



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT BUDGET WORKSHOP AGENDA

(following the District Meeting)

June 27, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 *Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.*

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

1. **AGENDA**

1a. **Call to Order**

1b. **Roll Call**

2. **APPROVAL OF AGENDA & MINUTES**

2a. **Approval of June 27, 2022 Budget Workshop Agenda**

3. **PUBLIC COMMENT**

4. **DISCUSSION: FY 23 KLVAC Proposed Budget**

5. **ADJOURN**

DOCUMENTS

4. *FY 23 KLVAC Proposed Budget*

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2022-2023
BUDGET DETAILS - AMBULANCE CORP

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 22-23 Proposed Budget 2 Rescues	FY 21-22 Adopted Budget 2 Rescues	FY 21-22 Actuals YTD	FY 21-22 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:					
.01	Administrative (1 Position) - includes 8 holidays & 4%COLA	45,968	43,520	15,693	26,902	2,448
.02	Paramedic Payroll - includes 8 holidays - includes 2 additional FT Medics & 4 % COLA & STEP raises	597,651	445,982	see net figure below	see net figure below	151,669
	Less: EMS Income Applied to Offset Reimbursement -	(250,000)	(150,000)	see net figure below	see net figure below	(100,000)
	<i>Total Paramedic Payroll Reimbursement</i>	347,651	295,982	185,170	295,982	51,669
	<i>Total Regular Salaries & Wages</i>	393,619	339,502	200,863	322,884	54,117
121	Volunteer Pay: Volunteer Reimbursement - Includes \$500 for Deputy Chief of Administration & \$250 each for 3 officers duties per month & 4% COLA	106,080	113,492	69,514	119,167	(7,412)
140	Overtime Wages	88,400	75,000	69,001	75,000	13,400
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Reimb.	64,115	51,867	26,338	51,029	12,248
220	Retirement Contributions - 401K (8% employer contribution)	20,000	34,240	1,441	2,882	(14,240)
230	Benefits for 9 full-time medics (up to \$600 per mo. each FT emp.)	64,800	49,984	26,883	46,085	14,816
240	Worker's Compensation	26,000	22,194	21,517	22,213	3,806
250	Unemployment Tax	300	300	141	300	-
312	Professional Services: Medical Director, etc.					
.02	Medical Director	18,543	18,543	13,500	18,000	-
.03	Background Checks, drug testing	2,000	780	1,432	1,782	1,220
.04	Other - Grant Writing	2,100	2,081	-	-	19
	<i>Total Professional Services</i>	22,643	21,404	14,932	19,782	1,239
320	Accounting and Financial Services	12,480	11,985	6,682	11,455	495
400	Travel & Per Diem - Training, Seminars, Meetings	1,500	2,000	30	1,548	(500)
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks	20,000	10,924	11,626	19,930	9,076
411	Advertising - includes "Indeed" ads for paid medic recruitment	2,500	416	950	400	2,084
412	Postage & Freight	350	364	-	350	(14)

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430	Utilities					
.05	Electric & Propane	12,500	12,500	6,192	12,384	-
.06	Water	2,000	2,000	933	1,866	-
	<i>Total Utilities</i>	14,500	14,500	7,125	14,250	-
440	Rental Equipment - O2 rental bottles, etc.	7,500	4,682	3,102	6,204	2,818
450	Insurance & Risk Management					
	Fire/Wind/Flood	46,012	34,767	20,004	34,767	11,245
	Auto & Umbrella	15,548	10,710	6,760	10,710	4,838
	Disability Insurance (All Members) -	4,000	3,825	2,794	3,825	175
	<i>Total Insurance & Risk Management</i>	65,560	49,302	29,558	49,302	16,258
460	Repair & Maintenance: Equipment	40,000	42,917	16,377	32,754	(2,917)
461	Repair & Maintenance: Buildings	24,000	26,010	9,991	19,982	(2,010)
462	Repair & Maintenance: Vehicles - includes one-time FORD extended warranty on new Rescues @ \$5,000 ea	40,000	48,000	23,724	47,448	(8,000)
470	Printing and Binding	1,400	1,301	-	1,275	99
490	General Departmental: Miscellaneous Expenses					
.08	Computer R&M - includes \$6,500 for SmartCop software interface	13,000	6,242	1,686	3,372	6,758
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	1,600	1,224	810	1,620	376
.12	Membership & Retention	2,500	2,601	-	1,300	(101)
	<i>Total General Departmental</i>	17,100	10,067	2,496	6,292	7,033

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491	Training - Instructor Fees, Education					
.07	ACLS/PALS (taught in alternating years)	1,600	1,561	-	1,561	39
.10	Misc. Training/Books & pig tracheas	1,000	936	-	936	64
.20	Kaplan/FireEMS Academy online training for members (45 @ \$40)	1,900	1,873	3,569	1,873	27
.25	Advanced Airway Management	2,500	2,497	-	-	3
.40	Advanced Stroke Life Support	-	2,497	-	-	(2,497)
.50	Training mannequin - less \$5,000 donation (from Kay)	-	3,750	-	-	(3,750)
	<i>Total Training</i>	7,000	13,114	3,569	8,613	(6,114)
510	Office Supplies	6,500	2,601	4,227	6,341	3,899
520	Operating Supplies					
.09	Station Supplies: Ambulance & Building	10,000	14,000	3,772	6,466	(4,000)
.10	Medical Supplies: Bandages/First Aid/Drip Sets	67,500	63,000	34,139	58,524	4,500
.11	Uniforms, Clothing and Apparel, Membership Supplies	7,500	6,500	2,064	3,538	1,000
.12	Small Tools:	6,000	6,000	-	-	-
	<i>Total Operating Supplies</i>	91,000	89,500	39,975	68,529	1,500
522	Fuel: Diesel	35,000	14,000	13,084	26,168	21,000
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	35,000	21,000	16,062	32,124	14,000
	Narcan to Community	-	624	inc above	inc above	(624)
	<i>Total Medicine & Drugs</i>	35,000	21,624	16,062	32,124	13,376
540	Dues, Subscriptions and Publications	12,500	12,311	7,254	12,311	189
643	Capital Outlay: Buildings					
	Replace entryway awnings		3,250	-	3,250	(3,250)
	<i>Total Capital Outlay: Buildings</i>	-	3,250	-	3,250	(3,250)

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640	Capital Outlay: Equipment PowerLoad for extra rescue - removed and was remonunted in new rescue - will apply for Grant to obtain	21,500	-	-	-	21,500
	<i>Total Capital Outlay: Equipment</i>	21,500	-	-	-	21,500
641	Capital Outlay: Vehicles - 2008 & 2011 Ambulance Replacement, 1 paid for from using remaining Trauma District Funding	-	466,624	467,630	467,630	(466,624)

Department Total

<i>Total Operating Budget</i>	1,219,847	1,083,600	626,462	1,024,618	136,247
<i>Total Capital Budget</i>	21,500	469,874	467,630	470,880	(448,374)
<i>Total</i>	<u>1,241,347</u>	<u>1,553,474</u>	<u>1,094,092</u>	<u>1,495,498</u>	<u>(312,127)</u>

Check Total \$ 1,241,347 \$ 1,553,474 \$ 1,094,092 \$ 1,495,498 \$ (312,127)