



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting August 14, 2018 Agenda

1. Call to Order
2. Approval of Agenda
3. Announcement
4. Public Comment
5. Approval of Minutes
6. Treasurer's Report
7. Committee Reports
8. Legal Report
9. Membership Review
 - A. Requests for Reimbursement
10. Old Business
 - A. Change of Bank Update
 - B. Budget Update
 - C. Other Old Business
11. New Business
 - A. Other New Business
12. Membership Discussion
13. Adjournment



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Business Meeting July 10, 2018

Board members in attendance were Brenda Beckmann, Dawn DeBrule, Ken Edge, and Tess Marra. A quorum was present. Chief Don Bock was also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Meeting was called to order at 6:30pm by Vice President Dawn DeBrule.
2. Approval of Agenda
Tess Marra, seconded by Brenda Beckmann moved approval of the agenda. Motion carried.
3. Announcements
No announcements.
4. Public Comment
No public comment.
5. Approval of Minutes
Tess Marra, seconded by Brenda Beckmann moved approval of the June 12, 2018 minutes. Motion carried.
6. Treasurer's Report
Tess Marra reported a balance of \$278,985.28 as of July 31, 2018. Ken Edge seconded by Brenda Beckmann moved approval of the treasurer's report. Motion carried.
7. Committee Reports
No Reports
8. Legal Report
No Report
9. Membership Review
 - A. Reimbursement Consideration for New Volunteers
Ken Edge motioned approval of reimbursement for Justin Omoto and Quintin Branch seconded by Brenda Beckmann. Motion carried.



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KLVAC Business Meeting
July 10, 2018

10. Old Business

A. Other Old Business
No other old business.

11. New Business

A. State Inspection Results
Chief Bock reported that the inspection was outstanding. There were no deficiencies.

B. Other New Business
No other new business.

12. Membership Discussion

Brenda Beckmann reminded members there will be a mandatory Blood Borne Pathogen and Infection Training class on August 4 from 9-11am.

Brenda also reminded people to stay current with their CPR.

Chief Bock reminded members to keep their address current with the state.

13. Adjournment

There being no further business, Ken Edge seconded by Tess Marra moved adjournment. Motion carried. Meeting adjourned at 6:40pm.

Pamela Andersen
Recording Secretary



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KEY LARGO EMS TOTAL STATISTICS FOR JULY 2018

TOTAL CALLS.....	135
TRANSPORTS.....	72
ALS.....	75
BLS.....	72
PEDI.....	2
CARDIAC AREST.....	1
TRAUMA ALERT.....	4
BACK-UP.....	8
PUBLIC ASSIST	12
CANCEL.....	3
ARRIVAL TIME	6.1
SCENE TIME	17.5

08/08/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 August 10, 2018

Date	Name	Num	Type	Memo	Account	Amount
American Funds						
08/10/2018	American Funds	ONLI...	Liability Check	JAIME ARA...	Corp Account- 406	-21.60
Total American Funds						-21.60
Form 941						
08/10/2018	Form 941	EFTPS	Liability Check	59-1682537...	Billing Account-706	-3,584.92
Total Form 941						-3,584.92
Arana, Jaime E						
08/10/2018	Arana, Jaime E	DIRE...	Paycheck		Billing Account-706	-321.66
Total Arana, Jaime E						-321.66
Bock, Donald						
08/10/2018	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-680.11
Total Bock, Donald						-680.11
Castro, Luis R						
08/10/2018	Castro, Luis R	DIRE...	Paycheck		Billing Account-706	-664.92
Total Castro, Luis R						-664.92
Cid, Joseph A						
08/10/2018	Cid, Joseph A	DIRE...	Paycheck		Billing Account-706	-663.63
Total Cid, Joseph A						-663.63
Elkoury, Elizabeth						
08/10/2018	Elkoury, Elizabeth	DIRE...	Paycheck		Corp Account- 406	-1,277.33
Total Elkoury, Elizabeth						-1,277.33
Leon, Carlos A						
08/10/2018	Leon, Carlos A	DIRE...	Paycheck		Billing Account-706	-636.92
Total Leon, Carlos A						-636.92
Marin, Pedro L						
08/10/2018	Marin, Pedro L	DIRE...	Paycheck		Billing Account-706	-1,042.17
Total Marin, Pedro L						-1,042.17
Miranda, Jesus A						
08/10/2018	Miranda, Jesus A	DIRE...	Paycheck		Billing Account-706	-1,791.91
Total Miranda, Jesus A						-1,791.91
Oporta, Ozzie						
08/10/2018	Oporta, Ozzie	DIRE...	Paycheck		Billing Account-706	-602.92
Total Oporta, Ozzie						-602.92
Perez, Roxana M						
08/10/2018	Perez, Roxana M	DIRE...	Paycheck		Billing Account-706	-1,375.70
Total Perez, Roxana M						-1,375.70

08/08/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
August 10, 2018

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Pinzon, Oscar S						
08/10/2018	Pinzon, Oscar S	DIRE...	Paycheck		Billing Account-706	-661.62
Total Pinzon, Oscar S						-661.62
Schussheim, Adam L						
08/10/2018	Schussheim, Ada...	DIRE...	Paycheck		Billing Account-706	-1,664.35
Total Schussheim, Adam L						-1,664.35
TOTAL						-14,989.76

5/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 July 27, 2018

Date	Name	Num	Type	Memo	Account	Amount
American Funds						
07/27/2018	American Funds	ONLI...	Liability Check		Corp Account- 406	-120.64
Total American Funds						-120.64
Form 941						
07/27/2018	Form 941	EFTPS	Liability Check	59-1682537...	Billing Account-706	-3,189.26
Total Form 941						-3,189.26
Arana, Jaime E						
07/27/2018	Arana, Jaime E	DIRE...	Paycheck		Billing Account-706	-335.06
Total Arana, Jaime E						-335.06
Bock, Donald						
07/27/2018	Bock, Donald	DIRE...	Paycheck		Billing Account-706	-680.13
Total Bock, Donald						-680.13
Castro, Luis R						
07/27/2018	Castro, Luis R	DIRE...	Paycheck		Billing Account-706	-664.92
Total Castro, Luis R						-664.92
Cid, Joseph A						
07/27/2018	Cid, Joseph A	DIRE...	Paycheck		Billing Account-706	-978.79
Total Cid, Joseph A						-978.79
Cruciger, David A						
07/27/2018	Cruciger, David A	DIRE...	Paycheck		Billing Account-706	-497.62
Total Cruciger, David A						-497.62
Elkoury, Elizabeth						
07/27/2018	Elkoury, Elizabeth	DIRE...	Paycheck		Corp Account- 406	-1,277.32
Total Elkoury, Elizabeth						-1,277.32
Leon, Carlos A						
07/27/2018	Leon, Carlos A	DIRE...	Paycheck		Billing Account-706	-636.92
Total Leon, Carlos A						-636.92
Marin, Pedro L						
07/27/2018	Marin, Pedro L	DIRE...	Paycheck		Billing Account-706	-329.78
Total Marin, Pedro L						-329.78
Miranda, Jesus A						
07/27/2018	Miranda, Jesus A	DIRE...	Paycheck		Billing Account-706	-1,026.27
Total Miranda, Jesus A						-1,026.27
Oporta, Ozzie						
07/27/2018	Oporta, Ozzie	DIRE...	Paycheck		Billing Account-706	-579.22
Total Oporta, Ozzie						-579.22

07/25/18

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
July 27, 2018

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Perez, Roxana M						
07/27/2018	Perez, Roxana M	DIRE...	Paycheck		Billing Account-706	-1,278.88
Total Perez, Roxana M						-1,278.88
Pinzon, Oscar S						
07/27/2018	Pinzon, Oscar S	DIRE...	Paycheck		Billing Account-706	-636.92
Total Pinzon, Oscar S						-636.92
Schussheim, Adam L						
07/27/2018	Schussheim, Ada...	DIRE...	Paycheck		Billing Account-706	-1,277.66
Total Schussheim, Adam L						-1,277.66
TOTAL						-13,509.39

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
July 2018

	Billing Account	Corp Account	Building Account	CPR Account	Certificates of Deposit	Centennial Bank	Total
Beginning Balance	\$13,061.16	\$65,631.50	\$11,559.40	\$1,295.32	\$187,193.48	\$244.42	\$278,985.28
Revenues							
Interest		1.97	8.45	0.98		0.01	11.41
Medical Fees	25,625.90						25,625.90
Medical Transcripts							0.00
KL Fire Rescue & EMS Reimb		19,689.35					19,689.35
Donations							0.00
Educational Income							0.00
Uncollected Income/Adjustmts	9,838.11						9,838.11
Misc Income	43.11						43.11
Total Revenues	\$35,509.09	\$19,697.80	\$0.98	\$0.00	\$0.00	\$0.01	\$55,207.88
Expenditures							
Awards, Banquet, Plaques, etc							0.00
Medical Billing Refunds	1,023.78						1,023.78
Payroll Expenses	23,803.00	17,204.18					41,007.18
Dues & Memberships							0.00
Professional Fees							0.00
Postage		24.70					24.70
Advertising							0.00
Bank Service Charges							0.00
Supplies		539.48					539.48
Licenses & Permits		25.00					25.00
Total Expenditures	\$24,826.78	\$17,793.36	\$0.00	\$0.00	\$0.00	\$0.00	\$42,620.14
Ending Balance	\$23,743.47	\$67,535.94	\$11,560.38	\$1,295.32	\$187,193.48	\$244.43	\$291,573.02
TRANSFERS							
Balance before Adjustment	2,054.86	(2,054.86)	0.00	0.00			0.00
Adjustment to arrive at Actual	25,798.33	65,481.08	11,560.38	1,295.32	187,193.48		291,328.59
Adjustment to arrive at Actual	-13,465.66	3,583.71	0.00	0.00	0.00		-9,881.95
ACTUAL BALANCE @ MO END	\$12,332.67	\$69,064.79	\$11,560.38	\$1,295.32	\$187,193.48	\$244.43	\$281,691.07

Closing Balance

Transaction Date	7/1
Transaction Date	7/31
Company Code	Key Largo Volunteer Ambulance Corps

AR Previous Balance: \$207,130.61

	Qty	Amounts
Advanced Life Support Emergent	50	\$40,480.52
ALS 2 ER BASE RATE	4	\$4,123.53
Basic Life Support Emergent	19	\$14,178.27
Charges	73	\$58,782.32

Transaction Type Summary - Charges - Payments and Write Offs

1-PAYMENT	(\$25,644.42)
2-WRITE OFF INS	(\$10,503.70)
BAD DEBT ADJ REVERSAL	\$859.39
Bad Debt Non Collection	(\$3,449.26)
BAD DEBT PAYMENT REVERSAL	\$655.58
COL AG> ADJUSTMENT	(\$684.39)
INVOICE	\$50,035.85
Invoice Prior Period Reversals	(\$1,538.67)
Invoice Prior Periods	\$12,906.65
INVOICE REVERSAL	(\$2,621.51)
Medicare Discount	(\$249.11)
Refunds Insurance	\$94.32
Refunds Patient	\$119.17
Write Off Patient	(\$2,001.61)
Write Off to Collections	(\$4,310.37)
Accounts Receivable Change	\$13,667.92

Total Balance Forward:	\$220,798.53
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