DISTRICT STRATEGIC PLANNING WORKSHOP
Minutes November 18, 2019 – DRAFT

1. AGENDA
   1.A. Call to Order
       Chairman Allen called the meeting to order at 6:00 p.m.

   1.B. Pledge of Allegiance
       Commissioner Conklin led the Pledge of Allegiance.

   1.C. Roll Call
       Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank
       Conklin, George Mirabella, Danny Powers and Bob Thomas.

       Also present were: Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, Chris Jones,
       Gaelan Jones Esq. and Scott Robinson. The meeting was held at Station 24.

2. APPROVAL OF AGENDA – November 18, 2019

   Motion: Commissioner Mirabella made a motion to approve the November 18, 2019
   Strategic Planning Workshop Agenda. Commissioner Powers seconded the motion,
   and the Board unanimously passed the motion.

3. PUBLIC COMMENT
   Jack Bridges spoke at Agenda Item 4b. and Andy Tobin spoke for Agenda Item 4c, and Sue Heim
   spoke during Public Comment regarding Agenda Item 4d. Weakness.

4. REVIEW STRATEGIC PLANNING ACTION ITEMS

   4a. Surplus Vehicles (Squad 24 and Dive Rescue 25)
       Commissioner Thomas discussed withdrawing previous declaration that Squad 24 and
       Dive Rescue vehicles are surplus property. See District Meeting Minutes for results of
       Motion on same.

   4b. Progress Report from Fact-Finding Committee)
       The Fact-Finding Committee presented a report to the Board. Commissioners
       requested additional time to review the report. The Board requested additional
       information, and an explanation of the payroll graph at the next Strategic Planning
       Workshop scheduled for February 10, 2020. The Committee may contact Legal and
       Finance for information related to payroll.

   4c. Review Strategic Plan List
       19-001 Fire Hydrant Project Phase 7: this item is closed.
19-002 General Funding: Legal will coordinate obtaining drawings and information for the Station 24 second story.

19-003 Limited Revenue: See 19-004.

19-004 Raise Millage: For the Referendum, the Board will need to: 1) make a decision on the proposed increase from the current 1.0 millage cap; 2) identify which ballot the referendum should be placed (primary or general ballot); and to educate the public for the reasons why the millage increase is needed. Finance will prepare a list of property values calculating different millage rates. Legal will prepare the Referendum verbiage and advertising to meet Florida Statute requirements.

19-005 Special Assessment/Cost Recovery: Legal will set up a meeting with the Chief to discuss; Review EMS billing using ESO billing method. Legal recommended the District only consider raising the millage or a special assessment in 2020 but not both.

19-006 Website Friendliness: The Website is essentially complete. The FASD Conference addressed concern about website ADA Compliance was discussed. Legal does utilize a developer tool to check for problems, and Gaelan Jones will get with the KLWTD District regarding web developer retained by their Board to ensure website compliance.

19-007 Communications Plan: Expand website home page, Facebook and explore Instagram and Snap Chat.

20-001 Fire Hydrant Project Phase 8: This item was moved to 2020, and the proposals for the Phase 8 Fire hydrant project are due November 25, 2019.

20-002 Economic Indicators: This item was moved to 2020.

20-003 Five-Year Capital Plan: This item was moved to 2020, and Finance is sending the plan back to the departments for review.

20-004 Potential Legislation: This item was moved to 2020. Legal provided an update to the Board, and is waiting 2020 legislative session.

20-005 Review Retention Incentives: This item was moved to 2020. Fire Department firefighters would like a pension.

20-006 Review 401K Match: This item was moved to 2020.

20-007 Grant Funding: This item was moved to 2020. The Fire Department applied for a Ballistic Vest grant.
20-008 Community Support: This item was moved to 2020. Both Departments will participate in the Toys for Tots Program, and the Corps is conducting CPR & EMS classes.

20-009 Quarterly Department Meetings: This item was moved to 2020. Finance will continue the quarterly meetings.

4d. Identify Any New Strategic Plan Items/Action Items

   Items discussed:
   The Corps wants three full-time people; and the Corps was asked to explore a permanent GPS system for vehicles.

5. ADJOURN WORKSHOP
   Commissioner Thomas made a Motion to adjourn at 7:33 p.m., which was seconded by Commissioner Conklin, and unanimously approved by the Board.

Documents
   Agenda
   Strategic Planning Action Plan

Next Scheduled Workshop:
   February 10, 2020