



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING AGENDA

December 12, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkFIMmVKbE1uZz09>

1. AGENDA

- 1a. *Call to Order*
- 1b. *Pledge of Allegiance*
- 1c. *Roll Call*

2. APPROVAL OF AGENDA & MINUTES

- 2a. *Approval of December 12, 2022 Agenda*
- 2b. *Approval of November 14, 2022 District Meeting Minutes*

3. PUBLIC COMMENT

4. CHAIRMAN REPORT

- 4a. *Swearing In of Commissioners Conklin and Mirabella by County Commissioner Holly Rashcein*

5. SECRETARY REPORT

6. OLD BUSINESS

7. NEW BUSINESS

- 7a. *DISCUSSION AND POSSIBLE ACTION: Legal Form Purchase Order*
- 7b. *DISCUSSION AND POSSIBLE ACTION: District Clerk Position*
- 7c. *DISCUSSION AND POSSIBLE ACTION: Records Management Compliance Statement Form*



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8. **LEGAL REPORT**

9. **FINANCE REPORT**

9a. ***FY 22 Finance Report (Q4)(Johnson)***

10. **AMBULANCE CORPS REPORT**

10a. ***November Statistics***

11. **FIRE DEPARTMENT REPORT**

11a. ***November Statistics***

12. **COMMISSIONER ITEMS**

13. **NEXT MEETING**

13a. ***KLFREMS District Board Meeting Jan. 9 or Jan. 23***

14. **ADJOURN**

NEXT MEETINGS

January 9, 2023 District Meeting (if required)

January 23, 2023 District Meeting

DOCUMENTS

AI 02b. *Final District Meeting Minutes November 14, 2022*

AI 7a. *Legal Form Purchase Order*

AI 7b. *Key Largo Fire & EMS District Contract for Goods & Services*

AI 9c. *Records Management Compliance Statement FY21-22*

AI 9a. *Key Largo Fire Rescue and EMS District FY21-22*

AI 10a. *KLVAC Monthly Report*

AI 11a. *KLVFD Monthly Report*

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

2b.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING MINUTES

November 14, 2022

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkFIMmVKbE1uZz09>

1. AGENDA

1a. Call to Order

Chairman Allen called to order the District Meeting at 6:07PM.

1b. Pledge of Allegiance

Commissioner Conklin led the Pledge of Allegiance.

1c. Roll Call

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge and Danny Powers. Commissioner Mirabella was absent. There was a quorum.

Also present in person or via Zoom Carol Greco, Dirk Smits, Janette Smith, Roget Bryan, Jennifer Johnson, Scott Robinson, David Garrido and Don Bock.

2. APPROVAL OF AGENDA & MINUTES

2a. Approval of November 14, 2022 Amended Agenda

Motion: Commissioner Edge made a *motion to approve* the November 14, 2022 Amended District Meeting Agenda. Commissioner Conklin second, and the Board unanimously passed the motion.

2b. Approval of October 24, 2022 District Meeting (Amended) Minutes

Motion: Commissioner Edge made a *motion to approve* the October 24, 2022 District Meeting (Amended) Minutes. Commissioner Conklin, and the Board unanimously passed the motion.



3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. Station 24 Diesel Pump Quotes for Replacement and Electronic Fuel Storage Software (Garrido)

Discussion was had regarding the proposal from FluidSecure. In addition to the provided services for the software and service; possibility of tank replacement of the current 29 year old tank. Capt. Garrido advised per DEP recommendations that tanks be replaced approximately every 30 years. The last inspection by the DEP provided the current tank is in very good condition and that there is no need to upgrade. Legal recommended the drafting of a purchase order terms and conditions prior to finalizing the purchase of the fuel storage tank software.

7. NEW BUSINESS

7a. Loquat Road Closure and Traffic Study Re Potential Removal of Barriers (Allen)

Legal advised the Board of a conversation with a member of Commissioner Raschein's office who confirmed the Loquat Road closure was advertised and scheduled as part of a public town hall meeting to be held on November 9, but that meeting was postponed and that same would be rescheduled. Item to be removed from next agenda.

7b. District Ambulance/Repair/Surplus (Bock)

Chief Bock discussed the costs associated with fixing the oil leak on the ambulance versus the surplus of the vehicle. After discussions with the Board it was decided to sell the ambulance for surplus.

8. LEGAL REPORT

None



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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9. **FINANCE**

9a. Resolution 2022-10 Budget Amendment (Johnson)

Ms. Johnson advised the board there were no revisions to the proposed budget.

10. **AMBULANCE CORPS REPORT**

10a. October Statistics

Discussion was had regarding the hiring of one full-time paramedic who is scheduled to start on 12/1/22; call volume down North of MM 103. Would like to thank the community for Voting Yes on the millage increase.

11. **FIRE DEPARTMENT REPORT**

11a. October Statistics

Capt. Garrido discussed the placement of blue road markers identifying hydrants from the 95 to Tarpon Basin. Currently, the department has no scheduled testing until January 2023.

12. **COMMISSIONER ITEMS**

Issues with Commissioner emails has been resolved. The Commissioners would like to thank the Community on Voting Yes to the millage rate increase.

DISCUSSION: District Clerk Position

Item to be brought back at the next meeting when all Commissioners can be in attendance to discuss.

13. **NEXT MEETING**

13a. KLFREMS District Board Meeting Dec. 12 or Dec. 19

Motion: Commissioner Powers made a motion to cancel the December 19, 2022 District Board Meeting unless required. Commissioner Conklin second, and the Board unanimously passed the motion.

The next meeting will be the December 12, 2022 District Board Meeting.

14. **ADJOURN**

Commissioner Powers made a Motion to Adjourn at 6:57 PM. Commissioner Conklin second, and the motion was unanimously approved by the Board.

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

7a.

TERMS and CONDITIONS: The following Terms and Conditions are applicable to this purchase order entered into by and between Key Largo Fire & EMS District (hereinafter referred to as "District") and Vendor (hereinafter referred to as "Vendor" or "Contractor").

ASSIGNMENT: Purchase orders issued by the District are not transferable and cannot be assigned to any other vendor, contractor, bank, lending institution or to any representative or individual. This includes prohibition of subcontracts unless authorized. If Contractor cannot supply the material or service, nor honor the contract, return the purchase order with a letter of explanation to Key Largo Fire & EMS District, Attention: Legal c/o Vernis & Bowling, 81990 Overseas Hwy. – 3rd Floor, Islamorada, FL 33036.

MODIFICATIONS: No modifications of this purchase order or separate terms or conditions shall be binding upon the District unless approved in writing by the District Board or by an authorized representative.

EXCUSABLE DELAYS: The District may at its option, grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interest of the District and is due to causes beyond the control of the Contractor. Such grant must be in writing and made part of the purchase order.

DEFAULT: In the event of default by the Contractor, the District may procure the articles or services covered by this purchase order from other sources and hold the Contractor responsible for any excess costs occasioned thereby. The following shall be considered a default: (1) failure to make complete deliveries within the promised time, (2) unauthorized substitution or delivery of goods deemed by the District to be inferior, and (3) inability of the Contractor to fulfill the terms and conditions of this purchase order.

TERMINATION: The District reserves the right to terminate this purchase order in whole or in part by providing 30 days' notice. Any such termination will be without liability to the District; except for completed items delivered and accepted by the District. The Contractor will be liable for excess costs of re-procurement.

SHIPPING TERMS: Unless otherwise specified, all shipments shall be F.O.B. Destination, Freight Prepaid. Orders must be delivered to the "ship to" address as stated on the purchase order. Any deviations (without prior approval from the District) will constitute a refusal of shipment. Such refusal, requiring redistribution, reshipment and/or storage charges, will be borne by the Contractor. The District will not be responsible for any lost shipments caused by improper shipment.

DELIVERIES AND INSPECTION: Deliveries are to be made to the indicated ship to address between the hours of 9:00 A.M. and 4:00 P.M. Monday through Friday, excluding holidays, unless otherwise stipulated. Contractor shall notify the District of deliveries which require special handling and/or assistance for off-loading. Failure to give notice will result in the Contractor being billed for any add-on, redelivery, storage, or handling charges. All materials or goods will be received "subject to inspection and acceptance". Materials or goods found defective or not in accordance with District's instructions, specifications, drawings, or other data, will remain the property of the Contractor and will be returned at the Contractor's expense. Payment for materials and goods shall not be deemed as an acceptance thereof. Responsibility will not be accepted for any goods delivered, or services rendered unless such goods and services are the result of a duly authorized District purchase order.

QUANTITIES: Quantities specified in the purchase order cannot be changed without prior written approval of the District. Goods shipped in excess of the quantity designated may be returned at the Contractor's expense.

PAYMENT TERMS: By accepting this purchase order, the Contractor agrees that payment terms shall be as set forth in Section 218.74, Florida Statutes.

PAYMENT CHANGES: Payments will be made only to the company and address as set forth on the purchase order unless the Contractor has requested a change on official company letterhead signed by an authorized officer of the company.

INVOICING: Except as otherwise stated in this purchase order, Contractor must submit an original invoice to the department identified on the purchase order. Purchase order number(s) must appear on all invoices, packing slips, shipping notices, freight bills, and correspondence concerning this order.

TAXES: The District is exempt from Federal and State Taxes, both excise and sales and use, and any other like taxes. Contractors doing business with the District shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with District, nor shall any Contractor be authorized to use the District's tax exemption number in securing such materials.

CONTRACT TERMS: If this purchase order is a result of a competitive solicitation award, all conditions, provisions and specifications of the solicitation shall become a part of and are incorporated into this purchase order.

GOVERNING LAW/LEGAL VENUE: This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Sixteenth Judicial Circuit for Monroe County, Florida.

ANTI-DISCRIMINATION: Contractors doing business with the District are prohibited from discriminating against any employee, applicant, or client because of race, creed, color, national origin, sex, disability, or age with regard to, but not limited to, the following: employment practices, rates of pay or other compensation methods, and training selection.

LIABILITY - COPYRIGHT/PATENT/TRADEMARK: Contractor shall save and hold harmless the District, its employees and agents from liability for infringement of any United States patent trademark, or copyright for, or on account of, the use of any product sold to the District or used in the performance of this purchase order.

INDEMNIFICATION – INSURANCE: Contractor agrees to indemnify, save, and hold harmless the District, its Board, employees, and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees incurred as a result of any act or omission by the Contractor, or its employees, agents, subcontractors, or assignees arising out of the services provided under this Purchase Order. Contractor agrees to maintain insurance sufficient to protect the interests of the District. Verification must be provided upon request.

PUBLICITY: Use by the District of products or services shall, in no way, constitute an endorsement and the District's name will not be used by the Contractor in any way, manner, or form in product literature or advertising.

DEBARMENT CERTIFICATION: The Contractor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds: (a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR §29.110(a), by any federal department or agency; (b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) is presently indicted for or otherwise criminally or civilly charged by a federal, state, or local Governmental entity with commission of any of the offenses enumerated in paragraph 9(b) of this certification; and (d) has within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default. The Contractor certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this project by any federal agency as set forth in 49 CFR §29.110(a-d).

VERIFICATION OF EMPLOYMENT ELIGIBILITY: Contractor represents that Contractor and each Subcontractor have registered with and use the E-Verify system maintained by the United States Department of Homeland Security to verify the work authorization status of all newly hired employees in compliance with the requirements of Section 448.095, Florida Statutes, and that entry into this Agreement will not violate that statute. If Contractor violates this section, District may immediately terminate this Agreement for cause and Contractor shall be liable for all costs incurred by District due to the termination.

CONFLICT OF INTEREST/ETHIC/BUSINESS/PERSONAL RELATIONSHIP DISCLOSURE: The Contractor certifies that they have not at any time, and excluding the instant proposal, had a business or personal relationship with any member of the District and/or with any employee of the District and acknowledges that the District relies upon the truth of this statement in awarding contracts. Relationship disclosure must be submitted to the District.

PER DIEM AND TRAVEL EXPENSES: Travel reimbursement must be authorized as specified in the purchase order. Reimbursements may not exceed the amounts authorized in compliance with Section 112.061, Florida Statutes.

LEGAL COMPLIANCE: The Vendor guarantees that the services to be performed and the goods to be provided herein, shall comply with all applicable federal, state and local laws, ordinances, regulations, orders and decrees, including without limitation such of the following acts as may be applicable: Federal Consumer Product Safety Act, Federal Fair Labor Standards Act, Occupational Safety and Health Act, Federal Hazardous Substances Labeling Act, Federal Flammable Fabrics Act, Davis Bacon Act and any applicable environmental regulations.

ACCEPTANCE: Providing any of the goods and/or services specified on this purchase order shall constitute the Vendor's (1) acceptance of the terms and conditions set forth or Incorporated herein and (2) reaffirmation as true of all representations made by the Vendor to induce the District to issue this purchase order.

WARRANTY OF PERFORMANCE: Contractor represents and warrants that it possesses the knowledge, skill, experience, and financial capability required to perform and provide all Services and that each person and entity that will provide Services is duly qualified to perform such Services by all appropriate governmental authorities, where required, and is sufficiently experienced and skilled in the area(s) for which such person or entity will render Services. Contractor represents and warrants that the Services shall be performed in a skillful and respectful manner, and that the quality of all Services shall equal or exceed prevailing industry standards for the provision of such services.

PUBLIC RECORDS: Notwithstanding anything else in this Agreement, any action taken by District in compliance with, or in a good faith attempt to comply with, the requirements of Chapter 119, Florida Statutes, shall not constitute a breach of this Agreement. If Contractor is acting on behalf of District as stated in Section 119.0701, Florida Statutes, Contractor shall: Keep and maintain public records required by District to perform the Services; and

1. Upon request from District, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by Applicable Law; and
2. Ensure that public records that are exempt or confidential and exempt from public record requirements are not disclosed except as authorized by Applicable Law for the duration of this Agreement and after completion or termination of this Agreement if the records are not transferred to District; and
3. Upon expiration of the Term or termination of this Agreement, transfer to District, at no cost, all public records in possession of Contractor or keep and maintain public records required by District to perform the services. If Contractor transfers the records to District, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt. If Contractor keeps and maintains the public records, Contractor shall meet all requirements of Applicable Law for retaining public records. All records stored electronically must be provided to District upon request in a format that is compatible with the information technology systems of District.
4. If Contractor receives a request for public records regarding this Agreement or the Services, Contractor must immediately notify the Contract Administrator in writing and provide all requested records to District to enable District to timely respond to the public records request. District will respond to all such public records requests.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 305-664-4675, CGRECO@FLORIDA-LAW.COM, 81990 OVERSEAS HWY-3rd FLOOR, ISLAMORADA, FLORIDA, 33036.

7b.

KEY LARGO FIRE & EMS DISTRICT
Contract for Goods & Services

This Contract entered into on this ____ day of _____, 2022 with an effective date of _____, by and between Vernis & Bowling of the Florida Keys, P.A. for District Clerk Services ("Contractor") and the Key Largo Fire & Emergency Medical Services District ("KLFEMS" or "District"). In consideration of the mutual covenants and benefits hereinafter set forth, the parties herein covenant and agree as follows:

1. TERM

The term of this Contract shall be from: December 12, 2022, to September 30, 2023. This Contract may be renewed for up to three (3) additional one (1) year terms upon mutual written consent of the District and Contractor, and upon approval of a majority of the District Board of Commissioners.

2. CONTRACTOR'S SERVICES

Contractor agrees to provide the following goods/services:

District Clerk Services, including but not limited to: attendance of District Board Meetings, Strategic Workshops and other meetings of the District Board; preparation of meeting agendas & minutes; cooperation with District Legal Counsel & Finance Officer in preparation of annual reports; public information officer duties, including maintaining District social media and processing of public records requests; and other duties as may be required.

3. COMPENSATION

District shall pay Contractor the sum of \$125.00 per hour to provide said goods/services pursuant to this Contract. No payment shall be due until an invoice for the goods/services has been submitted for payment and the District verifies that all services have been fully and satisfactorily completed. The District will make diligent efforts to verify and pay invoices within one (1) payment cycle after receipt. Invoices for work performed by Contractor shall be submitted monthly.

3. INDEPENDENT CONTRACTOR STATUS

The Contractor is, for all purposes arising under this Contract, an independent contractor. The Contractor and its officers, agents or employees shall not, under any circumstances, hold themselves out to anyone as being officers, agents or employees of the District. No officer, agent or employee of the Contractor or the District shall be deemed an officer, agent or employee of the other party. Neither the Contractor nor the District, nor any officer, agent or employee thereof, shall be entitled to any benefits to which employees of the other party are entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

4. TERMINATION

Both parties reserve the right to terminate this contract at any time and for any reason, upon giving sixty (60) days' notice to the other party during which time services will be maintained.

5. ASSIGNMENT

Neither Contractor nor the District may assign or transfer any interest in this Contract without the prior written consent of both parties. Should an assignment occur upon mutual written consent, this Contract shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and assigns.

6. AMENDMENT

This Contract may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the District.

7. GOVERNING LAW & VENUE

This Contract shall be construed in accordance with the laws of the State of Florida. Any dispute arising hereunder is subject to the laws of Florida, venue in Monroe County, Florida. The prevailing party shall be entitled to reasonable attorney's fees and costs incurred as a result of any action or proceeding under this Contract.

8. REPRESENTATIONS AND WARRANTIES

Contractor represents and warrants to the District, upon execution and throughout the term of this Contract that:

- 1) Contractor is not bound by any agreement or arrangement which would preclude it from entering, or from fully performing the services required under the Agreement.
- 2) None of Contractor's agents, employees or officers has ever had his or her professional license or certification in the State of Florida, or any other jurisdiction, denied, suspended, revoked, terminated and/or voluntarily relinquished under threat of disciplinary action, or restricted in any way.
- 3) Contractor and Contractor's agents, employees and officers have, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the functions, assigned to him or her in connection with the provisions of the Agreement.

9. BILLING

Bills for fees or compensation under this contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. Further, bills for any travel expenses shall be submitted in accordance with Florida Statute §112.061 where applicable.

10. CONTRACT RECORDS RETENTION

Pursuant to Florida Statute 119.0701, Contractor agrees to:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service.
- (b) Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the District.
- (d) Upon completion of the contract, transfer, at no cost, to the District all public records in possession of the contractor or keep and maintain public records required by the District to perform the service. If the contractor transfers all public records to the District upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Failure of Contractor to comply with this section and F.S. §119.0701 may include, but not be limited to, the District holding the contractor in default, termination of the contract or legal action.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE

PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: keysfiling@florida-law.com; MAIL TO: KEY LARGO FIRE & EMS DISTRICT, ATTN: LEGAL COUNSEL, 81990 OVERSEAS HWY, 3rd FLOOR, ISLAMORADA, FL 33037, OR CALL (305) 664-4675

11. E-VERIFY

Beginning January 1, 2021, all contractors doing business with the Key Largo Fire & EMS District shall be required to provide proof of enrollment in the E-Verify system. Contractor shall be required to insure compliance with all applicable E-Verify requirements, including screening all employees to verify their work authorization status. If Contractor enters into any contract with a subcontractor, Contractor shall be required to obtain an affidavit from the subcontractor confirming that the subcontractor does not employ, contract with, or subcontract with any person who is not authorized under federal law to be employed in the United States. Contractor shall be required to maintain a copy of said affidavit for the duration of the Contract Term.

12. SEVERABILITY

The parties recognize and agree that should any clause(s) herein be held invalid by a Court of competent jurisdiction, the remaining clauses shall not be affected and shall remain of full force and effect.

13. COUNTERPARTS

This Contract may be executed in one or more counterparts, all of which together shall constitute only one Contract.

14. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure to perform. Any waiver of insurance requirements as provided by this Contract and/or the policies of the District does not relieve the Contractor of the indemnification provisions contained within this Contract.

15. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Contract.

16. ENTIRE CONTRACT

The parties hereto agree that this is the final Contract between the parties and supersedes any and all prior Contracts and/or assurances, be it oral or in writing.

17. NOTICES

All notices required by this Contract, unless otherwise provided herein, by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

KLFEMS District:

Board Chair
Key Largo Fire & EMS District
One East Drive
Key Largo, FL 33037

With a copy to District Counsel

Vernis & Bowling of the Florida Keys, P.A.
81990 Overseas Hwy, 3rd Floor
Islamorada, FL 33036

Contractor

Attention: Carol Greco
Vernis & Bowling of the Florida Keys, P.A.
81990 Overseas Hwy, 3rd Floor
Islamorada, FL 33036

IN WITNESS WHEREOF, the parties have executed this Contract on this _____
day of _____, 2022.

DATE

SIGNATURE OF CHAIRPERSON OF THE BOARD DATE

SIGNATURE OF CONTRACTOR/REPRESENTATIVE DATE

7c.

9a.

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 21-22
JULY, AUGUST, SEPTEMBER 2022 & YTD ACTUALS VERSUS BUDGET

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>% of Budget</u>
Income						
311.000 · Ad Valorem Taxes	-34.69	0.00	162.66	3,888,193.87	3,891,931.00	99.9%
201.01 · SAFER Grant - personnel	0.00	0.00	0.00	0.00	28,852.00	0.0%
338.338.002 · ILA Remib Frm Monroe County	0.00	0.00	150,000.00	150,000.00	150,000.00	100.0%
361.100 · Interest	412.10	386.76	349.89	5,311.02	4,800.00	110.65%
369.901 · Miscellaneous Revenue	0.00	0.00	0.00	3,764.64	0.00	100.0%
Total Income	377.41	386.76	150,512.55	4,047,269.53	4,075,583.00	99.31%
Expense						
1100 · District Board						
511.110 · Board Member Stipends	1,750.00	1,750.00	1,750.00	21,000.00	21,000.00	100.0%
511.210 · FICA/Medicare	133.90	133.85	133.90	1,606.50	1,607.00	99.97%
511.240 · Workmens Compensation Insurance	0.00	0.00	0.00	752.00	1,000.00	75.2%
511.400 · Travel & Per Diem	1,172.90	0.00	0.00	1,172.90	4,000.00	29.32%
511.411 · Advertising	263.95	35.00	1,300.35	3,083.66	5,500.00	56.07%
511.450 · Insurance & Risk Management						
450.01 · Bond	0.00	0.00	0.00	100.00	100.00	100.0%
450.02 · Portfolio Policy & Auto	0.00	0.00	0.00	1,858.86	2,133.00	87.15%
Total 511.450 · Insurance & Risk Management	0.00	0.00	0.00	1,958.86	2,233.00	87.72%
511.470 · Printing & Binding	0.00	0.00	0.00	0.00	3,000.00	0.0%
511.490 · General Departmental						
490.01 · Tax Collector Fees	0.00	50.09	-54,661.69	59,445.73	116,758.00	50.91%
490.02 · Property Appraiser Fees	17,260.34	0.00	-18,931.40	50,151.72	68,579.00	73.13%
490.03 · Other	0.00	0.00	0.00	0.00	1,000.00	0.0%
Total 511.490 · General Departmental	17,260.34	50.09	-73,593.09	109,597.45	186,337.00	58.82%
511.510 · Office Supplies	0.00	0.00	0.00	0.00	500.00	0.0%
511.540 · Dues, Subscriptions	0.00	0.00	0.00	4,141.19	4,200.00	98.6%
512.311 · District Clerk Svcs (Prof Svcs)	0.00	0.00	0.00	0.00	18,800.00	0.0%
513.320 · Accounting & Financial Svcs						
513.01 · District Audit	0.00	0.00	0.00	10,000.00	10,000.00	100.0%
513.02 · Financial and Accounting	2,810.96	2,187.06	2,179.96	26,363.76	60,000.00	43.94%
Total 513.320 · Accounting & Financial Svcs	2,810.96	2,187.06	2,179.96	36,363.76	70,000.00	51.95%
514.310 · Legal Services (Prof Svcs)	2,925.75	1,650.00	8,237.58	37,732.33	45,000.00	83.85%
Total 1100 · District Board	26,317.80	5,806.00	-59,991.30	217,408.65	363,177.00	59.86%
1250 · Key Largo Volunteer Fire						
522.120 · Regular Salaries & Wages						
120.04 · Firefighters	119,052.77	43,070.68	126,319.51	942,932.04	943,573.00	99.93%
120.06 · Administrative Stipend	2,250.00	2,250.00	2,250.00	27,000.00	27,000.00	100.0%
Total 522.120 · Regular Salaries & Wages	121,302.77	45,320.68	128,569.51	969,932.04	970,573.00	99.93%
522.121 · Volunteer Pay						
121.03 · Volunteer/Line Officer Reim.	6,516.78	7,305.28	7,216.00	96,882.09	97,000.00	99.88%
Total 522.121 · Volunteer Pay	6,516.78	7,305.28	7,216.00	96,882.09	97,000.00	99.88%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 21-22
JULY, AUGUST, SEPTEMBER 2022 & YTD ACTUALS VERSUS BUDGET

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>% of Budget</u>
522.140 · Overtime Wages	23,624.06	13,188.51	27,446.09	244,166.11	245,000.00	99.66%
522.210 · FICA/Medicare	11,585.44	5,034.82	12,295.19	100,362.75	107,679.00	93.21%
522.220 · Retirement Benefits	3,706.40	3,720.00	5,534.97	49,375.71	50,000.00	98.75%
522.230 · Life & Health Insurance	11,705.88	1,070.82	10,485.01	129,229.19	132,108.00	97.82%
522.240 · Workers Compensation	0.00	0.00	0.00	61,930.39	62,072.00	99.77%
522.250 · Unemployment Tax	0.00	0.00	0.00	19.33	2,835.00	0.68%
522.312 · Professional Services						
312.03 · Grant Writing Services	0.00	0.00	0.00	0.00	2,805.00	0.0%
312.04 · Annual Physicals	0.00	0.00	559.00	16,042.00	16,440.00	97.58%
312.05 · Background checks & Drug Testin	0.00	0.00	0.00	0.00	1,000.00	0.0%
Total 522.312 · Professional Services	0.00	0.00	559.00	16,042.00	20,245.00	79.24%
522.320 · Accounting & Financial Svcs	775.48	986.58	1,564.73	10,822.42	12,900.00	83.9%
522.400 · Travel & Per Diem	0.00	0.00	0.00	451.25	1,000.00	45.13%
522.410 · Phones - Station Phones, Cell	1,973.35	892.68	2,177.21	16,047.39	15,000.00	106.98%
522.411 · Advertising	0.00	0.00	0.00	0.00	520.00	0.0%
522.412 · Postage & Freight	0.00	0.00	0.00	271.93	520.00	52.29%
522.430 · Utilities						
430.01 · Electric	3,072.21	3,206.13	3,501.33	29,276.03	29,291.00	99.95%
430.02 · Water	733.51	803.06	810.29	8,827.83	10,404.00	84.85%
430.03 · Fire Hydrant Maintenance	0.00	0.00	0.00	0.00	15,200.00	0.0%
430.04 · Propane Gas	0.00	40.00	0.00	347.98	400.00	87.0%
430.07 · TV Service	654.65	420.72	214.26	5,194.56	5,500.00	94.45%
Total 522.430 · Utilities	4,460.37	4,469.91	4,525.88	43,646.40	60,795.00	71.79%
522.440 · Rent & Leases						
440.01 · Copier/Scanner/Fax Lease	586.20	303.10	293.10	3,554.25	3,555.00	99.98%
440.02 · Oxygen Tank Rental	0.00	0.00	0.00	507.91	510.00	99.59%
440.03 · DEP Station 25 Lease Pymt	300.00	0.00	0.00	600.00	600.00	100.0%
440.04 · Red Alert Incident Reporting	0.00	0.00	0.00	7,100.40	7,500.00	94.67%
440.05 · Fire Manager- Schedule & Time	0.00	0.00	0.00	5,939.00	6,000.00	98.98%
Total 522.440 · Rent & Leases	886.20	303.10	293.10	17,701.56	18,165.00	97.45%
522.450 · Insurance & Risk Management						
450.03 · Package Policy	0.00	0.00	0.00	54,052.19	54,061.00	99.98%
450.04 · Accident & Sickness	0.00	0.00	0.00	5,935.00	5,935.00	100.0%
450.07 · Storage Tank Liability	0.00	0.00	0.00	1,714.00	1,785.00	96.02%
450.11 · Cancer Policy	0.00	0.00	0.00	1,595.00	1,831.00	87.11%
Total 522.450 · Insurance & Risk Management	0.00	0.00	0.00	63,296.19	63,612.00	99.5%
522.46 · Repair & Maintenance						
522.460 · Repair & Maint - Equipment	3,301.96	2,494.48	354.36	30,219.74	31,000.00	97.48%
522.461 · Repair & Maint - Buildings	2,815.61	1,302.51	1,087.27	46,755.99	47,000.00	99.48%
522.462 · Repair & Maint - Vehicles	3,552.91	1,036.88	2,635.19	77,013.64	76,100.00	101.2%
Total 522.46 · Repair & Maintenance	9,670.48	4,833.87	4,076.82	153,989.37	154,100.00	99.93%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 21-22
JULY, AUGUST, SEPTEMBER 2022 & YTD ACTUALS VERSUS BUDGET

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>% of Budget</u>
522.470 · Printing & Binding	0.00	0.00	0.00	0.00	104.00	0.0%
522.490 · General Departmental						
490.05 · Other	294.85	0.00	0.00	294.85	1,500.00	19.66%
490.06 · Computer/IT Services	510.00	911.49	510.00	10,931.39	11,000.00	99.38%
Total 522.490 · General Departmental	804.85	911.49	510.00	11,226.24	12,500.00	89.81%
522.491 · Training						
491.01 · Instructor Fees	0.00	0.00	0.00	6,991.81	7,000.00	99.88%
491.03 · Fire Prevention	0.00	0.00	1,490.96	4,478.01	4,500.00	99.51%
491.04 · Education, Student Text	128.47	0.00	0.00	677.47	1,000.00	67.75%
491.05 · KAPLAN online Education	0.00	0.00	0.00	4,500.00	4,845.00	92.88%
Total 522.491 · Training	128.47	0.00	1,490.96	16,647.29	17,345.00	95.98%
522.510 · Office Supplies	458.26	176.02	0.00	6,741.88	6,800.00	99.15%
522.520 · Operating Supplies						
520.01 · Fire Ground Safety	211.52	0.00	912.51	5,189.40	5,500.00	94.35%
520.02 · Daily Operating/Maint Supplies	5,343.63	12.77	176.70	31,137.59	32,000.00	97.31%
520.03 · Medical Supplies & Equipment	354.89	3,020.54	120.00	10,766.97	10,660.00	101.0%
520.05 · Stat Cleaning/Hskping Supplies	0.00	701.52	232.48	3,643.74	5,000.00	72.88%
520.06 · Firefighting Gear	0.00	0.00	0.00	12,311.93	12,350.00	99.69%
520.07 · Clothing & Apparel	0.00	3,609.82	0.00	10,622.56	10,700.00	99.28%
520.08 · Firefighting Foam or Sup Agnt	0.00	0.00	0.00	5,400.00	8,000.00	67.5%
Total 522.520 · Operating Supplies	5,910.04	7,344.65	1,441.69	79,072.19	84,210.00	93.9%
522.521 · Fuel - Gasoline	0.00	0.00	0.00	81.71	85.00	96.13%
522.522 · Fuel - Diesel	14,478.00	-3,960.55	2,571.52	20,939.88	21,000.00	99.71%
522.540 · Dues, Subscriptions	0.00	0.00	0.00	2,124.78	3,162.00	67.2%
522.6 · Capital Expenditures						
522.620 · Capital Outlay - Buildings	0.00	0.00	0.00	31,450.00	31,450.00	100.0%
522.630 · Capital Outlay-Infr. Imprvmnts	80,500.00	0.00	80,500.00	169,400.00	169,400.00	100.0%
522.640 · Capital Outlay - Equipment	0.00	0.00	0.00	19,907.69	21,250.00	93.68%
522.641 · Capital Outlay - Vehicles	0.00	0.00	0.00	8,317.76	8,400.00	99.02%
522.642 · Capital - Small Tools & Equip	0.00	0.00	0.00	7,450.00	7,500.00	99.33%
Total 522.6 · Capital Expenditures	80,500.00	0.00	80,500.00	236,525.45	238,000.00	99.38%
Total 1250 · Key Largo Volunteer Fire	298,486.83	91,597.86	291,257.68	2,347,525.54	2,397,330.00	97.92%
1300 · Key Largo EMS						
526.120 · Regular Salaries & Wages						
120.01 · Administrative Payroll	1,568.25	0.00	3,233.88	23,938.88	28,520.00	83.94%
120.02 · Paramedic Payroll	14,016.73	0.00	31,048.80	259,503.81	260,982.00	99.43%
Total 526.120 · Regular Salaries & Wages	15,584.98	0.00	34,282.68	283,442.69	289,502.00	97.91%
526.121 · Volunteer Pay	7,675.60	5,792.80	5,418.40	101,074.80	113,492.00	89.06%
526.140 · Overtime Wages	14,209.53	0.00	0.00	101,522.14	105,000.00	96.69%
526.210 · FICA/Medicare	2,866.44	443.16	4,655.51	39,167.08	51,867.00	75.51%
526.220 · Retirement Contributions	20.00	20.00	207.50	1,916.19	34,240.00	5.6%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 21-22
JULY, AUGUST, SEPTEMBER 2022 & YTD ACTUALS VERSUS BUDGET

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>% of Budget</u>
526.230 · Life & Health Insurance	2,703.50	3,342.43	3,505.54	39,153.81	46,134.00	84.87%
526.240 · Worker's Compensation	0.00	0.00	0.00	21,516.61	22,194.00	96.95%
526.250 · Unemployment Tax	7.01	4.52	7.80	214.05	300.00	71.35%
526.312 · Professional Services						
312.02 · Medical Director	1,500.00	1,500.00	1,500.00	18,000.00	18,543.00	97.07%
312.06 · Drug Testing & Background Check	0.00	45.85	0.00	1,523.25	780.00	195.29%
312.07 · Grant Writing Services	0.00	0.00	0.00	0.00	2,081.00	0.0%
Total 526.312 · Professional Services	1,500.00	1,545.85	1,500.00	19,523.25	21,404.00	91.21%
526.320 · Accounting & Financial Svcs	791.39	0.00	2,368.85	11,696.33	11,985.00	97.59%
526.400 · Travel & Per Diem	0.00	0.00	0.00	30.00	2,000.00	1.5%
526.410 · Phones, Station & Cell	1,552.89	1,382.62	831.42	16,762.76	16,924.00	99.05%
526.411 · Advertising	0.00	0.00	0.00	949.50	966.00	98.29%
526.412 · Postage & Freight	0.00	0.00	0.00	0.00	364.00	0.0%
526.430 · Utilities						
430.05 · Electric & Propane	1,612.67	1,742.36	1,977.26	14,005.45	14,100.00	99.33%
430.06 · Water	134.25	143.10	60.16	1,753.31	2,000.00	87.67%
Total 526.430 · Utilities	1,746.92	1,885.46	2,037.42	15,758.76	16,100.00	97.88%
526.440 · Rental & Leases	865.21	0.00	393.23	5,146.51	5,182.00	99.32%
526.450 · Insurance & Risk Management						
450.08 · Package Policy	0.00	0.00	10,023.82	41,117.58	41,167.00	99.88%
450.09 · Auto	0.00	0.00	3,380.00	17,708.00	17,710.00	99.99%
450.10 · Disability Insurance	830.12	0.00	0.00	3,623.99	3,825.00	94.75%
Total 526.450 · Insurance & Risk Management	830.12	0.00	13,403.82	62,449.57	62,702.00	99.6%
526.46 · Repair & Maintenance						
526.460 · Repair & Maint - Equipment	580.00	1,116.70	1,581.00	25,835.47	28,917.00	89.34%

KEY LARGO FIRE RESCUE AND EMS DISTRICT

FISCAL YEAR 21-22

JULY, AUGUST, SEPTEMBER 2022 & YTD ACTUALS VERSUS BUDGET

	<u>Jul 22</u>	<u>Aug 22</u>	<u>Sep 22</u>	<u>Oct '21 - Sep 22</u>	<u>Budget</u>	<u>% of Budget</u>
526.461 · Repair & Maint - Buildings	847.00	303.00	5,454.99	21,326.88	26,010.00	82.0%
526.462 · Repair & Maint - Vehicles	1,861.40	718.78	1,712.42	34,371.97	32,993.00	104.18%
Total 526.46 · Repair & Maintenance	3,288.40	2,138.48	8,748.41	81,534.32	87,920.00	92.74%
526.470 · Printing & Binding	0.00	0.00	0.00	0.00	1,301.00	0.0%
526.490 · General Dept. - Misc.						
490.08 · Computer/IT Services	0.00	0.00	0.00	1,685.54	6,242.00	27.0%
490.10 · Employee Assistance Program	90.00	90.00	0.00	1,080.00	1,224.00	88.24%
490.12 · Membership & Retention	0.00	0.00	0.00	0.00	2,601.00	0.0%
Total 526.490 · General Dept. - Misc.	90.00	90.00	0.00	2,765.54	10,067.00	27.47%
526.491 · Training - Instructor Fees, Edu						
491.07 · ACLS/PALS	0.00	0.00	0.00	0.00	1,561.00	0.0%
491.10 · Misc. Training/Books	0.00	0.00	0.00	0.00	936.00	0.0%
491.11 · Advanced Airway Management	0.00	0.00	0.00	0.00	2,497.00	0.0%
491.20 · Advanced Stroke Life Support	0.00	0.00	0.00	0.00	2,497.00	0.0%
491.21 · Training Mannequin	0.00	0.00	0.00	0.00	3,750.00	0.0%
491.22 · Fire EMS Academy	0.00	0.00	0.00	3,569.00	1,873.00	190.55%
Total 526.491 · Training - Instructor Fees, Edu	0.00	0.00	0.00	3,569.00	13,114.00	27.22%
526.510 · Office Supplies	18.98	42.47	107.57	4,480.26	4,601.00	97.38%
526.520 · Operating Supplies						
520.09 · Station Supplies	4,661.07	225.57	362.15	12,299.06	14,000.00	87.85%
520.10 · Medical Supplies	2,830.18	5,964.57	2,897.28	54,945.23	63,000.00	87.22%
520.11 · Uniforms & Membership Supplies	0.00	0.00	9,624.30	11,688.58	11,700.00	99.9%
520.13 · Small Tools	899.00	0.00	0.00	899.00	6,000.00	14.98%
Total 526.520 · Operating Supplies	8,390.25	6,190.14	12,883.73	79,831.87	94,700.00	84.3%
526.522 · Fuel - Diesel	0.00	3,960.55	0.00	20,823.98	24,000.00	86.77%
526.524 · Medicine & Drugs	512.63	5,108.89	3,951.55	28,094.23	29,624.00	94.84%
526.540 · Dues, Subscriptions	0.00	0.00	248.04	7,501.83	12,311.00	60.94%
526.6 · Capital Expenditures						
526.620 · Capital Outlay - Buildings	0.00	0.00	2,559.38	2,559.38	3,250.00	78.75%
526.640 · Capital Outlay - Equipment	0.00	0.00	0.00	4,589.44	4,600.00	99.77%
526.641 · Capital Outlay - Vehicles	0.00	0.00	0.00	467,630.00	467,631.00	100.0%
Total 526.6 · Capital Expenditures	0.00	0.00	2,559.38	474,778.82	475,481.00	99.85%
Total 1300 · Key Largo EMS	62,653.85	31,947.37	97,110.85	1,423,703.90	1,553,475.00	91.65%
Total Expenditures	387,458.48	129,351.23	328,377.23	3,988,638.09	4,313,982.00	92.46%
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures	-387,081.07	-128,964.47	-177,864.68	58,631.44	-238,399.00	
511.911 · Transfer to Vehicle Replacement Fund	18,750.00	18,750.00	18,750.00	225,000.00	225,000.00	
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures after transfer to Reserves	\$ (405,831.07)	\$ (147,714.47)	\$ (196,614.68)	\$ (166,368.56)	\$ (463,399.00)	

10a.



KEY LARGO EMS MONTHLY CALL STATISTICS 2022

Total Year Up to Date 1709
 Total Year Up to Date >103MM 512
 Last Updated: 12/06/2022

TYPE OF CALLS	ALS	BLS	BACK-UP	PEDIATRIC	TRAUMA ALERTS	CARDIAC ARRESTS	PUBLIC ASSISTS	STAND-BY	FIRES	CANCEL	REFUSALS	TRANSPORTS	MUTUAL AID	MM >103	TOTAL CALLS
JANUARY	101	25	31	7	1	0	20	3	0	4	24	126	6	44	177
FEBRUARY	61	18	19	1	2	1	14	2	0	5	36	79	1	38	136
MARCH	82	24	29	5	2	3	17	3	0	9	40	106	1	49	175
APRIL	81	21	14	7	2	2	22	3	0	8	29	102	1	46	164
MAY	70	25	24	20	1	1	20	2	0	7	39	95	0	45	163
JUNE	77	24	25	10	0	0	19	2	2	5	32	101	1	53	161
JULY	97	17	22	5	2	0	17	2	0	11	53	114	3	57	197
AUGUST	80	16	18	7	1	1	11	1		5	26	96	0	53	139
SEPTEMBER	77	14	15	9	1	1	4	0		11	27	91	0	40	133
OCTOBER	62	18	8	3	1	0	18	0	1	2	22	80	2	45	123
NOVEMBER	71	13	12	1	2	4	9	2	1	10	35	84	2	42	141
DECEMBER												0			0

11a.

Incident Run Log

Key Largo Fire Department

Date Range: From 11/01/2022 to 11/30/2022

Company: All Companies

Sorted by: Not selected

Date	FDID	Incident#	Alarm	###	Address	Suite	Zip	Type	Lgth
11/02/2022	38032	2022-000958	12:48		LAKESIDE LANE		33037	Fires in structure other than in a building	0.0
11/21/2022	38032	2022-001018	03:40	1016	OVERSEAS HWY	C68	33037	Water vehicle fire	1.6
11/13/2022	38032	2022-000989	16:21	105	LAGUNA AVE		33037	Natural vegetation fire, other	0.3
11/03/2022	38032	2022-000962	17:28	1057	OVERSEAS HWY		33037	Overpressure rupture from air or gas, other	0.4
11/01/2022	38032	2022-000954	13:22	6	ABACO RD		33037	Rescue, EMS incident, other	0.3
11/02/2022	38032	2022-000961	20:45	11	OCEAN DR N C 1.5		33037	Rescue, EMS incident, other	0.1
11/09/2022	38032	2022-000972	18:44	8	GULFSTREAM DR		33037	Rescue, EMS incident, other	0.3
11/12/2022	38032	2022-000983	19:37	1043	OVERSEAS HWY	B301	33037	Rescue, EMS incident, other	0.1
11/15/2022	38032	2022-000999	20:12	220	REEF DR		33037	Rescue, EMS incident, other	0.0
11/02/2022	38032	2022-000955	04:07	1128	GULFSTREAM LN		33037-	Medical assist, assist EMS crew	1.0
11/15/2022	38032	2022-000998	17:54	8	SEXTON WAY		33037	Medical assist, assist EMS crew	0.0
11/16/2022	38032	2022-001004	18:03	100	LAKE DR 102.7 GU NORTH		33037	Medical assist, assist EMS crew	0.6
11/19/2022	38032	2022-001013	06:55	915	S EMERALD DR		33037-	Medical assist, assist EMS crew	0.5
11/21/2022	38032	2022-001020	09:01	399	BOWIE LN		33037	Medical assist, assist EMS crew	0.5
11/25/2022	38032	2022-001030	20:13	32	AVE E		33037	Medical assist, assist EMS crew	0.2
11/27/2022	38032	2022-001032	07:02	45	BONEFISH AVE		33037	Medical assist, assist EMS crew	0.5
11/11/2022	38032	2022-000978	21:20	9871	OVERSEAS HWY		33037-	Emergency medical service incident, other	0.9
11/02/2022	38032	2022-000960	13:19	1020	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.8
11/06/2022	38032	2022-000967	15:53	1079	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.8
11/11/2022	38032	2022-000974	06:03	57	GARDEN COVE DR		33037-	EMS call, excluding vehicle accident with injury	0.4
11/12/2022	38032	2022-000980	11:50	1024	OVERSEAS HWY		33037-	EMS call, excluding vehicle accident with injury	0.3
11/12/2022	38032	2022-000985	21:39	881	ELLEN DRIVE		33037-	EMS call, excluding vehicle accident with injury	0.7
11/12/2022	38032	2022-000984	22:00	1038	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.5
11/13/2022	38032	2022-000987	12:26	4	BLACKWATER LN NORTH		33037	EMS call, excluding vehicle accident with injury	0.4
11/13/2022	38032	2022-000988	14:40	9975	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.7
11/13/2022	38032	2022-000990	19:21	1010	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.3
11/14/2022	38032	2022-000991	07:40		SEA HUNTER		33037	EMS call, excluding vehicle accident with injury	0.8
11/14/2022	38032	2022-000993	13:12	38	AC		33037-	EMS call, excluding vehicle accident with injury	0.5
11/14/2022	38032	2022-000995	16:06	38	AVE C		33037	EMS call, excluding vehicle accident with injury	0.6
11/14/2022	38032	2022-000996	23:29	1	EAST DRIVE 99MM OC		33037	EMS call, excluding vehicle accident with injury	0.2
11/16/2022	38032	2022-001005	19:02	209	OCEAN BAY DRIVE		33037-	EMS call, excluding vehicle accident with injury	0.3
11/17/2022	38032	2022-001008	09:31	251	RYAN AVE		33037	EMS call, excluding vehicle accident with injury	0.3
11/17/2022	38032	2022-001012	10:45	913	S RUBY DR		33037-	EMS call, excluding vehicle accident with injury	0.3
11/20/2022	38032	2022-001017	22:22	1076	OVERSEAS HWY		33037	EMS call, excluding vehicle accident with injury	0.3
11/21/2022	38032	2022-001022	13:31	1098	COUNTY ROAD 905		33037	EMS call, excluding vehicle accident with injury	2.0
11/25/2022	38032	2022-001029	17:33	9700	OVERSEAS HIGHWAY		33037	EMS call, excluding vehicle accident with injury	0.1
11/30/2022	38032	2022-001040	11:22	967	PLANTATION RD		33037	EMS call, excluding vehicle accident with injury	0.4
11/04/2022	38032	2022-000964	16:35	1017	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.2
11/16/2022	38032	2022-001002	10:50	1013	OVERSEAS HWY		33037	Motor vehicle accident with injuries	0.7
11/20/2022	38032	2022-001016	16:19	101.	TARPON BASIN DR / 101.4 M		33037	Motor vehicle accident with injuries	0.7
11/24/2022	38032	2022-001024	19:47	9765	OVERSEAS HWY		33037	Motor vehicle accident with injuries	2.0
11/29/2022	38032	2022-001038	05:02		COUNTY ROAD 905		33037	Motor vehicle accident with injuries	0.0
11/11/2022	38032	2022-000977	18:04	69	HIBISCUS LN (101.5 OCEANS		33037	Motor vehicle/pedestrian accident (MV Ped)	0.4
11/02/2022	38032	2022-000957	12:19	9970	OVERSEAS HWY		33037	Motor vehicle accident with no injuries.	0.5
11/05/2022	38032	2022-000966	14:42		SILVER SHORES / 96 MM OC		33037	Motor vehicle accident with no injuries.	1.1
11/11/2022	38032	2022-000976	17:06	1034	OVERSEAS HWY		33037	Motor vehicle accident with no injuries.	0.5
11/12/2022	38032	2022-000982	14:26	1053	OVERSEAS HWY		33037	Motor vehicle accident with no injuries.	0.4
11/21/2022	38032	2022-001019	08:24		PALM DR / 102 MM OC		33037	Motor vehicle accident with no injuries.	0.7
11/22/2022	38032	2022-001034	15:30		101.5MM/US1		33037-	Motor vehicle accident with no injuries.	0.3
11/25/2022	38032	2022-001028	10:27	1030	OVERSEAS HWY		33037-	Motor vehicle accident with no injuries.	0.3
11/01/2022	38032	2022-000951	10:19	1003	OVERSEAS HWY		33037	Removal of victim(s) from stalled elevator	0.3
11/30/2022	38032	2022-001042	16:25	1014	OVERSEAS HWY		33037	Hazardous condition, other	0.8
11/01/2022	38032	2022-000952	10:20	23	AVE F		33037	Power line down	0.2
11/16/2022	38032	2022-001003	15:52	53	BASS AVE		33037	Power line down	0.3
11/27/2022	38032	2022-001036	16:59	677	LAKE DR 102.7 GU NORTH		33037	Power line down	0.3
11/03/2022	38032	2022-000963	19:23		HOLIDAY BLVD / 99.8 MM OC		33037	Attempted burning, illegal action, other	0.1
11/28/2022	38032	2022-001037	11:30	1	EAST DR		33037-	Ring or jewelry removal	0.3
11/16/2022	38032	2022-001000	04:24	5	GULFSTREAM DR		33037	Public service assistance, other	0.0
11/21/2022	38032	2022-001023	13:43	100	LAKE DR		33037	Public service assistance, other	0.5

Date	FDID	Incident#	Alarm	###	Address	Suite	Zip	Type	Lgth
11/17/2022	38032	2022-001010	12:30	913	RUBY DR		33037	Assist police or other governmental agency	0.7
11/08/2022	38032	2022-000969	02:05	862	NARRAGANSETT LN		33037	Dispatched & canceled en route	0.0
11/10/2022	38032	2022-000973	11:06	1047	OVERSEAS HWY		33037	Dispatched & canceled en route	0.1
11/21/2022	38032	2022-001021	10:41	220	REEF DR		33037	Dispatched & canceled en route	0.0
11/27/2022	38032	2022-001035	16:31	9785	OVERSEAS HWY	1	33037	Dispatched & canceled en route	0.1
11/02/2022	38032	2022-000956	12:26	1079	OVERSEAS HWY		33037	False alarm or false call, other	0.1
11/07/2022	38032	2022-000968	16:32	1078	OVERSEAS HWY		33037	False alarm or false call, other	0.0
11/08/2022	38032	2022-000970	09:25	1078	OVERSEAS HWY		33037	Alarm system sounded due to malfunction	0.0
11/09/2022	38032	2022-000971	12:46	100	HAMMOCK TRAIL /OFF SAMSON		33037	Smoke detector activation, no fire - unintentional	0.2
11/29/2022	38032	2022-001039	10:21	500	OCEAN CAY DR		33037	Smoke detector activation, no fire - unintentional	0.9
11/01/2022	38032	2022-000953	12:32	550	OCEAN CAY DR		33037	Alarm system activation, no fire - unintentional	0.2
11/15/2022	38032	2022-000997	14:38	475	BAHIA HONDA RD		33037	Alarm system activation, no fire - unintentional	0.3
11/30/2022	38032	2022-001041	15:19	1022	OVERSEAS HWY		33037	Alarm system activation, no fire - unintentional	0.0
11/16/2022	38032	2022-001001	09:13	220	REEF DR		33037	Special type of incident, other	0.0
11/11/2022	38032	2022-000979	21:17		US1	NB	33037		0.0
11/12/2022	38032	2022-000981	11:38	1021	OVERSEAS HWY	SB	33037		0.0
11/14/2022	38032	2022-000992	08:39	220	REEF DR		33037		0.0
11/14/2022	38032	2022-000994	13:12	38	AVE C		33043		0.0
11/16/2022	38032	2022-001006	19:02	209	OCEAN BAY DR		33037		0.0
11/17/2022	38032	2022-001007	07:12	333	MAHOGANY DR		33037		0.0
11/18/2022	38032	2022-001011	08:54						0.0
11/19/2022	38032	2022-001014	06:50	915	EMERALD DR		33037		0.0
11/19/2022	38032	2022-001015	20:27	393	LAGUNA AVE		33037		0.0
11/24/2022	38032	2022-001025	19:03		YACHT CLUB DR		33037		0.0
11/24/2022	38032	2022-001026	21:10	218	2 ST		33037		0.0
11/26/2022	38032	2022-001031	12:47	210	1 CT WEST		33037		0.0
11/30/2022	38032	2022-001043	20:26	174	MARINA AVE / 99.6MM OC		33037		2.0

Total Number of Incidents: 86
Total Length of Incidents: 33.1 Hours

Manpower Analysis by Incident

Key Largo Fire Department

Date Range: From 11/01/2022 to 11/30/2022



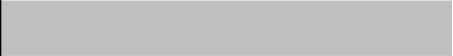

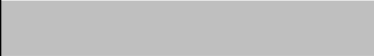


Company: All Companies

Incident Type	Incident Count	Number Attended	Average Attended	Total Length (hrs)	Average Length (hrs)	Average Man Hours	Total Man Hours
112-Fires in structure other than in a building	1	6	6.00	2.12	2.12	12.72	12.72
134-Water vehicle fire	1	6	6.00	1.62	1.62	9.72	9.72
140-Natural vegetation fire, other	1	6	6.00	0.30	0.30	1.80	1.80
220-Overpressure rupture from air or gas, other	1	4	4.00	0.37	0.37	1.48	1.48
300-Rescue, EMS incident, other	5	16	3.20	0.76	0.15	0.52	2.61
311-Medical assist, assist EMS crew	7	22	3.14	3.41	0.49	1.60	11.18
320-Emergency medical service incident, other	1	4	4.00	0.92	0.92	3.68	3.68
321-EMS call, excluding vehicle accident with injury	20	67	3.35	9.57	0.48	1.56	31.23
322-Motor vehicle accident with injuries	5	23	4.60	3.99	0.80	4.03	20.14
323-Motor vehicle/pedestrian accident (MV Ped)	1	4	4.00	0.43	0.43	1.72	1.72
324-Motor vehicle accident with no injuries.	7	29	4.14	3.28	0.47	1.97	13.77
353-Removal of victim(s) from stalled elevator	1	4	4.00	0.28	0.28	1.12	1.12
400-Hazardous condition, other	1	3	3.00	0.83	0.83	2.49	2.49
444-Power line down	3	9	3.00	0.96	0.32	0.96	2.88
480-Attempted burning, illegal action, other	1	3	3.00	0.15	0.15	0.45	0.45
512-Ring or jewelry removal	1	3	3.00	0.33	0.33	0.99	0.99
550-Public service assistance, other	2	7	3.50	0.71	0.35	1.16	2.31
551-Assist police or other governmental agency	1	2	2.00	0.65	0.65	1.30	1.30
611-Dispatched & canceled en route	4	11	2.75	0.21	0.05	0.18	0.71
700-False alarm or false call, other	2	8	4.00	0.53	0.27	1.06	2.12
735-Alarm system sounded due to malfunction	1	3	3.00	0.42	0.42	1.26	1.26
743-Smoke detector activation, no fire - unintentional	2	11	5.50	0.20	0.10	0.80	1.60
745-Alarm system activation, no fire - unintentional	3	16	5.33	0.51	0.17	0.81	2.42
900-Special type of incident, other	1	1	1.00	0.00	0.00	0.00	0.00
Blank. Incident Type not Entered	13	0	0.00	2.00	0.15		0.00
Total and Averages for all Incident Types	86	268	3.12	34.55	0.40		129.70

Alarms by Day of Week

Key Largo Fire Department

Date Range: From 11/01/2022 to 11/30/2022

Day of Week		Totals
Sunday		10
Monday		14
Tuesday		12
Wednesday		19
Thursday		10
Friday		10
Saturday		11

No Date 0
Total Alarms 86



NFPA Analysis Report

Key Largo Fire Department

Date Range: From 11/01/2022 to 11/30/2022



FIRE IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY) (All in Section A Incident Type 110-129)	Number of	Number of Civilian Fire Casualties. If none, write 0.		Estimated Property Damage from Fire. If no loss, write 0.
		Deaths	Injuries	
1. Private Dwellings (1 or 2 family), Including mobile homes (FPU 400-419)	0	0	0	\$0
2. Apartments (3 or more families) FPU 429 or FPU 439)	0	0	0	\$0
3. Hotels and Motels (FPU 449)	0	0	0	\$0
4. All other residential (dormitories, boarding houses, tents, etc.) (FPU 459-499)	0	0	0	\$0
5. TOTAL OTHER RESIDENTIAL FIRES (SHOULD BE SUM OF LINES 1 THROUGH 4)	0	0	0	\$0
6. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	0	0	0	\$0
7. Schools and Colleges (FPU 200-299)	0	0	0	\$0
8. Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	0	0	0	\$0
9. Stores and Offices (FPU 500-599)	0	0	0	\$0
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	0	0	0	\$0
11. Storage in Structures (barns, vehicle storage garages, general storage etc.) (FPU 800-899)	0	0	0	\$0
12. Other Structures** (outbuildings, bridges, etc.) (FPU 900-999)	0	0	0	\$0
13. TOTALS FOR STRUCTURE FIRES (SHOULD BE SUM OF LINES 5 THROUGH 12)	0	0	0	\$0
B. OTHER FIRE AND INCIDENTS				
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	0	0	0	\$0
14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	1	0	0	\$0
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc. (IT 140, 141, 161, 162, 164, 170-173)	1	0	0	\$0
16. Fires in Brush, Grass, Wildland (excluding crops and timber) with no value involved. (IT 142-143)	0	0	0	
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155)	0	0	0	
18. All Other Fires. (IT 100, 160, 163)	0	0	0	\$0
19. TOTAL FOR FIRES (SHOULD BE SUM OF LINES 13 THROUGH 18)	2	0	0	\$0
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300-381)	47			
21. False Alarm Responses (malicious or unintentional false calls, system malfunctions, bomb scares) (IT 700-746)	8			
22. Mutual Aid or Assistance Responses Given	1			
23. Hazardous Materials Responses (spills, leaks, etc.) (IT 410-431)	0			
23. Other Hazardous Conditions (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	5			
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	23			
25. TOTAL FOR ALL INCIDENTS (SHOULD BE SUM OF LINES 19 THROUGH 24)	86			

Based on what is reported in lines 5 and 13 for number of fire above, please report separately:

Confined fires (e.g., cooking fires confined to cooking vessel, or chimney fire that did not spread beyond chimney, or confined trash fires)

IIT 113 - 118), and Nonconfined fires (IT 110 - 112, 120 - 123).

	Number of Confined Fires	Number of Nonconfined Fires
5. Residential Fires (line 5 above)	0	0
13. Structure Fires (line 13 above)	0	0

BREAKDOWN OF FALSE ALARM RESPONSES

1. Malicious, Mischievous False Call (IT 710-715)	0
2. System Malfunction (IT 700-739)	1
3. Unintentional (tripping on Interior device accidentally etc.) (IT 740-749)	5
4. Other False Alarms (bomb scares, etc.) (IT 721, 700)	2

INTENTIONALLY SET FIRES IN STRUCTURES AND VEHICLES	Numbers of Fires	Number of Civilian Fire		Estimated Property Damage and Contents from Fire
		Deaths	Injuries	
1. Structure Fires Intentionally set	0	0	0	0
2. Vehicle Fires Intentionally set	0	0	0	0

FIRE SERVICE EXPOSURES AND INJURIES

1. Total number of firefighters that were exposed to infectious diseases	0
2. Total Number of firefighters that were exposed to hazardous	0
3. Total number of nonfatal firefighter injuries during all types of duty	0

Nature of Most Serious Injury	Responding to or Returning from Incidents	At the Fire Ground	At Non-Fire Emergencies	Training	Other On-Duty
1. Burns (PAS 12,13,14,15)	0	0	0	0	0
2a. Smoke or Gas Inhalation(PAS 01,02)	0	0	0	0	0
2b. Other Respiratory Distress (PAS 03,44,64,65)	0	0	0	0	0
3. Burn and Smoke Inhalation PAS(11)	0	0	0	0	0
4. Wound, Cut, Bleeding, Bruise (PAS 21-25,35,36,72,73)	0	0	0	0	0
5. Dislocation, Fracture (PAS 31, 32, 63)	0	0	0	0	0
6. Heart Attack or Stroke (PAS 41, 42, 43)	0	0	0	0	0
7. Strain, Sprain, Muscular Pain (PAS 33, 34, and 98)	0	0	0	0	0
8. Thermal Stress (frostbite, heat, exhaustion) (PAS 57, 83-85)	0	0	0	0	0
9. Other (PAS All other codes)	0	0	0	0	0
10. Total	0	0	0	0	0

FIREGROUND INJURIES BY CAUSE

1. Exposure to Fire Products (Cause 4, object 47-49, 53, 64):	0
2. Exposure to Chemicals or Radiation(Cause 4, object 52,56):	0
3. Fall, jump, slip, trip (cause 1 to 3):	0
4. Overexertion, strain (cause 7):	0
5. Contact with object (cause 6):	0
6. Struck by (cause 5):	0
7. Exteme weather (cause 4, object 62):	0
8. Other:	0

THREE HIGHEST LOSS OF LIFE FIRES	THREE HIGHEST PROPERTY DAMAGE FIRES
NO LOSS OF LIFE EVENTS	NO PROPERTY DAMAGE EVENTS