



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

### DISTRICT MEETING MINUTES (following the Strategic Planning Workshop)

January 24, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the [clerk@klfremms.org](mailto:clerk@klfremms.org) or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.* Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

#### 1. AGENDA

##### 1a. Call to Order

Chairman Tony Allen called the (in person and Zoom video conference) District Meeting to Order at 6:00 PM.

##### 1b. Roll Call

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Dan Powers. There was a quorum.

Also present in person or via Zoom were Carol Greco, Gaelan Jones, Jennifer Johnson and David Garrido

##### 1c. Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Kenny Edge.

#### 2. APPROVAL OF AGENDA & MINUTES

##### 2a. Approval of January 24, 2022 Agenda

**Motion:** Chairman Allen found cause to add Item 7e. approval for the emergency purchase of LifePak. Commissioner Danny Powers made a motion to **approve the January 24, 2022 Agenda**. Commissioner Frank Conklin second, and the Board unanimously passed the motion.

##### 2b1. Approval of December 20, 2021 Strategic Planning Workshop Minutes

**Motion:** Commissioner Kenny Edge made motion to **approve the December 20, 2021 Strategic Planning Workshop Minutes**. Commissioner Danny Powers second, and the Board unanimously passed the motion.



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### **2b2. Approval of December 20, 2021 District Meeting Minutes**

**Motion:** Commissioner Danny Powers made motion to **approve the December 20, 2021 District Meeting Minutes**. Commissioner Frank Conklin second, and the Board unanimously passed the motion.

### **3. PUBLIC COMMENT**

None

### **4. CHAIRMAN REPORT**

None

### **5. SECRETARY REPORT**

None

### **6. OLD BUSINESS**

#### **6a. Phase 10 Fire Hydrant Project (Edge)**

Discussion was had regarding moving forward with the Phase 10 of the Fire Hydrant Project.

### **7. NEW BUSINESS**

#### **7a. MOTION/APPROVAL: Increase KLVFD Advance and Establish KLVAC Advance (Johnson)**

Discussion was had regarding the advances to KLVFD. Currently, there are no new volunteers; most of the current volunteers are coming in from the mainland. The current service area is growing with the demand for Fire/EMS coverage. An advance with allow KLVFD to fill necessary positions.

**Motion:** Commissioner Kenny Edge made motion to **approve Increase KLVFD Advance and Establish KLVAC Advance**. Commissioner Danny Powers second, and the Board unanimously passed the motion.

#### **7b. MOTION/APPROVAL: Resolution #2020-001 Monroe County BOCC Place Millage Increase Referendum on Ballot (Jones)**

Discussion was had regarding Exhibit A (Increased Maximum Millage Rate for Key Largo Fire & Rescue Emergency Services). Commissioners Edge and Powers like the exhibit as presented. Further discussion was had regarding how this would be presented to the public, as well as when to place the Millage Increase Referendum on either the Primary (August 2022) or General Election (November 2022) ballot. It was the consensus of the board to further discuss and address the most efficient way to proceed at a later date.



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### **7c. MOTION/APPROVAL: Approval of Mutual Aid Agreement with National Park Service (Jones)**

Discussion was had regarding the Mutual Aid Agreement with National Park Service, the proposed service area from MM 98 north to MM 102 (easement property located behind Alfredo's Restaurant). Sue Heim questioned if there were a catastrophic event and mutual aid agencies attended, would that agency bear their respective costs associated with the incident; i.e., personnel, equipment, etc. The redlined version of the Agreement should be accepted, finalized and circulated for signature.

**Motion:** Commissioner Danny Powers made motion to **approve the Mutual Aid Agreement with the National Park Service**. Commissioner Frank Conklin second, and the Board unanimously passed the motion.

### **7d. DISCUSSION: SAFER Grant (Garrido)**

Captain Garrido contacted a grant writer regarding the new legislation for SAFER Grants and the three (3) year coverage period. Discussion was had regarding the FEMA requirement for personnel. A required 13 people per are necessary. In order to meet the requirement, additional personnel would have to be hired. Costs associated with fully staffing additional personnel, along with benefits could reach upwards of \$800k annually. It was decided to table further discussions until after the Millage increase has passed.

### **7e. TENTATIVE ADD-ON: MOTION/APPROVAL: Emergency Purchase of LifePak \$19,790.60 (Bock)**

Discussion was had regarding the purchase of a new LifePak versus an older version. Purchasing an older model would eventually require updates that would most likely not be cost effective as any computer based device generally loses effectiveness within a couple of years. It was determined that purchasing the new device with the current discount would be most feasible.

**Motion:** Commissioner Danny Powers made motion to **approve the Mutual Aid Agreement with the National Park Service**. Commissioner Frank Conklin second, and the Board unanimously passed the motion.

## **8. LEGAL REPORT**

None

## **9. AMBULANCE CORPS REPORT**

The Ambulance Corps Report that they have 2 part-time employees; hired 2 part-time paramedics.

## **10. FIRE DEPARTMENT REPORT**

The emergency lights outside Station 24 are in the process of being refurbished. Two firefighters have been hired with a third being processed.



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### DISTRICT MEETING MINUTES (Continue) JANUARY 24, 2022

#### 11. COMMISSIONER ITEMS

None

#### 12. NEXT MEETING.

##### 12a. KLFR&EMS February 14<sup>th</sup> or February 28<sup>th</sup> District Meeting and Strategic Planning Workshop

The Board made a decision to cancel the February 14<sup>th</sup> District Meeting, unless otherwise needed. The next District and Strategic Planning Workshop will be February 28, 2022.

#### 13. ADJOURN

Commissioner Kenny Edge made a Motion to Adjourn at 7:17PM, Commissioner Danny Powers second, and the motion was unanimously approved by the Board.

*Persons who wish to be heard shall send submit a  
Speaker Request Form to the Chairman or request to speak via Zoom.*