

KEY LARGO FIRE RESCUE AND EMERGENCY MEDICAL SERVICES DISTRICT



FY21/22 Adopted Budget

The KLFR&EMS District Mission is to provide **exceptional**
fire protection and emergency medical services
efficiently and cost-effectively
without compromising the health or safety of residents or personnel.

KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022 ADOPTED BUDGET**

9/22/2021

		2 Rescues	
REVENUES			
	<i>Prior Year Millage Rate:</i>		1.0000
	<i>Roll- Back Rate:</i>		0.9574
	<i>Taxable Value</i>	4,012,300,320	
	<i>Millage Rate :</i>		1.0000
	<i>% over roll-back rate</i>		4.45%
	Ad Valorem Taxes (97% collection rate)	\$	3,891,931
	Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure		150,000
	<small>(\$150,000 for capital outlay)</small>		
	SAFER Grant - 5 Personnel Year #3 (2/13/19 start)		28,852
	<small>(3 year term - 75% funding provided year 1 & 2, 35% funding year 3)</small>		
	Interest Income		4,800
	Total Revenues	\$	<u>4,075,583</u>
	UNASSIGNED FUND BALANCE OCT 1, 2021		2,836,353
	COMMITTED FUND BALANCE TRAUMA DISTRICT OCT 1, 2021 (EMS)		247,771
	COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2021		<u>603,366</u>
	TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	\$	<u><u>7,763,073</u></u>
EXPENDITURES			
	Key Largo Fire/EMS District Board		
	Operating Expenditures	\$	363,177
	Reserve Transfers		225,000
	Subtotal District Board	\$	<u>588,177</u>
	Key Largo Fire & Rescue		
	Operating Expenditures	\$	2,218,580
	Capital Outlay		178,750
	Subtotal Key Largo Volunteer Fire Department	\$	<u>2,397,330</u>
	Key Largo Ambulance		
	Operating Expenditures	\$	1,083,601
	Capital Outlay		469,874
	Subtotal Key Largo Volunteer Ambulance Corp.	\$	<u>1,553,475</u>
	Total Expenditures & Transfers	\$	<u>4,538,982</u>
FUND BALANCE			
	UNASSIGNED FUND BALANCE SEPT 30, 2022		2,839,378
	COMMITTED FUND BALANCE TRAUMA DISTRICT SEPT 30, 2022		-
	COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2022		609,713
	TOTAL EXPENDITURES & FUND BALANCES	\$	<u><u>7,763,073</u></u>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - DISTRICT**

Department: **1100 District Board**
Exp Transaction Code **511 (except as indicated below)**

Acct #	Computation / Explanation	FY 21-22 Adopted Budget
110	Board Member Stipends 5 Members @ \$ 350 / month x 12 months	21,000
210	FICA Taxes: @ 7.65 % of Wages	1,607
511.240	Worker's Compensation	1,000
514.310	Legal Services	45,000
512.311	District Clerk Services	19,000
513.320	Accounting and Financial Services	
.01	District Audit	10,000
.02	Financial and Accounting Services	60,000
<i>Total Accounting & Financial Services</i>		70,000
400	Travel & Per Diem - Training, Seminars, Meetings	4,000
450	Insurance & Risk Management:	
	Public Position Bond	100
	General & Mgt Liability, Commercial Auto and Excess Liability	2,133
<i>Total Risk Management</i>		2,233
470	Printing and Binding	3,000
490	General Departmental: Miscellaneous Expenses	
.01	MoCo Property Appraiser Charges	68,579
.02	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	116,758
.03	Discretionary Expenditures	1,000
<i>Total General Departmental</i>		186,337
411	Advertising	5,500
510	Office Supplies & Equipment	500
540	Dues, Subscriptions and Publications	4,000
Department Total Operations		\$ 363,177
919	Transfer to Committed Funds for Vehicle & Equipment Replacement	225,000
Department Total Including Transfers to Reserves		\$ 588,177

Total Operating Budget	363,177
Total Capital & Reserve Budget	225,000
Total	588,177

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget
120	Regular Salaries & Wages:	
	Administrative Stipend (\$750 per month 3- Full Time Captains, Lieutenants)	27,000
.02	Station Officers / Driver Engineers / Firefighter-EMT-B/P's - full-time including Step Raises, 4% D/E Cert. pay & 20%/10% Officer pay	1,055,573
<i>Total Regular Salaries & Wages</i>		1,082,573
121	Volunteer Pay:	
.01	Volunteer Chief's Reimbursement - Chief has declined	-
.02	Volunteer Assistant Chief's Reimbursement	-
.03	Volunteer firefighters (Station 24 and Station 25)	125,000
<i>Total Volunteer Pay</i>		125,000
140	Overtime wages	200,000
210	Employer Payroll Taxes @ 7.65% of Pay	107,679
220	Retirement Plan - 401(k)	80,000
230	Employee Insurance Benefits	
	Medical/Dental/Vision/Life Insurance for Full Time Employees - \$645 per employee (17) per month	131,580
	Statutory AD&D	2,928
<i>Total Insurance Benefits</i>		134,508
240	Worker's Compensation	55,572
250	Unemployment Tax	2,835
312	Professional Services:	
	Grant Writing Services	2,805
	Firefighter Annual Physicals	22,440
	Background Checks, Drug Testing, Drivers License Checks	1,000
<i>Total Professional Services</i>		26,245
314	Legal Services (Requires District Board Approval)	-
320	Accounting Fees	12,900
400	Travel & Per Diem - (Greater FL Fire School, Orlando Fire Conference, Seminars, etc.)	1,000
410	Phones, Television & Internet (Station Phones, Air Cards) approx. \$1200 per month for all	15,000
411	Advertising	520
412	Postage & Freight	520
430	Utilities	
.01	Electric	28,091
.02	Water	10,404
.03	Fire Hydrant Maintenance @ \$ 50 per hydrant - Hydrant's increased to 304 total in KL	15,200
.04	Propane Gas	400
.07	TV Service	5,500
<i>Total Utilities</i>		59,595

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget
440	Rent & Leases:	
	Station 24 Copier/Scanner/Fax Lease	3,550
	Oxygen Tank Rental	500
	Annual Lease Payment - DEP Station 25 Property	300
	Red Alert NFRIS Incident Reporting Program Support and Maintenance & SmartCop CAD	7,500
	Software - Fire Manager Scheduling and Time & Attendance Software	2,200
<i>Total Rent & Leases</i>		14,050
450	Risk Management	
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	59,711
	Cancer Benefit Insurance (New FL Statue)	1,831
	Accident and Sickness	5,610
	Storage Tank Liability	1,785
<i>Total Risk Management</i>		68,937
460	Repair & Maintenance: Equipment	25,000
461	Repair & Maintenance: Buildings & Grounds	17,000
462	Repair & Maintenance: Vehicles	56,100
470	Printing and Binding	104
490	General Departmental: General Office & Administrative Costs	
.05	Other including Recruitment & Retention	1,500
.06	Computer/IT services	6,500
<i>Total General Departmental</i>		8,000
491	Training - Instructor Fees, Education, Student Text and Fire Prevention	
.01	In-house training courses (Outside/In-house instructors/vendors)	34,000
.02	Out of area training - Intercontinental Fire Academy, etc.	-
.03	Fire Prevention (KLVFD Only) - Fire Safety Demonstrations at School	3,000
.04	Education & Text Books	1,000
.05	KAPLAN online education (60 firefighters)	4,845
<i>Total Training</i>		42,845
510	Office Supplies & Computers	5,200

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget
520	Operating Supplies	
.01	Fire Ground Safety (highway vests, cones, etc.)	1,000
.02	Daily Operating/Maintenance Supplies including small tools less than 1k	10,000
.03	Medical Supplies & Equipment	8,160
.05	Station Cleaning/Housekeeping Supplies	5,000
.06	Firefighting Gear - (including helmets, gloves, hoods, boots, coat & pants)	18,000
.07	Clothing, Apparel - Pants, extrication gloves, tee shirts, patches, etc.	9,000
.08	Fire fighting Foam or suppression agent	8,000
<i>Total Operating Supplies</i>		59,160
521	Fuel: Gasoline (for portable equipment)	75
522	Fuel: Diesel	15,000
540	Dues, Subscriptions and Publications	3,162
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants \$150,000 from Monroe County ILA	150,000
<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>		150,000
640	Capital Outlay: Equipment	
	Masimo Rad-57 Pulse Ox with CO Oximeter with SpMet for both Adult & Pediatric	3,850
	Physio Control Lifepak 1000 AD with add on for ECG Display with Pediatric capability	4,400
	FireCom Cab Communication Headsets for E24 and E25	13,000
<i>Total Capital Outlay: Equipment</i>		21,250
642	Capital Outlay: Small Tools & Equipment Various Tools, Equipment, etc. Costing >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	7,500

<i>Total Operating Budget</i>	2,218,580
<i>Total Capital Budget</i>	178,750
<i>Total</i>	<u><u>2,397,330</u></u>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget 2 Rescues
120	Regular Salaries & Wages:	
.01	Administrative (1 Position) - includes 8 holidays	43,520
.02	Paramedic Payroll - includes 8 holidays	445,982
	<i>Less: EMS Income Applied to Offset Reimbursement -</i>	<i>(150,000)</i>
	<i>Total Paramedic Payroll Reimbursement</i>	295,982
	<i>Total Regular Salaries & Wages</i>	339,502
121	Volunteer Pay: Volunteer Reimbursement - Includes \$500 per month for Deputy Chief of Administration	113,492
140	Overtime Wages	75,000
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	51,867
220	Retirement Contributions - 401K (8% employer contribution)	34,240
230	Benefits for 7 full-time medics (up to \$575 per mo. each FT emp.)	49,984
240	Worker's Compensation	22,194
250	Unemployment Tax	300
312	Professional Services: Medical Director, etc.	
.02	Medical Director	18,543
.03	Background Checks, drug testing	780
.04	Other - Grant Writing	2,081
	<i>Total Professional Services</i>	21,404
320	Accounting and Financial Services	11,985
400	Travel & Per Diem - Training, Seminars, Meetings	2,000
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks	10,924
411	Advertising	416
412	Postage & Freight	364
430	Utilities	
.05	Electric & Propane	12,500
.06	Water	2,000
	<i>Total Utilities</i>	14,500
440	Rental Equipment - O2 rental bottles, etc.	4,682
450	Insurance & Risk Management	
	Fire/Wind/Flood	34,767
	Auto & Umbrella	10,710
	Disability Insurance (All Members) -	3,825
	<i>Total Insurance & Risk Management</i>	49,302

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget 2 Rescues
460	Repair & Maintenance: Equipment	42,917
461	Repair & Maintenance: Buildings	26,010
462	Repair & Maintenance: Vehicles	48,000
470	Printing and Binding	1,301
490	General Departmental: Miscellaneous Expenses	
.08	Computer R&M	6,242
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,224
.12	Membership & Retention	2,601
<i>Total General Departmental</i>		10,067
491	Training - Instructor Fees, Education	
.07	ACLS/PALS (taught in alternating years)	1,561
.10	Misc. Training/Books & pig tracheas	936
.20	Kaplan/FireEMS Academy online training for members (45 @ \$40)	1,873
.25	Advanced Airway Management	2,497
.40	Advanced Stroke Life Support	2,497
.50	Training mannequin - less \$5,000 donation (from Kay)	3,750
<i>Total Training</i>		13,114
510	Office Supplies	2,601
520	Operating Supplies	
.09	Station Supplies: Ambulance & Building	14,000
.10	Medical Supplies: Bandages/First Aid/Drip Sets	63,000
.11	Uniforms, Clothing and Apparel, Membership Supplies	6,500
.12	Small Tools:	6,000
<i>Total Operating Supplies</i>		89,500
522	Fuel: Diesel	14,000
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	21,000
	Narcan to Community	624
<i>Total Medicine & Drugs</i>		21,624
540	Dues, Subscriptions and Publications	12,311

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
 FY 2021-2022
 BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
 Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 21-22 Adopted Budget 2 Rescues
643	Capital Outlay: Buildings Replace entryway awnings	3,250
	<i>Total Capital Outlay: Buildings</i>	3,250
641	Capital Outlay: Vehicles - 2008 & 2011 Ambulance Replacement, 1 paid for from using remaining Trauma District Funding	466,624

Department Total

Total Operating Budget 1,083,601
Total Capital Budget 469,874
Total **1,553,475**

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2021-2022
VEHICLE REPLACEMENT SCHEDULE**

9/22/2021

Year	Beginning Balance	Contributions	Purchases & Other Distributions	Ending Balance	Vehicle to be Replaced
09/30/21	\$ 525,114	\$ 255,000	\$ (176,748)	\$ 603,366	Cascade/Air Truck Remount
09/30/22	603,366	225,000	(218,653)	609,713	ambulance (new in 2011 & 2008) + use of Trauma Funding of \$247,771
09/30/23	609,713	225,000	-	834,713	
09/30/24	834,713	225,000	-	1,059,713	
09/30/25	1,059,713	250,000	(260,837)	1,048,876	ambulance (new in 2015)
09/30/26	1,048,876	250,000	(268,662)	1,030,214	ambulance (new in 2016)
09/30/27	1,030,214	250,000	-	1,280,214	
09/30/28	1,280,214	250,000	-	1,530,214	
09/30/29	1,530,214	250,000	-	1,780,214	
09/30/30	1,780,214	275,000	(357,657)	1,697,557	ambulance (new in 2020)
09/30/31	1,697,557	275,000	(311,453)	1,661,104	ambulance (new in 2021)
09/30/32	1,661,104	275,000	(742,821)	1,193,283	E25
09/30/33	1,193,283	275,000	(765,106)	703,177	E24
09/30/34	703,177	275,000	(468,354)	509,823	Tanker
09/30/35	509,823	300,000	(350,543)	459,280	ambulance (new in 2025)
09/30/36	459,280	300,000	(361,059)	398,221	ambulance (new in 2026)
09/30/37	398,221	300,000	-	698,221	
09/30/38	698,221	300,000	-	998,221	
09/30/39	998,221	300,000	(1,117,215)	181,006	Ladder

Equipment/Vehicle Type	Dept	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost in FY22
Technical Rescue Pumper	Fire Rescue	SQUAD-24	2013	20	NA	NA	-
Tanker/Pumper	Fire Rescue	TANKER-24	2014	20	2034	13	309,637
Ladder / Pumper	Fire Rescue	LADDER-24	2014	25	2039	18	637,132
Class A Engine	Fire Rescue	ENGINE-25	2017	15	2032	11	521,000
Class A Engine	Fire Rescue	ENGINE-24	2018	15	2033	12	521,000
Cascade Air Fill & Lighting Truck	Fire Rescue	AIR-24	2022	20	2042	21	234,450
Type III Ambulance	EMS		2008	10	2018	-3	225,000
Type III Ambulance	EMS		2011	10	2021	0	225,000
Type III Ambulance	EMS		2015	10	2025	4	225,000
Type III Ambulance	EMS		2016	10	2026	5	225,000