MEETING MINUTES
August 12, 2019 – FINAL

1. **AGENDA**
   
   **1a. Call to Order**
   Chairman Allen called the District Meeting to order at 6:01 p.m.

   Commissioner Powers led the Pledge of Allegiance.

   **1b. Roll Call**
   Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, George Mirabella, Danny Powers and Bob Thomas. There was a quorum.

   Also present were: Don Bock, Vicky Fay, Jennifer Johnson, Gaelan Jones Esq., and Scott Robinson. The meeting was held at Station 24.

2. **APPROVAL OF AGENDA & MINUTES**
   
   **2a. Approval of August 12, 2019 District Meeting Agenda**
   Item 7g. Surplus of Dive Rescue Vehicle was moved to be the first item under New Business to accommodate guest speakers.

   **MOTION:** Commissioner Thomas made a motion to approve the August 12, 2019 District Meeting Agenda as amended. Commissioner Powers seconded, and the Board unanimously passed the motion.

   **2b. Approval of Minutes**
   
   **2b.1 July 22, 2019 KLVFD Budget Workshop Meeting Minutes**

   **MOTION:** Commissioner Thomas made a motion to approve the July 22, 2019 KLVFD Budget Workshop Meeting Minutes. Commissioner Conklin seconded, and the Board unanimously passed the motion.

   **2b.2 July 22, 2019 District Meeting Minutes**

   **MOTION:** Commissioner Conklin made a motion to approve the July 22, 2019 District Meeting Minutes. Commissioner Powers seconded, and the Board unanimously passed the motion.

3. **PUBLIC COMMENT**
   Sheriff Rick Ramsay and Rob Bleser spoke at Item 7g; Nick Rodrigues spoke at Item 7e and Jack Bridges spoke at Item 7f.

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4. CHAIRMAN REPORT
The Chairman did not have any items to report to the Board.

5. SECRETARY REPORT
There were no items presented by the Secretary.

6. OLD BUSINESS
6a. Fire Hydrant Report
Commissioner Thomas reported the FY 2019-2020 list needs one fire hydrant location clarified.

7. NEW BUSINESS
7a. MOTION APPROVAL: KLVAC Ultrasound Grant $9,560.16
The KLVAC submitted a grant to purchase one Ultrasound machine, and the department is requesting to purchase a second Ultrasound machine.

**MOTION:** Commissioner Powers made a motion to approve the balance of $9,560.16 for the purchase of the two Ultrasound machines. Commissioner Thomas seconded, and the Board unanimously passed the motion.

7b. MOTION APPROVAL: KLVAC Station 23 Mold Repair
The department received six quotes to repair the Station 23 mold problem. A portion of the repair will be covered by FEMA. Commissioner Powers made a motion to accept the Safeway Restoration bids in the amount of $10,140 and $14,372.36. The motion died for a lack of a second. This item was tabled to the next meeting pending clarification on the scope of services provided by each quote received.

7c. MOTION/APPROVAL: KLVFD Station 24 Garage Door Replacement
Jennifer Johnson reported the Department requested three quotes. Above All Garage Doors and Advanced Overhead provided quotes at same price as previous door replacement approved on June 24. AAA declined to re-submit a quote.

**MOTION:** Commissioner Powers made a motion to approve the Above All Garage Door quote in the amount of $3,800.00. Commissioner Conklin seconded, and the Board unanimously passed the motion.

7d. DISCUSSION: Half-Cent Projects
Chairman Allen and Legal met with County Mayor Sylvia Murphy to discuss potential half-cent funding for a second-floor addition to Station 24. Commissioner Murphy indicated that some support might be
found if project only partially funded by half-cent revenue. Board directed staff to explore quotes for updated floor plans to present to County in support of request for half-cent funding.
7e. DISCUSSION: Email Concerned Citizen
Commissioners indicated the individual has been invited to the District Meeting several times. No action is required at this time.

7f. 40 Hour Work Week
Discussion by Board and Departments on internal restructuring of Fire Department payroll and overtime calculations. Commissioners expressed a desire that this restructuring not result in an increased burden to local taxpayers.

8. FINANCIAL REPORT
Jennifer Johnson reported the District is 75% or nine months into the budget year. The District has received $3,248,920 or 85% of the projected revenue. The District’s expenses were $225,182 or 70.36% of budget. The Fire Department’s expenses were $1,459,605 or 71.19% of budget. The Ambulance Corps expenses were $721,105 or 70.87% of budget.

The total District expenses were $2,405,893 or 71.01% of budget. There was a surplus, and $150,000 was transferred to the Vehicle Replacement Fund. The District had $240,000 of budgeted surplus for FY 18-19. The total projected surplus at the end of nine months is $693,026.

9. LEGAL COUNSEL REPORT
None

10. AMBULANCE CORPS REPORT
None

11. FIRE DEPARTMENT REPORT
11a. KLVFD Performance Report 190731
August 17, 2019 is the date for firefighter testing. The Stuff-the-Truck event is August 24, 2019, and flyers were sent to school.

12. COMMISSIONER ITEMS
None

13. NEXT MEETING

MOTION: Commissioner Powers made a motion to cancel the meeting on August 26, 2019 if no items require approval. Commissioner Thomas seconded, and the Board unanimously passed the motion.

14. ADJOURN

MOTION: Commissioner Powers made a motion to adjourn, which was seconded by Commissioner Conklin at 7:17 p.m.

(See Next Page)
NEXT MEETINGS
August 26, 2019    Budget Workshop & District Meeting
September 9, 2019   1st Public Hearing & District Meeting
September 23, 2019  Final Public Hearing & District Meeting

DOCUMENTS
Ai 2a.  District Meeting Agenda
Ai 2b.1  July 22, 2019 KLVFD Budget Workshop Meeting Minutes
Ai 2b.2  July 22, 2019 District Meeting Minutes
Ai 7a.  KLVAC Ultrasound Grant $9,560.16
Ai 7b.  KLVAC Station 23 Mold Repair
Ai 7c.  KLVFD Station 24 Garage Door Replacement
Ai 7e.  Email Concerned Citizen
Ai 11a. KLVFD Performance Report 190731

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