



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Bob Thomas; Seat 4: George Mirabella; Seat 5: Danny Powers

### **DISTRICT BUDGET WORKSHOP AGENDA**

**July 27, 2020**

#### **VIRTUAL ZOOM MEETING**

Pursuant to Executive Order No. 20-69, Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be held virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the [clerk@klfrem.org](mailto:clerk@klfrem.org) or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 829 5762 4945 and Password 553976 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.*

Website: <https://us02web.zoom.us/j/82957624945?pwd=RVZGM2phcmRVbWIKdmJCM3V5cmhVdz09>

#### **1. AGENDA**

##### **1.A. Call to Order**

##### **1.B. Pledge of Allegiance**

##### **1.C. Roll Call**

##### **1.D. Approval of Agenda**

#### **2. PUBLIC COMMENT**

#### **3. DISCUSSION: KLVFD Proposed FY 2020-2021 Budget**

#### **4. ADJOURN**

### **DOCUMENTS**

1.D. Agenda Budget Workshop for July 27, 2020

3.0 KLVFD Proposed Budget FY 2020-2021

PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,  
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* *without compromising* the health or safety of residents or personnel.

[www.klfirerescueems.com](http://www.klfirerescueems.com)

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021 PROPOSED BUDGET**

**REVENUES**

<i>Prior Year Millage Rate:</i>	1.0000
<i>Roll- Back Rate:</i>	0.9588
<i>Taxable Value</i>	3,804,409,635
<i>Millage Rate :</i>	<b>1.0000</b>
<i>% over roll-back rate</i>	4.30%

<b>Ad Valorem Taxes (97% collection rate)</b>	\$ 3,690,277
<b>Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure</b> <small>(\$150,000 for capital outlay)</small>	150,000
<b>SAFER Grant - 5 Personnel Year #2 &amp; #3 (2/13/19 start)</b> <small>(3 year term 75% funding provided year 1 &amp; 2, 35% funding year 3)</small>	123,652
<b>Interest Income</b>	12,000
<b>Total Revenues</b>	<b>\$ 3,975,929</b>

UNASSIGNED FUND BALANCE OCT 1, 2020	2,530,431
COMMITTED FUND BALANCE TRAUMA DISTRICT OCT 1, 2020 <small>(\$247,771 EMS)</small>	247,771
COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2020	525,114
<b>TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES</b>	<b>\$ 7,279,245</b>

**EXPENDITURES**

<b>Key Largo Fire/EMS District Board</b>	
Operating Expenditures	\$ 339,871
Reserve Transfers	225,000
<b>Subtotal District Board</b>	<b>\$ 564,871</b>
 <b>Key Largo Fire &amp; Rescue</b>	
Operating Expenditures	\$ 2,037,054
Capital Outlay	375,223
<b>Subtotal Key Largo Volunteer Fire Department</b>	<b>\$ 2,412,277</b>
 <b>Key Largo Ambulance</b>	
Operating Expenditures	\$ 838,257
Capital Outlay	251,075
<b>Subtotal Key Largo Volunteer Ambulance Corp.</b>	<b>\$ 1,089,332</b>
<b>Total Expenditures &amp; Transfers</b>	<b>\$ 4,066,480</b>

**FUND BALANCE**

UNASSIGNED FUND BALANCE SEPT 30, 2021	2,834,880
COMMITTED FUND BALANCE TRAUMA DISTRICT SEPT 30, 2021 <small>(\$22,771 EMS)</small>	22,771
COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2021	580,114
<b>TOTAL EXPENDITURES &amp; FUND BALANCES</b>	<b>\$ 7,279,245</b>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT**  
**FY 2020-2021**  
**BUDGET DETAILS - DISTRICT**

Department: **1100** District Board  
Exp Transaction Code **511** (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
110	Board Member Stipends 5 Members @ \$ 200 / month x 12 months	12,000	12,000	12,000	-
210	FICA Taxes: @ 7.65 % of Wages	918	918	918	-
511.240	Worker's Compensation	752	752	752	-
<b>514.310</b>	Legal Services	45,000	45,000	34,535	-
<b>512.311</b>	District Clerk Services	19,000	19,000	15,772	-
<b>513.320</b>	Accounting and Financial Services				-
.01	District Audit	10,000	10,000	10,000	-
.02	Financial and Accounting Services	60,000	60,000	34,060	-
	<i>Total Accounting &amp; Financial Services</i>	70,000	70,000	44,060	-
400	Travel & Per Diem - Training, Seminars, Meetings	4,000	2,700	50	1,300
450	Insurance & Risk Management:				
	Public Position Bond	100	100	100	-
	General & Mgt Liability, Commercial Auto and Excess Liability	2,133	2,133	1,836	-
	<i>Total Risk Management</i>	2,233	2,233	1,936	-
470	Printing and Binding	3,000	3,000	4,185	-
490	General Departmental: Miscellaneous Expenses				
.01	MoCo Property Appraiser Charges	61,960	56,327	63,824	5,633
.02	MoCo Tax Collector Charge (@3% of Ad Valorem Collection)	110,708	104,343	101,087	6,365
.03	Discretionary Expenditures	1,000	300	30	700
	<i>Total General Departmental</i>	173,668	160,970	164,941	12,698
411	Advertising	5,500	7,500	7,484	(2,000)
510	Office Supplies & Equipment	500	500	290	-
540	Dues, Subscriptions and Publications	3,300	3,300	2,065	-

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - DISTRICT**

Department: 1100 District Board  
Exp Transaction Code 511 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
<b>Department Total Operations</b>		<b>\$ 339,871</b>	<b>\$ 327,873</b>	<b>\$ 288,988</b>	<b>\$ 11,998</b>
919	Transfer to Committed Funds for Vehicle & Equipment Replacement	225,000	225,000	225,000	-
<b>Department Total Including Transfers to Reserves</b>		<b>\$ 564,871</b>	<b>\$ 552,873</b>	<b>\$ 513,988</b>	<b>\$ 11,998</b>

Total Operating Budget	339,871	327,873
Total Capital & Reserve Budget	225,000	225,000
Total	564,871	552,873

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY 19-20 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:				
	Administrative Stipend (\$750 per month 3- Full Time Captains, Lieutenants)	27,000	27,000	27,000	-
.02	Station Officers / Driver Engineers /Firefighter-EMT-B/P's - full-time including Step Raises, 2% D/E Cert. pay & 20%/10% Officer pay - 2 additional full time paid firefighters +10%	868,583	751,711	747,072	116,872
	<i>Total Regular Salaries &amp; Wages</i>	895,583	778,711	774,072	116,872
121	Volunteer Pay:				
.01	Volunteer Chief's Reimbursement - Chief has declined	-	-	-	-
.02	Volunteer Assistant Chief's Reimbursement	-	-	-	-
.03	Volunteer firefighters (Station 24 and Station 25)	180,000	168,000	175,922	12,000
	<i>Total Volunteer Pay</i>	180,000	168,000	175,922	12,000
140	Overtime wages -based on sick, vaction & hold-over/meetings coverage plus 10%	199,445	187,000	185,337	12,445
210	Employer Payroll Taxes @ 7.65% of Pay	97,540	86,729	86,853	10,811
220	Retirement Plan - 401(k)	45,000	40,000	37,796	5,000
230	Employee Insurance Benefits				
	Medical/Dental/Vision/Life Insurance for Full Time Employees - 6% increase this year plus 2	95,400	78,000	73,887	17,400
	Statutory AD&D	2,538	2,200	2,200	338
	<i>Total Insurance Benefits</i>	97,938	80,200	76,087	17,738
240	Worker's Compensation	47,559	34,386	42,348	13,173
250	Unemployment Tax	2,835	750	271	2,085
312	Professional Services:				
	Grant Writing Services	2,750	2,600	2,600	150
	Firefighter Annual Physicals - inc. 2 new employees	22,000	20,000	19,430	2,000
	Background Checks, Drug Testing, Drivers License Checks	1,530	1,500	700	30
	<i>Total Professional Services</i>	26,280	24,100	22,730	2,180
314	Legal Services (Requires District Board Approval)	-	-	-	-
320	Accounting Fees - increased by 2 employees plus 3% increase	12,122	10,000	8,877	2,122
400	Travel & Per Diem - (Greater FL Fire School, Orlando Fire Conference, Seminars, etc.)	4,590	4,500	4	90
410	Phones, Television & Internet (Station Phones, Air Cards) approx. \$1200 per month for all	11,220	11,000	10,678	220
411	Advertising	510	500	-	10
412	Postage & Freight	510	500	185	10

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY 19-20 Projected Actuals	Budget Increase / (Decrease)
430	Utilities				
.01	Electric	27,540	27,000	23,007	540
.02	Water	10,200	10,000	8,893	200
.03	Fire Hydrant Maintenance @ \$ 50 per hydrant - Hydrant's increased to 275 total in KL	14,025	13,750	12,500	275
.04	Propane Gas	750	500	705	250
.07	TV Service	4,794	4,700	4,621	94
	<i>Total Utilities</i>	57,309	55,950	49,726	1,359
440	Rent & Leases:				
	Station 24 Copier/Scanner/Fax Lease	4,500	5,000	3,952	(500)
	Oxygen Tank Rental	1,000	2,505	268	(1,505)
	Annual Lease Payment - DEP Station 25 Property	300	300	300	-
	Red Alert NFRIS Incident Reporting Program Support and Maintenance & SmartCop CAD	6,120	6,000	4,731	120
	Software - Fire Manager Scheduling and Time & Attendance Software	2,040	2,095	2,095	(55)
	<i>Total Rent &amp; Leases</i>	13,960	15,900	11,346	(1,940)
450	Risk Management				
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	59,821	58,638	58,638	1,183
	Cancer Benefit Insurance (New FL Statue)	1,795	1,760	1,760	35
	Accident and Sickness	5,500	5,000	5,320	500
	Storage Tank Liability	1,750	1,510	1,510	240
	<i>Total Risk Management</i>	68,866	66,908	67,228	1,958
460	Repair & Maintenance: Equipment - Aerial Testing, Hose Testing, Pump Testing, Hydraulic	35,000	24,650	18,060	10,350
461	Repair & Maintenance: Buildings & Grounds	40,000	43,250	25,828	(3,250)
462	Repair & Maintenance: Vehicles	55,000	45,000	46,012	10,000
470	Printing and Binding	102	100	-	2
490	General Departmental: General Office & Administrative Costs				
.05	Other including Recruitment & Retention - at \$4,100 after 6 months	3,500	4,099	4,099	(599)
.06	Computer/IT services - at 89% after 6 months	6,500	5,401	6,821	1,099
	<i>Total General Departmental</i>	10,000	9,500	10,920	500
491	Training - Instructor Fees, Education, Student Text and Fire Prevention				
.01	In-house training courses (Outside/In-house instructors/vendors) - Pump Ops, Officer	8,500	10,200	12,955	(1,700)
.02	Out of area training - Orlando Fire Expo, GFFS, Intercontinental Fire Academy, Seminars,	3,500	5,000	1,750	(1,500)
.03	Fire Prevention (KLVFD Only) - Fire Safety Demonstrations at School	3,000	3,250	3,250	(250)
.04	Education & Text Books	2,550	2,500	3,657	50

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department  
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY 19-20 Projected Actuals	Budget Increase / (Decrease)
.05	KAPLAN online education (60 firefighters)	4,750	4,500	4,500	250
	<i>Total Training</i>	22,300	25,450	26,112	(3,150)
510	Office Supplies & 2 New Computers for Station 24	4,200	4,000	5,253	200
520	Operating Supplies				
.01	Fire Ground Safety (highway vests, cones, etc.)	1,750	3,150	2,572	(1,400)
.02	Daily Operating/Maintenance Supplies including small tools less then 1k (hoses, nozzles,	25,000	28,500	38,073	(3,500)
.03	Medical Supplies & Equipment - at 168% after 9 months due to COVID-19 supplies	8,000	12,000	13,665	(4,000)
.05	Station Cleaning/Housekeeping Supplies	5,000	4,500	6,008	500
.06	Firefighting Gear - (including helmets, gloves, hoods, boots, coat & pants) based on no	24,000	17,991	17,162	6,009
.07	Clothing, Apparel - Pants, extrication gloves, tee shirts, patches, etc.	9,000	12,342	11,534	(3,342)
.08	Fire fighting Foam or suppression agent	11,220	6,000	6,000	5,220
	<i>Total Operating Supplies</i>	83,970	84,483	95,014	(513)
521	Fuel: Gasoline (for portable equipment)	75	100	36	(25)
522	Fuel: Diesel	20,000	23,500	6,527	(3,500)
540	Dues, Subscriptions and Publications (email and security) - based on projected	3,100	3,000	3,050	100
620	Capital Outlay: Buildings				
	Refinish apparatus bay floor at Station 24 to reduce slip hazard	30,000	-	-	30,000
		30,000	-	7,600	30,000
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants				
	\$150,000 from Monroe County ILA	150,000	150,000	179,500	-
	<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>	150,000	150,000	179,500	-
640	Capital Outlay: Equipment				
	Replace Bunker Gear Lockers at Station 24	-	5,000	5,006	(5,000)
	Replace Refrigerator	-	1,350	1,339	(1,350)
	Mobile Preplan RedNMX Software for ToughBooks for In-Field Inspections	3,850	-	-	3,850
	Masimo Rad-57 Pulse Ox with CO Oximeter with SpMet for both Adult & Pediatric	4,994	-	-	4,994
	Physio Control Lifepak 1000 AD with add on for ECG Display with Pediatric capability	4,379	-	-	4,379
	<i>Total Capital Outlay: Equipment</i>	13,223	6,350	6,345	6,873
641	Capital Outlay: Vehicles				
	Remount Air Cascade System on the Dive Rescue 25 Chassis	170,000	-	-	170,000

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - FIRE DEPARTMENT**

Department: 1250 Key Largo Volunteer Fire Department  
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Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY 19-20 Projected Actuals	Budget Increase / (Decrease)
642	Capital Outlay: Small Tools & Equipment Various Tools, Equipment, etc. Costing >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	12,000	14,000	15,829	(2,000)
805	Upper Keys Honor Guard	2,040	-	-	2,040
	<i>Total Upper Keys Honor Guard</i>	2,040	-	-	2,040

<i>Total Operating Budget</i>	2,037,054	1,828,167	1,786,272	208,887
<i>Total Capital Budget</i>	375,223	170,350	209,274	204,873
<i>Total</i>	<u><b>2,412,277</b></u>	<u><b>1,998,517</b></u>	<u><b>1,995,546</b></u>	<u><b>413,760</b></u>



**KEY LARGO FIRE RESCUE AND EMS DISTRICT**  
**FY 2020-2021**  
**BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp  
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:				
.01	Administrative (1 Position) 2.5% Increase & unused vacation	58,801	56,813	56,813	1,988
.02	Paramedic Payroll - convert 2 Part-time to Full-time medics & 2.5% increase (includes regular hours + regular scheduled OT + 1/2 unused vac. payout + 6 holidays at 8 hours pay per employee)	362,376	367,300	see net figure below	(4,924)
	Less: EMS Income Applied to Offset Reimbursement - transport reduction due to COVID-19 thus less estimated income	(268,000)	(292,300)	see net figure below	24,300
	Total Paramedic Payroll Reimbursement	94,376	75,000	75,000	19,376
	Total Regular Salaries & Wages	153,177	131,813	131,813	21,364
121	Volunteer Pay: Volunteer Reimbursement - Includes \$500 per month for Deputy Chief of Administration - at 61.4% after first 6 months	191,030	192,000	191,030	(970)
140	Overtime Wages - unscheduled OT not included in Paramedic Payroll per full-time employee for sick and vacation time at avg hourly rate (\$16.62/hr)	24,930	4,600	4,600	20,330
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	48,741	47,550	47,410	1,191
220	Retirement Contributions - 401K -at 25.6% after 6 months	2,500	2,500	1,145	-
230	Benefits for 5 full-time medics (up to \$500 per mo. each FT emp. for health plus first 6% increase after 7 year's due to this years cost increase)	31,800	18,000	18,000	13,800
240	Worker's Compensation	21,217	15,115	10,512	6,102
250	Unemployment Tax	300	300	300	-
312	Professional Services: Medical Director, etc.				
.02	Medical Director	18,720	18,000	18,000	720
.03	Background Checks, drug testing	765	750	90	15
.04	Other - Grant Writing	2,250	2,000	-	250
	Total Professional Services	21,735	20,750	18,090	985
320	Accounting and Financial Services (3% increase)	11,330	11,000	11,189	330

**KEY LARGO FIRE RESCUE AND EMS DISTRICT**  
**FY 2020-2021**  
**BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp  
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
400	Travel & Per Diem - Training, Seminars, Meetings	4,000	4,000	2,826	-
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks - <b>added COVID-19 cell at \$58/mo</b>	11,200	10,500	11,227	700
411	Advertising	400	400	-	-
412	Postage & Freight	357	350	250	7
430	Utilities				
.05	Electric & Propane	11,730	11,500	11,225	230
.06	Water	3,264	3,200	2,459	64
	<i>Total Utilities</i>	14,994	14,700	13,684	294
440	Rental Equipment - O2 rental bottles, etc.	4,590	4,500	4,214	90
450	Insurance & Risk Management				
	Fire/Wind/Flood	34,085	33,417	31,566	668
	Auto & Umbrella	10,359	10,156	9,363	203
	Disability Insurance (All Members) -	3,570	3,500	3,193	70
	<i>Total Insurance &amp; Risk Management</i>	48,014	47,073	44,122	941
460	Repair & Maintenance: Equipment	42,075	41,250	22,698	825
461	Repair & Maintenance: Buildings - <b>based on current expenses and includes \$20,000 for pressure washing and painting of Station 23</b>	40,000	25,000	8,364	15,000
462	Repair & Maintenance: Vehicles - <b>based on current expenses</b>	20,000	25,000	11,904	(5,000)
470	Printing and Binding	1,275	1,250	-	25
490	General Departmental: Miscellaneous Expenses				
.08	Computer R&M - <b>includes change in Patient Care Software work</b>	6,000	6,000	5,670	-
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,100	1,100	1,100	-
.12	Membership & Retention	2,500	2,500	500	-
	<i>Total General Departmental</i>	9,600	9,600	7,270	-

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
BUDGET DETAILS - AMBULANCE CORP**

**Department: 1300 Key Largo Volunteer Ambulance Corp**  
**Exp Transaction Code 526 (except as indicated below)**

Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
491	Training - Instructor Fees, Education				
.07	ACLS/PALS (taught in alternating years)	1,530	1,500	2,225	30
.08	ClinCon or EMS Expo	1,795	1,760	1,920	35
.10	Misc. Training/Books & pig tracheas	918	900	900	18
.15	Handtevy Pals class	-	1,750	1,750	(1,750)
.20	Kaplan/FireEMS Academy online training for members (45 @ \$40)	1,800	-	1,720	1,800
.25	Advanced Airway Management	2,448	2,400	2,400	48
.30	ACS with 12-lead	2,448	2,400	2,400	48
.40	Advanced Stroke Life Support	2,448	2,400	700	48
.50	Florida Mass Casualty Triage on-line course	-	900	900	(900)
<i>Total Training</i>		13,387	14,010	14,915	(623)
510	Office Supplies	2,550	2,500	3,075	50
520	Operating Supplies				
.09	Station Supplies: Ambulance & Building - <b>at 79% in first 6 months</b>	11,500	9,750	16,226	1,750
.10	Medical Supplies: Bandages/First Aid/Drip Sets <b>at 33% in 6 months less COVID-19 impact</b>	50,000	52,000	45,350	(2,000)
.11	Uniforms, Clothing and Apparel, Membership Supplies <b>at 104% after first 6 months</b>	5,500	4,500	5,775	1,000
.12	Small Tools: <b>Includes funding for new office furniture post mold mitigation; 2 desks, 2 computers, &amp; 3 office chairs</b>	6,500	4,780	4,780	1,720
<i>Total Operating Supplies</i>		73,500	71,030	72,131	2,470
522	Fuel: Diesel - <b>at 34% in 6 months</b>	12,500	14,000	6,984	(1,500)
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	18,000	22,000	16,615	(4,000)
	Narcan to Community	612	600	600	12
<i>Total Medicine &amp; Drugs</i>		18,612	22,600	17,215	(3,988)

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Acct #	Computation / Explanation	FY 20-21 Proposed Budget	FY 19-20 Adopted Budget	FY19-20 Projected Actuals	Budget Increase / (Decrease)
540	Dues, Subscriptions and Publications includes \$9,541 of funding for the replacement of the current patient care reporting software program - annual cost will be \$5,500) and \$4,443 of funding for Aladtec Scheduling Software and Payroll Tracking	14,443	450	-	13,993
643	Capital Outlay: Buildings				
	Repair work for Hurricane Irma damage & interior repairs	-	40,102	40,101	(40,102)
	Replace Station 23 office carpet with tile (project will not be completed in FY20, re-budgeting for FY21)	7,750	5,000	-	2,750
	Second handrail for crew quarters stairway	-	2,500	2,500	(2,500)
	<i>Total Capital Outlay: Buildings</i>	7,750	47,602	42,601	(39,852)
640	Capital Outlay: Equipment				
	3 Toughbook computers	16,500	-	-	16,500
	Employee ID Badge Printer	1,825	-	-	1,825
	<i>Total Capital Outlay: Equipment</i>	18,325	-	-	18,325
641	Capital Outlay: Vehicles - 2008 Ambulance Replacement, using Trauma District Funding (purchase will not be completed in FY20, re-budgeting for FY21)	225,000	-	-	225,000

**Department Total**

<i>Total Operating Budget</i>	838,257	751,841	674,968	86,416
<i>Total Capital Budget</i>	251,075	47,602	42,601	203,473
<b>Total</b>	<b><u>1,089,332</u></b>	<b><u>799,443</u></b>	<b><u>717,569</u></b>	<b><u>289,889</u></b>

**KEY LARGO FIRE RESCUE AND EMS DISTRICT  
FY 2020-2021  
VEHICLE REPLACEMENT SCHEDULE**

7/20/2020

Year	Beginning Balance	Contributions	Purchases & Other Distributions	Ending Balance	Vehicle to be Replaced
09/30/21	\$ 525,114	\$ 225,000	\$ (170,000)	\$ 580,114	Cascade/Air Truck Remount on Dive 25
09/30/22	580,114	225,000	(238,703)	566,411	ambulance (new in 2011)
09/30/23	566,411	225,000	-	791,411	
09/30/24	791,411	225,000	-	1,016,411	
09/30/25	1,016,411	225,000	(260,837)	980,574	ambulance (new in 2015)
09/30/26	980,574	225,000	(268,662)	936,912	ambulance (new in 2016)
09/30/27	936,912	225,000	-	1,161,912	
09/30/28	1,161,912	225,000	-	1,386,912	
09/30/29	1,386,912	225,000	-	1,611,912	
09/30/30	1,611,912	225,000	(357,657)	1,479,255	ambulance (new in 2020)
09/30/31	1,479,255	225,000	(311,453)	1,392,802	ambulance (new in 2021)
09/30/32	1,392,802	225,000	(705,680)	912,122	E25
09/30/33	912,122	225,000	(765,106)	372,016	E24
09/30/34	372,016	225,000	(468,354)	128,662	Tanker

Equipment/Vehicle Type	Dept	Unit #	Year New	Service Life	Replace Year	Years to Replacement	Estimated Replacement Cost in FY21
Technical Rescue Pumper	Fire Rescue	SQUAD-24	2013	20	NA	NA	-
Tanker/Pumper	Fire Rescue	TANKER-24	2014	20	2034	13	309,637
Ladder / Pumper	Fire Rescue	LADDER-24	2014	25	2039	18	637,132
Class A Engine	Fire Rescue	ENGINE-25	2017	15	2032	11	494,950
Class A Engine	Fire Rescue	ENGINE-24	2018	15	2033	12	521,000
Cascade Air Fill & Lighting Truck	Fire Rescue	AIR-24	2002	20	2022	1	234,450
Dive Rescue Van	Fire Rescue	WATER RESCUE-25	2009	15	NA	NA	-
Type III Ambulance	EMS		2008	10	2018	-3	225,000
Type III Ambulance	EMS		2011	10	2021	0	225,000
Type III Ambulance	EMS		2015	10	2025	4	225,000
Type III Ambulance	EMS		2016	10	2026	5	225,000

FY 20/21

	28-day Annual	40-hour Annual	40 Hr. Reg. Rate	40 Hr. Reg. OT.	28-day Original Reg. Rate	28-day Preimum OT Rate	Vac hours	Max Vac 1/2 Payout	OT hours	3848
Jaime Arana	\$55,194.05	\$55,194.05	\$17.40	\$26.10	\$19.66	\$29.48	160	\$1,572.48		
Fabio De Las Cuevas	\$46,542.60	\$46,542.60	\$14.67	\$22.01	\$16.58	\$24.86	160	\$1,326.00	OT pay (average premium OT rate)	
Fernando Garcia	\$50,266.01	\$50,266.01	\$15.85	\$23.77	\$17.90	\$26.85	160	\$1,432.08	for all sick and vacation hours	
Sergio Garcia	\$65,226.47	\$65,226.47	\$20.56	\$30.84	\$23.23	\$34.84	208	\$2,415.80		\$116,050.60
David Garrido	\$80,899.73	\$80,899.73	\$25.50	\$38.26	\$28.81	\$43.22	256	\$3,687.74		
Bradley Galvin	\$46,542.60	\$46,542.60	\$14.67	\$22.01	\$16.58	\$24.86	160	\$1,326.00		
Juan Gomez	\$46,542.60	\$46,542.60	\$14.67	\$22.01	\$16.58	\$24.86	160	\$1,326.00		
Chris Jones	\$72,110.88	\$72,110.88	\$22.73	\$34.10	\$25.68	\$38.52	256	\$3,287.11	1 meeting per month @ 8 employees x 4 hours	
Carlos Leon	\$46,542.60	\$46,542.60	\$14.67	\$22.01	\$16.58	\$24.86	160	\$1,326.00		384
Jason Mumper	\$55,194.05	\$55,194.05	\$17.40	\$26.10	\$19.66	\$29.48	160	\$1,572.48		
Open	\$42,962.40	\$42,962.40	\$13.54	\$20.32	\$13.54	\$20.32	40 hour OT rate for new hires	112	\$758.48	plus 1 hours hold over per emp. per day estimate
Open	\$42,962.40	\$42,962.40	\$13.54	\$20.32	\$13.54	\$20.32	40 hour OT rate for new hires	112	\$758.48	1780
Open	\$42,962.40	\$42,962.40	\$13.54	\$20.32	\$13.54	\$20.32	40 hour OT rate for new hires	112	\$758.48	
Open	\$42,962.40	\$42,962.40	\$13.54	\$20.32	\$13.54	\$20.32	40 hour OT rate for new hires	112	\$758.48	Total meeting & hold-over hours =
Curtis Tucker	\$52,678.08	\$52,678.08	\$16.61	\$24.91	\$18.76	\$28.14	160	\$1,500.80		2164.00

Total \$23,806.39

40-hour regular = first 40 hours or regularly scheduled work hours per week (2080 hours per year)

\$65,263.38

40-hour regular overtime = 14 hours of regularly scheduled overtime per week (728 hours per year)

28-day premium overtime = hours worked in excess of regularly scheduled hours per week

28-day original regular = payrate for 50% of remaining vacation hours at end of fiscal year

Average Premium OT rate + 10% for higher paid staff OT: \$30.16  
since Officers take a lot of OT hours

Total OT = \$199,445.38  
includes 10% overage estimate