



## **KLFR&EMS DISTRICT MEETING MINUTES**

April 25, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to [the\\_clerk@klfremms.org](mailto:the_clerk@klfremms.org) or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.*

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

### **1. AGENDA**

#### **1a Call to Order**

Chairman Tony Allen called to Order the KLFR&EMS District Meeting at 6:00 PM.

#### **1b Pledge of Allegiance**

The Pledge of Allegiance was led by Commissioner Conklin.

#### **1c Roll Call**

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Dan Powers. There was a quorum.

Also present in person or via Zoom were Carol Greco, Gaelan Jones, Jennifer Johnson and Scott Robinson.

### **2. APPROVAL OF AGENDA & Minutes**

#### **2a Approval April 25, 2022 District Meeting Agenda**

**Motion:** Commissioner Powers made a motion to *approve the April 25, 2022 District Meeting Agenda*. Commissioner Conklin second, and the Board unanimously passed the motion.

#### **2b Approval of March 28, 2022 Strategic Workshop Minutes**

**Motion:** Commissioner Conklin made a motion to *approve the March 28, 2022 Strategic Workshop Minutes*. Commissioner Edge second, and the Board unanimously passed the motion.

### **3. PUBLIC COMMENT**

None

### **4. CHAIRMAN REPORT**

None



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

### 5. SECRETARY REPORT

None

### 6. OLD BUSINESS

#### 6a Fire Hydrant Project (Edge)

Discussion was had regarding receipt of non FDOT permits.

### 7. NEW BUSINESS

#### 7a MOTION/APPROVAL (Jones) – Contract for District Clerk Services with Sunshine Fast-Print, Inc., d/b/a Sunshine Printing, Tropical Business Services

The Board discussed the Draft Contract (“Contract”) for the District Clerk (“Clerk”) services regarding compensation at \$45/hr. not to exceed \$25K annually. The Clerk has requested an increase to cover the cost of living of \$50/hr., along with mileage reimbursement. This item is tabled. Legal will revise the Contract for review and approval at the next meeting.

**Motion:** No Motion to Approve was made, and the Board directed Legal to make discussed revisions to the contract and bring back to the Board for review and approval at the next meeting.

#### 7b MOTION/APPROVAL (Jones) – Resolution 2022-002 Confirming Official Position of District Board for Approval of Millage Referendum

A discussion was had regarding Resolution 2022-002 (“Resolution”) and the millage referendum to address the future needs of the Department’s growth along with the possibility of acquiring new equipment, i.e. new ambulance. Each Board member will provide legal with a few bullet points to be included on the referendum. This item will be tabled and added to old business at the next meeting.

**Motion:** No Motion to Approve was made. Each Commissioner agreed to provide Legal with suggested talking points for this Resolution, and directed Legal to compile those talking points for discussion and approval at the next meeting.

#### 7c MOTION/APPROVAL (Mirabella) – Approval of Registration Fees & Hotel Expenses for FASD Annual Conference 2022

Commissioner Mirabella provided information regarding the costs associated with attending the conference and Early Bird registration of \$470. The Board discussed per diem plus reimbursement for mileage and hotel not to exceed \$1,200. This year’s conference will address, among other item, the special taxing district fire service.



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

**Motion:** Commissioner Powers made a motion to *approve Registration Fees & Hotel Expenses for FASD Annual Conference 2022 in an amount not to exceed \$1,200.00.* Commissioner Conklin second, and the Board unanimously passed the motion.

A roll call vote to approve costs associated with travel not to exceed \$1,200.00 with conducted with Commissioner Mirabella abstaining as he is the participant.

Commissioner Allen: Yes  
Commissioner Conklin: Yes  
Commissioner Edge: Yes  
Commissioner Powers: Yes

### **7d** **DISCUSSION (Bock) - Optional Add-Ons to Air Rehab Truck**

A discussion was had regarding obtaining quotes to add a back-up camera to and shore power to the Air Rehab Truck. Installation can be accomplished at the fire station.

### **8. FINANCE REPORT**

None

### **9. LEGAL REPORT**

None

### **10. AMBULANCE CORPS REPORT**

Six volunteers were tested to bring on in May.

#### **10a** **March Statistics**

Nothing to add.

#### **10b** **Annual Report**

### **11. FIRE DEPARTMENT REPORT**

The Department's meetings have temporarily been moved to Tuesday; no conflict with District Meeting. There will be testing on May 7, 2022. A member is on worker's comp with an injured finger.

#### **11a.** **March Statistics**

Nothing to add.

### **12. COMMISSIONER ITEMS**

Commissioner Powers commended the fire services' personnel who assisted on a recent call involving his parent. Their care was administered with the utmost professionalism.



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

### 13. NEXT MEETING

*District Meeting May 9, 2022 (If Required); May 23, 2022*

**Motion:** Commissioner Edge made a motion to *cancel the May 9, 2022 District meeting, unless required*. Commissioner Mirabella second, and the Board unanimously passed the motion.

### 14. ADJOURN

Commissioner Mirabella made a Motion to Adjourn at 6:45PM, Commissioner Powers second, and the motion was unanimously approved by the Board.