



DISTRICT MEETING MINUTES

January 25, 2021 FINAL

1. AGENDA

1a. Call to Order

After some technical difficulties, Chairman Allen called the combination (in-person meeting and Zoom video conference) District Meeting to order 6:15 pm.

Pledge of Allegiance

Gaelan Jones led the Pledge of Allegiance.

1c. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella, and Danny Powers. There was a quorum.

Also present were Don Bock, Vicky Fay (Zoom), David Garrido, Gaelan Jones, Esq. Jennifer Johnson. Jason Mumper and Scott Robinson.

2. APPROVAL OF AGENDA & MINUTES

2a Approval of January 25, 2021 District Meeting Agenda

MOTION: Commissioner Danny Powers made a motion **to approve the January 25, 2021 District Meeting Agenda**. The motion was seconded by Commissioner Mirabella, and the Board unanimously passed the motion.

2b Approval of December 14, 2020 District Meeting Minutes

MOTION: Commissioner Mirabella made a motion **to approve the December 14, 2020 District Meeting Minutes**, which was seconded by Commissioner Edge and the Board unanimously passed the motion.

3. PUBLIC COMMENT

Sue Heim addressed the Board at 7b.

4. CHAIRMAN REPORT

Chairman Allen did not have any items to report to the Board.

5. SECRETARY REPORT

There were no items presented to the Board by Commissioner Edge.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

6. OLD BUSINESS

6a. Fire Hydrant Report

Commissioner Edge reported J.A. LaRocco expects to begin installation next week, and Captain Garrido is working on Phase 10 Fire Hydrant Lists.

7. NEW BUSINESS

7a. MOTION/APPROVA: Offer the Dive Rescue Vehicle for Sale to the Sheriff's Office

The District Board discussed and agreed to offer the Dive Rescue Vehicle to the Sheriff's Office. Gaelan Jones will contact the Sheriff's Office Legal Department to solicit an offer for the dive truck, potentially to include an agreement for shared use of the vehicle.

7b. MOTION/APPROVAL: KLF D Quotes for Maximo-57

This item was discussed, and the Board requested it be tabled for additional information.

8. FINANCE REPORT

8a. District Financial Report (1st Quarter FU 20-21)

Jennifer Johnson presented the 1st Quarter District Financial Report. The District has received \$3,007,258 (75.64%) of the FY 20-21 Revenues. The District Board expenses were \$134,788.35 or 38.67% of budget. The Fire Department expenses were \$581,106.12 or 23.41% of budget, and the Ambulance Corps expenses were \$216,311.13 or 18.81% of budget.

The total District Board expenses were \$932,205.60 or 23.76% of budget. The proposed reserves are \$2,075,053, with a transfer to the Vehicle/Equipment Replacement Fund of \$56,250.00. with a net excess of revenues of \$2,018,803.02.

8b. KLFD Five-Year Capital Budget

The Five-Year Fire Department Capital Budget was presented by Jennifer Johnson. The Board discussed the need for several revisions, including more detail on staffing and the potential removal of certain capital items. The Commissioners will send an email to Gaelan Jones and Jennifer Johnson with any specific staffing, salary questions or requests for additional information concerning the KLFD Operations and Capital Budget. The Ambulance Corps Five-Year Operations and Capital Budget will be presented at the February 8th District Meeting.

9. LEGAL REPORT

Gaelan Jones has been compiling the documents for the Air Truck. The proposed purchase from Sourcewell of \$205,592,45. There have been some revisions to the contract for the 2nd story design drawings, which will be shared with the Board. The design is expected in March or April. A meeting will be setup with Commissioner Forster to discuss Fire Hydrant funding.

10. AMBULANCE CORPS REPORT

10a. KLVAC Monthly Report 201130

10b. KLVAC Call Log 201031

The billing for the Ambulance Corps has been approximately one-half of the normal billing due to Covid-19, people losing their jobs and a reduction in insurance. The Corps is monitoring this closely.



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11. AMBULANCE CORPS REPORT (Continued)

Two EMS positions were filled with volunteers, and the volunteer positions need to be filled. Scott Robinson invited the Commissioners to visit the new Ambulance Corps keylargoems.com website. The

12. AMBULANCE CORPS REPORT (Continued)

Corps department meetings are held via Zoom. Commissioner Mirabella thanked the Corps for reviewing the Emergency Pay Policy at their department meeting. The revised Emergency Pay Policy should be sent Commissioner Mirabella and the Clerk.

11. FIRE DEPARTMENT REPORT

11a. KLFD Performance Report 201231

Captain Garrido has been working on identifying the fire hydrants for Phase 10. Two volunteer firefighters were hired. Captain Garrido thanked Commissioner Allen for the Funeral Home's support in the Saturday and Sunday motor vehicle accidents. The Fire Department is conducting Zoom meetings.

12. COMMISSIONER ITEMS

NEXT MEETING

13a. KLFR&EMS December 21, 2020 District Meeting or January 11 or 25, 2021

14. ADJOURN

Commissioner Mirabella made a Motion to adjourn at 7:42 pm, which was seconded by Commissioner Powers and unanimously approved by the Board.

NEXT MEETINGS

February 8, 2021 Strategic Planning Workshop & District Meeting

February 22, 2021 District Meeting (if required)

March 8, 2021 District Meeting (if required)

March 22, 2021 District Meeting

DOCUMENTS — VICKY DOUBLE CHECK LIST

AI 2a. District Meeting Agenda

AI 2b. Minutes District Meeting December 14 2020

AI 07b. Quotes for Maximo Rad-57

AI 08a. District Financial Report (FY 20-21 1st Quarter)

AI08b. KLFD Five-Year Capital Budget

AI 10a. KLVAC Monthly Report 201231

AI 10b. KLVAC Call Log 201031 201130

AI 11a. KLFD Performance Report 201231