



BUDGET WORKSHOP MEETING MINUTES

July 27, 2020 – FINAL

1. AGENDA

1a. Call to Order

Chairman Allen called the Zoom video conference Budget Workshop to order at 6:00 p.m.

1b. Pledge of Allegiance

Commissioner Thomas led the Pledge of Allegiance.

1c. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, George Mirabella, Danny Powers and Bob Thomas. Commissioner Conklin was out due to dental surgery. There was a quorum.

Also present were: Don Bock, Vicky Fay, David Garrido, Jennifer Johnson, Gaelan Jones, Esq. , Jason Mumper and Scott Robinson.

1d. Approval of Agenda

MOTION: Commissioner Powers made a motion ***to approve the July 27, 2020 Budget Workshop Agenda.*** Commissioner Mirabella seconded the motion, and the Board unanimously passed the motion.

2. PUBLIC COMMENT

Jason Mumper indicated the Fire Department Board still needed to approve the budget.

3. DISCUSSION: KLVFD Proposed FY 2020-2021 Budget

Jen Johnson presented the District and Fire Department budgets. The proposed budget includes: Ad Valorem Taxes are projected at 97% of \$3,690,277, The County income for Capital Infrastructure (Fire Hydrants) is projected at \$150,000, SAFER Grant Income for the 1st SAFER Grant income of \$123,652 and Interest Income of \$12,000.00 for Total Revenues of \$3,975,929 with an Unassigned Fund Balance of \$2,530,431, Trauma District Fund Balance of \$247,771 and Vehicle Replacement Fund Balance on October 1, 2020 of \$525,114 for Total Revenues & Fund Balances of \$7,279,245.

The District Board Operating Expenses of \$339,871 and Reserve Transfers of \$225,000 for Total District Board expenses of \$564,871 Fire Department Operating Expenses of 2,037,054 with Capital Outlay Expenses of \$375,223 for a Total Fire Department Expenses of \$2,412,277, and Ambulance Corps Operating Expenses of \$838,257 with Capital Outlay Expenses of \$251,075 Total Corps Expenses of \$1,089,332.

The Total District Expenses of \$4,066,480 with an Unassigned Fund Balance on October 1, 2031 of \$2,834,880 with Trauma District Expenses of \$22,771 and Vehicle Replacement Fund Balance on October 1, 2021 of \$580,114 for Total Expenses of \$7,279,245.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

Jennifer Johnson explained the primary increase in the District's budget is due to the increased Property Appraiser and Tax Collector, which are based on revenues.

District Budget:

Acct. 540 (Dues & Subscriptions): This item is \$3,300 and includes the FASD membership.

Fire Department Budget:

Acct. 120 (Fire Department Payroll): This item includes two additional full-time firefighters, and includes a \$750 per month Administrative Stipend for 3 Full-time Captains and Lieutenants.

Acct. 121 (Volunteer Pay): There is a \$12,000 increase in the volunteer firefighter pay.

Acct. 140 (Overtime): The overtime was increased by \$12,445.

Acct. 210 (Employer Payroll Taxes): This item was increased by \$10,811.

Acct 220 (Retirement Plan): This item was increased by \$5,000. Discussion on the need for future adjustments to the 401K structure to be discussed with the District prior to implementation by KLVFD or KLVAC

Acct. 230 (Benefits): This item was increased by \$17,738.

Acct. 240 (Workman's Compensation): This item was increased \$13,173, however, the department is still awaiting the annual renewal.

Acct. 410 (Phones, Television Etc.): This item was increased by \$220.

Acct. 461 (Repair & Maintenance - Equipment): This item was increased by \$10,350.

Acct. 461 (Repair & Maintenance - Buildings): This item was decreased by \$3,250.

Acct. 462 (Repair & Maintenance - Vehicles): This item was increased by \$10,000.

Acct. 620 (Capital Outlay – Buildings): This item was increased by \$30,000 to refinish the bay floors to enhance firefighter safety to a non-skid floor.

Acct. 640 (Capital Outlay – Equipment): This item was increased by \$6,873, and the major items are: Software update for Toughbooks \$3,850; Adult and Pediatric Masimo Pulse Ox \$4,994; and a Lifepak add on for Pediatric capability \$4,379.

Acct. 641 (Capital Outlay – Vehicles): This item was increased by \$170,000 to remount the Air Cascade System on the Dive Rescue chassis. Both vehicles will remain in service, and E-One would build both engines.

Acct. 642 (Capital Outlay – Small Tools & Equipment): This item was decreased by \$2,000.

Acct. 805 (Honor Guard): This item was increased by \$2,040.

The Total Operating Budget for the Fire Department is \$2,037,054, which is an increase of \$208,887 and The Total capital Budget is \$375,223 for an increase of \$204,873. The Proposed Total Operating Budget for FY 20-21 is \$2,412,277, which is an increase of \$413,760.

Ambulance Corps Budget:

Acct. 120 (Regular Salary & Wages): The stipends are going up for the Corps.

Acct. 540 (Dues, Subscriptions & Publications): This was increased by \$13,993, and includes the maintenance fees for Zoll and the new Aladtec Scheduling and Payroll Tracking System.

Chief Bock indicated one computer will be added to the Fire Department Budget.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

4. ADJOURN

MOTION: Commissioner Thomas made a motion ***to adjourn the Budget Workshop at 6:24 pm.*** This was seconded by Commissioner Mirabella and passed unanimously.

DOCUMENTS

- 1.D. Agenda Budget Workshop for July 27, 2020
- 3.0 KLVFD Proposed Budget FY 2020-2021