURES			
Key Largo Fire/EMS District Board			
Operating Expenditures	\$ 309,379	\$ (98,104)	\$ 211,275
Reserve Transfers	250,000	-	250,000
	<u>559,379</u>	<u>(98,104)</u>	<u>461,275</u>
Subtotal District Board			
Key Largo Fire & Rescue			
Operating Expenditures	\$ 1,449,046	\$ (58,783)	\$ 1,390,263
Capital Outlay	1,053,595	1,380	1,054,975
	<u>2,502,641</u>	<u>(57,403)</u>	<u>2,445,238</u>
Subtotal Key Largo Fire & Rescue			
Key Largo Ambulance			
Operating Expenditures	\$ 642,253	\$ (72,517)	\$ 569,736
Capital Outlay	26,350	(23,100)	3,250
	<u>668,603</u>	<u>(95,617)</u>	<u>572,986</u>
Subtotal Key Largo Ambulance			
Total Expenditures & Transfers	\$ 3,730,623	\$ (251,124)	\$ 3,479,499
FUND BALANCE SEPTEMBER 30, 2018			
Unassigned	786,119	565,463	1,351,582
Committed for Capital Outlay (Trauma District Funding: \$263,788.82 EMS & \$2,480.77 Fire)	243,035	23,235	266,270
Committed for Vehicle Replacement	95,278	4,836	100,114
	<u>1,124,432</u>	<u>570,299</u>	<u>1,717,966</u>
Total Projected Fund Balances			
TOTAL EXPENDITURES, FUND BALANCES AND OTHER FINANCING USES	<u>\$ 4,605,055</u>	<u>\$ 417,279</u>	<u>\$ 4,947,465</u>

**EXHIBIT A
KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018 BUDGET AMENDMENT
GENERAL FUND SUMMARY**

Expenditures Department: District Board

Acct #	Description	Adopted & Previously Amended	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
511.240	Workers Compensation	32	721	753	New workers compensation plan for the District Board only
511.411	Advertising	5,000	538	5,538	Expenses were greater than anticipated
511.490.01	General Departmental: Tax Collector Fees	89,394	(45,758)	43,636	Expenses were less than anticipated
511.490.03	General Departmental: Other	1,000	158	1,158	Purchased 2 of 5 iPad for Commission
511.540	Dues & Subscriptions	3,000	37	3,037	Expenses were greater than anticipated
512.311	District Clerk Services	25,000	(16,900)	8,100	Expenses were less than anticipated
513.320	Financial and Accounting	60,000	(21,900)	38,100	Expenses were less than anticipated
512.310.01	Legal Services (non litigation)	45,000	(15,000)	30,000	Expenses were less than anticipated

TOTAL EXPENDITURE DECREASE \$ (98,104)

Expenditures Department: Key Largo Volunteer Fire Department

Acct #	Description	Adopted & Previously Amended	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
522.120.04	Firefighter Pay	406,082	10,260	416,342	Increase necessary to provide adequate Station coverage for the remainder of the fiscal year. Volunteer participation is less than anticipated, therefore, paid staff are utilized.
522.121.03	Volunteer Reimbursement	276,126	(32,414)	243,712	Decrease necessary to cover the line item increase noted above. This item is under budget due to decreased participation.
522.140	Overtime	99,200	(11,300)	87,900	Expenses were less than anticipated
522.210	Payroll Taxes	61,135	(2,900)	58,235	Expenses were less than anticipated
522.220	Retirement Benefits	20,000	(8,600)	11,400	Expenses were less than anticipated
522.230	Health, Dental, Vision, & Life Insurances	48,000	500	48,500	Expenses were more than anticipated
522.312	Professional Services: (Drug Testing & Background checks, Physicals & Grant Services)	18,038	2,100	20,138	Expenses were more than anticipated for grant writing services
522.320	Accounting & Financial Services	16,000	3,800	19,800	Expenses were more than anticipated
522.430.01	Utilities: Electric	31,000	(6,000)	25,000	Expenses were less than anticipated
522.430.02	Utilities: Water	12,500	(4,850)	7,650	Expenses were less than anticipated
522.430.07	Utilities: TV service	4,380	210	4,590	Expenses were more than anticipated
522.461	Repairs & Maintenance - Building	44,250	7,000	51,250	Expenses were more than anticipated
522.490.05	General Departmental: Other	500	700	1,200	Expenses were more than anticipated
522.490.06	General Departmental: Computer & IT Services	3,500	370	3,870	Expenses were more than anticipated
522.491.01	Training: Instructor Fees	3,900	1,250	5,150	Expenses were more than anticipated
522.491.14	Training: Fire Prevention & Safety Project	22,936	(22,936)	-	Grant wasn't awarded, so funding was not expended
522.510	Office Supplies	3,500	60	3,560	Expenses were more than anticipated
522.520.01	Operating Supplies: Fire Ground Safety	1,500	830	2,330	Expenses were more than anticipated
522.520.02	Operating Supplies: Daily Operating & Maintenance Supplies	8,462	350	8,812	Expenses were more than anticipated
522.520.03	Operating Supplies: Medical Supplies & Equipment	7,000	700	7,700	Expenses were more than anticipated
522.520.07	Operating Supplies: Clothing & Apparel	7,750	200	7,950	Expenses were more than anticipated
522.540	Dues & Subscriptions	-	1,187	1,187	Increase necessary to cover expenditures for software subscriptions
522.620	Capital Outlay: Buildings	18,620	7,990	26,610	Increase necessary to cover air conditioner replacement
522.630	Capital Outlay: Infrastructure Improvements	150,000	14,190	164,190	Increase necessary to cover hydrant project.
522.640	Capital Outlay: Equipment	345,745	(11,800)	333,945	Expenditures were less than anticipated
522.642	Capital Outlay: Small Tools & Equipment	14,500	(9,000)	5,500	Expenditures were less than anticipated
522.805.01	Honor Guard Travel	630	700	1,330	Expenses were more than anticipated

TOTAL EXPENDITURE DECREASE \$ (57,403)

**EXHIBIT A
KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018 BUDGET AMENDMENT
GENERAL FUND SUMMARY**

Expenditures Department: Key Largo Volunteer Ambulance Corp

Acct #	Description	Adopted	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
526.121.02	Paramedic Pay	24,857	(5,400)	19,457	Expenses were less than anticipated
526.121	Volunteer Pay	170,090	(27,250)	142,840	Expenses were less than anticipated
526.210	Payroll Taxes	39,345	(8,500)	30,845	Expenses were less than anticipated
526.240	Workers Compensation	24,127	(7,167)	16,960	Expenses were less than anticipated
526.320	Accounting & Financial Services	21,311	3,200	24,511	Expenses were more than anticipated
526.400	Travel	6,000	(6,000)	-	Expenses were less than anticipated
526.450	Insurance & Risk Management	44,703	1,800	46,503	Expenses were more than anticipated
526.460	Repairs & Maintenance - Equipment	40,000	(10,000)	30,000	Expenses were less than anticipated
526.462	Repairs & Maintenance - Vehicles	15,000	14,000	29,000	Expenses were more than anticipated, aging fleet
526.470	Printing & Binding	250	1,700	1,950	Expenses were more than anticipated
526.520.10	Operating Supplies: Medical Supplies	62,000	(20,000)	42,000	Expenses were less than anticipated
526.520.11	Operating Supplies: Uniforms & Membership Supplies	4,500	2,100	6,600	Expenses were more than anticipated
526.524	Medicine & Drugs	26,200	(11,000)	15,200	Expenses were less than anticipated
526.620	Capital Outlay: Buildings	-	3,250	3,250	Air Conditioner replacement
526.640	Capital Outlay: Equipment	26,350	(26,350)	-	The Department decided to wait until FY19 to make this purchase, with the hope of grant funding to offset the costs.

TOTAL EXPENDITURE DECREASE

\$ (95,617)

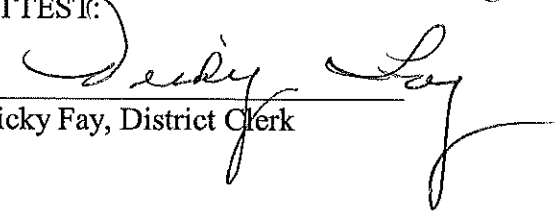
clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 19th day of November 2018.


Chairman

ATTEST:


Vicky Fay, District Clerk

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF KEY LARGO FIRE RESCUE AND
EMERGENCY MEDICAL SERVICES DISTRICT ONLY:


DISTRICT ATTORNEY

Motion to adopt by Thomas, Seconded by Powers

FINAL VOTE AT ADOPTION

Tony Allen	<u>Yes</u>
George Mirabella	<u>Yes</u>
Frank Conklin	<u>Yes</u>
Bob Thomas	<u>Yes</u>
Danny Powers	<u>Yes</u>