

KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT



FY20/21 Adopted Budget

The KLFR&EMS District Mission is to provide **exceptional**
fire protection and emergency medical services
efficiently and cost-effectively
without compromising the health or safety of residents or personnel.

KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021 ADOPTED BUDGET**

REVENUES

<i>Prior Year Millage Rate:</i>	1.0000
<i>Roll- Back Rate:</i>	0.9588
<i>Taxable Value</i>	3,804,409,635
<i>Millage Rate :</i>	1.0000
<i>% over roll-back rate</i>	4.30%

Ad Valorem Taxes (97% collection rate)	\$ 3,690,277
Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure (150,000 for capital outlay)	150,000
SAFER Grant - 5 Personnel Year #2 & #3 (2/13/19 start) (3 year term 75% funding provided year 1 & 2, 35% funding year 3)	123,652
Interest Income	12,000
Total Revenues	\$ 3,975,929

UNASSIGNED FUND BALANCE OCT 1, 2020	2,502,436
COMMITTED FUND BALANCE TRAUMA DISTRICT OCT 1, 2020 (231,226 EMS)	231,226
COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2020	525,114
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	\$ 7,234,705

EXPENDITURES

Key Largo Fire/EMS District Board	
Operating Expenditures	\$ 348,560
Reserve Transfers	225,000
Subtotal District Board	\$ 573,560
 Key Largo Fire & Rescue	
Operating Expenditures	\$ 2,116,577
Capital Outlay	365,718
Subtotal Key Largo Volunteer Fire Department	\$ 2,482,295
 Key Largo Ambulance	
Operating Expenditures	\$ 840,957
Capital Outlay	251,075
Subtotal Key Largo Volunteer Ambulance Corp.	\$ 1,092,032
Total Expenditures & Transfers	\$ 4,147,887

FUND BALANCE	
UNASSIGNED FUND BALANCE SEPT 30, 2021	2,725,478
COMMITTED FUND BALANCE TRAUMA DISTRICT SEPT 30, 2021	6,226
COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2021	580,114
TOTAL EXPENDITURES & FUND BALANCES	\$ 7,234,705

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - DISTRICT**

Department: 1100 District Board

Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
110	Board Member Stipends 5 Members @ \$ 350 / month x 12 months	21,000
210	FICA Taxes: @ 7.65 % of Wages	1,607
511.240	Worker's Compensation	752
514.310	Legal Services	45,000
512.311	District Clerk Services	19,000
513.320	Accounting and Financial Services	
.01	District Audit	10,000
.02	Financial and Accounting Services	60,000
<i>Total Accounting & Financial Services</i>		70,000
400	Travel & Per Diem - Training, Seminars, Meetings	4,000
450	Insurance & Risk Management:	
	Public Position Bond	100
	General & Mgt Liability, Commercial Auto and Excess Liability	2,133
<i>Total Risk Management</i>		2,233
470	Printing and Binding	3,000
490	General Departmental: Miscellaneous Expenses	
.01	MoCo Property Appraiser Charges	61,960
.02	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	110,708
.03	Discretionary Expenditures	1,000
<i>Total General Departmental</i>		173,668
411	Advertising	5,500
510	Office Supplies & Equipment	500
540	Dues, Subscriptions and Publications	2,300
Department Total Operations		\$ 348,560
919	Transfer to Committed Funds for Vehicle & Equipment Replacement	225,000
Department Total Including Transfers to Reserves		\$ 573,560

Total Operating Budget	348,560
Total Capital & Reserve Budget	225,000
Total	573,560

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
120	Regular Salaries & Wages:	
	Administrative Stipend (\$750 per month 3- Full Time Captains, Lieutenants)	27,000
	Station Officers / Driver Engineers / Firefighter-EMT-B/P's - full-time including Step Raises, 4%	
.02	D/E Cert. pay & 20%/10% Officer pay	910,006
	<i>Total Regular Salaries & Wages</i>	937,006
121	Volunteer Pay:	
.01	Volunteer Chief's Reimbursement - Chief has declined	-
.03	Volunteer firefighters (Station 24 and Station 25)	180,000
	<i>Total Volunteer Pay</i>	180,000
140	Overtime wages	199,445
210	Employer Payroll Taxes @ 7.65% of Pay	97,540
220	Retirement Plan - 401(k)	45,000
230	Employee Insurance Benefits	
	Medical/Dental/Vision/Life Insurance for Full Time Employees (up to \$575 per mo. each FT emp.)	103,500
	Statutory AD&D	2,538
	<i>Total Insurance Benefits</i>	106,038
240	Worker's Compensation	47,559
250	Unemployment Tax	2,835
312	Professional Services:	
	Grant Writing Services	2,750
	Firefighter Annual Physicals	22,000
	Background Checks, Drug Testing, Drivers License Checks	1,530
	<i>Total Professional Services</i>	26,280
320	Accounting Fees	12,122
400	Travel & Per Diem - (Greater FL Fire School, Orlando Fire Conference, Seminars, etc.)	4,590
410	Phones, Television & Internet (Station Phones, Air Cards) approx. \$1200 per month for all	11,220
411	Advertising	510
412	Postage & Freight	510
430	Utilities	
.01	Electric	27,540
.02	Water	10,200
.03	Fire Hydrant Maintenance @ \$ 50 per hydrant - Hydrant's increased to 275 total in KL	14,025
.04	Propane Gas	750
.07	TV Service	4,794
	<i>Total Utilities</i>	57,309
440	Rent & Leases:	
	Station 24 Copier/Scanner/Fax Lease	4,500
	Oxygen Tank Rental	1,000
	Annual Lease Payment - DEP Station 25 Property	300
	Red Alert NFRIS Incident Reporting Program Support and Maintenance & SmartCop CAD	6,120
	Software - Fire Manager Scheduling and Time & Attendance Software	2,040
	<i>Total Rent & Leases</i>	13,960
450	Risk Management	
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	59,821

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
	Cancer Benefit Insurance (New FL Statue)	1,795
	Accident and Sickness	5,500
	Storage Tank Liability	1,750
	<i>Total Risk Management</i>	68,866
460	Repair & Maintenance: Equipment - Aerial Testing, Hose Testing, Pump Testing, Hydraulic Testing,	35,000
461	Repair & Maintenance: Buildings & Grounds (includes \$30,000 for Station 24 bay floors refinish with nonskid material)	70,000
462	Repair & Maintenance: Vehicles	55,000
470	Printing and Binding	102
490	General Departmental: General Office & Administrative Costs	
.05	Other including Recruitment & Retention	3,500
.06	Computer/IT services	6,500
	<i>Total General Departmental</i>	10,000
491	Training - Instructor Fees, Education, Student Text and Fire Prevention	
.01	In-house training courses (Outside/In-house instructors/vendors) - Pump Ops, Officer	8,500
.02	Out of area training - Orlando Fire Expo, GFFS, Intercontinental Fire Academy, Seminars,	3,500
.03	Fire Prevention (KLVFD Only) - Fire Safety Demonstrations at School	3,000
.04	Education & Text Books	2,550
.05	KAPLAN online education (60 firefighters)	4,750
	<i>Total Training</i>	22,300
510	Office Supplies & 2 New Computers for Station 24	4,200
520	Operating Supplies	
.01	Fire Ground Safety (highway vests, cones, etc.)	1,750
.02	Daily Operating/Maintenance Supplies including small tools less then 1k (hoses, nozzles,	25,000
.03	Medical Supplies & Equipment	8,000
.05	Station Cleaning/Housekeeping Supplies	5,000
.06	Firefighting Gear - (including helmets, gloves, hoods, boots, coat & pants) based on no	24,000
.07	Clothing, Apparel - Pants, extrication gloves, tee shirts, patches, etc.	9,000
.08	Fire fighting Foam or suppression agent	11,220
	<i>Total Operating Supplies</i>	83,970
521	Fuel: Gasoline (for portable equipment)	75
522	Fuel: Diesel	20,000
540	Dues, Subscriptions and Publications (email and security)	3,100
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants	
	\$150,000 from Monroe County ILA	150,000
	<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>	150,000
640	Capital Outlay: Equipment	
	Toughbook Computer	5,500
	Mobile Preplan RedNMX Software for ToughBooks for In-Field Inspections	3,850
	Masimo Rad-57 Pulse Ox with CO Oximeter with SpMet for both Adult & Pediatric	4,994
	Structural Collapse Camera	14,995
	Physio Control Lifepak 1000 AD with add on for ECG Display with Pediatric capability	4,379
	<i>Total Capital Outlay: Equipment</i>	33,718

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
641	Capital Outlay: Vehicles Remount Air Cascade System on F550 4 door chassis, and keep old air truck for utility/admin vehicle	170,000
642	Capital Outlay: Small Tools & Equipment Various Tools, Equipment, etc. Costing >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	12,000
805	Upper Keys Honor Guard	2,040
<i>Total Upper Keys Honor Guard</i>		<u>2,040</u>

<i>Total Operating Budget</i>	2,116,577
<i>Total Capital Budget</i>	<u>365,718</u>
<i>Total</i>	<u>2,482,295</u>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
120	Regular Salaries & Wages:	
.01	Administrative (1 Position)	58,801
.02	Paramedic Payroll	362,376
	<i>Less: EMS Income Applied to Offset Reimbursement -</i>	<i>(268,000)</i>
	<i>Total Paramedic Payroll Reimbursement</i>	<i>94,376</i>
	<i>Total Regular Salaries & Wages</i>	<i>153,177</i>
121	Volunteer Pay: Volunteer Reimbursement - Includes \$500 per month for Deputy Chief of Administration	191,030
140	Overtime Wages	24,930
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	48,741
220	Retirement Contributions - 401K	2,500
230	Benefits for 5 full-time medics (up to \$575 per mo. each FT emp.)	34,500
240	Worker's Compensation	21,217
250	Unemployment Tax	300
312	Professional Services: Medical Director, etc.	
.02	Medical Director	18,720
.03	Background Checks, drug testing	765
.04	Other - Grant Writing	2,250
	<i>Total Professional Services</i>	<i>21,735</i>
320	Accounting and Financial Services	11,330
400	Travel & Per Diem - Training, Seminars, Meetings	4,000
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks	11,200
411	Advertising	400
412	Postage & Freight	357
430	Utilities	
.05	Electric & Propane	11,730
.06	Water	3,264
	<i>Total Utilities</i>	<i>14,994</i>
440	Rental Equipment - O2 rental bottles, etc.	4,590
450	Insurance & Risk Management	
	Fire/Wind/Flood	34,085
	Auto & Umbrella	10,359
	Disability Insurance (All Members) -	3,570
	<i>Total Insurance & Risk Management</i>	<i>48,014</i>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
460	Repair & Maintenance: Equipment	42,075
461	Repair & Maintenance: Buildings (includes \$20,000 for pressure washing and painting of Station 23)	40,000
462	Repair & Maintenance: Vehicles	20,000
470	Printing and Binding	1,275
490	General Departmental: Miscellaneous Expenses	
.08	Computer R&M	6,000
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,100
.12	Membership & Retention	2,500
<i>Total General Departmental</i>		9,600
491	Training - Instructor Fees, Education	
.07	ACLS/PALS (taught in alternating years)	1,530
.08	ClinCon or EMS Expo	1,795
.10	Misc. Training/Books & pig tracheas	918
.15	Handtevy Pals class	-
.20	Kaplan/FireEMS Academy online training for members (45 @ \$40)	1,800
.25	Advanced Airway Management	2,448
.30	ACS with 12-lead	2,448
.40	Advanced Stroke Life Support	2,448
.50	Florida Mass Casualty Triage on-line course	-
<i>Total Training</i>		13,387
510	Office Supplies	2,550
520	Operating Supplies	
.09	Station Supplies: Ambulance & Building	11,500
.10	Medical Supplies: Bandages/First Aid/Drip Sets	50,000
.11	Uniforms, Clothing and Apparel, Membership Supplies	5,500
.12	Small Tools:	6,500
<i>Total Operating Supplies</i>		73,500
522	Fuel: Diesel	12,500
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	18,000
	Narcan to Community	612
<i>Total Medicine & Drugs</i>		18,612
540	Dues, Subscriptions and Publications	14,443

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
 FY 2020-2021
 BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
 Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Adopted Budget
643	Capital Outlay: Buildings Replace Station 23 office carpet with tile	7,750
	<i>Total Capital Outlay: Buildings</i>	7,750
640	Capital Outlay: Equipment 3 Toughbook computers Employee ID Badge Printer	16,500 1,825
	<i>Total Capital Outlay: Equipment</i>	18,325
641	Capital Outlay: Vehicles - 2008 Ambulance Replacement, using Trauma District Funding	225,000

Department Total

<i>Total Operating Budget</i>	840,957
<i>Total Capital Budget</i>	251,075
<i>Total</i>	<u><u>1,092,032</u></u>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2020-2021
VEHICLE REPLACEMENT SCHEDULE**

9/25/2020

Year	Beginning Balance	Contributions	Purchases & Other Distributions	Ending Balance	Vehicle to be Replaced
09/30/21	\$ 525,114	\$ 225,000	\$ (170,000)	\$ 580,114	Cascade/Air Truck Remount
09/30/22	580,114	225,000	(238,703)	566,411	ambulance (new in 2011)
09/30/23	566,411	225,000	-	791,411	
09/30/24	791,411	225,000	-	1,016,411	
09/30/25	1,016,411	250,000	(260,837)	1,005,574	ambulance (new in 2015)
09/30/26	1,005,574	250,000	(268,662)	986,912	ambulance (new in 2016)
09/30/27	986,912	250,000	-	1,236,912	
09/30/28	1,236,912	250,000	-	1,486,912	
09/30/29	1,486,912	250,000	-	1,736,912	
09/30/30	1,736,912	275,000	(357,657)	1,654,255	ambulance (new in 2020)
09/30/31	1,654,255	275,000	(311,453)	1,617,802	ambulance (new in 2021)
09/30/32	1,617,802	275,000	(742,821)	1,149,981	E25
09/30/33	1,149,981	275,000	(765,106)	659,875	E24
09/30/34	659,875	275,000	(468,354)	466,521	Tanker
09/30/35	466,521	300,000	(350,543)	415,978	ambulance (new in 2025)
09/30/36	415,978	300,000	(361,059)	354,919	ambulance (new in 2026)
09/30/37	354,919	300,000	-	654,919	
09/30/38	654,919	300,000	-	954,919	
09/30/39	954,919	300,000	(1,117,215)	137,704	Ladder

Equipment/Vehicle Type	Dept	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost in FY21
Technical Rescue Pumper	Fire Rescue	SQUAD-24	2013	20	NA	NA	-
Tanker/Pumper	Fire Rescue	TANKER-24	2014	20	2034	13	309,637
Ladder / Pumper	Fire Rescue	LADDER-24	2014	25	2039	18	637,132
Class A Engine	Fire Rescue	ENGINE-25	2017	15	2032	11	521,000
Class A Engine	Fire Rescue	ENGINE-24	2018	15	2033	12	521,000
Cascade Air Fill & Lighting Truck	Fire Rescue	AIR-24	2002	20	2022	1	234,450
Dive Rescue Van	Fire Rescue	WATER RESCUE-25	2009	15	NA	NA	-

Type III Ambulance	EMS		2008	10	2018	-3	225,000
Type III Ambulance	EMS		2011	10	2021	0	225,000
Type III Ambulance	EMS		2015	10	2025	4	225,000
Type III Ambulance	EMS		2016	10	2026	5	225,000