1. **AGENDA**
   1a. **Call to Order**
       Chairman Allen called the District Meeting to order at 6:00 p.m.

   1b. **Pledge of Allegiance**
       Commissioner Conklin led the Pledge of Allegiance.

   1c. **Roll Call**
       Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, George Mirabella, Danny Powers and Bob Thomas. There was a quorum.
       Also present were: Don Bock, Vicky Fay, Jennifer Johnson, Gaelan Jones Esq., and Scott Robinson. The meeting was held at Station 24.

2. **APPROVAL OF AGENDA & MINUTES**
   2a. **Approval of March 11, 2019 District Meeting Agenda**
       Commissioner Allen found cause to add Item 7F for the purchase of a deck gun for the new Engine 24 due to immediate need and last-minute notice of Engine 24 availability.

       **MOTION:** Commissioner Powers made a motion to approve the March 11, 2019 District Meeting Agenda with the addition of Item 7F. Commissioner Mirabella seconded, and the Board unanimously passed the motion.

   2b. **Approval of Minutes**
       2b.1 **Approval of February 25 Strategic Planning Workshop Minutes**

       **MOTION:** Commissioner Conklin made a motion to approve the February 25, 2019 Strategic Planning Workshop Minutes. Commissioner Powers seconded, and the Board unanimously passed the motion.

       2b.2 **Approval of February 25 District Meeting Minutes**
       There were three changes: Item 7A, add the vendor Vital Signs; Item 9 for clarification add the word project after the word payroll; and item 10 change to hired.
       The minutes will be resubmitted for approval at the next meeting.

3. **PUBLIC COMMENT**
   Sue Heim discussed late addition of new items to agenda. Jack Bridges spoke at Item 7B.

4. **CHAIRMAN REPORT**
   The Chairman did not have any items to report to the Board.
5. **SECRETARY REPORT**
   The Secretary did not report on any items.

6. **OLD BUSINESS**
   **6a. Fire Hydrant Report**
   Commissioner Thomas indicated there was no new information to report.

   **6b. Department Accounting Fees**
   Scott Robinson reported he had two proposals from Paychex, and still needs a quote for processing the 401K plan. After new quotes are received and compared to price of existing payroll services, Robinson will bring information back to the board.

7. **NEW BUSINESS**
   **7a. MOTION/APPROVAL:** *Increasing the Fire Department advancement to cover timing differences for employee payroll and benefits, and volunteer reimbursements.*
   Jennifer Johnson reported that due to the increase in department size, the reimbursement amount needs to be increased.

   **MOTION:** Commissioner Mirabella made a motion to **approve increasing the Department reimbursement from $25,000 to $60,000.** Commissioner Conklin seconded, and the Board unanimously passed the motion.

   **7b. DISCUSSION: Department Responses to Public Records Requests**
   Chairman Allen discussed commissioner’s public record requests.

   **7c. DISCUSSION: Community Event May**
   Commissioner Conklin would like to schedule a community event the second week of May, and will discuss at the April meeting. It was indicated that the Fire Department intends to participate in the St Patrick’s Day parade.

   **7d. DISCUSSION: FASD Report**
   Commissioner Mirabella requested this item be postponed to the next meeting.

   **7e. DISCUSSION: KLVFD Policies**
   **7e.1 Safety Cone Policy 8/1/15**
   **7e.2 Quarterly Performance Objective Program Policy # 2016-01-01 1/1/16**
   **7e.3 Social Media Policy 8/5/16**
   **7e.4 Leave of Absence Policy 6/16/18**
   **7e.5 Harassment Policy #2018-5-15-01**
   **7e.6 SOP 600.08 Mutual Aid Response & Operations 2/12/19**

   The Board agreed that Policy Review will not be a specific agenda item moving forward, and that policies will be submitted to Commissioners to review individually. Policies for which Commissioners have questions/concerns will be placed on future agendas for discussion.
7F. MOTION/APPROVAL: Purchase a deck gun for the new E24 from Ten-8 for $2,712.95

MOTION: Commissioner Thomas made a motion to approve the purchase of the deck gun from Ten-8 in the amount of $2,712.95. Commissioner Powers seconded, and the Board unanimously passed the motion.

8. FINANCIAL REPORT
Jennifer Johnson reported two FEMA projects have been obligated. The Life, Health & Safety project is $100,862.97, and includes the payroll and volunteer costs reimbursed to the Departments, and is 100% reimbursable from FEMA. The roof project is $36,463.50, of which FEMA will reimburse 75%, the State 12.5% with a 12.5% match from the District. This project must be completed before the District can submit for reimbursement.

9. LEGAL COUNSEL REPORT
Legal did not have any additional items to report.

10. AMBULANCE CORPS REPORT
Two trucks are being serviced (#74 for the oil pan and #76 for warranty work).

11. FIRE DEPARTMENT REPORT
The Fire Department has inspected the new truck.

12. COMMISSIONER ITEMS
Commissioner Thomas expressed appreciation to the fire department.

13. NEXT MEETING
13a. District Meeting: March 25, 2019 (April 8th or 22nd)

MOTION: Commissioner Mirabella made a motion to approve cancelling the March 25, 2019 meeting. Commissioner Thomas seconded, and the Board unanimously passed the motion.

MOTION: Commissioner Powers made a motion to approve the April 8, 2019 meeting. Commissioner Conklin seconded, and the Board unanimously passed the motion.

14. ADJOURN

MOTION: Commissioner Mirabella made a motion to adjourn, which was seconded by Commissioner Conklin at 7:16 p.m.

(See Next Page)
NEXT MEETINGS
April 08, 2019 District Meeting (if required)
April 22, 2019 District Meeting
May 13, 2019 District Meeting (if required)
May 20, 2019 Strategic Planning Workshop & District Meeting
June 10, 2019 District Meeting (if required)
June 24, 2019 KLVAC Budget Workshop & District Meeting
DOUGMENTS
AI 2a District Meeting Agenda
AI 2b.1 February 25, 2019 Strategic Planning Workshop Minutes
AI 2b.2 February 25, 2019 District Meeting Minutes
AI 7d FASD Report
AI 7e.1 Safety Cone Policy 8/1/15
AI 7e.2 Quarterly Performance Objective Program Policy 1/1/16
AI 7e.3 Social Media Policy 8/5/16
AI 7e.4 Leave of Absence Policy 6/16/18
AI 7e.5 Harassment Policy 2018-5-15-01
AI 7e.6 SOP 600.08 Mutual Aid Response & Operations 2/12/19