



# KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

## DISTRICT MEETING MINUTES

July 25 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the [clerk@klfremms.org](mailto:clerk@klfremms.org) or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

### 1. AGENDA

#### 1a. Call to Order

Chairman Tony Allen called to Order the KLFR&EMS District Meeting at 6:47 PM.

#### 1b. Roll Call

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Dan Powers. There was a quorum.

Also present in person or via Zoom were Carol Greco, Gaelan Jones, Jennifer Johnson Scott Robinson, David Garrido and Don Bock.

### 2. APPROVAL OF AGENDA & MINUTES

#### 2a. Approval of July 25th, 2022 Agenda

**Motion:** Commissioner Edge made a motion to approve the July 25, 2022 District Meeting Agenda. Commissioner Conklin second, and the Board unanimously passed the motion.

#### 2b. Approval of June 27th, 2022 District Meeting Minutes

**Motion:** Commissioner Edge made a motion to approve the June 27, 2022 District Meeting Minutes. Commissioner Conklin second, and the Board unanimously passed the motion.

#### 2c. Approval of June 27th 2022 Budget Workshop Minutes

**Motion:** Commissioner Conklin made a motion to approve the June 27, 2022 Budget Workshop Minutes. Commissioner Powers second, and the Board unanimously passed the motion.



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### 3. PUBLIC COMMENT

None

### 4. CHAIRMAN REPORT

None

### 5. SECRETARY REPORT

None

### 6. OLD BUSINESS

#### **6a. Phase 10 Fire Hydrant Project: (Edge)**

Commissioner Edge advised the completion of Phase 10 is projected for the end of August, 2022.

#### **6b. Millage Referendum: (Legal)**

Discussion were had regarding the deadlines for the advertisement of the Millage Referendum Legal Notice, and drafting bullet points. Commissioners inquired as to preparation of packets of explanatory bullet points on the requested millage increase for handing out; fully funded with personal money.

G. Jones to set-up the Board's District Emails to be forwarded to cellular/mobile phone devices.

### 7. NEW BUSINESS

#### **7a MOTION/APPROVAL: RESOLUTION 2022-003 (Johnson): DETERMINING THE PROPOSED MILLAGE RATE, THE CURRENT YEAR ROLLED-BACK RATE, AND SETTING THE DATES, TIMES AND PLACES FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS**

Discussions were had regarding September meeting dates and moving the from September 5, 2022 to September 7, 2022 and September 19, 2022.

**Motion:** Commissioner Conklin made a motion to ***amend the Proposed Millage Rate, and setting the dates, times and places for the first and second budget public hearings***. A roll call vote was made to approve the meeting dates from September 5, 2022 to September 7, 2022 and September 19, 2022, and the Board unanimously passed.



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### **7b. DISCUSSION: Station 24 Diesel Pump (Garrido)**

A discussion was had regarding usage of the \$150,0000 ILA toward the new diesel pumps at Stations 24 and 25. The old pumps are old technology with difficulty obtaining parts for repairs. The new pumps will maintain accurate usage records.

There were also discussions regarding the building upgrade of Station 24, prior to replacing diesel pumps. The Board has tasked Legal to obtain bid proposals for the upgrade.

### **8. LEGAL REPORT**

Attorney Jones has returned the old Logitech Speaker and Recording System to the District, which will be located at Station 23. The system may be retained as surplus equipment or the District can choose to sell.

Deadline for Performance Review Bids is August 12, 2022. Bids can be opened on August 15, 2022; Chairman Allen is available for bid openings on August 15, 2022 at 11:00 AM.

The Board discussed housing district documents, currently located at Allen Beyer Funeral Home, back to Station 24. Eventually scanning all documents into 1Drive.

The Board bid a fond farewell to Attorney Jones who is moving on to new endeavors. Attorney Smits will take on the duties of counsel for the District.

### **9. FINANCE**

None

### **9. AMBULANCE CORPS REPORT**

#### **9a. June Statistics**

There have been a 976 calls in the past 6 months; 275 calls north of the 103; 28-29% increase.

#### **9b. June Meeting**

Scott Robinson discussed the installation of radios in the new trucks to be completed by July 30, 2022.



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### 10. FIRE DEPARTMENT REPORT

#### 10a. June Statistics

There were 2 structure fires; 1 vehicle fire ; 1 brush fire. The department attended to 51 emergency responses. 11 false alarm responses; 1 hazardous spill; 6 other hazardous conditions and 30 other responses.

### 11. COMMISSIONER ITEMS

Commissioner Conklin spoke about the celebration of life of D. Gleason and the passing of E. Castro.

### 12. NEXT MEETING

#### 12a. KLFREMS District Board Meeting Aug. 08 or Aug. 22

**Motion:** Commissioner Powers made a motion to **cancel the August 8, 2022 District Meeting, unless required.** Commissioner Mirabella second, and the Board unanimously passed the motion.

### 13. ADJOURN

Commissioner Mirabella made a Motion to Adjourn at 7:28 PM, Commissioner Edge second, and the motion was unanimously approved by the Board.

### NEXT MEETINGS

*August 08, 2022 District Meeting (If Required)*  
*August 22, 2022 District Meeting & Budget Workshop*  
*September 12, 2022 First Budget Hearing & District Meeting*  
*September 19, 2022 Final Budget Hearing & District Meeting*

### DOCUMENTS

AI 02b. *District Meeting Minutes June 27*  
AI 02c. *Budget Workshop Minutes June 27*  
AI 07a. *Resolution 2022-003*  
AI 09a. *KLVAC Monthly Report*  
AI 09b. *KLVAC Meeting Documents June 2022*  
AI 10a. *KLVFD Monthly Report*

Persons who wish to be heard shall send submit a  
Speaker Request Form to the Chairman or request to speak via Zoom.