DISTRICT MEETING AGENDA
November 18, 2019
(Station #24 at 6:00 p.m.)

1. **AGENDA**
   - *1a. Call to Order*
   - *1b. Roll Call*

2. **APPROVAL OF AGENDA & MINUTES**
   - *2a. Approval of November 18, 2019 District Meeting Agenda*
   - *2b. Approval of Minutes*
     - *2b.1 October 14, 2019 District Meeting Minutes*

3. **PUBLIC COMMENT**

4. **CHAIRMAN REPORT**

5. **SECRETARY REPORT**

6. **OLD BUSINESS**
   - *6a. Fire Hydrant Report (Thomas)*

7. **NEW BUSINESS**
   - *7a. MOTION/APPROVAL: Surplus Vehicles (Squad 24 and Dive Rescue 25) (Thomas)*
   - *7b. MOTION/APPROVAL: Contract Renewal (Allen)*
   - *7c. MOTION/APPROVAL: Resolution 2020-001 Budget Amendment (Johnson)*
   - *7d. MOTION/APPROVAL: KLVFD Purchase Order: Fire Armor Ballistic Systems Vests $10,400 (Johnson)*
   - *7e. MOTION/APPROVAL: Disposition of District Computer (Allen)*
   - *7f. DISCUSSION: EMS (Thomas)*
   - *7g. MOTION/APPROVAL: Vernis & Bowling Contract (Jones)*

8. **FINANCIAL REPORT**
   - *8a. Financial Report: 4th Qtr FY 2018-2019*

(See Next Page)

DISTRICT MEETING AGENDA *(Continued)*
November 18, 2019

9. LEGAL COUNSEL REPORT

10. AMBULANCE CORPS REPORT

AI 10a. KLVAC Monthly Report Agenda & Meeting Minutes 190910
AI 10b. KLVAC Treasurer's Report 190831 & 190930

11. FIRE DEPARTMENT REPORT

11a. KLVFD Monthly Report Agenda & Minutes 190910
11b. KLVFD Treasurer's Report 190831
11c. KLVFD Performance Report 191031

12. COMMISSIONER ITEMS

12.a. FASD

13. NEXT MEETING

13a. December 2 or December 16, 2019 District Meeting

14. ADJOURN

NEXT MEETINGS
December 2, 2019 District Meeting (if required)
December 16, 2019 District Meeting

DOCUMENTS
AI 2a. District Meeting Agenda
AI 2b.1 October 14, 2019 District Meeting Minutes
AI 7b. Department Renewal Contract
AI 7c. Resolution 2020-001 Budget Amendment
AI 7d. KLVFD Purchase Order: Fire Armor Ballistic Systems Vests $10,400
AI 7g. Vernis & Bowling Contract
AI 8a. District Finance Report 4th Qtr. FY 2018-2019
AI 10a. KLVAC Monthly Report Agenda & Meeting Minutes 190910
AI 10b. KLVAC Treasurer's Report 190831 & 190930
AI 11a. KLVFD Monthly Report Agenda & Minutes 190910
AI 11b. KLVFD Treasurer's Report 190831
AI 11c. KLVFD Performance Report 191031

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA

DISTRICT MEETING MINUTES
October 14, 2019 – DRAFT

1. AGENDA

1a. Call to Order

Chairman Allen called the District Meeting to order at 6:00 p.m.

1b. Pledge of Allegiance

Commissioner Powers led the Pledge of Allegiance.

1c. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, George Mirabella, Danny Powers and Bob Thomas. There was a quorum.

Also present were: Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, CJ Jones and Gaelan Jones, Esq. The meeting was held at Station 24.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of October 14, 2019 District Meeting Agenda

Chairman Allen added with cause new item 7g. the Public Risk Insurance Advisors for the Fire Department Liability Insurance Premium Renewal $50,404.12 as the premium is due within 30 days, and the October 28, 2019 may be cancelled.

MOTION: Commissioner Powers made a motion ***to approve the October 14, 2019 District Meeting Agenda with the addition of the new Agenda Item 7g., the renewal of the Public Risk Insurance Advisors Insurance Premium.*** Commissioner Thomas seconded, and the Board unanimously passed the motion.

2b. Approval of Minutes

2b.1 September 23, 2019 Final Public Hearing Meeting Minutes

MOTION: Commissioner Thomas made a motion ***to approve the September 23, 2019 Final Public Hearing Meeting Minutes.*** Commissioner Powers seconded, and the Board unanimously passed the motion.

2b.2 September 23, 2019 District Meeting Minutes

MOTION: Commissioner Thomas made a motion ***to approve the September 23, 2019 District Meeting Minutes.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim spoke at Agenda Item 7e.

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

Commissioners Mirabella and Thomas will attend the FASD Meeting at Hawks Cay on October 17th and 18th.

6. OLD BUSINESS

6a. Fire Hydrant Report

Commissioner Thomas reported that 12 fire hydrants of the Phase 8 Fire Hydrant Project require FDOT approval, and the RFP is on this Meeting Agenda for approval.

7. NEW BUSINESS

7a. DISCUSSION: Contract Renewal

Commissioner Allen discussed the renewal of the department contracts. Chief Bock indicated that the Ambulance Corps and Fire Department would be pursuing separate contracts with the District, and will likely be separating the two entities in the near future. The Board unanimously agreed that they would like to execute a 30-day extension of the existing Contract with both Departments as the Board considers the full renewal of each department's contract individually.

Following discussion, Chairman Allen found cause to add a 30-day extension of the existing Contract to the Agenda for Motion/Approval.

MOTION: Commissioner Mirabella made a motion ***to extend the existing Contract for a 30-day period, authorize staff to take all action necessary to implement the extension, and authorize Chairman Allen to execute the extension on behalf of the District.*** Commissioner Powers seconded the Motion.

The vote was a follows: Allen (Yes), Conklin (Yes), Mirabella (Yes), Powers (Yes) and Thomas (Yes). The motion was passed unanimously.

7b. MOTION/APPROVAL: Invitation-to-Bid (ITB) Phase 8 FY 2019-2020 Fire Hydrant Project (Jones)

MOTION: Commissioner Thomas made a motion ***to approve ITB 20-001 for Phase 8 FY 2019-2020 Fire Hydrant Project.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

7c. DISCUSSION: Firefighter's Cancer Insurance

Commissioner Thomas reported he is awaiting the enabling legislation information from Congresswoman Debbie Mucarsel-Powell's Office to Representative Raschein's Office for clarification of the Insurance Cancer Bill requirements.

7d. DISCUSSION: (Progress Report from Fact-Finding Committee)

Commissioner Conklin requested an update from the Fact-Finding Committee. Captain Garrido indicated the Committee was about 40% complete, and hope to submit a report to the Board in November.

7e. MOTION/APPROVAL: KLVAC Station 23 Additional Mold Remediation & Duct Work Replacement)

7e.1 Duct Work ($6,500.00)

7e.2 Change Order: Office Area ($3,071.26)

MOTION: Commissioner Thomas made a motion ***to approve the Safeway Restoration Quotes for the KLVAC Station 23 Duct Work Replacement in the amount of $6,500.00 and the Change Order to add the Office Area in the amount of $3.071.26.*** Commissioner Powers seconded, and the Board unanimously passed the motion.

7f. MOTION/APPROVAL: Benchmark Insurance (Workman's Compensation FY 19-20)

7f.1 Ambulance Corps & Fire Department ($43,322)

MOTION: Commissioner Powers made a motion ***to approve the Benchmark Premiums for the District's Workman Compensation Premium of $752.00 and for the Departments Workman's Compensation Premium of $43,322.*** Commissioner Mirabella seconded, and the Board unanimously passed the motion.

7g. MOTION/APPROVAL: Public Risk Insurance Advisors Premium ($50,404.12)

Jennifer Johnson reported this is a full-year premium for the Departments' Package Liability Policy.

MOTION: Commissioner Thomas made a motion ***to approve the Public Risk Insurance Advisors Premium of $50,404.12.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

8. FINANCIAL REPORT

No report.

9. FINANCIAL REPORT

No report.

10. AMBULANCE CORPS REPORT

The Ambulance Corps is conducting training.

11. FIRE DEPARTMENT REPORT

11a. KLVFD Performance Report 190930

Captain Garrido reported the Fire-Prevention training went very well at Key Largo School. Commissioner Conklin expressed appreciation to Paul Mosczynski for participating, and great job on handling the fire on the stretch.

12. COMMISSIONER ITEMS

Commissioner Thomas was asked to speak at the November 14, 2019 Key Largo AARP Meeting.

13. NEXT MEETING

13a. October 28, 2019 or November 4 or November 18, 2019 Strategic Planning Workshop & District Meeting.

MOTION: Commissioner Thomas made a motion ***to cancel the October 28, 2019 District Meeting and November 4, District Meeting unless items require Board approval prior to the November 18, 2019 meeting.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

14. ADJOURN

MOTION: Commissioner Mirabella made a motion ***to adjourn the meeting at 6:42 pm,*** which was seconded by Commissioner Conklin.

NEXT MEETINGS

October 28, 2019 District Meeting
November 4, 2019 District Meeting (if required)
November 18, 2019 Strategic Planning Workshop & District Meeting
December 2, 2019 District Meeting (if required)
December 18, 2019 District Meeting

DOCUMENTS

AI 2a. District Meeting Agenda
AI 2b.1 September 23, 2019 Final Public Hearing Meeting Minutes
AI 2b.2 September 23, 2019 District Meeting Minutes
AI 7b. Invitation to Bid FY 2019-2020 Fire Hydrant Project
AI 7c. Firefighter's Cancer Insurance Information
AI 7e.1 Station 23 Safeway Restoration (Duct Work $6,500.00)
AI 7e.2 Station 23 Safeway Restoration (Change Order $3,071.26)
AI 7f.1 Benchmark Insurance (Workman's Compensation Insurance Departments - $42,322)
AI 7f.2 Benchmark Insurance (Workman's Compensation Insurance District Board - $752 .00)
AI 11a. KLVFD Performance Report 190930

AGREEMENT BETWEEN KEY LARGO FIRE RESCUE AND EMERGENCY SERVICES MEDICAL DISTRICT AND KEY LARGO VOLUNTEER AMBULANCE CORPS AND KEY LARGO VOLUNTEER FIRE DEPARTMENT.

CONTRACT RENEWAL

THIS CONTRACT RENEWAL is made and entered on the date last written below, between THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT (the "District"), KEY LARGO VOLUNTEER AMBULANCE CORPS, INC. and KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC. (collectively the "Departments") in order to renew the agreement between the parties dated "this ___ day of October, 2016" (the "Original Contract"), a copy of which is attached hereto as Exhibit "A" for reference and the terms of which are incorporated herein as if otherwise fully set forth, subject to the following terms:

1. By mutual agreement of the Parties, the Renewed Contract shall commence on **December 1, 2019** and expire on **December 31, 2019**.

2. All other terms and conditions of the Original Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract Renewal on this _____ day of December, 2019.

_____ _____
Chairperson of the District Board of Commissioners Date

Print: _____

Attest: _____ _____
District Clerk Date

_____ _____
Key Largo Volunteer Ambulance Corps., Inc. Date

By: _____

_____ _____
Key Largo Volunteer Fire Department, Inc. Date

By: _____

RESOLUTION NO. 2020-001

A RESOLUTION OF THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2018-2019; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in accordance with Section 200.065, Florida Statutes, the District adopted a Budget for Fiscal Year 2018-2019 by Resolution No. 2018-006; and

WHEREAS, in accordance with Section 189.418(6), Florida Statutes, the District at any time within a fiscal year or within up to 60 days following the end of the fiscal year may amend a budget for that year;

WHEREAS, in accordance with Section 189.418(6), Florida Statutes, the District must adopt budget amendments by resolution;

NOW THEREFORE, BE IT RESOLVED BY THE KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT, FLORIDA, AS FOLLOWS:

Section 1. Budget Amendment. In accordance with Section 189.418(6), Florida Statutes, the budget amendment for Fiscal Year 2018-2019, beginning October 1, 2018 and ending September 30, 2019, attached as Exhibit "A" is approved.

Section 2. **Effective Date**. This Resolution shall become effective immediately upon its adoption.

Section 3. Severability. The provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences,

clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 11th day of November 2019.

_____
Chairman

ATTEST:

_____
Vicky Fay, District Clerk

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF KEY LARGO FIRE RESCUE AND
EMERGENCY MEDICAL SERVICES DISTRICT ONLY:

_____
DISTRICT ATTORNEY

Motion to adopt by _____, Seconded by _____

FINAL VOTE AT ADOPTION

Tony Allen	_____
George Mirabella	_____
Frank Conklin	_____
Bob Thomas	_____
Danny Powers	_____

EXHIBIT A
KEY LARGO FIRE RESCUE & EMS DISTRICT
FY 2018-2019 BUDGET AMENDMENT
GENERAL FUND SUMMARY

	General Fund ADOPED	Increase/ (Decrease)	General Fund AMENDED
REVENUES			
Ad Valorem Taxes (at 97% collection)	$ 3,243,746	$ -	$ 3,243,746
Monroe County BOCC Contribution for Capital Infrastructure	150,000	-	150,000
Department of Health Ultrasound Grant	52,500	(52,500)	-
AFG Radio Grant	133,265	(25,013)	108,252
SAFER Grant	200,768	(74,080)	126,688
FEMA Public Assistance Grant	-	132,769	132,769
Miscellaneous Income	-	4,331	4,331
Interest Income	12,000	9,200	21,200
Total Revenues	3,792,279	(5,293)	3,786,986
PROJECTED FUND BALANCES OCT 1, 2018			
Unassigned	1,145,836	319,219	1,465,055
Committed for Capital Outlay (Trauma District Funding)	248,260	-	248,260
Committed for Vehicle Replacement	100,114	-	100,114
Total Projected Fund Balances	1,494,210	319,219	1,813,429
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	$ 5,286,489	$ 313,926	$ 5,600,415
PROPOSED EXPENDITURES			
Key Largo Fire/EMS District Board			
Operating Expenditures	$ 320,042	$ (86,731)	$ 233,311
Reserve Transfers	200,000	-	200,000
Subtotal District Board	$ 520,042	$ (86,731)	$ 433,311
Key Largo Fire & Rescue			
Operating Expenditures	$ 1,783,003	$ (5,400)	$ 1,777,603
Capital Outlay	267,318	5,400	272,718
Subtotal Key Largo Fire & Rescue	$ 2,050,321	$ -	$ 2,050,321
Key Largo Ambulance			
Operating Expenditures	$ 646,576	$ -	$ 646,576
Capital Outlay	370,986	-	370,986
Subtotal Key Largo Ambulance	$ 1,017,562	$ -	$ 1,017,562
Total Expenditures & Transfers	$ 3,587,925	$ (86,731)	$ 3,501,194
FUND BALANCE SEPTEMBER 30, 2019			
Unassigned	1,380,190	371,146	1,751,336
Committed for Capital Outlay (Trauma District Funding, $247,771 EMS)	218,260	29,511	247,771
Committed for Vehicle Replacement	300,114	-	300,114
Total Projected Fund Balances	1,898,564	371,146	2,299,221
TOTAL EXPENDITURES, FUND BALANCES AND OTHER FINANCING USES	$ 5,286,489	$ 371,146	$ 5,600,415

EXHIBIT A
KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018 BUDGET AMENDMENT
GENERAL FUND SUMMARY

Expenditures Department: District Board

Acct #	Description	Adopted & Previously Amended	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
511.510	Office Supplies	500	700	1,200	New District Computer purchased in FY19
511.540	Dues & Subscriptions	3,260	352	3,612	Expenses were greater than anticipated; FASD Dues and file share subscription are expensed to this account.
511.400	Travel	3,040	(1,052)	1,988	Expenses were less than anticipated
511.490.01	Tax Collector Fees	97,312	(44,471)	52,841	Expenses were less than anticipated
512.311	District Clerk Services	25,000	(4,000)	21,000	Expenses were less than anticipated
513.320	Financial and Accounting	60,000	(24,260)	35,740	Expenses were less than anticipated
512.310.01	Legal Services (non litigation)	45,000	(14,000)	31,000	Expenses were less than anticipated
	TOTALCHANGE IN EXPENDITURES		**$ (86,731)**		

Expenditures Department: Key Largo Volunteer Fire Department

Acct #	Description	Adopted & Previously Amended	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
522.120.04	Firefighter Wages	710,801	(21,529)	689,272	Decease necessary to cover increases below
522.121.03	Volunteer Reimbursement	209,000	4,400	213,400	Expenses were more than anticipated
522.140	Overtime	111,000	(4,400)	106,600	Decrease necessary to cover the overage above
522.430.01	Utilities: Electric	26,000	1,000	27,000	Expenses were more than anticipated
522.430.04	Utilities: Propane	500	200	700	Expenses were more than anticipated
522.450.11	Insurance: Cancer Policy	-	167	167	Expenses were more than anticipated
522.460	Repairs & Maintenance: Equipment	39,945	3,000	42,945	Expenses were more than anticipated
522.462	Repairs & Maintenance: Vehicles	75,500	2,000	77,500	Expenses were more than anticipated
52.490.04	General Departmental: WW Assessments	20,357	567	20,924	Expenses were more than anticipated due to FY19 interest and Fees
522.490.06	General Departmental: Computer & IT Services	6,000	1,500	7,500	Expenses were more than anticipated
522.491.01	Training: Instructor Fees	5,000	2,200	7,200	Expenses were more than anticipated; backpay
522.491.03	Training: Fire Prevention	3,646	3,050	6,696	This overage is due to the timing of purchases and the year end cut off date. FY18 items were purchased in October of 2019 and FY19 items were purchased in September of 2019
522.510	Office Supplies	5,750	2,000	7,750	This overage is due to the replacement of computers
522.520.07	Operating Supplies: Clothing & Apparel	9,600	95	9,695	Expenses were more than anticipated
522.540	Dues & Subscriptions	750	350	1,100	Increase necessary to cover expenditures for software subscriptions
522.620	Capital Outlay: Buildings	20,500	10,500	31,000	Increase for Board approved building signage and painting that cost more than what was budgeted, and two unanticpated bay door replacements @ Station 24
522.630	Capital Outlay: Infrastructure Improvements	150,000	7,600	157,600	Increase necessary to cover hydrant project.
522.640	Capital Outlay: Equipment	71,868	(9,400)	62,468	Decrease necessary to cover the overages above
522.642	Capital Outlay: Small Tools	13,950	(3,300)	10,650	Decrease necessary to cover the overages above
	TOTALCHANGE IN EXPENDITURES		**$ -**		

Expenditures Department: Key Largo Volunteer Ambulance Corp

Acct #	Description	Adopted	Increase/ (Decrease)	Amended	Explanation of Budget Increase/Decrease
526.312.07	Professional Services: Grant Writing Services	-	900	900	Expenses were more than anticipated
526.460.05	Utilities: Electric & Propane	11,500	900	12,400	Expenses were more than anticipated
526.460.06	Utilities: Water	3,000	300	3,300	Expenses were more than anticipated
526.450.08	Insurance: Package Policy	30,660	960	31,620	Expenses were more than anticipated
526.450.09	Insurance: Auto	8,657	500	9,157	Expenses were more than anticipated
526.462	Repairs & Maintenance: Vehicles	28,000	2,000	30,000	Expenses were more than anticipated, aging fleet
526.490.08	General Services: Computer/IT Services	4,500	670	5,170	Expenses were more than anticipated
526.490.14	General Services: WW Assessment	10,270	290	10,560	Expenses were more than anticipated due to FY19 interes and fees

EXHIBIT A
KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2017-2018 BUDGET AMENDMENT
GENERAL FUND SUMMARY

526.520.09	Operating Supplies: Station Supplies	6,000	900	6,900	Expenses were more than anticipated
526.121	Volunteer Pay	160,000	(7,420)	152,580	Decrease to cover increases above

TOTALCHANGE IN EXPENDITURES **$ -**

KEY LARGO
VOLUNTEER FIRE DEPARTMENT, INC.
1 EAST DRIVE
Key Largo, FL 33037-1023

Purchase Order Number

PURCHASE ORDER

VENDOR:

Name	Fire Armor Ballistic System			
Address	4521 PGA Blvd., Suite 475			
City	Palm Beach Gardens	CA Fl	ZIP	33418
Phone	561-876-1139	FAX:		

BILL TO:
SHIP TO: KEY LARGO FIRE DEPT., INC.

Name	David Garrido			
Address	1 EAST DRIVE			
City	KEY LARGO	St FL	ZIP	33037
Phone	305-451-2700	FAX: 305-451-4699		

cjones@keylargofire.com

Qty	Item #	Description	Unit Price	Total
8	Keylargo-1	Active shooter ballistic vests	$680.00	$5,440.00
16		Rifle plates for front and back	$115.00	$1,840.00
8		Helmets	$390.00	$3,120.00
		They are a sole source provider. See attached letter.		

	$10,400.00
Shipping & Handling	0.00
Sales Tax	0.00
	$10,400.00

Payment Method

Check PO

Account No. 522.642

APPROVAL

Department Head: Captain ~~David Garrido~~ Date: 10-12-19

Signature 1:

Signature 2: 10/26/19

FIRE ARMOR
Ballistic Systems

Fire Armor LLC
4521 PGA Blvd., Suite 475
Palm Beach Gardens, Fl. 33418
Account Representative: Dave Murry - 561-876-1139
Contact Information: Firearmorballistics@gmail.com

Quote Number:	Keylargo-1
Quote Date:	11-Oct-19
Point of Contact:	Captain Garrido
Phone #:	305-451-2700
Fax #:	
E-mail address:	Dgarrido@keylargofire.com

Bill to:	Ship to:
Key Largo Fire Department 1 East Drive Key Largo, Fl. 33037 ATTN: Captain Garrido	Key Largo Fire Department 1 East Drive Key Largo, Fl. 33037 ATTN: Captain Garrido

Item number	Description	Color	Size	QTY	Price Each	Amount
FIRSTR-COY	The First Responder - Kit includes - First Responder Carrier with CRMIIIA Level IIIA NIJ 0101.6 Certified Ballistic Armor Panels (Front & Back) - 5 year ballistic warranty. Front and Rear Rifle Plate Pockets, Premium 3M Triple Trim Reflective Striping, Custom Bunker Gear Front Pocket. Two (2) custom ID Panels with 3M Reflective Lettering - Choice of Color & Lettering	COY	N/A	8	$680.00	$5,440.00
FA-647-10X12SH	FA-647 Rifle Plate, NIJ 0101.06 Level III+ Stand Alone w/ Special Threats, Shooters Cut, Single Curve, 10" x 12", 6.3 Lbs, 10 year ballistic warranty.	N/A	10x12	16	$115.00	$1,840.00
SS-501-RTCH	SS-501 A3 - ACH (Advanced Combat Helmet) - NIJ Level IIIA Ballistic Rated, Standard Cut - Large Helmet with Upgraded Ratchet Dial System and Modular Suspension System (MSS). 5 year ballistic warranty. Choice of Helmet Color	COY	LRG	8	$390.00	$3,120.00

NOTE that lead times, pricing,& avaialbility is subject to change without notice
This quote is valid for 30 days, after expiration prices are subject to change.

Subtotal	$10,400.00
Shipping and Handling	N/A
Sales Tax	N/A
Total	$10,400.00

FIRE ARMOR
Ballistic Systems

2/13/2019

SINGLE SOURCE MANUFACTURER / SOLE SOURCE PROVIDER

Fire Armor, LLC is a privately held corporation Headquartered in Palm Beach Gardens, Florida. We manufacture advanced Body Armor and Tactical solutions specifically designed for the Federal, State and Local Public Safety Professionals.

Fire Armor, LLC is a Single Source Manufactured and Sole Source Provider of the First Responder Ballistic Vest and Carrier System. This armor system is designed as external outer wear over the shirt or uniform and provides maximum protection in front, back and side coverage, utilizing level IIIA ballistic inserts as well as the ability or option of level III or IV rifle armor plates. This is a "One Size Fits Most" (OSFM) design, this unique/specific OSFM vest is only offered by Fire Armor. The First Responder Armor System is a 2-piece design with Level IIIA soft ballistic inserts and is certified to the full requirements of NIJ 0101.06. The following product specification details the quality and design of this armor system intended for use by Fire and EMS personnel.

CARRIER SYSTEM:

- 5 color options designed around Fire/EMS uniforms and equipment.
- The Carrier System is constructed of 2 parts (1 front and 1 rear) for universal sizing up to 60" standard.
- Carrier is constructed of 1000D Cordura.
- Enlarged/integrated front "bunker gear" style pocket for Individual First-Aid Kit (IFAK) and/or radio with internal elastic to secure items.
- Rear drag handle.
- Extended, adjustable, closed-cell foam padded shoulders with channel for optional ballistic shoulder inserts.
- 360° degrees of 3M™ Hi-Viz reflective tape and 3M™ reflective ID lettering.
- Top loading hard armor insert pockets on the front and rear capable of accepting rifle armor.

BALLISTIC PANEL INSERTS:

- Ballistic panel inserts consist of a front and a rear panel, the rear panel is constructed with "wings" to provide maximum coverage on all sides.
- All corners designed with ergonomic radius, reducing chaffing.
- Provides 360° of Level IIIA ballistic coverage and is no less than 700 square inches.
- Ballistic Panels are 100% ultrasonically welded around the entire perimeter to prevent water and other forms of moisture and oils from entering the ballistic panel element.

The First Responder is sold only as a direct transaction between Fire Armor, LLC and end user customers.

For ordering information or questions:

David Murry
Fire Armor, LLC
4521 PGA Blvd, Suite 475
Palm Beach Gardens, Florida 33418
(561) 876-1139
Firearmorballistics@gmail.com

Regards,

David Murry, President

SPECIFICATION for PURCHASE of

Ballistic Equipment

FIRE ARMOR

Ballistic Systems

NIJ Standard-0101.06

NIJ Certified

Fire Armor, LLC

SCOPE OF SPECIFICATION

The following product specification details the quality and design of armor systems intended for use by Fire and EMS personnel of this agency. The armor system shall be designed as External Outer wear over the shirt or uniform. All armor systems being offered or presented to this agency shall meet or exceed the minimum performance requirements of NIJ 0101.06 dated December 2014 for the specified threat level and any additional performance or design requirements set forth throughout this specification. All product offering's shall be 100% manufactured in the contiguous U.S.A. including, but not limited to, ballistic panels, ballistic panel covers, outer shells, soft flexible or rigid trauma plates, hard armor tactical plates, helmets, soft flexible stab panels and shields. This agency has determined that the First Responder **by Fire Armor, LLC** as certified to the full requirements of NIJ 0101.06 is the armor of choice. All other bidders (Including Lowest Bids) must provide documentation clearly indicating the Brand, Model, NIJ Certification Letter, Independent Ballistic Test Reports, Drawings, Diagrams and Technical Specifications supporting the proposed products ability to meet our stated minimum requirements. If the bidder is offering a different model, a full sample including ballistics, must be supplied with the bid.

INTERPRETATION and SILENCE of SPECIFICATIONS

Information not included in this specification, omissions and interpretation shall be covered by commercially accepted practices. Questions may be submitted in writing to the Contracting Officer or Purchasing Manager between the opening and closing date and time of this solicitation. All protests based on the terms of performance and selection of this specification will be rejected.

APPLICABLE DOCUMENTATION

ISO 9001:2015/BA 9000:2016 Certificate of Registration by ANAB Accredited Organization
Product Liability Insurance Certificate
NIJ - Ballistic Resistance of Body Armor NIJ 0101.06
NIJ Certification Letter
NIJ Approved Independent Laboratory Ballistic Test Reports
ASTM D 6193-97 "Standard Practice for Stitches and Seams"
ASTM D 1388-07a "Standard Test Method for Stiffness of Fabrics
ASTM D 1683-07 "Standard Test Method for Failure in Sewn Seams of Woven Apparel Fabrics"
ASTM D 1777-96 "Standard Test Method for Thickness of Textile Materials
ATSM E-96 MOSTURE VAPOR TRANSMISSION-B

SPECIFICATION REQUIREMENTS

Products referenced in these specifications are Fire Armor, LLC brand, and are manufactured by Fire Armor, LLC. The ballistics specified below consist of the outer vest, soft armor, armor plates, stab panel and ballistic helmets.

QUALITY CONTROL

Manufacturers will only be considered as potential bidders or supply sources that maintain a quality management system applicable to design, development, testing, manufacturing and distribution of body armor and personal protective equipment (PPE) for public safety use in accordance with ISO 9001:2015/BA 9000:2016. The manufacturer must have an active and valid Certificate of Registration for the Quality Management System ISO 9001:2015 / BA 9000:2016. Certificates must be provided to show proof of valid registration. Manufacturers that have a quality systems not registered to the above mentioned standard will not be accepted. The quality management system shall address all areas of the manufacturing process and include inspection and rejection points for incoming lot testing, material defects, proper ply count, sealing of panel covers and outer shell stitching quality and integrity. Final inspection shall review all aspects of quality control prior to assembly and packaging to ensure against defects in the assembled product.

CARRIER SYSTEM

The Carrier System shall be the First Responder as manufactured by Fire Armor, LLC. All components of the system shall have the following features.

* Vest System must be constructed for universal sizing up to 60".
* Carrier must be made of 1000D Cordura and have a coated WRT (water resistant treatment).
* Must be sewn with Nylon Tex 70 or Tex 90 bonded thread.
* Carrier must be constructed with 1" Nylon binding around the entire perimeter utilizing a double needle lock stitch for added durability.
* Must have single point shoulder adjustment so that the carrier doesn't need to be taken apart for complete adjustability.
* Enlarged/integrated front bellowed pocket and flap for IFAK (Individual First Aid kit) and equipment.
* Minimum size: 6"W x 8"H x 1-3/4"D. Flap cover shall use large look and loop (Velcro) type closure system to secure flap pockets.
* Vest system will have front and rear external pockets to hold (optional) ballistic armor inserts: Size 10" x 12" or steel blade plates (aka: stab plates) size: 10" x 12"
* Extra strength drag handle with a minimum of 12" of sewn Nylon webbing down the back of the carrier with a large "X" lock stitch.
* Mic loops are to be provided on the front of the vest, on **both** the right and left shoulder.
* Extended, adjustable, closed cell foam-padded shoulders for increased comfort and channel for optional ballistic shoulder inserts.
* Shoulder adjustment for proper sizing

* 360^0 coverage of 3M™ Hi-Viz reflective tape and 3M™ reflective ID lettering. (minimum 152 in.^{2})
* Nylon ID panel to be provided as a "set", minimum size of 3-1/2"H x 10"W, (not to exceed 4"H x 11"W). ID panels shall be adhered by hook and loop means(Velcro). *DEPARTMENT NAME / INITIALS* (3" size) shall be silkscreened on the ID placard. A quantity of one (1) for **both** the front and back of the vest.
* Scalable for additional optional ballistic coverage areas
* Must be made in U.S.A.

BALLISTIC PANEL INSERTS

Ballistic soft armor panel insert shall be provided as a "set", quantity of one (1) insert for the front and one (1) insert for the back of the vest carrier. Ballistic soft armor panel Insert shall be NIJ 0101.06 certified, Level IIIA /Special threat and worn in conjunction with the First Responder Carrier specified above.

* Must provide a minimum of 720 sq/in coverage.
* Must be covered with 70d Nylon rip stop with a minimum of 3mil film.
* Ballistic panels shall be 100% ultrasonically welded around the entire perimeter to prevent water and other forms of moisture and oils from entering into the ballistic panel element.
* Ultrasonic weld must be a minimum of .25" wide.
* Tapering the edges of ballistic materials and/or panels shall **NOT** be allowed.
* Must be constructed with 100% woven aramid materials with enhanced trauma layer incorporated within the soft armor panel for reduction of trauma.
* Must utilize 4" x 6" Ultimate Bond Labels.

Further, this department recognizes the importance of preventing moisture, as a vapor from passing through the protective ballistic panel cover and its migration into the critical ballistic element. Therefore, all bidders presenting armor with claims of breathability or high levels of moisture vapor transmission will be rejected. NO EXCEPTIONS.

CRITICAL BALLISTIC MATERIALS

Only commercially acceptable 100% first quality ballistic materials will be used in the construction of ballistic panel sets. All incoming raw ballistic materials will be new. The specific materials, as selected by this department shall be a combination of woven and unidirectional aramids. All other ballistic and critical component material combinations shall be rejected. All ballistic materials shall be uniform in construction and meet the requirements of NIJ 0101.06 for exact construction. Tapering the edges of ballistic materials and or panels will not be allowed.

ARMOR SYSTEM PERFORMANCE

Participating bidders shall submit full NIJ 0101.06 certification letters and independent laboratory Ballistic Test Reports (BTRs) as attachments to proposals for products other than the specified Fire Armor LLC, Model: First Responder. Abbreviated ballistic testing will not be accepted. Furthermore, all ballistic packages being submitted must have been certified and listed on the CPL prior to the release date of this bid as well as special threat testing as listed below.

Must meet or exceed the ballistic performance outlined below, must provide NIJ certification test results.

BALLISTIC TECHNICAL SUMMARY

BALLISTIC SPECIFICATIONS

Ballistic Standard NIJ 0101.06

Model Number	SLHIIIA
Threat Level	IIIA
Areal Density	1.55 psf
Thinness	.35 in.
Ballistic Cover	3 mil, 70 Denier Nylon Rip Stop Film Laminate
V50 - 357 Sig 125gr TMJ (new)	1749 fps
V50 - 357 Sig 125gr TMJ (cond)	1781 fps
P-BFS Avg – 357 Sig 125gr TMJ	32.0 mm
V50 - 44 MAG 240gr JHP (new)	1585 fps
V50 - 44 MAG 240gr JHP (cond)	1670 fps
P-BFS Avg 44 MAG 240gr JHP	40.0 mm

Must meet or exceed the below fragmentation performance, data must be from an NIJ approved laboratory.

2gr V50	3094 fps
4gr V50	2746 fps
16gr V50	2273 fps
17gr V50	2104 fps
64gr V50	1900 fps

SPECIAL THREAT SUMMARY

9mm 127 gr. SXT
40 Cal 165gr S&W SP GDHP
5.7x28mm 27gr. SS195
5.7x28mm 27gr. SS197
Fragmentation 2gr., 4gr., 16gr., 17gr., 64gr.

LABELING

Labeling on the ballistic panel cover shall meet all requirements of NIJ 0101.06 for durability and indelible performance characteristics. The label shall be placed such that when opening the front or back of the outer shell, the end user will clearly see the label indicating the strike side of the armor, threat level, lot and serial number of ballistic panel insert. Ballistic panel labels must be permanently fixed to the strike side of the Ballistic Panel and shall be 4"x6" in size and adhere at a minimum to the specific requirements of NIJ 0101.06. All vest carriers shall have a care and maintenance label sewn into the body side of the carrier.

NIJ Standard

Typewritten or stamped labels will not be accepted. The ballistic panel labeling and insert labeling will include, but not be limited to the following:

Name of Manufacturer
Level of Protection (Threat Level)
Date of Fabrication
Size
Serial Number
Model Number of Vest
Lot Number
Area in which to Print the Vehicle Assignment

SERIAL and LOT NUMBERS

All ballistic armor systems shall have individual serial numbers must have lot number traceability back to the manufacturer's ballistic lot and roll number of all incoming raw materials. Additionally, the soft body armor serial numbers shall also be traceable to an incoming material lot test and ballistic panel lay-up test.

Steel Blade ("Stab Panel) Panel Insert

Optional steel blade insert (aka: "stab plate") to be provided as a "set", a quantity of one (1) plate insert for the front and one (1) plate insert for the back of the vest. Size 10" x 12" Shooter cut armor NVLAP accredited lab tested to meet NIJ 0115.00 panel (unit).

BALLISTIC HELMET

The Ballistic Helmet will be a Level IIIA design, according to the latest U.S. Military requirements, utilizing the most advanced ballistic protection against handgun threats. The shell shall be composed of multi-layered Kevlar based advanced composite. The harness assembly shall have a ratchet type adjustment and a built in 7 pad interior system.

STEEL RIFLE PLATES

Optional Rifle plates to be provided as a "set", a quantity of one (1) steel plate insert for the front and one (1) steel insert for the back of the vest, Rifle plates shall be Level III+ and offer stand alone protection. They shall be multi-hit capable/DEA hard protocol compliant. The exterior shall be polyuria spall and blast coated. Size: 10" x 12"

BALLISTIC TECHNICAL SUMMARY

BALLISTIC SPECIFICATIONS
Ballistic Standard NIJ 0101.06

Threat Level	IIIA+	
FN FAL	7.62x51mm – M80 (NIJ06)	2780 (ft/s +/- 30)
M16/AR15	5.56x45mm – M855/SS109	3117 (ft/s +/- 30)
M16/AR15	5.56x45mm – .223 Rem	2750 (ft/s +/- 30)
AK-47, M, SKS	7.63x39mm – MSC	2380 (ft/s +/- 30)
AK-47, M, SKS	7.63x39mm – Ball	3117 (ft/s +/- 30)

PRODUCT LIABILITY INSURANCE

Successful vendor and/or armor system manufacturer shall maintain product liability insurance coverage on delivered vests. NO EXCEPTIONS. Manufacturer shall maintain minimum product liability insurance coverage of $10M for the entire warranty of delivered vests.

PACKAGING

All armor systems shall be shipped and packaged with good commercial practices to ensure armor and equipment arrive at the end users facilities in the same condition as it was final inspected and packed. Maintenance, care, and warranty cards must be available online or by request.

INSPECTION

All equipment shall be thoroughly, physically inspected upon delivery by an authorized representative of the Fire Department for verification of conformance to the specifications prior to acceptance. Any damage, defective or substandard item(s) that do not conform to the specifications shall be shipped back to the supplier and replaced at no cost to the city. The supplier shall be responsible for shipping cost.

ORDERING PROCEDURE

A written purchase order will be established by the Director of Finance and Management. The Purchase Order will have the delivery information and invoice information. Delivery shall be F.O.B destination, freight prepaid and allowed (seller bears all freight cost)

INVOICES

Each invoice shall show the delivery address, the Agencies P.O. number, the quantity, a brief description identifying the item(s), the unit price(s) and the total amount. Invoices shall be mailed to the "Bill To" address present on the Purchase Order.

DELIVERY

Vendors shall state actual delivery time in calendar days on Service Proposal Pages. Delivery time may be a factor in determining the award of bid.

DELIVERY LOCATION

The equipment shall be delivered F.O. B. destination prepaid and allowed (seller bears all freight costs) to the City of Palm Beach Gardens.

> **Prior Notification of Delivery and Delivery Hours:** Departments shall be notified no less then twenty-four (24) hours **before** actual delivery. Delivery shall be made Monday thru Friday between, 9:00 a.m. and 3:00 p.m., or at the specified time stated when order is placed, except on a recognized holiday.

UNIVERSAL TERM CONTRACT

This proposal is bidder's offer to sell the item(s) set forth in the bidders' response to the RFQ at the price(s) quoted by the bidder therin, under the terms and conditions of the bid documents. An estimated quantity or estimated annual expenditure is set forth in the proposal. Bidder is to take notice that the agency makes no warranties or representations that the estimated quantity, or any quantity at all, will be ordered by the agency even though bidder's proposal is accepted by the agency and a firm offer for sale is executed.

If bidder's proposal is accepted by the agency and the firm offer for sale is executed the bidder is to take further notice that no act, failure to act, or order placed by the agency shall constitute an order or contractually bind the agency without the proper certificate by the Agency Auditor that funds sufficient for full payment due on any orders are available. Each order placed under the firm offer for sale shall require execution of a purchase order. Therefore in consideration of one (1) dollar received by the awarded bidder, said bidder shall offer to sell buyer, agency, who shall have the Contract Term to exercise this option to purchase, at the price and on the terms set forth in this proposal.

ALTERNATES

The specifications describe a minimum acceptable requirement, which a bidder has to meet. Bids will be considered on alternate ballistic vest complying with the specifications described in this proposal. All proposed alternates will meet or exceed specifications. Alternate bids must be clearly identified and bid as an alternate line item in the bid, and must identify the manufacturer name brand and products number(s) being quoted for evaluation purposes only.

LETTER of EXCEPTION

Any alternates must be detailed in an attached Letter of Exception on bidder's letterhead and submitted with this bid. A Letter of Exception shall fully state what is being furnished and provide a detailed description of how this alternate product is equal to or exceeds the specifications.

COOPERATIVE PURCHASING

The successful bidder shall also supply all items under the terms and conditions of the proposed contract to agencies officially sanctioned by the agency in its cooperative purchasing effort, The State of Florida, Department of Management Services, Division of State Purchasing. Any agency that is not subject to a purchase order must be invoiced directly by the supplier, as the agency is in no way obligated to those agencies' financial commitments. The supplier shall be notified of any additional agencies sanctioned via a letter signed by the Finance and Management Director.

KEY LARGO FIRE RESCUE AND
EMERGENCY MEDICAL SERVICES DISTRICT

Contract for Legal Services

This Contract entered into this **18th** day of **November 2019**, between **DIRK M. SMITS, ESQUIRE**, Individually, and on behalf of **VERNIS & BOWLING OF THE FLORIDA KEYS, P.A.**, a law firm operating under the laws of the State of Florida, whose principal place of business is located at 81990 Overseas Hwy., 3rd Floor, Islamorada, FL 33036 (herein called "The Firm"), and the **KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT** (herein called "The District").

In consideration of the mutual covenants and benefits hereinafter set forth, the parties herein covenant and agree as follows:

1. **TERM**

The term of this Contract shall remain in force for the period of ONE (1) years, beginning **November 18, 2019** to **November 17, 2020** after which, an additional THREE (3) year option is available with the mutual consent of both parties. Section three (3) may be renegotiated after ONE (1) year and is subject to budget review.

2. **THE FIRM'S SERVICES**

The Firm agrees to provide the following services:

A. Furnish to The District legal services, providing The District with legal advice and opinions, representation of The District and District personnel in legal matters concerning The District, making recommendation to The District Board regarding legal issues and performing all other legal services The District may require;

B. Maintain accessibility and availability to all District members and the director and executive staff on an "on call" basis;

C. Attendance at all District meetings, special meetings, budget meetings and any other public meetings as necessary for conducting The District's business or as required by law. These meetings will be attended by Dirk M. Smits, Esquire or other members of The Firm may be requested or approved by the District;

D. The Firm will be responsible for paying the salaries, wages, health insurance and other benefits of its employees and representatives; and,

E. Additionally, The Firm will furnish The District with clerk services, when required, to be charged to The District the Firm's paralegal rate.

3. LEGAL & RETAINER SERVICES

The Firm's hourly rate for non-retainer services shall be **$165.00** per hour for attorneys with five (5) plus years of experience, **$155.00** for attorneys with less than five (5) years experience. Paralegals shall be paid at **$105.00** per hour. These hourly charges are to be made without regard to any overtime charges that must be paid by The Firm to its employees. The Firm will provide billing statements to The District on a monthly basis. No payment shall be due until The District verifies that all services for which payment has been requested have been fully and satisfactorily performed.

The District shall pay The Firm a **monthly retainer of $1,500.00, plus travel.** Retainer services include unlimited phone calls with Board Members, attendance at Special meeting, regular meetings, workshops, emergency meetings, budget meeting, audit meetings and any other meeting of the Board. The retainer amount shall include multiple attorneys at meetings when necessary.

4. COMPLIANCE WITH LAWS AND POLICIES

A. The Firm shall comply with all current District policies, Florida Bar Rules, and all applicable local, state and federal laws, including laws pertaining to confidentiality; and,

B. The firm currently handles several matters for The District and it is anticipated that a future need for The Firms services will be required. Therefore, pursuant to Florida Statute § 112.313(16) entitled *Local Government Attorneys*, this is a specific provision of this Agreement authorizing the use of The Firm to complete legal services for The District as it has been in the past in addition to services pursuant to this contract.

5. TERMINATION

Both parties reserve the right to terminate this contract at any time and for any reason, upon giving sixty (60) day notice to the other party during which time services will be maintained.

6. ASSIGNMENT

Neither The Firm nor The District may assign or transfer any interest in this Agreement without the prior written consent of both parties.

7. AMENDMENT

This Agreement may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by The District.

8. INDEMNIFICATION, GOVERNING LAW AND VENUE

The Firm shall indemnify and hold harmless The District from and against any and all claims, liabilities, damages, and expenses, including, without limitation, reasonable attorneys' fees, incurred by The District in defending or compromising actions brought against it arising out of or related to the acts or omissions of The Firm, its agents, employees or officers in the provision of services or performance of duties by The Firm pursuant to this Agreement.

This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute arising hereunder is subject to the laws of Florida, venue being in Monroe County, Florida. The prevailing party shall be entitled to reasonable attorney's fees and costs incurred as a result of any action or proceeding under this Agreement.

9. REPRESENTATIONS AND WARRANTIES

The Firm represents and warrants to The District, upon execution and throughout the term of this Agreement that;

1) The Firm is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under the Agreement;

2) None of The Firm's agents, employees or officers has ever had his or her professional license or certification in the State of Florida, or any other jurisdiction, denied, suspended, revoked, terminated and/or voluntarily relinquished under threat of disciplinary action, or restricted in any way; and,

3) The Firm and The Firm's agents, employees and officers have, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for The Firm to perform the functions, assigned to him or her in connection with the provisions of the Agreement.

10. CONFIDENTIALITY

The Firm recognizes and acknowledges that by virtue of entering into this Agreement and providing services hereunder, The Firm, its agents, employees and officers may have access to certain confidential information. The Firm agrees that neither it nor any of The Firm's agents, employees or officers will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by The District in writing, any confidential information, personal health information or other confidential information, and The Firm, its agents, employees and officers shall comply with all Federal and State laws and regulation and all The District policies regarding the confidentiality of such information.

11. INSURANCE

The Firm agrees to secure and maintain at all times during the term of this Agreement, at The Firm's expense, professional liability insurance covering The Firm for all acts or omissions which may give rise to liability for services under this Agreement. All of The Firm's staff is to be insured in minimum amounts acceptable to The District and with a reputable and financially viable insurance carrier. Such insurance shall not be cancelled except upon thirty (30) days written notice to The District. The Firm shall provide The District with a certificate evidencing such insurance coverage within five (5) days after obtaining such coverage. The Firm agrees to notify The District immediately of any material change in any insurance policy required to be maintained by The Firm.

12. This agreement supersedes all prior agreements of the parties.

IN WITNESS WHEREOF, the parties have executed this Contract on this ____ day of _____, 2019.

KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES

By: _____

_____ _____
Print Name Date

_____
Title

_____ _____

Dirk M. Smits, B.C.S., Individually and on behalf of Vernis & Bowling of the Florida Keys

Date

_____

Title

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
Revenue						
311.000 · Ad Valorem Taxes	3,717.31	362.55	175.54	3,244,711.11	3,243,746.00	100.03%
331.201 · Grant Revenue						
201.01 · SAFER Grant - personnel	0.00	0.00	73,165.50	73,165.50	200,768.00	36.44%
201.02 · Florida Dept of Health - Ultras	0.00	0.00	0.00	0.00	52,500.00	0.0%
201.03 · AFG Grant - Communication Equip	108,252.00	0.00	0.00	108,252.00	133,265.00	81.23%
331.501 · FEMA Disaster Relief	128,210.60	0.00	0.00	128,210.60	0.00	100.0%
334.501 · State Disaster Relief	4,557.97	0.00	0.00	4,557.97	0.00	100.0%
Total 331.201 · Grant Revenue	241,020.57	0.00	73,165.50	314,186.07	386,533.00	81.28%
338.002 · ILA Remib Frm Monroe County	0.00	150,000.00	0.00	150,000.00	150,000.00	100.0%
361.100 · Interest	865.84	815.64	11,053.26	21,199.23	12,000.00	176.66%
369. 369.301 · Insurance Settlements	4,331.00	0.00	0.00	4,331.00	0.00	100.0%
Total Revenue	**249,934.72**	**151,178.19**	**84,394.30**	**3,734,427.41**	**3,792,279.00**	**98.47%**
Expenditures						
1100 · District Board						
511.110 · Board Member Stipends	1,000.00	1,000.00	1,000.00	12,000.00	12,000.00	100.0%
511.210 · FICA/Medicare	76.50	76.50	76.50	918.00	918.00	100.0%
511.240 · Workmens Compensation Insurance	0.00	0.00	0.00	752.00	752.00	100.0%
511.400 · Travel & Per Diem	0.00	0.00	0.00	1,656.77	3,040.00	54.5%
511.411 · Advertising	964.13	0.00	1,110.05	4,923.29	5,000.00	98.47%
511.450 · Insurance & Risk Management						
450.01 · Bond	0.00	0.00	0.00	100.00	100.00	100.0%
450.02 · Portfolio Policy & Auto	0.00	0.00	0.00	1,938.81	2,133.00	90.9%
Total 511.450 · Insurance & Risk Management	0.00	0.00	0.00	2,038.81	2,233.00	91.3%
511.470 · Printing & Binding	210.77	0.00	0.00	1,895.46	3,000.00	63.18%
511.490 · General Departmental						
490.01 · Tax Collector Fees	103.10	0.00	-42,061.92	52,840.49	97,312.00	54.3%
490.02 · Property Appraiser Fees	14,132.02	0.00	-7,329.28	49,198.80	56,327.00	87.35%
490.03 · Other	0.00	0.00	0.00	1,546.45	1,700.00	90.97%
Total 511.490 · General Departmental	14,235.12	0.00	-49,391.20	103,585.74	155,339.00	66.68%
511.510 · Office Supplies	0.00	0.00	745.96	1,157.36	500.00	231.47%
511.540 · Dues, Subscriptions	0.00	359.40	0.00	3,611.21	3,260.00	110.77%
512.311 · District Clerk Svcs (Prof Svcs)	1,800.00	1,372.50	2,317.50	14,985.00	19,000.00	78.87%
513.320 · Accounting & Financial Svcs						

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
513.01 · District Audit	0.00	0.00	0.00	10,000.00	10,000.00	100.0%
513.02 · Financial and Accounting	2,664.20	3,367.40	2,794.30	35,736.17	60,000.00	59.56%
Total 513.320 · Accounting & Financial Svcs	2,664.20	3,367.40	2,794.30	45,736.17	70,000.00	65.34%
514.310 · Legal Services (Prof Svcs)	2,981.92	1,200.00	4,204.00	28,406.17	45,000.00	63.13%
Total 1100 · District Board	**23,932.64**	**7,375.80**	**-37,142.89**	**221,665.98**	**320,042.00**	**69.26%**
1250 · Key Largo Volunteer Fire						
522.120 · Regular Salaries & Wages						
120.04 · Firefighters	51,295.02	59,499.28	67,235.14	601,329.82	710,801.00	84.6%
120.06 · Administrative Stipend	1,500.00	1,500.00	1,500.00	18,000.00	18,000.00	100.0%
Total 522.120 · Regular Salaries & Wages	52,795.02	60,999.28	68,735.14	619,329.82	728,801.00	84.98%
522.121 · Volunteer Pay						
121.03 · Volunteer/Line Officer Reim.	14,959.37	13,947.65	16,817.37	213,357.12	209,000.00	102.09%
Total 522.121 · Volunteer Pay	14,959.37	13,947.65	16,817.37	213,357.12	209,000.00	102.09%
522.140 · Overtime Wages	8,893.24	8,346.58	10,436.50	103,453.27	111,000.00	93.2%
522.210 · FICA/Medicare	5,863.57	6,454.44	9,025.22	73,644.72	80,578.00	91.4%
522.220 · Retirement Benefits	4,368.82	2,759.24	1,296.12	25,954.65	29,349.00	88.44%
522.230 · Life & Health Insurance	7,970.49	7,035.12	10,521.35	66,614.48	68,000.00	97.96%
522.240 · Workers Compensation	0.00	0.00	-8,566.84	24,314.76	49,601.00	49.02%
522.250 · Unemployment Tax	43.46	0.00	0.00	222.63	750.00	29.68%
522.312 · Professional Services						
312.03 · Grant Writing Services	0.00	0.00	0.00	255.00	910.00	28.02%
312.04 · Annual Physicals	0.00	0.00	0.00	18,180.00	18,180.00	100.0%
312.05 · Background checks & Drug Testin	0.00	325.00	0.00	815.00	1,850.00	44.05%
Total 522.312 · Professional Services	0.00	325.00	0.00	19,250.00	20,940.00	91.93%
522.320 · Accounting & Financial Svcs	2,954.00	847.00	1,426.00	16,668.47	18,750.00	88.9%
522.400 · Travel & Per Diem	0.00	0.00	0.00	1,732.05	2,000.00	86.6%
522.410 · Phones - Station Phones, Cell	941.06	706.37	706.37	10,694.81	13,000.00	82.27%
522.411 · Advertising	0.00	0.00	0.00	0.00	1,000.00	0.0%
522.412 · Postage & Freight	17.67	0.00	0.00	202.52	750.00	27.0%
522.430 · Utilities						
430.01 · Electric	2,368.52	2,502.12	2,137.73	26,950.33	26,000.00	103.66%
430.02 · Water	664.12	831.62	724.73	8,067.41	8,500.00	94.91%
430.03 · Fire Hydrant Maintenance	0.00	0.00	0.00	10,100.00	10,100.00	100.0%
430.04 · Propane Gas	0.00	40.00	100.00	695.66	500.00	139.13%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
430.07 · TV Service	372.74	410.98	381.24	4,497.84	4,700.00	95.7%
Total 522.430 · Utilities	3,405.38	3,784.72	3,343.70	50,311.24	49,800.00	101.03%
522.440 · Rent & Leases						
440.01 · Copier/Scanner/Fax Lease	352.21	352.21	420.26	4,376.28	5,500.00	79.57%
440.02 · Oxygen Tank Rental	24.35	20.85	0.00	1,810.46	2,085.00	86.83%
440.03 · DEP Station 25 Lease Pymt	300.00	0.00	0.00	300.00	300.00	100.0%
440.04 · Red Alert Incident Reporting	0.00	0.00	0.00	4,596.48	4,660.00	98.64%
440.05 · Fire Manager- Schedule & Time	0.00	0.00	0.00	1,995.00	1,995.00	100.0%
Total 522.440 · Rent & Leases	676.56	373.06	420.26	13,078.22	14,540.00	89.95%
522.450 · Insurance & Risk Management						
450.03 · Package Policy	-607.00	0.00	0.00	55,802.39	57,184.00	97.58%
450.04 · Accident & Sickness	0.00	0.00	0.00	4,636.00	8,500.00	54.54%
450.06 · Statutory AD&D	56.00	0.00	0.00	56.00	2,200.00	2.55%
450.07 · Storage Tank Liability	0.00	0.00	0.00	1,413.00	1,500.00	94.2%
450.11 · Cancer Policy	0.00	166.81	0.00	166.81	0.00	100.0%
Total 522.450 · Insurance & Risk Management	-551.00	166.81	0.00	62,074.20	69,384.00	89.47%
522.46 · Repair & Maintenance						
522.460 · Repair & Maint - Equipment	4,816.00	1,071.64	3,824.10	41,845.97	39,945.00	104.76%
522.461 · Repair & Maint - Buildings	3,842.38	943.50	1,131.00	45,178.15	45,750.00	98.75%
522.462 · Repair & Maint - Vehicles	4,478.42	1,460.07	3,558.80	76,530.68	75,500.00	101.37%
Total 522.46 · Repair & Maintenance	13,136.80	3,475.21	8,513.90	163,554.80	161,195.00	101.46%
522.470 · Printing & Binding	0.00	0.00	0.00	0.00	100.00	0.0%
522.490 · General Departmental						
490.04 · WW Assessments	0.00	0.00	0.00	20,923.17	20,357.00	102.78%
490.05 · Other	0.00	0.00	0.00	-20.00	512.00	-3.91%
490.06 · Computer/IT Services	0.00	572.50	552.50	7,220.00	6,000.00	120.33%
Total 522.490 · General Departmental	0.00	572.50	552.50	28,123.17	26,869.00	104.67%
522.491 · Training						
491.01 · Instructor Fees	4,795.70	0.00	0.00	7,195.70	5,000.00	143.91%
491.03 · Fire Prevention	0.00	0.00	3,385.77	6,649.14	3,646.00	182.37%
491.04 · Education, Student Text	0.00	0.00	0.00	503.85	875.00	57.58%
491.05 · KAPLAN online Education	0.00	0.00	0.00	4,500.00	4,500.00	100.0%
Total 522.491 · Training	4,795.70	0.00	3,385.77	18,848.69	14,021.00	134.43%
522.510 · Office Supplies	349.99	245.27	795.64	7,662.29	5,750.00	133.26%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
522.520 · Operating Supplies						
520.01 · Fire Ground Safety	449.30	597.18	78.77	8,693.84	9,250.00	93.99%
520.02 · Daily Operating/Maint Supplies	454.78	2,967.11	7,321.86	17,233.29	19,000.00	90.7%
520.03 · Medical Supplies & Equipment	143.88	467.40	0.00	4,218.09	5,500.00	76.69%
520.05 · Stat Cleaning/Hskping Supplies	683.64	168.80	632.98	4,403.71	5,500.00	80.07%
520.06 · Firefighting Gear	11,247.74	0.00	0.00	28,642.12	28,750.00	99.63%
520.07 · Clothing & Apparel	0.00	525.00	525.00	9,690.69	9,600.00	100.95%
520.08 · Firefighting Foam or Sup Agnt	0.00	2,500.00	0.00	12,130.00	13,000.00	93.31%
Total 522.520 · Operating Supplies	12,979.34	7,225.49	8,558.61	85,011.74	90,600.00	93.83%
522.521 · Fuel - Gasoline	0.00	23.77	0.00	66.67	100.00	66.67%
522.522 · Fuel - Diesel	141.60	5,370.72	-650.72	18,598.29	27,000.00	68.88%
522.540 · Dues, Subscriptions	0.00	0.00	0.00	1,100.00	750.00	146.67%
522.6 · Capital Expenditures						
522.620 · Capital Outlay - Buildings	3,800.00	3,800.00	0.00	30,985.00	20,500.00	151.15%
522.630 · Capital Outlay-Infr. Imprvmnts	0.00	19,700.00	0.00	157,600.00	150,000.00	105.07%
522.640 · Capital Outlay - Equipment	0.00	0.00	0.00	62,421.42	71,868.00	86.86%
522.642 · Capital - Small Tools & Equip	0.00	3,403.00	0.00	10,554.95	13,950.00	75.66%
Total 522.6 · Capital Expenditures	3,800.00	26,903.00	0.00	261,561.37	256,318.00	102.05%
522.805 · Upper Keys Honor Guard						
805.01 · Honor Guard Travel	0.00	0.00	0.00	0.00	0.00	0.0%
522.805 · Upper Keys Honor Guard - Other	0.00	0.00	0.00	374.79	375.00	99.94%
Total 522.805 · Upper Keys Honor Guard	0.00	0.00	0.00	374.79	375.00	99.94%
Total 1250 · Key Largo Volunteer Fire	**137,541.07**	**149,561.23**	**135,316.89**	**1,885,804.77**	**2,050,321.00**	**91.98%**
1300 · Key Largo EMS						
526.120 · Regular Salaries & Wages						
120.01 · Administrative Payroll	1,888.80	5,666.40	3,777.60	45,276.00	55,158.00	82.08%
120.02 · Paramedic Payroll	0.00	0.00	0.00	13,468.00	13,468.00	100.0%
Total 526.120 · Regular Salaries & Wages	1,888.80	5,666.40	3,777.60	58,744.00	68,626.00	85.6%
526.121 · Volunteer Pay	13,078.80	14,484.40	20,484.24	148,113.04	160,000.00	92.57%
526.140 · Overtime Wages	0.00	0.00	0.00	4,510.00	4,510.00	100.0%
526.210 · FICA/Medicare	2,956.32	3,210.13	2,189.07	34,432.50	39,716.00	86.7%
526.220 · Retirement Contributions	0.00	0.00	187.50	812.50	5,000.00	16.25%
526.230 · Life & Health Insurance	0.00	0.00	12,627.15	14,153.58	18,000.00	78.63%
526.240 · Worker's Compensation	0.00	0.00	-5,159.16	11,366.24	18,852.00	60.29%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
526.250 · Unemployment Tax	0.00	0.00	0.00	0.00	300.00	0.0%
526.312 · Professional Services						
312.02 · Medical Director	1,500.00	1,500.00	1,500.00	18,000.00	18,000.00	100.0%
312.07 · Grant Writing Services	0.00	0.00	0.00	892.50	0.00	100.0%
Total 526.312 · Professional Services	1,500.00	1,500.00	1,500.00	18,892.50	18,000.00	104.96%
526.320 · Accounting & Financial Svcs	3,568.00	905.00	1,466.00	19,760.47	25,645.00	77.05%
526.400 · Travel & Per Diem	0.00	0.00	0.00	0.00	4,000.00	0.0%
526.410 · Phones, Station & Cell	521.13	1,009.48	1,160.98	9,366.72	10,000.00	93.67%
526.411 · Advertising	0.00	0.00	0.00	0.00	400.00	0.0%
526.412 · Postage & Freight	0.00	0.00	0.00	250.00	500.00	50.0%
526.430 · Utilities						
430.05 · Electric & Propane	1,250.52	1,348.65	1,189.23	12,381.50	11,500.00	107.67%
430.06 · Water	593.01	285.88	156.20	3,273.13	3,000.00	109.1%
Total 526.430 · Utilities	1,843.53	1,634.53	1,345.43	15,654.63	14,500.00	107.96%
526.440 · Rental & Leases	377.60	377.60	377.60	4,408.00	4,500.00	97.96%
526.450 · Insurance & Risk Management						
450.08 · Package Policy	0.00	8,355.00	-5,570.00	31,615.06	30,660.00	103.12%
450.09 · Auto	0.00	2,539.00	-1,692.67	9,157.00	8,657.00	105.78%
450.10 · Disability Insurance	3,193.00	0.00	-2,793.87	3,215.75	4,200.00	76.57%
Total 526.450 · Insurance & Risk Management	3,193.00	10,894.00	-10,056.54	43,987.81	43,517.00	101.08%
526.46 · Repair & Maintenance						
526.460 · Repair & Maint - Equipment	906.10	643.33	511.70	26,565.30	29,360.00	90.48%
526.461 · Repair & Maint - Buildings	229.00	958.00	150.00	15,640.02	17,000.00	92.0%
526.462 · Repair & Maint - Vehicles	927.90	4,725.82	0.00	29,535.82	28,000.00	105.49%
Total 526.46 · Repair & Maintenance	2,063.00	6,327.15	661.70	71,741.14	74,360.00	96.48%
526.470 · Printing & Binding	0.00	0.00	0.00	750.00	750.00	100.0%
526.490 · General Dept. - Misc.						
490.08 · Computer/IT Services	0.00	255.00	170.00	5,165.00	4,500.00	114.78%
490.10 · Employee Assistance Program	90.00	90.00	0.00	1,080.00	1,100.00	98.18%
490.12 · Membership & Retention	0.00	0.00	0.00	635.60	640.00	99.31%
490.13 · EE Drug Testing	0.00	0.00	135.00	405.00	1,250.00	32.4%
490.14 · WW Assessments	0.00	0.00	0.00	10,555.38	10,270.00	102.78%
Total 526.490 · General Dept. - Misc.	90.00	345.00	305.00	17,840.98	17,760.00	100.46%
526.491 · Training - Instructor Fees, Edu						

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 18-19
JULY, AUGUST, SEPTEMBER 2019 & YTD ACTUALS VERSUS BUDGET

	Jul 19	Aug 19	Sep 19	Oct '18 - Sep 19	Budget	% of Budget
491.07 · ACLS/PALS	0.00	0.00	0.00	800.00	1,500.00	53.33%
491.08 · ClinCon or EMS Expo	0.00	0.00	0.00	0.00	1,760.00	0.0%
491.10 · Misc. Training/Books	0.00	0.00	0.00	0.00	500.00	0.0%
491.12 · Handtevy PALS class	0.00	0.00	0.00	885.00	1,750.00	50.57%
491.20 · Advanced Stroke Life Support	0.00	0.00	0.00	0.00	1,800.00	0.0%
491.22 · Fire EMS Academy	0.00	0.00	1,935.00	1,935.00		
Total 526.491 · Training - Instructor Fees, Edu	0.00	0.00	1,935.00	3,620.00	7,310.00	49.52%
526.510 · Office Supplies	161.66	497.63	111.83	1,530.35	3,500.00	43.72%
526.520 · Operating Supplies						
520.09 · Station Supplies	258.40	354.11	135.13	6,844.92	6,000.00	114.08%
520.10 · Medical Supplies	2,978.21	3,628.43	4,183.98	42,818.55	55,000.00	77.85%
520.11 · Uniforms & Membership Supplies	0.00	0.00	0.00	4,010.00	4,500.00	89.11%
520.13 · Small Tools	0.00	0.00	0.00	4,254.84	4,780.00	89.01%
Total 526.520 · Operating Supplies	3,236.61	3,982.54	4,319.11	57,928.31	70,280.00	82.43%
526.522 · Fuel - Diesel	0.00	675.36	650.72	11,484.87	13,500.00	85.07%
526.524 · Medicine & Drugs	943.93	0.00	648.64	10,767.24	22,600.00	47.64%
526.540 · Dues, Subscriptions	0.00	0.00	0.00	49.00	450.00	10.89%
526.6 · Capital Expenditures						
526.620 · Capital Outlay - Buildings	0.00	0.00	0.00	40,000.00	46,500.00	86.02%
526.640 · Capital Outlay - Equipment	5,959.00	9,560.16	0.00	263,204.78	324,486.00	81.11%
Total 526.6 · Capital Expenditures	5,959.00	9,560.16	0.00	303,204.78	370,986.00	81.73%
Total 1300 · Key Largo EMS	**41,381.38**	**61,069.38**	**38,531.87**	**863,368.66**	**1,017,562.00**	**84.85%**
Total Expenditures	**202,855.09**	**218,006.41**	**136,705.87**	**2,970,839.41**	**3,387,925.00**	**87.69%**
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures	47,079.63	-66,828.22	-52,311.57	763,588.00	404,354.00	189%
511.911 · Transfer to Veh & Equip Fund	16,666.67	16,666.67	16,666.67	200,000.00	200,000.00	100%
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures after transfer to Reserves	**$ 30,412.96**	**$ (83,494.89)**	**$ (68,978.24)**	**$ 563,588.00**	**$ 204,354.00**	**276%**

KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.
98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting Agenda
Date: September 10, 2019

1. Call to Order
2. Approval of Agenda
3. Announcements
4. Public Comment
5. Approval of Minutes
6. Treasurer's Report
7. Committee Reports
8. Legal Report
9. Membership Review
10. Old Business
    A. Elections
    B. Other Old Business
11. New Business
    A. Employee Petition for Review
    B. Other New Business
12. Membership Discussion
13. Adjournment

KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.
98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting - FINAL MINUTES
Date: September 10, 2019

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Ken Edge, and Tess Marra. A quorum was present. Chief Don Bock was also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30 pm by Vice-President, Dawn DeBrule.

2. Approval of Agenda
   Brenda Beckmann, seconded by Tess Marra, moved approval of the agenda. Motion carried.

3. Announcements
   - A Boot Drive was held for the benefit of the Bahamian Relief to provide solar powered lights. Roxanna Perez put the drive together and raised $2600.00
   - A Stuff the Truck Drive was held in conjunction with the Fire Department to provide school supplies. Approximately $300.00 in cash was also raised during this event.
   - October is flu shot month. There will be shots available for members who notify Brenda Beckmann that they need shots. If you receive a shot through your employment, please provide Brenda with a copy of the receipt showing you received the shot.
   - November will be HEPA Fit Testing. If you receive fit testing through your employment, please provide Brenda with a copy of your certification.

4. Public Comment - No Public Comment

5. Approval of Minutes
   Ken Edge, seconded by Tess Marra, moved approval of the August, 2019 minutes. Motion carried.

6. Treasurer's Report
   Tess Marra reported a balance of $ 232,973.73 as of August 31, 2019. Brenda Beckmann, seconded by Ken Edge, moved approval of the treasurer's report. Motion carried.

7. Committee Reports – No Reports

8. Legal Report – No Report

9. Membership Review
   A. Reimbursement Requests
      Tess Marra reported no requests for reimbursement.

10. Old Business
   A. Elections
      Based on the Bylaws and due to non-attendance at meetings and training, there are only a handful of members eligible to vote and to be elected to the Board. No nominations have been received.

11. New Business
   A. Carlos Leon withdrew his petition for review of disciplinary action.

12. Membership Discussion
   Tess Mara reported that the shifts are being covered well, the new personnel have or are in the process of completing their training. Several members have put in applications to other places and/or fire academy so the Corps may lose these members temporarily or permanently.

13. Adjournment
   There being no further business, Ken Edge, seconded by Tess Marra moved adjournment. Motion carried. Meeting adjourned at 6:40 PM.

Kay Cullen
Recording Secretary

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
August 2019

	Billing Account	Corp Account	Building Account	CPR Account	Certificates of Deposit	Total
Beginning Balance	$41,760.86	$18,345.79	$100.16	$1,519.95	$182,193.48	$243,920.24
Revenues						
Interest	2.42	2.23	0.01	0.13		4.79
Medical Fees	26,142.12					26,142.12
Medical Transcripts	32.00	24.00				56.00
KL Fire Rescue & EMS Reimb		22,913.33				22,913.33
Donations		450.00				450.00
Educational Income				45.00		45.00
Uncollected Income/Adjustmts	22,099.41					22,099.41
Misc Inc - Grant		16,009.64				16,009.64
Total Revenues	$48,275.95	$39,399.20	$0.01	$45.13	$0.00	$87,720.29
Expenditures						
Postage and Delivery						0.00
Medical Billing Refunds	703.89					703.89
Payroll Expenses	26,917.71	20,031.05				46,948.76
Training Classes						0.00
Professional Fees	1,193.91					1,193.91
Miscellaneous	981.18					981.18
Bank Service Charges	145.89					145.89
Supplies		536.68				536.68
Repairs		378.00				378.00
Total Expenditures	$29,942.58	$20,945.73	$0.00	$0.00	$0.00	$50,888.31
Ending Balance	$60,094.23	$36,799.26	$100.17	$1,565.08	$182,193.48	$280,752.22
TRANSFERS	1,058.07	(1,058.07)	0.00	0.00		0.00
Balance before Adjustment	61,152.30	35,741.19	100.17	1,565.08	182,193.48	280,752.22
Adjustment to arrive at Actual	-25,493.14	-22,285.35	0.00	0.00	0.00	-47,778.49
ACTUAL BALANCE @ MO END	$35,659.16	$13,455.84	$100.17	$1,565.08	$182,193.48	$232,973.73

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
September 2019

	Billing Account	Corp Account	Building Account	CPR Account	Certificates of Deposit	Total
Beginning Balance	$35,659.16	$13,455.84	$100.17	$1,565.08	$182,193.48	$232,973.73
Revenues						
Interest	1.22	1.41	0.01	0.13		2.77
Medical Fees	13,764.91					13,764.91
Medical Transcripts						0.00
KL Fire Rescue & EMS Reimb		31,410.29				31,410.29
Donations		2,625.75				2,625.75
Educational Income				50.00		50.00
Uncollected Income/Adjustmts	-8,910.47					-8,910.47
Misc Inc - Grant						0.00
Total Revenues	$4,855.66	$34,037.45	$0.01	$50.13	$0.00	$38,943.25
Expenditures						
Postage and Delivery						0.00
Medical Billing Refunds	471.02					471.02
Payroll Expenses	29,431.25	21,275.75				50,707.00
Insurance						0.00
Professional Fees	398.69					398.69
Dues& Membership		557.86				557.86
Bank Service Charges	98.09					98.09
Supplies	69.93	132.49				202.42
Repairs						0.00
Total Expenditures	$30,468.98	$21,966.10	$0.00	$0.00	$0.00	$52,435.08
Ending Balance	$10,045.84	$25,527.19	$100.18	$1,615.21	$182,193.48	$219,481.90
TRANSFERS	10.13	(10.13)	0.00	0.00		0.00
Balance before Adjustment	10,055.97	25,517.06	100.18	1,615.21	182,193.48	219,481.90
Adjustment to arrive at Actual	5,371.30	3,553.36	0.00	0.00	0.00	8,924.66
ACTUAL BALANCE @ MO END	$15,427.27	$29,070.42	$100.18	$1,615.21	$182,193.48	$228,406.56

KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel. **305-451-4699 fax**

info@keylargofire.com

Business Meeting
DATE: September 10, 2019
AMENDE3D AGENDA

1. Call to Order
2. Approval of Agenda
3. Announcement
4. Public Comment
5. Approval of Minutes July, 2019 – None due to there being no quorum
6. Treasurer's Report and Approval
   a. July, 2019
   b. August, 2019
7. Committee Reports
8. Benevolent Association Report
9. Legal Report
10. Membership Review
    A. 90 Day Violation/Roly Orihuela
11. Old Business
    A. Other Old Business
12. New Business
    A. 90 Day Shift Violation – Michael Baez
    B. Financial Situation of the Department
    C. 2019/2020 Budget Amendment
13. Membership Discussion
14. Adjournment

KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel. **305-451-4699 fax**

info@keylargofire.com

Business Meeting - **MINUTES**
Date: September 10, 2019

Board members in attendance were Dawn DeBrule, Don Conord, Ken Edge, and Markus Golling. There was a quorum. Chief Don Bock was also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6: 43 PM by Vice-President Ken Edge.

2. Approval of Agenda

   Markus Golling moved to amend the agenda to add Financials of the Corporation and Budget Amendment to 2019/2020 Budget. There were no objections and the agenda was amended.

3. Announcements

   A Stuff the Truck Drive was held in conjunction with the Ambulance Corps. In addition to school supplies, approximately $300.00 in cash was received. Thanks to CJ for organizing the event.

4. Public Comment

   CJ Jones discussed the need for a change to the existing Work Schedule Policy with regard moving to a 40 hour work week. The Chief stated the 40 hour work week is a federal law with which the Department needs to comply. No Board action was taken on this issue.

   CJ Jones also discussed the need to amend the State of Emergency Policy. It was suggested that a standing committee be formed to review the policies and bylaws. No official action was taken by the Board as this item was not formally added as an agenda item. However, the Board informally agreed to the formation of this committee and the naming of committee members at the October meeting.

5. Approval of Minutes

   Dawn DeBrule, seconded by Markus Golling moved approval of the July, 2019 minutes. Motion carried. There were no minutes for August, 2019 to approve since there was not a quorum present at the August meeting.

KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel. 305-451-4699 fax

info@keylargofire.com

6. Treasurer's Report

   A. **July, 2019 Report** - Dawn DeBrule reported a balance of $49,034.43 as of July 31. 2019. Markus Golling, seconded by Don Conord, moved approval of the treasurer's report. Motion carried.

   B. **August 2019 Report** - Dawn DeBrule reported a balance of $48,092.76 as of August 31, 2019. Markus Golling, seconded by Don Conord moved approval of the Treasurer's Report. Motion carried.

7. Committee Reports – No Reports

8. Benevolent Association Report

   CJ Jones reported that the Department is in the process of taking over the running of the Benevolent. Breast Cancer shirts have been ordered. The Department will ensure that all of the debts of the current Benevolent Association will be paid by Paul Mocsynksi, the current head of the Benevolent Association prior to the Department taking over.

9. Legal Report – No Report

10. Membership Review

    A. Michael Baez was reinstated upon motion and second by Markus Golling and Dawn DeBrule, respectively. Motion carried.

11. Old Business

    A. Roly Orihua was reinstated upon motion and second by Markus Golling and Don Conord respectively. Motion carried.

KEY LARGO VOLUNTEER FIRE DEPARTMENT, INC.

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel. 305-451-4699 fax

info@keylargofire.com

12. New Business

B. Markus Golling questioned the Profit & Loss status of the Department. The Chief advised that the reports are reflective of when deposits and debits are made each month and that each month will be different depending on the timing of the Treasurer's Report.

C. With regard to a 2019/2020 budget amendment suggested by Markus Golling, the Board took no action.

D. Michael Baez was reinstated upon motion and second by Markus Golling and Dawn DeBrule, respectively. Motion carried.

13. Membership Discussion

There was discussion about the differences between HR issues and day to day operations. No Board action was taken

14. Adjournment

At 7:40 PM, there being no further business, Markus Golling moved adjournment seconded by Don Conord. Motion carried.

Kay Cullen
Recording Secretary

Key Largo Volunteer Fire Department
Treasurer's Report
August 2019

	Payroll/Reimb	Corp Account	District Expenses	Tee Shirt	Total
Beginning Balance	$47,931.70	$238.27	$141.34	$723.12	$49,034.43
Revenues					
Revenues & Reimbursements	128,010.81				$128,010.81
Donations					0.00
T-Shirts/Sweaters				440.00	440.00
Misc Income - State of Florida					0.00
Interest	3.84	0.02	0.01	0.06	3.93
Total Revenues	$128,014.65	$0.02	$0.01	$440.06	**$128,454.74**
Expenditures					
Payroll Expenses	121,995.16	0.00	0.00	0.00	$121,995.16
Employee's Share Health Insurance	-3,998.73	0.00	0.00	0.00	-3,998.73
Health Insurance	8,880.06	0.00	0.00	0.00	8,880.06
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00
Legal	0.00	525.00	0.00	0.00	525.00
Background Checks	225.00	0.00	0.00	0.00	225.00
Bank Charges	0.00	0.00	0.00	0.00	0.00
Licenses	0.00	0.00	0.00	0.00	0.00
Supplies	486.61	132.81	0.00	0.00	619.42
T-Shirts	0.00	1,160.00	0.00	0.00	1,160.00
Total Expenditures	$127,588.10	$1,817.81	$0.00	$0.00	**$129,405.91**
Ending Balance	$48,358.25	($1,579.52)	$141.35	$1,163.18	$48,083.26
TRANSFERS	(525.00)	525.00			0.00
Balance before Adjustment	$47,833.25	-$1,054.52	$141.35	$1,163.18	$48,083.26
Adjustment to arrive at Actual	-9.50	0.00	0.00	0.00	-9.50
ACTUAL BALANCE @ MO END	**$47,842.75**	**($1,054.52)**	**$141.35**	**$1,163.18**	**$48,092.76**
*Payroll Liabilities	-$9.50				
Fixed Asset Purchases	$0.00				
Total Adjustments	**-$9.50**				

Manpower Analysis by Incident

Key Largo Fire Department

Date Range: From 10/01/2019 to 10/31/2019
Fixed Property:
Company: All Companies

Incident Type	Incident Count	Number Attended	Average Attended	Total Length (hrs)	Average Length (hrs)	Average Man Hours	Total Man Hours
131-Passenger vehicle fire	1	0	0.00	1.37	1.37	0.00	0.00
134-Water vehicle fire	1	7	7.00	7.77	7.77	54.39	54.39
154-Dumpster or other outside trash receptacle fire	1	8	8.00	0.40	0.40	3.20	3.20
311-Medical assist, assist EMS crew	8	26	3.25	2.76	0.34	1.19	9.53
320-Emergency medical service incident, other	1	4	4.00	0.23	0.23	0.92	0.92
321-EMS call, excluding vehicle accident with injury	18	69	3.83	6.42	0.36	1.37	24.60
322-Motor vehicle accident with injuries	4	15	3.75	4.77	1.19	4.34	17.37
323-Motor vehicle/pedestrian accident (MV Ped)	2	10	5.00	2.75	1.38	10.49	20.98
381-Rescue or EMS standby	1	3	3.00	0.33	0.33	0.99	0.99
442-Overheated motor	1	6	6.00	0.60	0.60	3.60	3.60
551-Assist police or other governmental agency	1	3	3.00	0.37	0.37	1.11	1.11
553-Public service	1	4	4.00	0.75	0.75	3.00	3.00
561-Unauthorized burning	1	6	6.00	0.27	0.27	1.62	1.62
571-Cover assignment, standby, moveup	1	4	4.00	3.47	3.47	13.88	13.88
611-Dispatched & canceled en route	13	43	3.31	0.42	0.03	0.12	1.60
700-False alarm or false call, other	2	11	5.50	0.42	0.21	1.47	2.94
730-System malfunction, other	1	6	6.00	0.53	0.53	3.18	3.18
743-Smoke detector activation, no fire - unintentional	1	5	5.00	0.45	0.45	2.25	2.25
744-Detector activation, no fire - unintentional	1	8	8.00	0.80	0.80	6.40	6.40
745-Alarm system activation, no fire - unintentional	1	8	8.00	0.17	0.17	1.36	1.36
900-Special type of incident, other	3	9	3.00	1.36	0.45	1.36	4.08
Blank. Incident Type not Entered	6	0	0.00	0.38	0.06		0.00
Total and Averages for all Incident Types	70	255	3.64	36.79	0.53		177.00

NFPA Analysis Report

Key Largo Fire Department

Date Range: From 10/01/2019 to 10/31/2019

Fixed Property:

FIRE IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY) (All in Section A Incident Type 110-129)	Number of Fires	Number of Civilian Fire Casualties. If none, write 0. Deaths	Injuries	Estimated Property Damage from Fire. If no loss, write 0.
1. Private Dwellings (1 or 2 family), Including mobile homes (FPU 400-419)	0	0	0	$0
2. Apartments (3 or more families) FPU 429 or FPU 439)	0	0	0	$0
3. Hotels and Motels (FPU 449)	0	0	0	$0
4. All other residential (dormitories, boarding houses, tents, etc.) (FPU 459-499)	0	0	0	$0
5. TOTAL OTHER RESIDENTIAL FIRES (SHOULD BE SUM OF LINES 1 THROUGH 4)	0	0	0	$0
6. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	0	0	0	$0
7. Schools and Colleges (FPU 200-299)	0	0	0	$0
8. Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	0	0	0	$0
9. Stores and Offices (FPU 500-599)	0	0	0	$0
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	0	0	0	$0
11. Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800-899)	0	0	0	$0
12. Other Structures** (outbuildings, bridges, etc.) (FPU 900-999)	0	0	0	$0
13. TOTALS FOR STRUCTURE FIRES (SHOULD BE SUM OF LINES 5 THROUGH 12)	0	0	0	$0
B. OTHER FIRE AND INCIDENTS				
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	1	0	0	$0
14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	1	0	0	$0
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc. (IT 140, 141, 161, 162, 164, 170-173	0	0	0	$0
16. Fires in Brush, Grass, Wildland (excluding crops and timber) with no value involved. (IT 142-143)	0	0	0	
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155)	1	0	0	
18. All Other Fires. (IT 100, 160, 163)	0	0	0	$0
19. TOTAL FOR FIRES (SHOULD BE SUM OF LINES 13 THROUGH 18	3	0	0	$0
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300-381)	19			
21. False Alarm Responses (malicious or unintentional false calls, system malfunctions, bomb scares) (IT 700-746)	5			
22. Mutual Aid or Assistance Responses Given	18			
23a. Hazardous Materials Responses (spills, leaks, etc.) (IT 410-431)	0			
23b. Other Hazardous Conditions (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	1			
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	24			
25. TOTAL FOR ALL INCIDENTS (SHOULD BE SUM OF LINES 19 THROUGH 24)	70			

Based on what is reported in lines 5 and 13 for number of fire above, please report separately:

Confined fires (e.g., cooking fires confined to cooking vessel, or chimney fire that did not spread beyond chimney, or confined trash fires) IIT 113 - 118), and Nonconfined fires (IT 110 - 112,120 - 123).

	Number of Confined Fires	Number of Nonconfined Fires
5. Residential Fires (line 5 above)	0	0
13. Structure Fires (line 13 above)	0	0

BREAKDOWN OF FALSE ALARM RESPONSES	
1. Malicious, Mischievous False Call (IT 710-715)	0
2. System Malfunction (IT 700-739)	1
3. Unintentional (tripping on Interior device accidentally etc.) (IT 740-749)	2
4. Other False Alarms (bomb scares, etc.) (IT 721, 700)	2

Incident Run Log

Key Largo Fire Department

Date Range: From 10/01/2019 to 10/31/2019
Fixed Property:
Company: All Companies
Sorted by: Not selected

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
10/20/2019	38032	2019-000797	22:03	97	OVERSEAS HWY		Passenger vehicle fire	1.4
10/10/2019	38032	2019-000768	04:14	299	MORRIS AVE		Water vehicle fire	7.8
10/17/2019	38032	2019-000791	22:49	1026	OVERSEAS HWY		Dumpster or other outside trash receptacle fire	0.4
10/04/2019	38032	2019-000761	23:42	1078	OVERSEAS HWY	103	Medical assist, assist EMS crew	0.4
10/09/2019	38032	2019-000766	17:29	19	ROSE PL		Medical assist, assist EMS crew	0.3
10/20/2019	38032	2019-000795	10:31	522	CARIBBEAN DR		Medical assist, assist EMS crew	0.0
10/21/2019	38032	2019-000801	12:42	9945	OVERSEAS HWY		Medical assist, assist EMS crew	1.3
10/21/2019	38032	2019-000802	13:52	1016	OVERSEAS HWY	21	Medical assist, assist EMS crew	0.1
10/26/2019	38032	2019-000811	00:49	1040	OVERSEAS HWY		Medical assist, assist EMS crew	0.4
10/28/2019	38032	2019-000818	18:34	1060	OVERSEAS HWY	2101	Medical assist, assist EMS crew	0.2
10/28/2019	38032	2019-000819	19:20	716	LARGO RD		Medical assist, assist EMS crew	0.2
10/26/2019	38032	2019-000812	11:41	1047	OVERSEAS HWY		Emergency medical service incident, other	0.2
10/02/2019	38032	2019-000756	08:17	1014	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.2
10/07/2019	38032	2019-000763	10:50	9535	OVERSEAS HWY	6	EMS call, excluding vehicle accident with injury	0.4
10/12/2019	38032	2019-000773	17:02	9970	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
10/13/2019	38032	2019-000774	01:54	9765	OVERSEAS HWY	HH47	EMS call, excluding vehicle accident with injury	0.9
10/16/2019	38032	2019-000780	08:53	9780	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.4
10/16/2019	38032	2019-000782	10:17	1056	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
10/16/2019	38032	2019-000783	14:50	2	CENTER LANE		EMS call, excluding vehicle accident with injury	0.4
10/16/2019	38032	2019-000781	14:55	1010	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
10/17/2019	38032	2019-000785	06:33	28	MUTINY PL		EMS call, excluding vehicle accident with injury	0.3
10/19/2019	38032	2019-000794	19:39	471	BIG PINE RD		EMS call, excluding vehicle accident with injury	0.3
10/22/2019	38032	2019-000804	11:55	1076	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
10/23/2019	38032	2019-000809	17:11		REEF ROAD 106 MM		EMS call, excluding vehicle accident with injury	0.1
10/24/2019	38032	2019-000810	12:20	1014	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
10/30/2019	38032	2019-000827	15:30	174	CORRINE PL		EMS call, excluding vehicle accident with injury	0.4
10/30/2019	38032	2019-000828	16:46	90	2 CT		EMS call, excluding vehicle accident with injury	0.1
10/30/2019	38032	2019-000829	20:12	67	CORAL DR	2	EMS call, excluding vehicle accident with injury	0.4
10/30/2019	38032	2019-000830	22:28	1016	OVERSEAS HWY	F94	EMS call, excluding vehicle accident with injury	0.7
10/31/2019	38032	2019-000831	12:37	1056	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.6
10/03/2019	38032	2019-000757	08:02	1048	OVERSEAS HWY	SB	Motor vehicle accident with injuries	1.0
10/11/2019	38032	2019-000770	19:26	9877	OVERSEAS HWY		Motor vehicle accident with injuries	0.3
10/13/2019	38032	2019-000775	18:31	112	MORRIS AVE / 112.5 MM OC		Motor vehicle accident with injuries	1.0
10/22/2019	38032	2019-000805	19:33	108	US1	NB	Motor vehicle accident with injuries	2.5
10/03/2019	38032	2019-000758	08:18	1045	OVERSEAS HWY	NB	Motor vehicle/pedestrian accident (MV Ped)	0.2
10/10/2019	38032	2019-000769	23:55	9910	OVERSEAS HWY		Motor vehicle/pedestrian accident (MV Ped)	2.6
10/11/2019	38032	2019-000771	22:43	9745	OVERSEAS HWY		Rescue or EMS standby	0.3
10/29/2019	38032	2019-000822	16:39	1034	OVERSEAS HWY	116	Overheated motor	0.6
10/28/2019	38032	2019-000817	13:04	1305	CALDER RD		Assist police or other governmental agency	0.4
10/23/2019	38032	2019-000807	10:02		LAGUNA AVE / 99.6 MM OC		Public service	0.8
10/18/2019	38032	2019-000792	19:59	83	CORAL DR / 99.5 MM OC		Unauthorized burning	0.3
10/16/2019	38032	2019-000784	17:32	110	ANCHOR DRIVE		Cover assignment, standby, moveup	3.5
10/04/2019	38032	2019-000759	09:30	219	BAY HARBOR DR SOUTH		Dispatched & canceled en route	0.0
10/04/2019	38032	2019-000760	12:45	1020	OVERSEAS		Dispatched & canceled en route	0.0
10/05/2019	38032	2019-000762	16:30	640	CABRERA		Dispatched & canceled en route	0.0
10/07/2019	38032	2019-000764	13:27	1303	ALMAY ST		Dispatched & canceled en route	0.1
10/12/2019	38032	2019-000772	08:02	1303	ALMAY ST		Dispatched & canceled en route	0.1
10/19/2019	38032	2019-000793	15:13	4	BLACKWATER LN NORTH	301	Dispatched & canceled en route	0.0
10/26/2019	38032	2019-000813	17:42	9970	OVERSEAS HWY		Dispatched & canceled en route	0.0
10/27/2019	38032	2019-000814	11:01		ST THOMAS AVE / 99.6 MM O		Dispatched & canceled en route	0.0
10/27/2019	38032	2019-000816	17:22	9535	OVERSEAS HWY	14	Dispatched & canceled en route	0.0
10/29/2019	38032	2019-000820	09:23	9786	OVERSEAS HWY		Dispatched & canceled en route	0.1
10/29/2019	38032	2019-000821	11:45	291	LANCE LN		Dispatched & canceled en route	0.0
10/29/2019	38032	2019-000824	19:15	185	DOVE LAKE DR		Dispatched & canceled en route	0.1
10/29/2019	38032	2019-000826	22:10	325	CALUSA ST	61	Dispatched & canceled en route	0.0
10/15/2019	38032	2019-000779	20:22	3	CORRINE PL		False alarm or false call, other	0.4
10/21/2019	38032	2019-000800	10:36	9700	OVERSEAS HIGHWAY		False alarm or false call, other	0.0
10/29/2019	38032	2019-000823	18:38	1048	OVERSEAS HWY		System malfunction, other	0.5
10/27/2019	38032	2019-000815	11:21	147	SEASIDE AVENUE	206	Smoke detector activation, no fire - unintentional	0.5

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
10/22/2019	38032	2019-000803	03:43	51	SHORELAND DR		Detector activation, no fire - unintentional	0.8
10/14/2019	38032	2019-000777	10:01	100	HAMMOCK TRAIL		Alarm system activation, no fire - unintentional	0.2
10/09/2019	38032	2019-000767	17:45	9871	OVERSEAS HWY		Special type of incident, other	0.8
10/13/2019	38032	2019-000776	18:51	1048	OVERSEAS HWY		Special type of incident, other	0.0
10/22/2019	38032	2019-000806	19:50	1048	OVERSEAS HWY		Special type of incident, other	0.7
10/08/2019	38032	2019-000765	07:51		REEF ROAD 106 MM			0.0
10/16/2019	38032	2019-000790	14:54	1009	OVERSEAS HWY			0.0
10/20/2019	38032	2019-000798	12:47		US1	SB		0.0
10/20/2019	38032	2019-000799	22:10		US1	SB		0.0
10/20/2019	38032	2019-000796	22:42	106	OVERSEAS HWY			0.0
10/23/2019	38032	2019-000808	14:39	1040	OVERSEAS HWY			0.4

Total Number of Incidents: 70

Total Length of Incidents: 37.4 Hours

Alarms by Day of Week

Key Largo Fire Department

Date Range: From 10/01/2019 to 10/31/2019
Fixed Property:

Day of Week		Totals
Sunday		11
Monday		9
Tuesday		12
Wednesday		16
Thursday		8
Friday		6
Saturday		8

No Date	0
Total Alarms	70