



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

KLFR&EMS DISTRICT MEETING AGENDA

April 25, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.* Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkFIMmVKbEtuZz09>

1. AGENDA

1a. Call to Order

1b. Pledge of Allegiance

1c. Roll Call

2. APPROVAL OF AGENDA & Minutes

2a. Approval April 25, 2022 District Meeting Agenda

2b. Approval of March 28, 2022 Strategic Workshop Minutes

3. PUBLIC COMMENT

4. CHAIRMAN REPORT

5. SECRETARY REPORT

6. OLD BUSINESS

6a. Fire Hydrant Project (Edge)

7. NEW BUSINESS

7a. MOTION/APPROVAL (Jones) – *Contract for District Clerk Services with Sunshine Fast-Print, Inc. d/b/a Sunshine Printing, Tropical Business Services*

7b. MOTION/APPROVAL (Jones) – *Resolution 2022-002 Confirming Official Position of District Board for Approval of Millage Referendum*

7c. MOTION/APPROVAL (Mirabella) – *Approval of Registration Fees & Hotel Expenses for FASD Annual Conference 2022*

7d. DISCUSSION (Bock) - *Optional Add-Ons to Air Rehab Truck*

8. FINANCE REPORT

9. LEGAL REPORT

10. AMBULANCE CORPS REPORT

10a. March Statistics

10b. Annual Report



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

11. FIRE DEPARTMENT REPORT

11a. March Statistics

12. COMMISSIONER ITEMS

13. NEXT MEETING.

5a. District Meeting May 9 (If Required); May 23

14. ADJOURN

NEXT MEETINGS

May 9 or May 23, 2022

June 13 or June 27 (Budget Workshop)

DOCUMENTS

2b. March 28 Strategic Workshop Minutes

7a. Clerk Contract

7b. Resolution 2022-002

7c. FASD Registration Info

10a. KLVAC March Report

10b. KLVAC Annual Report

11a. KLVFD March Report

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

KLFR&EMS STRATEGIC PLANNING WORKSHOP MINUTES

March 28, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.*

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

1. AGENDA

1a. Call to Order

Chairman Tony Allen called the (in person and Zoom video conference) Strategic Planning Workshop Meeting to Order at 6:00 PM.

1b. Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner George Mirabella.

1c. Roll Call

Carol Greco call the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Dan Powers. There was a quorum.

Also present were Carol Greco, Gaelan Jones, Jennifer Johnson and David Garrido.

2. APPROVAL OF AGENDA & Minutes

2a. Approval of March 28, 2022 Strategic Workshop Planning Agenda

MOTION: Commissioner Edge made a motion to *approve the March 28, 2022 Strategic Workshop Planning Agenda*. Commissioner Conklin second, and the Board unanimously passed the motion.

2b. Approval of February 28, 2022 District Meeting Minutes

MOTION: Commissioner Powers made a motion to *approve the February 28, 2022 District Meeting Minutes*. Commissioner Conklin second, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. **SECRETARY REPORT**

None

6. **OLD BUSINESS**

6a. Fire Hydrant Project (Edge) - A discussion was had regarding the plans and a delay with Florida Keys Aqueduct and FDOT and roadway issues. Currently awaiting paperwork on resolution.

7. **REVIEW STRATEGIV PLANNING ACTION ITEMS**

7a. Review Strategic Plan Action Items

There were no items for vote.

Item 19-002 was discussed regarding the Sales Surtax ILA with Monroe County; Board Chair and legal, by the next meeting, would have had a meeting or have scheduled a meeting with Monroe County Commissioner Holly Raschein to further discuss the district's intention of a millage increase. Further discussions were had regarding funding/soft costs estimate for construction of fire station; capital projects funded through Sales Tax.

Items 19-003-04 were combined; discussion regarding the placement a referendum on the November ballot to increase millage rate has been completed. Further discussions were had regarding advertisement/promotion to the taxpayers of the requested the sales tax increase on the November ballot; the need to clarify with the Public that an increase to raise the millage rate has not been done since. Question regarding whether public taxpayer funds can be dedicated toward advertising referendum and restrictions associated; dedicate small portion of budget for advertising. Commissioners can advocate in their individual capacity; post on website, Facebook, social media. The fire department's benevolent association can assist in payment for advertisement. The Board has tasked Legal with providing bullet points regarding millage increase and advertising.

Item 19-005 – Tabled untiled after November 2022.

Item 19-006 was discussed with Legal and user friendliness; updates were made advising of some updates; the District Clerk's involvement in maintenance. A discussion was had regarding the District Clerk's current position and contract/renewal. The Board directed Legal to draft for the next meeting a contract for the Clerk to commence with the new fiscal year, October 1, 2022 with performance review and annual renewal.

Item 19-007 – The department's website and social media accounts are utilized for PSA's; training, local events, i.e. recent boot drive for disaster victims in Kentucky; hurricane season preparation.

20-002 – Finance discussed the large economic increase, which effects budgeting.

20-003 - A discussion of the five year cap is ongoing and will be addressed during the budget process.

20-004 –Nothing impacting the department. Legal has been monitoring 2022 legislative session and the definition of Firefighter and cancer; does not extend to cover volunteer firefighters. Next five year operational audit is due October, 2022. The Board has tasked legal to work with finance and the department and arrange to obtain a quote for an auditor.

20-005 – No change.

20-007 – Consider AFG Grant for equipment/hydraulic tools. Discussion was had regarding the setting up of a grant portal for the department and transfer any and all proprietary documents currently maintained by the District Clerk to a portal. Board directed Legal to obtain quotes for a grant writer.

20-008 – Recently the department participated in the local St. Patrick’s Day Parade and assisting with the distribution of 5 gallon water bottles into the community. October is Fire Prevention month and the department plans on hosting community event on the importance of annual battery replacement in smoke detectors and carbon monoxide alarms; potentially passing out smoke detectors. Maintain website to include upcoming community events.

20-018 – There was a discussion regarding the retention of an IT person who would focus on website maintenance, equipment maintenance, etc. The Board as instructed Legal to draft a proposal for an IT person for the next meeting.

20-019 – A discussion was had regarding the possibility of a feasibility study for the installation of lighting near MM 104 still in transportation plan with; feasibility study would involve FDOT and FKEC.

21-001 – Commissioner Edge addressed.

21-002 – Continued discussion on soft cost estimates for Station 24 renovations; meet with Commissioner Raschein to determine if BOCC could support through sales tax revenue.

21-14 – Legal added that factfinding committee to provide a business plan to the district board remains; however, tabled until after the 2022 election. Add item regarding fire department and providing inspection services.

8. FINANCE REPORT

None

9. LEGAL REPORT

None

10. AMBULANCE CORPS REPORT

10a. February Statistics

2 New Volunteers started; with 2 Part-Time Paramedics scheduled to start in April, 2022.

There was a minor fender/bender accident involving one of the ambulances, which is being handled through the Corps' insurance carrier. Calls were down in March.

11. FIRE DEPARTMENT REPORT

11a. Annual Report

Diesel spillage did not require excavation of tank; remove/replaced about a five gallon buck of gravel; the diesel spill buck has been installed and is operational. There is still one truck out of service for the header issue.

11b. February Statistics

There was a car fire that occurred in front of the Ambulance Corps building, which was quickly extinguished by the fire department.

12. COMMISSIONER ITEMS

None

13. NEXT MEETING

13a. District Meeting April 11 (If Required); April 25

Motion: Commissioner Mirabella made a motion *to cancel the April 11, 2022 meeting if there are no items requiring District Board approval; next District Meeting will be held on April 25, 2022.* The motion was second by Commissioner Powers and the motion passes.

14. ADJOURN

Commissioner Mirabella made a ***Motion to Adjourn*** at 7:30 PM, Commissioner Edge second, and the motion was unanimously approved by the Board.

KEY LARGO FIRE & EMS DISTRICT

Contract for Goods & Services

This Contract entered into on the date last written below, by and between: Sunshine Fast-Print, Inc. (the "Contractor") and the Key Largo Fire Rescue & Emergency Medical Services District ("KLFEMS" or "District"). In consideration of the mutual covenants and benefits hereinafter set forth, the parties herein covenant and agree as follows:

1. TERM

The term of this Contract shall be from: October 1, 2022 to September 30, 2023. The beginning of the Contract Term may be amended to an earlier date by mutual written agreement of Contractor and the District upon presentation of sufficient medical documentation clearing Contractor to perform the services set forth herein and upon approval by a majority of the District Board of Commissioners. The Contract may be renewed for up to three (3) additional one (1) year terms upon mutual written consent of the District and Contractor, and upon approval of a majority of the District Board of Commissioners.

2. CONTRACTOR'S SERVICES

Contractor agrees to provide the following goods/services:

District Clerk Services, including but not limited to: attendance of District Board Meetings, Strategic Workshops and other meetings of the District Board; preparation of meeting agendas & minutes; cooperation with District Legal Counsel & Finance Officer in preparation of annual reports; serving as District Records custodian (including processing of public records requests); issuing required legal notices and advertisements, and other duties as may be required.

If documentation of the specific goods/services is attached, said documentation is labeled as *Exhibit "A"* to this Contract and is incorporated herein by reference. In the event of a conflict between the terms of this Contract and any exhibit, the terms of this Contract shall control, unless otherwise agreed in writing as an amendment pursuant to the terms for such as provided herein.

3. COMPENSATION

District shall pay Contractor the sum of \$25,000.00 (NTE-Not to exceed price) to provide said goods/services pursuant to this Contract. No payment shall be due until an invoice for the goods/services has been submitted for payment and the District verifies that all services have been fully and satisfactorily completed. The District will make diligent efforts to verify and pay invoices within one (1) payment cycle after receipt. If alternate payment TERMS are required they must be outlined below.

Invoices for work performed by Contractor shall be submitted on a monthly basis. Work performed by Contractor shall be billed at the rate of \$45.00 per hour. Contractor shall be reimbursed mileage for required travel at the prevailing rate set by the US Internal Revenue Service (58.5 cents per mile in 2022)

4. INDEPENDENT CONTRACTOR STATUS

The Contractor is, for all purposes arising under this Contract, an independent contractor. The Contractor and its officers, agents or employees shall not, under any circumstances, hold themselves out to anyone as being officers, agents or employees of the District. No officer, agent or employee of the Contractor or the District shall be deemed an officer, agent or employee of the other party. Neither the Contractor nor the District, nor any officer, agent or employee thereof, shall be entitled to any benefits to which employees of the other party are entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

6. TERMINATION

A. WITHOUT CAUSE

This Contract may be terminated for any reason by either party upon thirty (30) days written notice to the other party at the addresses set forth below. If said Contract should be terminated as provided in this paragraph of the Contract, the District will be relieved of all obligations under said contract and the District will only be required to pay that amount of the contract actually performed to the date of termination with no payment due for unperformed work or lost profits.

B. TERMINATION FOR BREACH

Either party may terminate this Contract upon breach by the other party of any material provision of this Contract, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY KLFEMS

District may terminate this Contract immediately upon written notice to Contractor (such termination to be effective upon Contractor's/Individual's receipt of such notice) upon occurrence of any of the following events:

- i. the denial, suspension, revocation, termination, restricting, relinquishment or lapse of any license or certification required to be held by the Contractor, or of any Company/Individual staff's professional license or certification in the State of Florida;

7. ASSIGNMENT

Neither Contractor nor the District may assign or transfer any interest in this Contract without the prior written consent of both parties. Should an assignment occur upon mutual written consent, this Contract shall inure to the benefit of and be binding upon the parties hereto and their respective

heirs, representatives, successors and assigns.

8. AMENDMENT

This Contract may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the District.

9. GOVERNING LAW & VENUE

This Contract shall be construed in accordance with the laws of the State of Florida. Any dispute arising hereunder is subject to the laws of Florida, venue in Monroe County, Florida. The prevailing party shall be entitled to reasonable attorney's fees and costs incurred as a result of any action or proceeding under this Contract.

10. REPRESENTATIONS, WARRANTIES & DEBARMENT

Contractor represents and warrants to the District, upon execution and throughout the term of this Contract that:

- A) Contractor is not bound by any Contract or arrangement which would preclude it from entering into, or from fully performing the services required under the Contract;
- B) None of the Contractor's agents, employees or officers has ever had his or her professional license or certification in the State of Florida, or of any other jurisdiction, denied, suspended, revoked, terminated and/or voluntarily relinquished under threat of disciplinary action, or restricted in any way;
- C) Contractor has not been convicted of a public entity crime as provided in F.S. §287.133, to wit: A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid, proposal, or rely on a contract to provide any goods or services to a public entity, may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list; and
- D) Contractor and Contractor's agents, employees and officers have, and shall maintain throughout the term of this Contract, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the functions, assigned to him or her in connection with the provisions of the Contract.
- E) Contractor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:
 - (i) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 29 CFR Part 93, Section 98.510, by any federal department or agency;

- (ii) Has not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (iii) Has not within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

11. BILLING

Bills for fees or compensation under this contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. Further, bills for any travel expenses shall be submitted in accordance with Florida Statute §112.061 where applicable.

12. CONTRACT RECORDS RETENTION

Pursuant to Florida Statute 119.0701, Contractor agrees to:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service.
- (b) Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the District.
- (d) Upon completion of the contract, transfer, at no cost, to the District all public records in possession of the contractor or keep and maintain public records required by the District to perform the service. If the contractor transfers all public records to the District upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Failure of Contractor to comply with this section and F.S. §119.0701 may include, but not be limited to, the District holding the contractor in default, termination of the contract or legal action.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (keysfiling@florida-

law.com MAIL TO: KEY LARGO FIRE & EMS DISTRICT, ATTN: LEGAL COUNSEL, 81990 OVERSEAS HWY, 3rd FLOOR, ISLAMORADA, FL 33037, OR CALL (305) 664-4675

13. E-VERIFY

Beginning January 1, 2021, all contractors doing business with the Key Largo Fire & EMS District shall be required to provide proof of enrollment in the E-Verify system. Contractor shall be required to insure compliance with all applicable E-Verify requirements, including screening all employees to verify their work authorization status. If Contractor enters into any contract with a subcontractor, Contractor shall be required to obtain an affidavit from the subcontractor confirming that the subcontractor does not employ, contract with, or subcontract with any person who is not authorized under federal law to be employed in the United States. Contractor shall be required to maintain a copy of said affidavit for the duration of the Contract Term.

14. SEVERABILITY

The parties recognize and agree that should any clause(s) herein be held invalid by a Court of competent jurisdiction, the remaining clauses shall not be affected and shall remain of full force and effect.

14. COUNTERPARTS

This Contract may be executed in one or more counterparts, all of which together shall constitute only one Contract.

15. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure to perform. Any waiver of insurance requirements as provided by this Contract and/or the policies of the District does not relieve the Contractor of the indemnification provisions contained within this Contract.

16. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Contract.

17. ENTIRE CONTRACT

The parties hereto agree that this is the final Contract between the parties and supersedes any and all prior Contracts and/or assurances, be it oral or in writing.

18. NOTICES

All notices required by this Contract, unless otherwise provided herein, by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested,

or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

KLFEMS District:
Board Chair
Key Largo Fire & EMS District
One East Drive
Key Largo, FL 33037

With a copy to District Counsel
Vernis & Bowling of the Florida Keys, P.A.
81990 Overseas Hwy, 3rd Floor
Islamorada, FL 33036

Contractor:
Sunshine Fast-Print, Inc.
139 Second Court
Key Largo, FL 33037

IN WITNESS WHEREOF, the parties have executed this Contract on this _____ day of

_____ , _____ .

SIGNATURE OF CHAIRPERSON OF THE BOARD

DATE

SIGNATURE OF CONTRACTOR/REPRESENTATIVE

DATE

RESOLUTION 2022 – 002

A RESOLUTION OF THE KEY LARGO FIRE & EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF COMMISSIONERS, CONFIRMING THE OFFICIAL POSITION OF THE DISTRICT BOARD ON THE DISTRICT’S NOVEMBER 2022 MILLAGE REFERENDUM, CONFIRMING OFFICIAL MESSAGING OF THE DISTRICT, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Key Largo Fire & Emergency Medical Services District (the “District”) is legislatively charged with the provision of fire protection and firefighting services, rescue services and emergency medical services to the residents of Key Largo, Florida; and

WHEREAS, the District is organized and holds all legal powers set forth by Chapters 189, 191, and 2005-329, Florida Statutes, including but not limited to the annual levy of ad valorem taxes; and

WHEREAS, the District’s enabling legislation, Chapter 2005-329, Florida Statutes, provides the District with authority to levy ad valorem taxes in an amount not to exceed one (1) mill by annual resolution of the Board; and

WHEREAS, the District’s enabling legislation provides that the District may levy ad valorem taxes in an amount above one (1) mill if such increase is approved by the majority of voters voting in a referendum election; and

WHEREAS, on or about February 28, 2022, the District Board approved Resolution 2022-001, authorizing placement of a referendum before the voters of Key Largo at the November 2022 election seeking approval of revised maximum millage rate of 2.00 mills; and

WHEREAS, the District Board wishes to confirm its official position on said referendum to allow individual Commissioners to communicate to the public the importance of voting on this referendum in the upcoming election; and

WHEREAS, District Resolution 2018-007 (‘Board Unity Policy’) allowing individual Commissioners to act in the name of the Board when such action has been authorized by specific official instructions of the Board approved by a majority of voting members; and

WHEREAS, the District Board intends that this Resolution provide specific official instructions confirming the Board’s position on the upcoming millage referendum;

NOW THEREFORE BE IT RESOLVED BY THE KEY LARGO FIRE & EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF COMMISSIONERS, AS FOLLOWS:

1. Effective Date

This Resolution shall become effective immediately upon the adoption by the District Board.

2. Exemption from District Resolution 2018-007 (Board Unity Policy)

Adoption of this Resolution shall constitute approval by the District Board for individual Commissioners to represent to the public that certain statements concerning the November 2022 millage referendum, as specified herein, are the formal position of the District Board as a whole. Commissioners who represent that any statement approved by this Resolution is attributable to the Board as a whole shall not be found in violation of the Board Unity Policy.

3. District Position on Millage Referendum:

Upon adoption of this Resolution, the District Board authorizes individual Commissioners to represent to the public that the District Board seeks voter approval of a referendum on November 8, 2022, seeking to increase the maximum millage rate of the Key Largo Fire & Emergency Medical Services District from 1.00 mills to 2.00 mills. The District Board hereby adopts the following statements as its official position on the November 2022 millage referendum:

- The District has operated successfully on a budget built upon a millage rate of less than 1.00 mills since it was first founded in 2005. The District Board pledges to continue this policy and practice of fiscal responsibility if the referendum is approved.
- Since the District was founded in 2005, the District has operated primarily with a volunteer-based staffing system. Unfortunately, the amount of full-time residents in Key Largo has increased dramatically since then, while the amount of affordable housing is dwindling. This change in community makeup has increased the cost of labor, and increased local demand for capital infrastructure, such as District fire stations
- <INSERT ADDITIONAL APPROVED MESSAGING>

DULY ADOPTED by the Key Largo Fire & EMS District Board of Commissioners this 25th day of April, 2022.

Board Chair Anthony Allen	NO_____	YES_____
Vice-Chair George Mirabella	NO_____	YES_____
Secretary Kenneth Edge	NO_____	YES_____
Commissioner Daniel Powers	NO_____	YES_____
Commissioner Frank Conklin	NO_____	YES_____

Anthony Allen, Board Chair

Gaelan P. Jones, District Attorney

FASD Annual Conference

June 13 - 16, 2022 | Rosen Plaza Hotel

Join FASD at the 2022 Annual Conference in Orlando, FL. This year's conference will be both fun-filled and educational while we plan for new and innovative ways to strengthen special purpose government through education, the exchange of ideas, and active involvement in the legislative process.

Our pre-conference session starts on Monday, June 13, and is dedicated to CDO training as we will offer three CDO components. The Tuesday, June 14, schedule is for new members, new managers, and new Governing Board Officials with topics including Ethics, Sunshine Law, Accounting and Audits, and many more! We also have two more CDO components as well as offer one to two sessions with new material. **Current CDOs and CDMs can take advantage of receiving CEUs by attending the Monday and Tuesday sessions.**

Hotel Information

Rosen Plaza Hotel
9700 International Drive
Orlando, FL 32819

Group Rate: **\$149.00 plus tax**

Cut-off Date: **May 13, 2022**

Parking: **Complimentary for all overnight and daily drive in attendees**

Fees

We offer a wide array of options for your attendance at this event. The earlier you register, the greater the savings.

Conference Registration (Tuesday Night, Wednesday, Thursday)

Member: Early Bird Price \$470.00 / After May 6 \$495.00

Non Member: Early Bird Price \$620.00 / After May 6 \$645.00

Guest: \$200.00

Pre-Conference Registration

***Prices only if you have registered for the Conference as stated above*

Monday Training Only: \$100.00

Tuesday Training Only: \$100.00

Daily Registration Options

Monday Pre-Conference Training Only: \$175.00

Tuesday Pre-Conference Training Only: \$200.00

Wednesday Only: \$225.00

Thursday Only: \$250.00



KEY LARGO EMS ANNUAL REPORT 2021

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“EXCELLENCE THROUGH COMMUNITY SERVICE”

Mission Statement:

The mission of the Key Largo Volunteer Ambulance Corps is to provide excellent, professional and compassionate medical care for our community.

Our Vision

- It is the goal of Key Largo Vol. Ambulance Corps to provide the highest level of care to the citizens and visitors of Key Largo.
- To create an environment that will help our members further their goals.
- Making a difference... one patient at a time

Our Values

- **Safety:** Safety in our Operations and in our Community through education, through training and leading by example.
- **Professionalism:** To be viewed in the eyes of our community as professionals both on and off duty.
- **Caring & Compassion:** Being supportive of our patients and their families, our members, friends and neighbors through teamwork.
- **Advocacy:** Performing in the best interests of our patients, our community, our Corps and its members.
- **Progressive:** To be known as a quality organization focusing on training, mentoring best practices, and community relations.
- **Teamwork:** Through teamwork, there is no failure. We always look forward and learn from the past.

Key Largo EMS Funding

- KLVAC is a non-profit 501.c.3 Corporation.
- KLVAC is funded by property taxes collected and budgeted by the Key Largo Fire & EMS District, revenue generated from “billing patients for transport services” and through donations.

Today Key Largo Vol. Ambulance Corps is an ALS service with 4 Rescue trucks, 2 of which run 24/7. Current membership is approximately 35 - 40 personnel including Paramedics and EMT's.



Doris Kemp, Chris Duffe, Claire Martin (l. to r.) approx. 1980

Board of Directors of Key Largo EMS

2020-2021

President- Scott Robinson- EMT, Deputy Chief of Administration, Member of KLVAC member since 1997.

Vice President- Dawn DeBrule- Owner of Upper Keys Marine Construction, resident since 1990, Board member for Key Largo Chamber of Commerce for six years and is actively involved in the community and is a former volunteer EMT.

Board of Director – Brenda Beckmann- EMT-P, RN, starting in 1991 she has been a Volunteer for 27 years, teaching EMT class for the community college. She was also a past president.

Treasure- Tess Marra, EMT, member since 2006, resident of Monroe County since 1982, CPR instructor.

Board of Director – Adam Schussheim, EMT-P Joined Key Largo EMS in 2015. Adam serves as a department Lieutenant and Career employee.

Chief, Donald Bock, EMT-P, KLVAC member since 1995, Monroe County Resident since 1970. He joined Key Largo Volunteer Fire in 1976 and has been involved in both paid and volunteer fire rescue services ever since.

Leadership

Chief of Key Largo EMS: Donald Bock

Deputy Chief of Operations: TBA

Deputy Chief of Administration:
Scott Robinson

Corporate Secretary: Kay Cullen

Office Manager: Courtney Orr

Medical Director: Dr. Thomas Morrison

EMS Captain: TBA

Logistics Officer: Lt. Adam Schussheim

Training Officer: Lt. Roxana Perez

Quality and Assurance Officer:
Luis Tuero

Safety Officer:TBA

Infection Control Officer: Brenda Beckmann

Scheduling Officers: Lt. Roxana Perez and Tess Marra



Chief of the Department: Chief Donald Bock



Deputy Chief of Administration: Scott Robinson

Quality Assurance

- Q/A Officer, Luis Tuero, reviews run reports monthly to ensure accuracy and quality control. He works alongside the training officer and the Medical Director to ensure that proper protocols are being followed.



Q/A Officer: Luis Tuero

Training

- Training Officer, Lt. Roxana Perez duties are to assist with coordination of and training the members of KLVAC.
- In addition to the two training meetings a month she has added monthly online continuing education requirements for both paid paramedics and volunteers. By completing CEU's monthly, it will fulfill mandatory State hours to renew certifications and keep our members up to date with any new medical advances and ready for any emergency coming their way.
- ACLS, PALS PHTLS, CPR, Stroke, Advance Airway
- In service training on all newly purchased equipment
- Training from outside instructors that teach specialties from other departments.
- We have new training equipment which provides a more life-like hands-on training for the members
- Implemented new online training via EMS1 Academy for all members.



Training Officer: Lt. Roxana Perez

Logistics

- Logistics Officer, Lt. Adam Schussheim duties are to assist and maintain all medical/operational supplies. During the pandemic Lt. Schussheim was a key member in communication with local and state suppliers in order to make sure the department maintained appropriate PPE for all employees.



Logistics Officer: Lt. Adam Schussheim

Infection Control Officer

- Infection Control Officer Brenda Beckmann duties consist of maintaining and creating Bio-Medical/ Infection control procedures and policies.



Infection Control Officer: Brenda Beckmann

Recruitment Process

Key Largo EMS currently has a total of 33 members which include 5 Full-time paramedics, 7 Part-time paramedics and a total of 13 volunteers which all hold an EMT or Paramedic certifications. In 2019 Key Largo EMS welcomed 14 new volunteer EMT/Paramedics and lost 11 members to surrounding departments. Potential candidates are required to do a written test, demonstrate hands-on skills and is followed by an oral interview. New hires are welcomed during an orientation period where they are introduced to the department and given all materials needed to prepare them for their first day on duty. All new member's are required to complete training shifts specific to their position, a training packet outlining department operations and hands-on skills.





KEY LARGO EMS MONTHLY CALL STATISTICS 2021

Last Updated 01/02/2022

TYPE OF CALLS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
ALS	106	73	103	86	85	68	74	79	68	66	69	74	
BLS	2	11	19	20	18	15	28	23	22	37	22	35	
BACK- UP	23	11	19	30	22	20	19	12	11	15	16	20	
PEDIATRIC	8	6	8	8	8	5	0	5	6	9	9	7	
TRAUMA ALERTS	0	1	2	3	5	2	3	1	1	2	0	1	
CARDIAC ARRESTS	1	1	0	4	0	0	4	1	1	1	0	2	
PUBLIC ASSIST	25	13	18	18	37	27	19	24	22	19	27	23	
STAND - BY	4	0	1	1	1	3	2	2	1	0	2	1	
FIRES	3	0	0	0	2	0	0	0	0		0	1	
CANCEL	3	5	6	6	7	6	2	6	4	3	6	4	
REFUSALS	24	19	16	33	38	43	30	31	33	29	24	47	
TRANSPORTS	85	64	103	106	103	83	102	102	90	103	91	109	
TOTAL CALLS	126	112	154	164	188	189	155	165	150	154	150	185	Total Year Up to Date 1892
MILE MARKER > 103	58	30	44	44	47	68	51	62	38	56	49	55	Total Year Up to Date 602

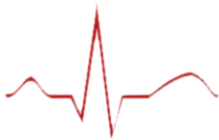
Yearly Statistics

Key Largo EMS responds to any emergency from the 112mm to the 95mm our fleet includes 2 ALS ambulances stationed at the 98mm. As our community continues to grow emergencies are inevitable and we are prepared and equipped to help our community along with our Key Largo Fire Department. In 2021 Key Largo EMS had an average response time of 6.5 min and a total of 1892 calls and 218 back up calls. Back up calls are when our second unit is activated to respond to secondary calls as our primary unit may already be out in the field responding to a medical emergency.

Calls For Service Highlights



In order to protect our patient's privacy Key Largo EMS does not take any action images during medical emergencies. Above you will find our crews sharpening their skills while on downtime by creating real life like scenarios in order to continue providing excellent care.



ALS - 948



BLS - 252

2021 Total Calls - 1892

Services

Public Assist

In addition to the regular calls, Key Largo EMS responded to an additional 272 calls that consisted of stand by and public assistance, Public assists" are calls for service where the department helps people that are not in need of medical help; they need assistance into their home, down their stairs or to be picked up from the floor after a slip or fall.

Training/Education

KL VAC is a satellite campus for FKCC and EEII, training First Responders, EMTs, and Paramedics. CPR and first aid are also taught to the community.



Public Naloxone (Narcan) Program

The department has a Narcan program that provides a free kit to the citizens of Key Largo. These free kits allow members of the public to give opioid overdose victims medication to help reverse their opioid overdose in an emergency situation.



Challenges

- With the COVID-19 pandemic we all faced unfamiliar challenges nationwide. As we all transitioned to comply with CDC guidelines extra precautions and PPE was provided to protect our members.
- With serving 11,500 to 12,447 people depending on time of the year based on Census there is a large increase of seasonal population during the winter months.
- Maintaining the right personnel in the best positions to help our department grow and move forward to be one of the top departments is a goal for members.

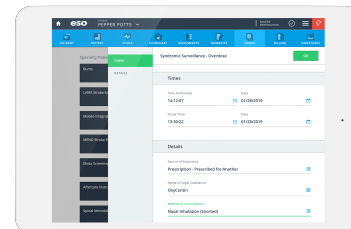


Key Largo EMS joined MCSO for a community clean up at Tradewinds Plaza.

Equipment

- In 2021 we continued with the progress of becoming paperless. Ipads were added to the trucks in order to document and upload electronic patient reports to receiving facilities. This improves communication between the field and hospital personnel.

eso



Achievements

- Key Largo EMS & Key Largo Fire Department participated in a Boot Drive to raise money for the Kentucky Tornado Disaster. Together a total of \$9,000 were raised for the victims.
- New patient reporting program (ESO) allows field reports to be done live on scene, completed and transferred over to receiving facilities and billing department.

Future of Department

- Our community is our first priority. We are striving to roll out a community outreach program where we can help inform the public on how to identify critical emergencies and what they can do to help before emergency personnel arrive. When seconds count, working together and staying informed matters most.
- For a good part of 2021 KLEMS has been working with KLVFD and the Key Largo Fire and EMS District to update a unified 5-year strategic plan. Adding a third rescue truck is an integral part of that planning process along with increasing and retaining staffing. The third rescue truck will enhance services to the community by reducing response times.
- After updating our medical protocols, our next goal is to see where we can improve our SOPs. This will help our organization to pave the way for the future, which ultimately helps us provide excellent patient care and improve community involvement. We hope to obtain more grants to help move this organization forward. Having State-of-the-Art equipment, vehicles and high quality personnel; Key Largo EMS is setting its sights higher for years to come.
- Through teamwork comes success. Working together with the Key Largo Fire and EMS District and the Key Largo Volunteer Fire Department, we are dedicated to make Key Largo a safer place for the citizens and visitors to work and enjoy.



"KEEPERS OF THE KEY"



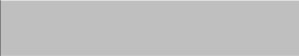

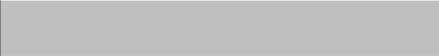


Total Year Up to Date >103MM	131
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Alarms by Day of Week

Key Largo Fire Department

Date Range: From 03/01/2022 to 03/31/2022

Fixed Property:

Day of Week		Totals
Sunday		13
Monday		10
Tuesday		11
Wednesday		26
Thursday		16
Friday		11
Saturday		15

No Date 0
Total Alarms 102

Incident Run Log

Key Largo Fire Department

Date Range: From 03/01/2022 to 03/31/2022

Fixed Property:

Company: All Companies

Sorted by: Not selected

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
03/12/2022	38032	2022-000189	17:13	9967	OVERSEAS HWY		Passenger vehicle fire	0.6
03/17/2022	38032	2022-000210	14:44	9860	OVERSEAS HWY		Passenger vehicle fire	2.3
03/26/2022	38032	2022-000244	08:47	9550	OVERSEAS HWY		Grass fire	0.4
03/02/2022	38032	2022-000160	16:13	1	EAST DRIVE 99MM OC		Rescue, EMS incident, other	0.1
03/17/2022	38032	2022-000214	16:40	100	OVERSEAS		Rescue, EMS incident, other	0.0
03/19/2022	38032	2022-000216	02:12	1	EAST DRIVE		Rescue, EMS incident, other	0.0
03/30/2022	38032	2022-000252	01:49	9745	OVERSEAS HWY	1111	Rescue, EMS incident, other	0.3
03/04/2022	38032	2022-000162	12:50	104	US1		Medical assist, assist EMS crew	0.3
03/11/2022	38032	2022-000185	23:55	1128	GRAND ST		Medical assist, assist EMS crew	0.5
03/17/2022	38032	2022-000212	17:17	32	EAGLE DR		Medical assist, assist EMS crew	0.2
03/18/2022	38032	2022-000215	15:02	9950	OVERSEAS HWY		Medical assist, assist EMS crew	0.1
03/20/2022	38032	2022-000221	19:23	1040	OVERSEAS HWY		Medical assist, assist EMS crew	0.5
03/21/2022	38032	2022-000225	09:26	1040	OVERSEAS HWY		Medical assist, assist EMS crew	0.3
03/24/2022	38032	2022-000239	12:21	1016	OVERSEAS HWY	54	Medical assist, assist EMS crew	0.7
03/26/2022	38032	2022-000243	06:17	202	2 ST		Medical assist, assist EMS crew	0.5
03/28/2022	38032	2022-000247	06:01	202	2 ST		Medical assist, assist EMS crew	1.4
03/30/2022	38032	2022-000256	17:41	30	OCEAN DR N C 1.5		Medical assist, assist EMS crew	0.8
03/02/2022	38032	2022-000159	15:34	11	OCEAN DR N C 1.5		EMS call, excluding vehicle accident with injury	0.4
03/09/2022	38032	2022-000172	07:35	453	BAHIA HONDA RD		EMS call, excluding vehicle accident with injury	0.3
03/10/2022	38032	2022-000179	11:58	51	GARDEN COVE DR / 106.5 MM		EMS call, excluding vehicle accident with injury	0.4
03/10/2022	38032	2022-000180	12:26	1062	OVERSEAS HIGHWAY		EMS call, excluding vehicle accident with injury	0.6
03/11/2022	38032	2022-000183	11:59	23	TORTUGA DR		EMS call, excluding vehicle accident with injury	0.3
03/12/2022	38032	2022-000187	12:07	1078	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.6
03/12/2022	38032	2022-000190	17:08	333	MAHOGANY DR		EMS call, excluding vehicle accident with injury	1.0
03/13/2022	38032	2022-000193	14:07	1079	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.9
03/14/2022	38032	2022-000197	18:15	1065	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
03/15/2022	38032	2022-000199	13:20	1048	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
03/16/2022	38032	2022-000203	12:17	99M	OFFICE DEPOT		EMS call, excluding vehicle accident with injury	0.3
03/16/2022	38032	2022-000204	13:11		US1		EMS call, excluding vehicle accident with injury	0.2
03/16/2022	38032	2022-000205	14:51	1313	OCEAN BAY DR		EMS call, excluding vehicle accident with injury	0.2
03/16/2022	38032	2022-000206	14:58	238	LOWER MATECUMBE RD		EMS call, excluding vehicle accident with injury	0.6
03/17/2022	38032	2022-000208	01:02	21	PALM DR/CR 905		EMS call, excluding vehicle accident with injury	0.4
03/17/2022	38032	2022-000209	07:15	1039	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.0
03/17/2022	38032	2022-000211	17:44	11	OCEAN DR N C 1.5		EMS call, excluding vehicle accident with injury	0.2
03/19/2022	38032	2022-000220	23:30	219	LOWER MATECUMBE RD		EMS call, excluding vehicle accident with injury	0.8
03/20/2022	38032	2022-000222	19:05	1	EAST DR		EMS call, excluding vehicle accident with injury	0.5
03/22/2022	38032	2022-000227	06:43	202	2 ST		EMS call, excluding vehicle accident with injury	0.0
03/23/2022	38032	2022-000233	11:06	13	SEAGATE BLVD		EMS call, excluding vehicle accident with injury	0.7
03/23/2022	38032	2022-000235	12:32	592	BONITO AVE		EMS call, excluding vehicle accident with injury	0.2
03/25/2022	38032	2022-000242	10:48	281	LOWER MATECUMBE RD		EMS call, excluding vehicle accident with injury	0.3
03/25/2022	38032	2022-000241	11:03	9970	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.8
03/27/2022	38032	2022-000245	08:28	351	RYAN AVE		EMS call, excluding vehicle accident with injury	0.5
03/28/2022	38032	2022-000248	07:18	29	EXUMA RD		EMS call, excluding vehicle accident with injury	0.6
03/28/2022	38032	2022-000249	13:52		US1		EMS call, excluding vehicle accident with injury	0.3
03/30/2022	38032	2022-000254	09:41	1065	OVERSEAS HWY		EMS call, excluding vehicle accident with injury	0.3
03/01/2022	38032	2022-000158	09:37	1065	OVERSEAS HWY		Motor vehicle accident with injuries	0.3
03/05/2022	38032	2022-000164	04:16	110	US1	SB	Motor vehicle accident with injuries	2.0
03/05/2022	38032	2022-000166	23:15	1079	OVERSEAS HWY		Motor vehicle accident with injuries	1.4
03/09/2022	38032	2022-000176	15:35	9821	OVERSEAS HIGHWAY		Motor vehicle accident with injuries	0.0
03/10/2022	38032	2022-000177	00:20		US1		Motor vehicle accident with injuries	1.7
03/13/2022	38032	2022-000195	16:26		ABACO RD	NB	Motor vehicle accident with injuries	0.6
03/16/2022	38032	2022-000201	08:39	1017	OVERSEAS HWY		Motor vehicle accident with injuries	0.5
03/24/2022	38032	2022-000237	08:30	9902	OVERSEAS HWY	SB	Motor vehicle accident with injuries	0.4
03/24/2022	38032	2022-000238	11:21	102	US1		Motor vehicle accident with injuries	0.9
03/27/2022	38032	2022-000246	21:15		CARD SOUND RD		Motor vehicle accident with injuries	0.5
03/29/2022	38032	2022-000250	06:50		US1	SB	Motor vehicle accident with injuries	1.2
03/30/2022	38032	2022-000253	06:50	1017	OVERSEAS HWY		Motor vehicle accident with injuries	0.9
03/01/2022	38032	2022-000157	09:28	65	2 CT		Motor vehicle accident with no injuries.	0.6
03/07/2022	38032	2022-000169	07:31		US1	NB	Motor vehicle accident with no injuries.	0.5

Date	FDID	Incident#	Alarm	###	Address	Suite	Type	Lgth
03/04/2022	38032	2022-000163	12:57	1039	OVERSEAS HWY		Chemical spill or leak	0.6
03/21/2022	38032	2022-000226	22:58	95	AVE A		Carbon monoxide incident	0.7
03/13/2022	38032	2022-000191	08:03	9930	OVERSEAS HWY		Power line down	0.6
03/29/2022	38032	2022-000251	07:32	424	SUMMERLAND RD / 106 MM GU		Power line down	0.4
03/12/2022	38032	2022-000186	08:20	108	LONG BEN DR		Arcing, shorted electrical equipment	0.6
03/06/2022	38032	2022-000167	09:32	58	BUTTONWOOD DR		Lock-out	0.4
03/13/2022	38032	2022-000192	09:21	1015	OVERSEAS HWY	71	Lock-out	0.3
03/22/2022	38032	2022-000228	07:56	9895	OVERSEAS HWY		Animal rescue	0.6
03/22/2022	38032	2022-000231	17:54	9600	OVERSEAS HWY		Animal rescue	0.5
03/22/2022	38032	2022-000230	13:56	1033	OVERSEAS HWY		Public service assistance, other	0.7
03/06/2022	38032	2022-000168	14:02	110	ANCHOR DR		Assist police or other governmental agency	6.0
03/09/2022	38032	2022-000174	14:15		US1		Assist police or other governmental agency	1.9
03/12/2022	38032	2022-000188	14:11		US1		Assist police or other governmental agency	1.1
03/07/2022	38032	2022-000171	10:03	31	OCEAN REEF DR		Cover assignment, standby, moveup	1.8
03/04/2022	38032	2022-000161	12:48	334	3 RD		Dispatched & canceled en route	0.0
03/10/2022	38032	2022-000178	11:00	1016	OVERSEAS HWY		Dispatched & canceled en route	0.0
03/11/2022	38032	2022-000181	09:39	1056	OVERSEAS HWY		Dispatched & canceled en route	0.9
03/14/2022	38032	2022-000196	15:09	1016	OVERSEAS HWY		Dispatched & canceled en route	0.0
03/15/2022	38032	2022-000198	10:09	3	NORWOOD AVE		Dispatched & canceled en route	0.0
03/30/2022	38032	2022-000255	17:07	1040	OVERSEAS HWY		Dispatched & canceled en route	0.0
03/31/2022	38032	2022-000258	17:01	202	2 ST		Dispatched & canceled en route	0.0
03/11/2022	38032	2022-000184	16:07	110	OVERSEAS HWY		No incident found on arrival at dispatch address	0.2
03/13/2022	38032	2022-000194	15:01	57	BIRD LN		Smoke from barbecue, tar kettle	0.3
03/16/2022	38032	2022-000202	10:30	1010	OVERSEAS HWY		Alarm system sounded due to malfunction	0.2
03/16/2022	38032	2022-000200	02:02	56	TRANSYLVANIA AVE		CO detector activation due to malfunction	0.5
03/23/2022	38032	2022-000232	06:02	9767	OVERSEAS HWY		Smoke detector activation, no fire - unintentional	0.3
03/23/2022	38032	2022-000236	21:52	21	1 AVE		Smoke detector activation, no fire - unintentional	0.5
03/20/2022	38032	2022-000224	21:23	172	VALOIS BLVD		Alarm system activation, no fire - unintentional	2.0
03/07/2022	38032	2022-000170	09:37	1	EAST DRIVE 99MM OC		Special type of incident, other	0.0
03/11/2022	38032	2022-000182	09:45	1	EAST DRIVE 99MM OC		Special type of incident, other	0.0
03/17/2022	38032	2022-000213	18:15	9870	OVERSEAS HWY		Special type of incident, other	1.0
03/05/2022	38032	2022-000165	17:29	1	EAST DRIVE 99MM OC			0.0
03/09/2022	38032	2022-000173	11:17	1500	OCEAN BAY DR	A3		0.0
03/09/2022	38032	2022-000175	14:22		MARINA AVE 99.6 OC			0.0
03/16/2022	38032	2022-000207	12:11	9961	OVERSEAS HWY			0.0
03/19/2022	38032	2022-000217	02:03	1	EAST DRIVE 99MM OC			0.0
03/19/2022	38032	2022-000218	13:20	1	EAST DRIVE 99MM OC			0.0
03/19/2022	38032	2022-000219	19:26	1	EAST DRIVE 99MM OC			0.0
03/20/2022	38032	2022-000223	19:20	1	EAST DRIVE 99MM OC			0.0
03/22/2022	38032	2022-000229	13:20	12	MOCKINGBIRD RD			0.0
03/23/2022	38032	2022-000234	11:06	13	SEAGATE BLVD			0.0
03/24/2022	38032	2022-000240	21:37	1040	OVERSEAS HWY			0.0
03/30/2022	38032	2022-000257	18:20	9535	OVERSEAS HWY	4		0.0

Total Number of Incidents: 102
Total Length of Incidents: 54.3 Hours

Manpower Analysis by Incident

Key Largo Fire Department

Date Range: From 03/01/2022 to 03/31/2022

Fixed Property:

Company: All Companies

Incident Type	Incident Count	Number Attended	Average Attended	Total Length (hrs)	Average Length (hrs)	Average Man Hours	Total Man Hours
131-Passenger vehicle fire	2	9	4.50	2.82	1.41	7.64	15.27
143-Grass fire	1	3	3.00	0.40	0.40	1.20	1.20
300-Rescue, EMS incident, other	4	3	0.75	0.39	0.10	0.20	0.81
311-Medical assist, assist EMS crew	10	33	3.30	5.14	0.51	1.79	17.89
321-EMS call, excluding vehicle accident with injury	28	95	3.39	10.97	0.39	1.31	36.64
322-Motor vehicle accident with injuries	12	66	5.50	11.50	0.96	5.60	67.15
324-Motor vehicle accident with no injuries.	2	9	4.50	1.12	0.56	2.43	4.86
422-Chemical spill or leak	1	4	4.00	0.55	0.55	2.20	2.20
424-Carbon monoxide incident	1	4	4.00	0.67	0.67	2.68	2.68
444-Power line down	2	6	3.00	0.99	0.49	1.48	2.97
445-Arcing, shorted electrical equipment	1	4	4.00	0.57	0.57	2.28	2.28
511-Lock-out	2	5	2.50	0.67	0.33	0.85	1.71
542-Animal rescue	2	6	3.00	1.05	0.52	1.57	3.15
550-Public service assistance, other	1	2	2.00	0.72	0.72	1.44	1.44
551-Assist police or other governmental agency	3	11	3.67	9.04	3.01	11.41	34.24
571-Cover assignment, standby, moveup	1	4	4.00	1.75	1.75	7.00	7.00
611-Dispatched & canceled en route	7	16	2.29	0.95	0.14	0.41	2.85
622-No incident found on arrival at dispatch address	1	3	3.00	0.18	0.18	0.54	0.54
653-Smoke from barbecue, tar kettle	1	6	6.00	0.27	0.27	1.62	1.62
735-Alarm system sounded due to malfunction	1	6	6.00	0.18	0.18	1.08	1.08
736-CO detector activation due to malfunction	1	7	7.00	0.48	0.48	3.36	3.36
743-Smoke detector activation, no fire - unintentional	2	12	6.00	0.84	0.42	2.32	4.64
745-Alarm system activation, no fire - unintentional	1	3	3.00	0.62	0.62	1.86	1.86
900-Special type of incident, other	3	5	1.67	0.00	0.00	0.00	0.00
Blank. Incident Type not Entered	12	2	0.17	0.00	0.00		0.00
Total and Averages for all Incident Types	102	324	3.18	51.87	0.51		217.44

NFPA Analysis Report

Key Largo Fire Department

Date Range: From 03/01/2022 to 03/31/2022

Fixed Property:

FIRE IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY) (All in Section A Incident Type 110-129)	Number of	Number of Civilian Fire Casualties. If none, write 0.		Estimated Property Damage from Fire. If no loss, write 0.
		Deaths	Injuries	
1. Private Dwellings (1 or 2 family), Including mobile homes (FPU 400-419)	0	0	0	\$0
2. Apartments (3 or more families) FPU 429 or FPU 439)	0	0	0	\$0
3. Hotels and Motels (FPU 449)	0	0	0	\$0
4. All other residential (dormitories, boarding houses, tents, etc.) (FPU 459-499)	0	0	0	\$0
5. TOTAL OTHER RESIDENTIAL FIRES (SHOULD BE SUM OF LINES 1 THROUGH 4)	0	0	0	\$0
6. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	0	0	0	\$0
7. Schools and Colleges (FPU 200-299)	0	0	0	\$0
8. Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	0	0	0	\$0
9. Stores and Offices (FPU 500-599)	0	0	0	\$0
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	0	0	0	\$0
11. Storage in Structures (barns, vehicle storage garages, general storage etc.) (FPU 800-899)	0	0	0	\$0
12. Other Structures** (outbuildings, bridges, etc.) (FPU 900-999)	0	0	0	\$0
13. TOTALS FOR STRUCTURE FIRES (SHOULD BE SUM OF LINES 5 THROUGH 12)	0	0	0	\$0

B. OTHER FIRE AND INCIDENTS				
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	2	0	0	\$0
14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	0	0	0	\$0
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc. (IT 140, 141, 161, 162, 164, 170-173)	0	0	0	\$0
16. Fires in Brush, Grass, Wildland (excluding crops and timber) with no value involved. (IT 142-143)	1	0	0	
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155)	0	0	0	
18. All Other Fires. (IT 100, 160, 163)	0	0	0	\$0
19. TOTAL FOR FIRES (SHOULD BE SUM OF LINES 13 THROUGH 18)	3	0	0	\$0
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300-381)	49			
21. False Alarm Responses (malicious or unintentional false calls, system malfunctions, bomb scares) (IT 700-746)	5			
22. Mutual Aid or Assistance Responses Given	9			
23a. Hazardous Materials Responses (spills, leaks, etc.) (IT 410-431)	2			
23b. Other Hazardous Conditions (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	2			
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	32			
25. TOTAL FOR ALL INCIDENTS (SHOULD BE SUM OF LINES 19 THROUGH 24)	102			

Based on what is reported in lines 5 and 13 for number of fire above, please report separately:

Confined fires (e.g., cooking fires confined to cooking vessel, or chimney fire that did not spread beyond chimney, or confined trash fires) IIT 113 - 118), and Nonconfined fires (IT 110 - 112, 120 - 123).

	Number of Confined Fires	Number of Nonconfined Fires
5. Residential Fires (line 5 above)	0	0
13. Structure Fires (line 13 above)	0	0

BREAKDOWN OF FALSE ALARM RESPONSES	
1. Malicious, Mischievous False Call (IT 710-715)	0
2. System Malfunction (IT 700-739)	2
3. Unintentional (tripping on Interior device accidentally etc.) (IT 740-749)	3
4. Other False Alarms (bomb scares, etc.) (IT 721, 700)	0