



DISTRICT MEETING MINUTES

May 24, 2021

1. AGENDA

1a. Call to Order

Commissioner Allen called the (in-person and Zoom video conference) District Meeting to order 6:01 pm.

1b. Pledge of Allegiance

Commissioner Edge led the Pledge of Allegiance.

1c. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella, and Danny Powers. There was a quorum.

Also present in person and via Zoom were Donald Bock, Vicky Fay, David Garrido, CJ Jones, Gaelan Jones, Jennifer Johnson, Jason Mumper, and Scott Robinson.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of May 24, 2021 District Meeting Agenda

MOTION: Commissioner Edge made a motion ***to approve the May 24, 2021 District Meeting Agenda.*** The motion was seconded by Commissioner Powers and the Board unanimously passed the motion.

2b. Approval of April 26, 2021 Meeting Minutes

MOTION: Commissioner Edge made a motion ***to approve the April 26, 2021 District Meeting Minutes.*** The motion was seconded by Commissioner Conklin and the Board unanimously passed the motion.

3. PUBLIC COMMENT

There were no speakers from the public.

4. CHAIRMAN REPORT

Commissioner Allen did not have any items to bring to the board.

5. SECRETARY REPORT

There were no items reported by Chairman Edge.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

6. OLD BUSINESS

6a. Fire Hydrant Report

Commissioner Edge reported the FY 20-21 FDOT Fire Hydrants are still awaiting approval by FDOT, and the FCAA hydrant permits are pending approval by FCAA.

7. NEW BUSINESS

There were no New Business items discussed.

8. FINANCE REPORT

Jennifer Johnson did not have any Financial Report from the Finance Department.

9. LEGAL REPORT

Gaelan Jones requested direction from the Board regarding an upgrade of the District's IONOS Account, specifically email storage size and additional Microsoft 365 subscriptions to support the District Clerk. Jones also reported he received the 1st DRAFT of the drawings for the Station 24 2nd Story and distributed them to the Commissioners. The Commissioners agreed to individually review the draft plans and to provide feedback to Legal for discussion with Vendor. Commissioners requested that the plans be distributed to Department staff for review and comment.

10. AMBULANCE CORPS REPORT

Scott Robinson reported the Corps Annual Report will be submitted at the next District Meeting; the 401K Match (increased to 8%) will begin in the new 21-22 fiscal year; the Corporate Board approved the Hurricane Policy and there was minimum damage to one of the ambulances.

11. FIRE DEPARTMENT REPORT

Captain Garrido reported on the Vehicle Machine Rescue (VMR) class and fire training. The Department is working on the changes to the Air Truck. Jason Mumper reported the Department is working on the Hurricane Plan.

12. COMMISSIONER ITEMS

Commissioner Mirabella reported he will be attending the FASD Conference. Commissioner Conklin requested that Chief Bock write a statement clarifying that Rob Bleser was a firefighter with the Department in 2017. Chief Bock indicated that he could not state that Rob was a firefighter, but would consider writing a statement.

13. NEXT MEETING

13a. KLFR&EMS June 14th District Meeting or June 28th KLVAC Budget Workshop and District Meeting).

MOTION: Commissioner Edge made a motion ***to approve cancelling the June 14h District Meeting if no items require District Board approval.*** The motion was seconded by Commissioner Mirabella, and the Board unanimously passed the motion.

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KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

14. ADJOURN

Commissioner Powers made a Motion to Adjourn at 6:13 p.m., which was seconded by Commissioner Conklin and was unanimously approved by the Board.

NEXT MEETINGS

June 14, 2021 District Meeting (if required) June 28, 2021 KLVAC Budget Workshop June 28, 2021 District Meeting

DOCUMENTS

AI 02a. District Meeting Agenda

AI 02b. Meeting Minutes April 26, 2021