



DISTRICT MEETING AGENDA

December 20, 2021

1. AGENDA

1a Call to Order

Chairman, Tony Allen, called the (in-person and Zoom video conference) District Meeting to order at 6:00 PM.

1b Roll Call

Carol Greco called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Dan Powers. There was a quorum.

Also present in person or via Zoom were Donald Bock, Scott Robinson, Carol Greco, Gaelan Jones and Jennifer Johnson

1c Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Danny Powers.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of December 20, 2021 District Meeting Agenda

MOTION: Commissioner Danny Powers made a motion *to approve the December 20, 2021 Agenda*. Commissioner Frank Conklin second, and the Board unanimously passed the motion.

2b. Approval of November 22, 2021 District Meeting Minutes

MOTION: Commissioner Danny Powers made a motion *to approve the November 22, 2021 District Meeting Minutes*. Commissioner George Mirabella second, and the Board unanimously passed the motion. However, an error with the minutes was discovered after conclusion of the meeting. Corrected minutes will be brought before the Board at the next meeting for approval.

3. PUBLIC COMMENT

None

FINAL PUBLIC HEARING & DISTRICT MEETING MINUTES



December 20, 2021 - Continued

4. CHAIFMAN REPORT

No change since the last meeting.

5. SECRETARY REPORT

Nothing to report.

6. OLD BUSINESS

6a. Fire Hydrant Project

Commissioner Edge reported that construction has begun on Phase 10 hydrants. Commissioner Kenny Edge made comment that voting on Phase 10 should be soon.

7. NEW BUSINESS

7a. DISCUSSION: Quarterly Report from Dr. Thomas Morrison (Allen)

Discussion was had regarding paramedic and Trauma Star response times; communications are improving. There was conversation regarding turnover; new member Paramedics/EMTs are enthusiastic and are responsive to direction. Additional discussion led by Commissioner Mirabella was had regarding a study for travel time for critical care patients to Mariner's Hospital versus Trauma Star landings at the Ranger Station.

7b. DISCUSSION: Station 24 Second Floor (Jones)

Discussion was had regarding plans for the renovation of Station 24's Second Floor. Mr. Jones advised that while updates had been made to the floor plan following additional input from the Fire Department, the vendor had not yet completed the full set of drawings. Mr. Jones informed the Board of the updates to the floor plan and indicated that he expects to receive a full set of drawings by the end of December. Chairman Allen advised of his intention to schedule a meeting with Commissioner Raschein in an effort to request additional assistance from the BOCC in early 2022.

7c. MOTION/APPROVAL: Purchase of Masimo RAD-57 Kit for \$4,518.75 (Bock)

Discussion was had regarding purchase price for the Masimo RAD-57 Kit (Pulse Oximeter). Commissioner Powers inquired if there was a less expensive alternative to the Masimo. Chief Garrido advised that although there are units less expensive, the Masimo's components provide for better readings.

MOTION: Commissioner Powers made a motion **to approve the purchase of a Masimo RAD-57 Kit**. Commissioner Frank Conklin second, and the Board unanimously passed the motion.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

7d. **MOTION/APPROVAL: Contract for Fire Hydrant Installation Phase 10 (Jones)**

Discussion was had regarding the December 20, 2021 bid selection. The following bids were reviewed by the bid committee on 12/13: J.A. LaRocco Enterprises, Inc. (\$161,000); Restate Construction, LLC (\$212,600); Key Honey Contracting, LLC (\$212,764.00); 3rd Generation Plumbing (\$216,500).

The bid committee selected LaRocco as the lowest and best bid.

MOTION: Commissioner Powers made a motion ***to approve a contract with J.A LaRocco Enterprises, Inc.*** in the amount of \$161,000.00. Commissioner Edge second, and the Board unanimously passed the motion.

7e. **MOTION/APPROVAL: 2022 District Meeting Schedule (Allen)**

After a discussion regarding the 2022 District Meeting Schedule, the board agreed to the proposed schedule.

MOTION: Commissioner Conklin made a motion ***to approve the 2022 District Meeting Schedule.*** Commissioner Powers second, and the Board unanimously passed the motion.

8. **FINANCE REPORT**

None

9. **LEGAL REPORT**

Legal was approached regarding mutual aid agreements between Monroe County, Village of Islamorada and the City of Key West and the National Park Service. Legal requested input from the Board regarding its desire to review the automatic aid agreement proposed by Monroe County, which was not recommended by Chief Bock or Legal. The Board indicated that it did not wish to review said agreement. Legal advised that it will bring a revised agreement with NPS to the Board for review at the next meeting.

10. **AMBULANCE CORPS REPORT**

Scott Robinson reported the firefighters had a boot drive collection which netted approximately \$9,000.00 for the victims of the Kentucky tornados. The Corps added two new volunteers, 1 full-time paramedic and 1 part-time paramedic. Donation letters will be going out. There was a clean-up at the Tradewinds Plaza.

11. **FIRE DEPARTMENT REPORT**

Chief Garrido advised that 123 bundles of Toys for Tots were distributed with 2 bundles remaining. Three new firefighters attended orientation. There was a fire at the 95 mm bringing a total of 4 fires over the past three months.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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12. COMMISSIONER ITEMS

Discussion led by Commissioner Edge regarding the possibility of taking over commercial building inspections from the County Building Department to generate potential revenue. This would have to be staffed by licensed personnel. Legal would have to do a study. The Board has directed Legal to prepare a memo with regard to the feasibility of the Fire Department performing commercial building inspections.

13. NEXT MEETING.

13a. KLFR&EMS January 10th or January 24th, 2022 District Meeting (Award ITB 22-001)

MOTION: Commissioner Conklin made a motion *to cancel the January 10, 2022 meeting, unless required.* Commissioner Powers second, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Mirabella made a Motion to Adjourn at 6:38 PM, Commissioner Powers second, and the motion was unanimously approved by the Board.

NEXT MEETINGS

January 10, 2022 District Meeting (if required)

January 24, 2022 District Meeting

February 14, 2022 District Meeting

February 14 or 28 Strategic Planning Workshop

February 28, 2022 District Meeting

March 14, 2022 District Meeting (if required)

March 28, 2022 District Meeting

DOCUMENTS

AI 02a. District Meeting Agenda

AI 02b. Minutes November 22, 2021

AI 07b. Station 24 Second Story Drawings (Tentative)

AI 07c. Masimo RAD-57 Purchase Order

AI 07d. Phase 10 Fire Hydrant Contract (Pending 12/20)

AI 07e. Meeting Schedule 2022

AI 10a KLVAC Monthly Call Statistics