DISTRICT MEETING MINUTES
December 9, 2019 – FINAL

1. AGENDA
   1a. Call to Order
       Chairman Allen called the District Meeting to order at 6:00 p.m.

   1b. Pledge of Allegiance
       Commissioner Conklin led the Pledge of Allegiance.

   1c. Roll Call
       Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, George Mirabella, Danny Powers and Bob Thomas. There was a quorum.

       Also present were: Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, CJ Jones and Gaelan Jones, Esq. The meeting was held at Station 24.

2. APPROVAL OF AGENDA & MINUTES
   2a. Approval of December 9, 2019 District Meeting Agenda
       Chairman Allen added with cause new item 7e. Motion/Approval: KLVAC & KLVFD Department Contract Extensions.

       MOTION: Commissioner Thomas made a motion to approve the December 9, 2019 District Meeting Agenda with the addition of Item 7e. Motion/Approval: KLVAC & KLVFD Department Contract Extensions. Commissioner Conklin seconded, and the Board unanimously passed the motion.

   2b. Approval of Minutes
       2b.1 November 18, 2019 Strategic Planning Workshop Meeting Minutes

       MOTION: Commissioner Thomas made a motion to approve the November 18, 2019 Strategic Planning Workshop Meeting Minutes. Commissioner Conklin seconded, and the Board unanimously passed the motion.

       2b.2 November 18, 2019 District Meeting Minutes

       MOTION: Commissioner Mirabella made a motion to approve the November 18, 2019 District Meeting Minutes. Commissioner Conklin seconded, and the Board unanimously passed the motion.

3. PUBLIC COMMENT
   Sue Heim and Jack Bridges addressed the Board.
4. **CHAIRMAN REPORT**
Chairman Allen and Legal met with the Department on renewal of the department contracts. Renewal negotiations continue.

5. **SECRETARY REPORT**
None

6. **OLD BUSINESS**
   6a. **Fire Hydrant Report**
   Commissioner Thomas reported the Bid Selection Committee will present their recommendation to the Board followed by the Board awarding of the contract.

   6b. **Fact-Finding Committee Report**
The Fire Department provided the raw data supporting the chart to Legal. Cancer insurance was discussed, and the District is providing two out of three of the benefits. No action was taken at this time.

7. **NEW BUSINESS**
   7a. **MOTION/APPROVAL: Bid Committee Recommendation ITB 20-001, Fire Hydrant Project Phase 8**
   Chief Bock reported three proposals were received for ITB 20-001: DBF Construction $399,345.00, Key Honey Contracting $291,500.00 and J.A. LaRocco Enterprises $170,400.00. The Bid Committee recommends the Board accept the J.A. LaRocco Enterprises proposal.

   **MOTION:** Commissioner Thomas made a motion to award ITB 20-001 to J.A. LaRocco Enterprises based on their proposal for the FY 2019-2020 Phase 8 Proposal in the amount of $170,400. Commissioner Mirabella seconded, and the Board unanimously passed the motion.

   7b. **MOTION/APPROVAL: District Contract for ITB 20-001, Fire Hydrant Project Phase 8**

   **MOTION:** Commissioner Powers made a motion to approve the contract for ITB 20-001 to J.A. LaRocco Enterprises for the FY 2019-2020 Phase 8 Proposal in the amount of $170,400. Commissioner Mirabella seconded, and the Board unanimously passed the motion.

   7c. **MOTION/APPROVAL: 2020 Proposed KLFR&EMS Meeting Schedule**
The meeting schedule was discussed, and the following meeting dates were confirmed October 12, October 26, November 9, and November 16.

   **MOTION:** Commissioner Mirabella made a motion to approve the District 2020 Meeting Schedule. Commissioner Conklin seconded, and the Board unanimously passed the motion.
7d. **DISCUSSION: RFP to Obtain Company to Evaluate Current Service Providers**

Commissioner Conklin recommended the District obtain an evaluation of the departments to justify increasing the millage rate. The Board discussed reviewing the previous audits, and Legal will distribute the previous audits to the Commissioners for their review.

7e. **DISCUSSION: KLVAC & KLVFD Department Contract Extensions**

Chief Bock reported on the contract meeting with the Chairman and Legal.

**MOTION:** Commissioner Powers made a motion to approve the Contract Extensions for the KLVAC and KLVFD Departments through January 31, 2020. Commissioner Thomas seconded the motion, and the Board unanimously passed the motion.

8. **FINANCIAL REPORT**

No report.

9. **LEGAL REPORT**

Gaelan Jones met with Chief Bock and Scott Robinson to discuss Special Assessments on November 25. District Board to provide further direction on when/if to pursue the Special Assessments identified at this meeting.

10. **AMBULANCE CORPS REPORT**

10a. **KLVAC Monthly Report 191130 for October**

Chief Bock reported the Corps responded to a cardiac arrest, and the patient should make a full recovery.

11. **FIRE DEPARTMENT REPORT**

11a. **KLVFD Performance Report 191130**

Captain Garrido discussed the training class.

12. **COMMISSIONER ITEMS**

Commissioner Allen discussed renewal of the Medical Director contract. Legal was directed to obtain a quote from Dr. Steed and Dr. Morrison for the next meeting. The Department Christmas party is Friday, December 13, 2019. Commissioner Mirabella would like to attend the FASD Conference in 2020.

13. **NEXT MEETING**


**MOTION:** Commissioner Conklin made a motion to cancel the December 16, 2019 District Meeting and the next District Meeting will be January 13, 2020. Commissioner Thomas seconded, and the Board unanimously passed the motion.
14. ADJOURN

**MOTION:** Commissioner Conklin made a motion to adjourn the meeting at 6:54 pm, which was seconded by Commissioner Thomas.

NEXT MEETINGS
- December 16, 2019 District Meeting
- January 13, 2020 District Meeting

DOCUMENTS
- AI 2a. District Meeting Agenda
- AI 2b.1 November 18, 2019 Strategic Planning Workshop Minutes
- AI 2b.2 November 18, 2019 District Meeting Minutes
- AI 7b. Fire Hydrant Contract Phase 8
- AI 7c. 2020 Proposed KLFR&EMS Meeting Schedule
- AI 10a. KLVAC Monthly Report 191130 (191008 Minutes/191031 Treasurers Report 191031)
- AI 11a. KLVFD Performance Report 191130