



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING MINUTES

February 8, 2021 - **FINAL**

1. AGENDA

1a. Call to Order

Chairman Allen called the combination (in-person meeting and Zoom video conference) District Meeting to order 7:07 pm.

1b. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge (Zoom), George Mirabella, and Danny Powers. There was a quorum. David Garrido and Gaelan Jones, Esq. were also present.

Also present via Zoom were: Don Bock, Vicky Fay, CJ Jones, Jennifer Johnson. Jason Mumper and Scott Robinson.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of February 8, 2021 District Meeting Agenda

MOTION: Commissioner Powers made a motion ***to approve the February 8, 2021 District Meeting Agenda.*** The motion was seconded by Commissioner Edge, and the Board unanimously passed the motion.

2b. Approval of January 25, 2021 District Meeting Minutes

MOTION: Commissioner Edge made a motion ***to approve the January 25, 2021 District Meeting Agenda.*** The motion was seconded by Commissioner Mirabella, and the Board passed the motion unanimously.

3. PUBLIC COMMENT

Sue Heim and Dr. Morrison addressed the Board at Item 7B.

4. CHAIRMAN REPORT

Chairman Allen did not have any items to report to the Board.

5. SECRETARY REPORT

There were no items presented to the Board by Commissioner Edge.

6. OLD BUSINESS

6a. Fire Hydrant Report

Commissioner Edge reported two hydrants have been installed, and LaRocco is working with FKA for the remainder of the Phase 9 hydrants to be permitted.



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7. NEW BUSINESS

7a. MOTION/APPROVAL: Offer the Dive Rescue Vehicle for Sale to the Sheriff's Office \$30,000

MOTION: Commissioner Conklin made a motion *to approve the sale of the Dive Rescue Vehicle to the Sheriff's Office for \$30,000*. The motion was seconded by Commissioner Powers. The vote was as follows: Allen (Y), Conklin (Y), Edge (Y), Mirabella (Y), and Powers (Y). The Board unanimously passed the motion.

7b. MOTION/APPROVAL: KLF D Quotes for Maximo Rad-57

Captain Garrido explained the difference in quotes was because Round Tree has a direct contact with the manufacturer, and Round Tree will honor the outdated quote. Dr. Morrison indicated the purchase increases the District's ability to respond to the community.

MOTION: Commissioner Conklin made a motion *to approve the Round Tree outdated quote for the Maximo Rad 57 in the amount of \$4,518.75*. The motion was seconded by Commissioner Mirabella, and the Board unanimously passed the motion.

7c. DISCUSSION: 2nd Story Contract

Gaelan Jones presented the 2nd Story Contract to the District Board for their review of changes to scope of work made by vendor. There were no changes to the legal contract terms. Board acknowledged agreement to changes in scope of work and directed Legal to proceed with contract.

7d. MOTION/APPROVAL: Adding Third Ambulance for Local Calls at Station 25

The District Board, departments and Dr. Morrison discussed the addition of a third ambulance at Station 25 for 911 calls due to the increases in population and the number of calls between mile markers 110 through 115. Discussion that interfacility transport is not primary purpose of installing the third ambulance; primary purpose to run local calls.

MOTION: Commissioner Powers made a motion *to approve the addition of a third ambulance at Station 25 for 911 service, subject to the availability of funding and equipment in 2021-22 budget*. The motion was seconded by Commissioner Conklin. The vote was as follows: Allen (Y), Conklin (Y), Edge (Y), Mirabella (Y), and Powers (Y). The Board unanimously passed the motion.

7d.1 EMS Grant Application – Letter of Notification

MOTION: Commissioner Powers made a motion *to approve the Ambulance Corps applying for an EMS grant to place an ambulance at Station 25 for 911 calls*. The motion was seconded by Commissioner Edge, and the Board unanimously passed the motion.



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7e. MOTION/APPROVAL: Purchase of Air Truck \$176,748.00

Gaelan Jones reported the previously reported quote of approximately \$205,000 was a ceiling price from purchasing group Sourcewell, local dealer Rosenbauer quoted \$176,748.00 due to savings they can secure on vehicle parts and equipment. The quote requires an up-front pre-payment of 100%, which includes P&P Bond. The vehicle construction period is expected to be approximately nine months.

MOTION: Commissioner Conklin made a motion **to approve Rosenbauer's quote of \$176,748.00 with a 100% up-front prepayment.** The motion was seconded by Commissioner Powers, and the Board unanimously passed the motion.

7f. DISCUSSION: Street Lighting

Commissioner Edge will contact the County to clarify if FDOT or Monroe County is responsible for maintaining Key Largo's street lighting which would improve community safety.

8. FINANCE REPORT

8a. KLVAC Five-Year Capital Budget

Jennifer Johnson reported the Ambulance Corps 5-Year Plan as follows: 2022 (\$1,521,194), 2023 (\$1,544,984), 2024 (1,770,649), 2025 (\$2,008,397) and 2026 (\$2,152,321). Johnson noted the increases in operations are due to increased staffing. Ambulances were the majority of capital expenses, which included a third ambulance being added at Station 25 next fiscal year. Commissioners were requested to send any questions regarding operating or capital expenses to Ms. Johnson.

9. LEGAL REPORT

Gaelan Jones did not have any additional legal items to report to the Board.

10. AMBULANCE CORPS REPORT

10a. KLVAC Call Log 201231

10b. KLVAC 2020 Total Call Log

Scott Robinson reported nine new volunteers are starting in the next few weeks. There have been lots of calls. He complimented the Fire Department on the amazing job they are doing on the streets, and the departments will make a concerted effort to function well together.

11. FIRE DEPARTMENT REPORT

11a. KLFDP Performance Report 201231

Captain Garrido has been compiling the apparatus quotes, and noted the Corps support at the fire. Commissioner Edge noted the Captain's initiative to ensure the fire hydrants could be located at night.

12. COMMISSIONER ITEMS

Commissioner Mirabella confirmed funding is available for the FASD Conference. Commissioner Edge thanked both departments for the great job on fighting the fire.

13. NEXT MEETING

13a. KLFR&EMS February 22, 2021 or March 8, 2021

The next meeting will be March 8, 2021.



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14. ADJOURN

Commissioner Mirabella made a Motion to adjourn at 8:21 pm, which was seconded by Commissioner Powers and unanimously approved by the Board.

NEXT MEETINGS

March 8, 2021 District Meeting

March 22, 2021 District Meeting

DOCUMENTS

AI 02a. District Meeting Agenda

AI 02b. Minutes District Meeting January 25, 2021

AI 07b. Quotes for Maximo Rad-57

AI 07b. 2020 Medical Call Report (Stations 24 and 25)

AI 07c. Contract 2nd Story Drawings

AI 07d. EMS Grant Letter of Notification

AI 07e. Air Truck Purchase Rosenbauer \$176,748.00

AI 07e. Key Largo Price Comparison

AI 08a. KLVAC Five-Year Capital Budget

AI 10a. KLVAC Call Log 201231

AI10b. KLVAC 2020 Call Log