



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING AGENDA

May 24, 2021 – 6:00 pm (Prior to Strategic Planning Workshop)

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.* Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkhFIMmVKbE1uZz09>

1. **AGENDA**

- 1a. Call to Order
- 1b. Pledge of Allegiance
- 1c. Roll Call

2. **APPROVAL OF AGENDA & MINUTES**

- 2a. Approval of May 24, 2021 District Meeting Agenda
- 2b. Approval of April 26, 2021 District Meeting Minutes

3. **PUBLIC COMMENT**

4. **CHAIRMAN REPORT**

5. **SECRETARY REPORT**

6. **OLD BUSINESS**

- 6a. Fire Hydrant Report (Edge)

7. **NEW BUSINESS**

8. **FINANCE REPORT**

9. **LEGAL REPORT**

10. **AMBULANCE CORPS REPORT**

11. **FIRE DEPARTMENT REPORT**

12. **COMMISSIONER ITEMS**

13. **NEXT MEETING**

- 13a. KLFR&EMS June 14 District Meeting (if required) and June 28 KLVAC Budget Workshop & District Meeting



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DISTRICT MEETING AGENDA

(Continued)

May 24, 2021

14. COMMISSIONER ITEMS

15. ADJOURN

NEXT MEETINGS

June 14, 2021 District Meeting (if required)

June 28, 2021 KLVAC Budget Workshop

June 28, 2021 District Meeting

DOCUMENTS

AI 02a. District Meeting Agenda

AI 02b. District Meeting Minutes 210426

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*



DISTRICT MEETING MINUTES

April 26, 2021

1. AGENDA

1a. Call to Order

Commissioner Allen called the (in-person meeting and Zoom video conference) District Meeting to order at 6:01 pm.

1b. Pledge of Allegiance

Commissioner Powers led the Pledge of Allegiance.

1c. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella, and Danny Powers. There was a quorum.

Also present in person and via Zoom were: Donald Bock, Vicky Fay, CJ Jones, Gaelan Jones, Jennifer Johnson, and Scott Robinson.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of April 26, 2021 District Meeting Agenda

MOTION: Commissioner Edge made a motion ***to approve the April 26, 2021 District Meeting Agenda***. The motion was seconded by Commissioner Powers, and the Board unanimously passed the motion.

2b. Approval of April 12, 2021 Meeting Minutes

MOTION: Commissioner Conklin made a motion ***to approve the April 12, 2021 District Meeting Minutes***. The motion was seconded by Commissioner Powers and the Board unanimously passed the motion.

3. PUBLIC COMMENT

There were no speakers from the general public.

4. CHAIRMAN REPORT

There were no items reported by Chairman Allen.

5. SECRETARY REPORT

Commissioner Edge did not have any items to bring to the board.



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OLD BUSINESS

6a. Fire Hydrant Report

Commissioner Edge reported the non-FDOT hydrants have not yet been approved by FDOT, and Commissioner Edge will follow up with Florida Keys Aqueduct Authority (FKAA).

6. NEW BUSINESS

7a. MOTION/APPROVAL: IT Proposals

Gaelan Jones reported two bids have been received for the Station 24 Audio Visual Project (ProTech - \$6,883.00 and AVI - \$34,933.98), and a third quote requested by Commissioner Mirabella was not received. The quote received from AVI was more comprehensive and was higher. It was discussed that the installation be postponed until the Station 24 2nd story addition was completed.

MOTION: Commissioner Mirabella made a motion ***to approve the ProTech proposal in the amount of \$6,883.00 for the Station 24 Audio Visual.*** The motion was seconded by Commissioner Powers. The vote was as follows: Allen (Y), Conklin (Abstain), Edge (Y), Mirabella (Y) and Powers (Y). The motion was passed.

7. FINANCE REPORT

Jennifer Johnson reported Finance would mail the monthly stipends this month.

8. LEGAL REPORT

Gaelan Jones reported there were no additional items from Legal to be reported to the Board.

9. AMBULANCE CORPS REPORT

10a. KLVAC Monthly Status Report 210331

Scott Robinson did not have any items to report to the Board, and Chief Bock reported the Corps Administrative Aide has been with the Corps for approximately two months.

10. FIRE DEPARTMENT REPORT

11a. KLFDD Monthly Status Report 210331

11b. KLFDD Performance Report 210331

Chief Bock reported there were nine firefighters added this week, and CJ Jones reported the training was successful, which produced more qualified drivers.

11. COMMISSIONER ITEMS

The Fire Department name change was discussed.

(See Next Page)



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12. **NEXT MEETING**

13a. KLFR&EMS May 10th District Meetings or May 24 (Strategic Planning/District Meeting)

The next meeting will be May 24, 2021.

MOTION: Commissioner Mirabella made a motion ***to approve cancelling the May 10, 2021 District Meeting if no items require District Board approval.*** The motion was seconded by Commissioner Edge, and the Board unanimously passed the motion.

14. **ADJOURN**

Commissioner Mirabella made a Motion to Adjourn at 6:21 p.m., which was seconded by Commissioner Powers and was unanimously approved by the Board.

NEXT MEETINGS

May 10, 2021 District Meeting (if required)
May 24, 2021 Strategic Planning Workshop
May 24, 2021 District Meeting
June 14, 2021 District Meeting (if required)
June 28, 2021 KLVAC Budget Workshop
June 28, 2021 District Meeting

DOCUMENTS

AI 02a. District Meeting Agenda
AI 02b. Meeting Minutes April 12, 2021
AI 07a. IT Proposals
AI 10a. KLVAC Monthly Status Report 210331
AI 11a. KLF D Monthly Status Report 210331
AI 11b. KLF D Performance Report 210331