



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

AMENDED¹ DISTRICT MEETING AGENDA [DRAFT]

February 26, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300?pwd=eWtMajI4Snh0cDZ5RngxTk5VDdCZz09#uaccess>
Password: 33037.

1. AGENDA

- 1a. *Call to Order*
- 1b. *Pledge of Allegiance*
- 1c. *Roll Call*

2. APPROVAL OF AGENDA & MINUTES

- 2a. *Approval of February 26, 2024 District Meeting Agenda*
- 2b. *Approval of the January 22, 2024 Draft District Meeting Minutes*

3. PUBLIC COMMENT

4. CHAIRMAN REPORT

5. SECRETARY REPORT

6. OLD BUSINESS

7. NEW BUSINESS

- 7a. *DISCUSSION: State Funded Fire Boat [Allen]*
- 7b. *DISCUSSION: Fire Dept. ALS License Requirement [Allen]*

8. LEGAL REPORT

- 8a. *DISCUSSION: Update on RFQ 2023-003 and Discussion on Station 24 Expansion [Bryan]*

9. FINANCE REPORT

- 9a. *DISCUSSION: 4th Quarter Financial Report FY23 [Johnson]*
- 9b. *DISCUSSION: 1st Quarter Financial Report FY24 [Johnson]*

¹ Amended to include backup for item 7b.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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10. AMBULANCE CORPS REPORT

- 10a. *January Meeting Minutes*
- 10b. *Treasurer's Report*
- 10c. *Bylaws [Revised]*
- 10d. *January Statistics*

11. FIRE DEPARTMENT REPORT

- 11a. *January Statistics*

12. COMMISSIONER ITEMS

13. NEXT MEETING

March 11, 2024 District Meeting (if required)
March 25, 2023 District Meeting

14. ADJOURN

DOCUMENTS

- Al 2b. *Draft January 22, 2024 District Meeting Minutes*
- Al 7b. *Fire Department ALS License Requirement*
- Al 9a. *4th Quarter Financial Report FY23*
- Al 9b. *1st Quarter Financial Report FY24*
- Al 10a. *November Business Meeting Agenda/Minutes/Treasurer's Report*
- Al 10b. *KLVAC January Treasurer's Report*
- Al 10c. *KLVAC Bylaws [Revised]*
- Al 10d. *KLVAC Statistics*
- Al 11a. *KLVFD January Statistics*

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

2a



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING MINUTES

January 22, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300?pwd=eWtMajI4Snh0cDZ5RngxTk5VDdCZz09#uaccess>
Password: 33037.

1. AGENDA

1a. *Call to Order*

Chairman Allen¹ called to order the January 22, 2024 District Meeting at 6:08 PM.

1b. *Pledge of Allegiance*

Commissioner GM led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Tony Allen, George Mirabella, Kenny Edge and Danny Power. There was a quorum.

Also present in person or via Zoom were Carol Greco, Roget Bryan, Scott Robinson, David Garrido, C.J. Jones and Don Bock.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of January 22, 2024 District Meeting Agenda*

Commissioner Powers made a ***motion to approve the*** January 22, 2024 District Meeting Agenda. Commissioner Edge seconded, and the Board unanimously passed the motion.

2b. *Approval of the December 18, 2023 Draft District Meeting Minutes*

Commissioner Powers made a ***motion to approve the*** Draft District Meeting Minutes. Commissioner Conklin seconded, and the Board unanimously passed the motion.

¹ Due to illness, Chairman Allen appeared via Zoom and directed Commissioner Mirabella to conduct the meeting.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: Update on Kohler Generators [Mumper]

6b. DISCUSSION: Update on Elevator [Mumper]

Lt. Mumper provided an estimated delivery of the generators to Station 24 on or about May 15, 2024; and to Station 25 on or about April 19, 2024. The generators are shipped within four (4) days from Michigan.

Lt. Mumper advised that the Elevator at Station 25 is 90% fixed; the VFD controller for the elevator inspection, which should be replaced within the next couple of weeks.

7. NEW BUSINESS

None

8. LEGAL REPORT

8a. DISCUSSION: Update on RFQ 2023-003 and Discussion on Station 24 Expansion [Bryan]

Attorney Bryan provided an update regarding the pre-submittal meeting for RFQ 2023-003 and the walk through of Station 24 with prospective bidders, which yielded interest. Potential bidders were advised that any questions should be submitted through Demandstar to be addressed after the submission deadline has passed. Further, all responses received will remain sealed until after the bid opening.

Additional discussion was had pertaining to the feasibility analysis/study regarding the combining of the department as there is a great deal of attrition of personnel to other departments. Ms. Johnson has provided a scope of work for same. Obtaining a feasibility study would require an RFP for competitive bids. Based on discussions, the board may wish to provide further input prior to next meeting.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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Question was posed whether legal could draft outline/plan to combine employees? Provide draft solicitation between now and next meeting; action item at next meeting. The Board would like the opinions of legal and finance.

With regard to the posting for District Clerk, the Board had no objection to authorization of any expenditure to solicit prospective Clerks via job board(s) and/or local newspaper(s).

Special District tracking – HB7013/SB1058 – Require special districts to hold ballot referendums to first committee; substantial revisions made. Not be having ballot referendum every 10 years is gone through HB; not in Senate. There is a committee hearing scheduled for January 23, 2024. Legal to keep the board apprised of any pertinent information.

Setting up public meeting regarding contact information regarding former fire department and district boards.

9. FINANCE REPORT

9a. **DISCUSSION: 4th Quarter Financial Report FY23 [Johnson]**

9b. **DISCUSSION: 1st Quarter Financial Report FY24 [Johnson]**

None

10. AMBULANCE CORPS REPORT

10a. ***November Business Meeting Agenda/Minutes/Treasurer's Report***

10b. ***December Statistics***

Chief Bock advised that the Ambulance Corps is bringing on additional people. A volunteer was tested earlier. The Ambulance Corps applied for 3 Lucas Lifepack devices under a grant application.

Clerk provided the status of the surplus of the ambulance with oil leak ambulance; working with agency to surplus same.

11. FIRE DEPARTMENT REPORT

11a. **DISCUSSION: Feasibility Study and RFP [Mumper]**

11b. ***December Statistics***

11c. ***December 2023 Performance Report***

Chief Bock commented on a phone call he received regarding a fire boat program that is fully funded by the State with the potential of the appropriations committee providing boats to the Florida Keys.



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Capt. Jones commented that members of the department attended a reading event at the library with children.

AFG for tools/equipment; submit at 100%, otherwise do not apply.

SAFER – Application/Census now has the Department as suburban v. rural.

Hiring 2 open positions; volunteer testing in February.

ISO Status – June/July

12. COMMISSIONER ITEMS

FASD bulletins advised that the pending legislation had already addressed 12 year term limits for special districts; need to keep apprised.

13. NEXT MEETING

February 12, 2024 District Meeting (if required)

February 12, 2024 Strategic Planning Workshop (if required)

February 26, 2024 District Meeting (if required)

February 26, 2024 Strategic Planning Workshop (if required)

Commissioner Powers made a ***motion to cancel*** the February 12, 2024 District Meeting, unless required. The next meeting will be February 26, 2024. Commissioner Edge seconded, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Powers made a ***motion to adjourn*** the meeting at **KE** 6:50 PM. Commissioner Conklin seconded, and the Board unanimously passed the motion.

DOCUMENTS

Al 2b. Draft December 18, 2023 District Meeting Minutes

Al 9a. 4th Quarter Financial Report FY23

Al 9b. 1st Quarter Financial Report FY24

Al 10a. November Business Meeting Agenda/Minutes/Treasurer's Report

Al 10b. KLRMD December Statistics

Al 11b. KLVFD December Statistics

Al 11c. KLVFD Performance Report

Persons who wish to be heard shall send submit a

7b

Key Largo Fire Department Questions

Thank you for answering the question Key Largo Fire Dept. had regarding the need for a license since it functions as a BLS non-transport agency. Several questions have been raised and I would appreciate your assistance in answering them as listed below:

1. Please confirm, a license is not required by the State of Florida DOH for a BLS non-transport agency; not all Key Largo Fire members fully understood the answer and I have been asked to clarify it by the DOH. The question arose based on the “National Scope of Practice” which allows more treatments to be performed by a BLS provider.
2. Are the following items allowed to be used and supplied by a BLS non-transport agency with Medical Director approval:
 - a. Oxygen
 - b. i-Gel supraglottic airway
 - c. Oral glucose
 - d. Nasally atomized Narcan
3. The following questions are coming from the Medical Director (Dr. Thomas G. Morrison, email Tgmmedicalcorp@gmail.com):
 - a. “To what scope is a Medical Director allowed to guide treatment in communities, particularly rural areas, and also to Protocols?”
 - b. “When (BLS Protocols are) written as per ‘approval’ or ‘discretion of the Medical Director’, does a process exist to recognize these recommendations as appropriate?”

9a.

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
Revenue						
311.000 · Ad Valorem Taxes	1,953.40	553.25	-393.84	4,569,523.91	4,582,568.00	99.72%
338.002 · ILA Remib Frm Monroe County	0.00	0.00	0.00	0.00	150,000.00	0.0%
361.100 · Interest	7,450.67	7,022.34	6,471.25	63,330.54	62,800.00	100.85%
369.901 · Miscellaneous Revenue	0.00	0.00	0.00	2,990.05	0.00	100.0%
Total Revenue	9,404.07	7,575.59	6,077.41	4,635,844.50	4,795,368.00	96.67%
Expenditures						
1100 · District Board						
511.110 · Board Member Stipends	1,750.00	1,750.00	1,750.00	21,000.00	21,000.00	100.0%
511.210 · FICA/Medicare	133.90	133.85	133.90	1,606.50	1,607.00	99.97%
511.240 · Workmens Compensation Insurance	0.00	0.00	0.00	752.00	1,000.00	75.2%
511.312 · Professional Services	0.00	0.00	0.00	0.00	7,200.00	0.0%
511.400 · Travel & Per Diem	0.00	0.00	0.00	1,771.92	4,000.00	44.3%
511.411 · Advertising	228.95	35.00	35.00	3,379.76	5,500.00	61.45%
511.450 · Insurance & Risk Management						
450.01 · Bond	0.00	0.00	0.00	100.00	100.00	100.0%
450.02 · Portfolio Policy & Auto	0.00	0.00	0.00	1,787.89	2,133.00	83.82%
Total 511.450 · Insurance & Risk Management	0.00	0.00	0.00	1,887.89	2,233.00	84.55%
511.470 · Printing & Binding	0.00	0.00	0.00	0.00	3,000.00	0.0%
511.490 · General Departmental						
490.01 · Tax Collector Fees	41.89	0.00	-58,280.91	74,760.73	137,477.00	54.38%
490.02 · Property Appraiser Fees	0.00	0.00	-22,907.83	58,646.61	68,579.00	85.52%
490.03 · Other	0.00	0.00	0.00	20.00	1,000.00	2.0%
Total 511.490 · General Departmental	41.89	0.00	-81,188.74	133,427.34	207,056.00	64.44%
511.510 · Office Supplies	0.00	0.00	0.00	290.00	1,000.00	29.0%
511.540 · Dues, Subscriptions	0.00	0.00	0.00	3,755.67	6,000.00	62.6%
512.311 · District Clerk Svcs (Prof Svcs)	0.00	0.00	0.00	0.00	0.00	0.0%
513.320 · Accounting & Financial Svcs						
513.01 · District Audit	50,000.00	500.00	0.00	60,500.00	60,000.00	100.83%
513.02 · Financial and Accounting	3,125.38	3,030.38	2,092.32	31,283.12	60,000.00	52.14%
Total 513.320 · Accounting & Financial Svcs	53,125.38	3,530.38	2,092.32	91,783.12	120,000.00	76.49%
514.310 · Legal Services (Prof Svcs)						
310.01 · Non- Litigation	41,917.00	2,150.00	2,150.00	76,676.63	85,000.00	90.21%
Total 514.310 · Legal Services (Prof Svcs)	41,917.00	2,150.00	2,150.00	76,676.63	85,000.00	90.21%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
Total 1100 · District Board	97,197.12	7,599.23	-75,027.52	336,330.83	464,596.00	72.39%
1250 · Key Largo Volunteer Fire						
522.120 · Regular Salaries & Wages						
120.04 · Firefighters	100,927.55	99,046.96	143,826.78	1,177,490.32	1,209,900.00	97.32%
120.06 · Administrative Stipend	2,250.00	2,250.00	2,250.00	27,000.00	27,000.00	100.0%
Total 522.120 · Regular Salaries & Wages	103,177.55	101,296.96	146,076.78	1,204,490.32	1,236,900.00	97.38%
522.121 · Volunteer Pay						
121.03 · Volunteer/Line Officer Reim.	5,326.00	4,571.71	2,368.00	77,981.92	82,000.00	95.1%
Total 522.121 · Volunteer Pay	5,326.00	4,571.71	2,368.00	77,981.92	82,000.00	95.1%
522.140 · Overtime Wages	5,871.34	7,571.28	16,922.82	164,464.79	210,000.00	78.32%
522.210 · FICA/Medicare	8,749.67	8,718.85	12,647.16	111,984.14	116,961.00	95.75%
522.220 · Retirement Benefits	4,501.97	4,015.85	8,173.40	54,850.14	105,512.00	51.99%
522.230 · Life & Health Insurance	24,943.20	0.00	12,817.27	131,126.32	159,528.00	82.2%
522.240 · Workers Compensation	0.00	0.00	0.00	60,841.39	60,872.00	99.95%
522.250 · Unemployment Tax	0.00	0.00	0.00	12.38	2,835.00	0.44%
522.312 · Professional Services						
312.03 · Grant Writing Services	0.00	0.00	0.00	2,600.00	2,600.00	100.0%
312.04 · Annual Physicals	0.00	0.00	0.00	15,315.00	15,315.00	100.0%
312.05 · Background checks & Drug Testin	0.00	0.00	325.00	425.00	100.00	425.0%
Total 522.312 · Professional Services	0.00	0.00	325.00	18,340.00	18,015.00	101.8%
522.320 · Accounting & Financial Svcs	838.08	1,029.29	0.00	9,928.01	15,000.00	66.19%
522.400 · Travel & Per Diem	149.43	0.00	0.00	149.43	451.25	33.12%
522.410 · Phones - Station Phones, Cell	1,537.97	786.08	2,462.03	16,697.13	15,000.00	111.31%
522.411 · Advertising	0.00	0.00	0.00	0.00	0.00	0.0%
522.412 · Postage & Freight	0.00	0.00	0.00	186.70	271.93	68.66%
522.430 · Utilities						
430.01 · Electric	2,607.53	2,202.55	2,309.50	28,945.88	28,000.00	103.38%
430.02 · Water	366.30	840.69	830.84	9,910.22	9,000.00	110.11%
430.03 · Fire Hydrant Maintenance	0.00	0.00	0.00	13,650.00	15,700.00	86.94%
430.04 · Propane Gas	0.00	0.00	179.08	640.01	461.00	138.83%
430.07 · TV Service	447.36	434.86	434.86	5,610.74	5,500.00	102.01%
Total 522.430 · Utilities	3,421.19	3,478.10	3,754.28	58,756.85	58,661.00	100.16%
522.440 · Rent & Leases						
440.01 · Copier/Scanner/Fax Lease	293.10	586.20	293.10	3,580.19	3,550.00	100.85%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
440.02 · Oxygen Tank Rental	0.00	0.00	0.00	429.90	1,507.91	28.51%
440.03 · DEP Station 25 Lease Pymt	0.00	0.00	0.00	0.00	300.00	0.0%
440.04 · Red Alert Incident Reporting	0.00	0.00	0.00	5,979.86	7,100.40	84.22%
440.05 · Fire Manager- Schedule & Time	0.00	0.00	0.00	2,587.00	5,939.00	43.56%
Total 522.440 · Rent & Leases	293.10	586.20	293.10	12,576.95	18,397.31	68.36%
522.450 · Insurance & Risk Management						
450.03 · Package Policy	0.00	0.00	0.00	59,852.04	60,052.00	99.67%
450.04 · Accident & Sickness	0.00	0.00	0.00	5,926.00	5,935.00	99.85%
450.07 · Storage Tank Liability	0.00	0.00	0.00	1,856.40	1,864.00	99.59%
450.11 · Cancer Policy	0.00	0.00	0.00	2,090.00	2,095.00	99.76%
Total 522.450 · Insurance & Risk Management	0.00	0.00	0.00	69,724.44	69,946.00	99.68%
522.46 · Repair & Maintenance						
522.460 · Repair & Maint - Equipment	5,292.30	4,607.86	7,509.80	33,070.86	25,500.00	129.69%
522.461 · Repair & Maint - Buildings	4,305.26	1,687.19	18,003.03	55,564.90	58,645.00	94.75%
522.462 · Repair & Maint - Vehicles	3,389.54	1,005.50	53.10	34,987.64	56,100.00	62.37%
Total 522.46 · Repair & Maintenance	12,987.10	7,300.55	25,565.93	123,623.40	140,245.00	88.15%
522.470 · Printing & Binding	0.00	0.00	0.00	0.00	104.00	0.0%
522.490 · General Departmental						
490.05 · Other	0.00	0.00	0.00	0.00	294.85	0.0%
490.06 · Computer/IT Services	510.00	510.00	680.00	7,379.85	10,509.90	70.22%
Total 522.490 · General Departmental	510.00	510.00	680.00	7,379.85	10,804.75	68.3%
522.491 · Training						
491.01 · Instructor Fees	2,160.54	2,084.83	0.00	10,130.12	14,740.70	68.72%
491.03 · Fire Prevention	0.00	0.00	83.75	1,584.91	3,000.00	52.83%
491.04 · Education, Student Text	0.00	0.00	811.80	5,222.54	4,500.00	116.06%
491.05 · KAPLAN online Education	0.00	0.00	0.00	4,500.00	4,500.00	100.0%
491.15 · Out of Area Training	0.00	0.00	0.00	0.00	2,500.00	0.0%
Total 522.491 · Training	2,160.54	2,084.83	895.55	21,437.57	29,240.70	73.31%
522.510 · Office Supplies	687.82	0.00	0.00	5,491.90	4,865.86	112.87%
522.520 · Operating Supplies						
520.01 · Fire Ground Safety	0.00	0.00	0.00	2,923.93	4,065.37	71.92%
520.02 · Daily Operating/Maint Supplies	5,160.12	15,235.97	4,054.76	60,080.52	62,650.12	95.9%
520.03 · Medical Supplies & Equipment	2,786.93	1,566.42	1,350.54	14,683.35	12,500.00	117.47%
520.05 · Stat Cleaning/Hskping Supplies	411.29	754.36	747.01	5,127.79	5,000.00	102.56%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
520.06 · Firefighting Gear	11,312.75	0.00	24,347.45	38,774.80	19,000.00	204.08%
520.07 · Clothing & Apparel	0.00	819.94	6,716.78	12,843.70	9,000.00	142.71%
520.08 · Firefighting Foam or Sup Agnt	0.00	5,500.00	75.00	5,575.00	8,000.00	69.69%
Total 522.520 · Operating Supplies	19,671.09	23,876.69	37,291.54	140,009.09	120,215.49	116.47%
522.521 · Fuel - Gasoline	0.00	0.00	0.00	61.68	106.71	57.8%
522.522 · Fuel - Diesel	-5,548.01	0.00	6,585.72	28,397.21	20,000.00	141.99%
522.540 · Dues, Subscriptions	1,725.00	0.00	0.00	3,629.90	4,192.00	86.59%
522.6 · Capital Expenditures						
522.620 · Capital Outlay - Buildings	0.00	0.00	0.00	8,377.00	0.00	100.0%
522.630 · Capital Outlay-Infr. Imprvmnts	0.00	0.00	0.00	0.00	150,000.00	0.0%
522.640 · Capital Outlay - Equipment	0.00	3,058.50	1,860.00	55,329.79	61,800.00	89.53%
522.642 · Capital - Small Tools & Equip	1,484.10	0.00	0.00	5,089.04	10,000.00	50.89%
Total 522.6 · Capital Expenditures	1,484.10	3,058.50	1,860.00	68,795.83	221,800.00	31.02%
Total 1250 · Key Largo Volunteer Fire	192,487.14	168,884.89	278,718.58	2,390,937.34	2,721,925.00	87.84%
1300 · Key Largo EMS						
526.120 · Regular Salaries & Wages						
120.01 · Administrative Payroll	2,595.60	3,244.50	3,168.80	32,620.32	45,994.00	70.92%
120.02 · Paramedic Payroll	20,022.32	19,817.29	18,824.00	322,739.42	347,919.00	92.76%
Total 526.120 · Regular Salaries & Wages	22,617.92	23,061.79	21,992.80	355,359.74	393,913.00	90.21%
526.121 · Volunteer Pay	0.00	8,186.85	7,782.15	72,766.33	106,148.00	68.55%
526.140 · Overtime Wages	0.00	0.00	0.00	88,400.00	88,400.00	100.0%
526.210 · FICA/Medicare	4,526.72	5,317.18	5,275.12	55,947.76	64,142.00	87.23%
526.220 · Retirement Contributions	904.24	1,150.06	985.60	9,127.51	20,000.00	45.64%
526.230 · Life & Health Insurance	4,382.54	5,747.07	5,011.26	42,930.41	87,000.00	49.35%
526.240 · Worker's Compensation	0.00	0.00	0.00	20,427.61	26,000.00	78.57%
526.250 · Unemployment Tax	5.02	6.35	5.55	243.67	300.00	81.22%
526.312 · Professional Services						
312.02 · Medical Director	3,000.00	1,500.00	1,500.00	18,000.00	18,543.00	97.07%
312.06 · Drug Testing & Background Check	150.00	0.00	0.00	930.00	2,000.00	46.5%
312.07 · Grant Writing Services	0.00	0.00	0.00	0.00	2,100.00	0.0%
Total 526.312 · Professional Services	3,150.00	1,500.00	1,500.00	18,930.00	22,643.00	83.6%
526.320 · Accounting & Financial Svcs	975.75	961.54	1,863.83	12,684.56	12,480.00	101.64%
526.400 · Travel & Per Diem	0.00	0.00	0.00	0.00	1,500.00	0.0%
526.410 · Phones, Station & Cell	869.54	677.14	309.24	13,163.35	20,000.00	65.82%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
526.411 · Advertising	0.00	0.00	0.00	115.00	2,500.00	4.6%
526.412 · Postage & Freight	0.00	0.00	0.00	214.55	350.00	61.3%
526.430 · Utilities						
430.05 · Electric & Propane	1,549.53	1,542.38	1,558.62	15,374.88	12,500.00	123.0%
430.06 · Water	141.58	180.91	181.93	1,406.23	2,000.00	70.31%
Total 526.430 · Utilities	1,691.11	1,723.29	1,740.55	16,781.11	14,500.00	115.73%
526.440 · Rental & Leases	918.26	0.00	459.13	6,045.22	7,500.00	80.6%
526.450 · Insurance & Risk Management						
450.08 · Package Policy	0.00	0.00	0.00	64,727.28	65,012.00	99.56%
450.09 · Auto	0.00	0.00	0.00	26,313.00	26,548.00	99.12%
450.10 · Disability Insurance	0.00	0.00	0.00	6,764.20	7,000.00	96.63%
Total 526.450 · Insurance & Risk Management	0.00	0.00	0.00	97,804.48	98,560.00	99.23%
526.46 · Repair & Maintenance						
526.460 · Repair & Maint - Equipment	258.00	301.00	5,910.18	25,927.76	40,000.00	64.82%
526.461 · Repair & Maint - Buildings	3,848.45	634.94	704.45	19,458.61	24,000.00	81.08%
526.462 · Repair & Maint - Vehicles	145.00	-2,097.99	0.00	5,937.62	40,000.00	14.84%
Total 526.46 · Repair & Maintenance	4,251.45	-1,162.05	6,614.63	51,323.99	104,000.00	49.35%
526.470 · Printing & Binding	0.00	0.00	0.00	0.00	1,400.00	0.0%
526.490 · General Dept. - Misc.						
490.08 · Computer/IT Services	4,249.41	0.00	0.00	4,381.15	13,000.00	33.7%
490.10 · Employee Assistance Program	90.00	90.00	180.00	1,170.00	1,600.00	73.13%
490.12 · Membership & Retention	0.00	0.00	0.00	695.00	2,500.00	27.8%
Total 526.490 · General Dept. - Misc.	4,339.41	90.00	180.00	6,246.15	17,100.00	36.53%
526.491 · Training - Instructor Fees, Edu						
491.07 · ACLS/PALS	0.00	0.00	0.00	0.00	1,600.00	0.0%
491.10 · Misc. Training/Books	0.00	0.00	0.00	814.70	1,000.00	81.47%
491.11 · Advanced Airway Management	0.00	0.00	0.00	0.00	2,500.00	0.0%
491.22 · Fire EMS Academy	0.00	0.00	0.00	1,935.00	1,935.00	100.0%
Total 526.491 · Training - Instructor Fees, Edu	0.00	0.00	0.00	2,749.70	7,035.00	39.09%
526.510 · Office Supplies	94.39	39.13	60.17	2,290.52	6,500.00	35.24%
526.520 · Operating Supplies						
520.09 · Station Supplies	232.54	1,333.85	745.26	9,092.61	10,000.00	90.93%
520.10 · Medical Supplies	4,965.73	6,385.71	4,685.39	57,093.74	67,500.00	84.58%
520.11 · Uniforms & Membership Supplies	0.00	0.00	0.00	2,100.00	7,500.00	28.0%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 22-23
JULY, AUGUST, SEPTEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Jul 23	Aug 23	Sep 23	Oct '22 - Sep 23	Budget	% of Budget
520.13 · Small Tools	0.00	0.00	0.00	0.00	6,000.00	0.0%
Total 526.520 · Operating Supplies	5,198.27	7,719.56	5,430.65	68,286.35	91,000.00	75.04%
526.522 · Fuel - Diesel	5,548.01	0.00	3,555.95	17,349.51	35,000.00	49.57%
526.524 · Medicine & Drugs	836.94	1,323.89	2,703.70	12,164.84	35,000.00	34.76%
526.540 · Dues, Subscriptions	1,039.90	0.00	2,282.05	24,926.73	17,500.00	142.44%
526.6 · Capital Expenditures						
526.620 · Capital Outlay - Buildings	0.00	0.00	0.00	2,559.37	0.00	100.0%
526.640 · Capital Outlay - Equipment	0.00	75,193.41	2,430.00	95,988.41	21,500.00	446.46%
526.642 · Capital Outlay - Small Tools	0.00	0.00	2,716.98	2,716.98	0.00	100.0%
Total 526.6 · Capital Expenditures	0.00	75,193.41	5,146.98	101,264.76	21,500.00	471.0%
Total 1300 · Key Largo EMS	61,349.47	131,535.21	72,899.36	1,097,543.85	1,301,971.00	84.3%
Total Expenditures	351,033.73	308,019.33	276,590.42	3,824,812.02	4,488,492.00	85.21%
 Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures	 -341,629.66	 -300,443.74	 -270,513.01	 811,032.48	 306,876.00	
511.911 · Transfer to Vehicle Replacement Fund	22,916.67	22,916.67	22,916.67	275,000.00	275,000.00	
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures after transfer to Reserves	-364,546.33	-323,360.41	-293,429.68	536,032.48	31,876.00	

9b.

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
Revenue						
311.000 · Ad Valorem Taxes	769.53	1,261,356.41	3,581,237.55	4,843,363.49	6,039,059.00	80.2%
361.100 · Interest	6,305.45	6,197.95	0.00	12,503.40	40,000.00	31.26%
Total Revenue	7,074.98	1,267,554.36	3,581,237.55	4,855,866.89	6,079,059.00	79.88%
Expenditures						
1100 · District Board						
511.110 · Board Member Stipends	1,750.00	1,750.00	1,750.00	5,250.00	21,000.00	25.0%
511.210 · FICA/Medicare	133.85	133.90	133.85	401.60	1,607.00	24.99%
511.240 · Workmens Compensation Insurance	760.00	0.00	0.00	760.00	1,000.00	76.0%
511.312 · Professional Services	0.00	0.00	0.00	0.00	7,200.00	0.0%
511.400 · Travel & Per Diem	0.00	0.00	0.00	0.00	4,000.00	0.0%
511.411 · Advertising	884.55	184.90	653.24	1,722.69	5,500.00	31.32%
511.450 · Insurance & Risk Management						
450.01 · Bond	0.00	70.83	0.00	70.83	100.00	70.83%
450.02 · Portfolio Policy & Auto	1,783.37	0.00	0.00	1,783.37	2,133.00	83.61%
Total 511.450 · Insurance & Risk Management	1,783.37	70.83	0.00	1,854.20	2,233.00	83.04%
511.470 · Printing & Binding	0.00	131.84	0.00	131.84	3,000.00	4.4%
511.490 · General Departmental						
490.01 · Tax Collector Fees	10.07	37,827.01	107,419.24	145,256.32	154,914.00	93.77%
490.02 · Property Appraiser Fees	23,756.87	0.00	23,756.87	47,513.74	68,579.00	69.28%
490.03 · Other	0.00	0.00	0.00	0.00	1,000.00	0.0%
Total 511.490 · General Departmental	23,766.94	37,827.01	131,176.11	192,770.06	224,493.00	85.87%
511.510 · Office Supplies	0.00	0.00	0.00	0.00	1,000.00	0.0%
511.540 · Dues, Subscriptions	332.00	0.00	4,200.00	4,532.00	6,000.00	75.53%
513.320 · Accounting & Financial Svcs						
513.01 · District Audit	0.00	0.00	0.00	0.00	10,500.00	0.0%
513.02 · Financial and Accounting	1,999.51	2,474.51	1,535.40	6,009.42	60,000.00	10.02%
Total 513.320 · Accounting & Financial Svcs	1,999.51	2,474.51	1,535.40	6,009.42	70,500.00	8.52%
514.310 · Legal Services (Prof Svcs)						
310.01 · Non- Litigation	2,150.00	2,150.00	2,150.00	6,450.00	85,000.00	7.59%
Total 514.310 · Legal Services (Prof Svcs)	2,150.00	2,150.00	2,150.00	6,450.00	85,000.00	7.59%
Total 1100 · District Board	33,560.22	44,722.99	141,598.60	219,881.81	432,533.00	50.84%
1250 · Key Largo Volunteer Fire						
522.120 · Regular Salaries & Wages						
120.04 · Firefighters	179,715.68	65,965.30	116,832.43	362,513.41	1,421,082.00	25.51%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
120.06 · Administrative Stipend	3,250.00	3,250.00	3,250.00	9,750.00	39,000.00	25.0%
Total 522.120 · Regular Salaries & Wages	182,965.68	69,215.30	120,082.43	372,263.41	1,460,082.00	25.5%
522.121 · Volunteer Pay						
121.03 · Volunteer/Line Officer Reim.	3,863.10	3,433.75	4,303.75	11,600.60	82,000.00	14.15%
Total 522.121 · Volunteer Pay	3,863.10	3,433.75	4,303.75	11,600.60	82,000.00	14.15%
522.140 · Overtime Wages	22,271.15	5,656.64	10,793.08	38,720.87	200,000.00	19.36%
522.210 · FICA/Medicare	15,996.15	5,990.39	10,341.22	32,327.76	117,969.00	27.4%
522.220 · Retirement Benefits	7,112.04	459.20	7,095.32	14,666.56	70,000.00	20.95%
522.230 · Life & Health Insurance	16,902.59	23,773.37	0.00	40,675.96	194,328.00	20.93%
522.240 · Workers Compensation	72,405.00	0.00	0.00	72,405.00	55,572.00	130.29%
522.250 · Unemployment Tax	0.00	0.00	0.00	0.00	2,835.00	0.0%
522.312 · Professional Services						
312.03 · Grant Writing Services	0.00	0.00	1,000.00	1,000.00	5,000.00	20.0%
312.04 · Annual Physicals	0.00	0.00	0.00	0.00	20,000.00	0.0%
312.05 · Background checks & Drug Testing	148.00	0.00	0.00	148.00	1,000.00	14.8%
Total 522.312 · Professional Services	148.00	0.00	1,000.00	1,148.00	26,000.00	4.42%
522.320 · Accounting & Financial Svcs	2,824.63	837.37	0.00	3,662.00	15,000.00	24.41%
522.400 · Travel & Per Diem	0.00	0.00	0.00	0.00	2,500.00	0.0%
522.410 · Phones - Station Phones, Cell	1,712.32	1,202.92	2,259.17	5,174.41	15,000.00	34.5%
522.411 · Advertising	0.00	0.00	0.00	0.00	520.00	0.0%
522.412 · Postage & Freight	0.00	34.47	0.00	34.47	520.00	6.63%
522.430 · Utilities						
430.01 · Electric	2,097.03	1,952.15	1,766.29	5,815.47	28,000.00	20.77%
430.02 · Water	829.13	943.25	851.16	2,623.54	9,000.00	29.15%
430.03 · Fire Hydrant Maintenance	0.00	14,000.00	0.00	14,000.00	16,700.00	83.83%
430.04 · Propane Gas	80.00	0.00	0.00	80.00	400.00	20.0%
430.07 · TV Service	869.72	0.00	459.86	1,329.58	5,500.00	24.17%
Total 522.430 · Utilities	3,875.88	16,895.40	3,077.31	23,848.59	59,600.00	40.01%
522.440 · Rent & Leases						
440.01 · Copier/Scanner/Fax Lease	0.00	293.10	293.10	586.20	3,550.00	16.51%
440.02 · Oxygen Tank Rental	0.00	0.00	0.00	0.00	1,500.00	0.0%
440.03 · DEP Station 25 Lease Pym	0.00	0.00	300.00	300.00	300.00	100.0%
440.04 · Red Alert Incident Reporting	16,701.00	0.00	0.00	16,701.00	15,761.00	105.96%
440.05 · Fire Manager- Schedule & Time	2,742.00	0.00	0.00	2,742.00	2,600.00	105.46%
522.440 · Rent & Leases - Other	5,674.90	0.00	7,752.50	13,427.40	0.00	100.0%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
Total 522.440 · Rent & Leases	25,117.90	293.10	8,345.60	33,756.60	23,711.00	142.37%
522.450 · Insurance & Risk Management						
450.03 · Package Policy	70,982.05	0.00	0.00	70,982.05	58,129.00	122.11%
450.04 · Accident & Sickness	3,040.00	0.00	0.00	3,040.00	5,926.00	51.3%
450.07 · Storage Tank Liability	1,810.26	0.00	0.00	1,810.26	1,723.00	105.06%
450.11 · Cancer Policy	2,145.00	0.00	0.00	2,145.00	2,090.00	102.63%
Total 522.450 · Insurance & Risk Management	77,977.31	0.00	0.00	77,977.31	67,868.00	114.9%
522.46 · Repair & Maintenance						
522.460 · Repair & Maint - Equipment	2,195.50	0.00	781.77	2,977.27	30,050.00	9.91%
522.461 · Repair & Maint - Buildings	0.00	2,084.37	3,613.84	5,698.21	82,705.00	6.89%
522.462 · Repair & Maint - Vehicles	24.88	237.10	7,847.77	8,109.75	60,000.00	13.52%
Total 522.46 · Repair & Maintenance	2,220.38	2,321.47	12,243.38	16,785.23	172,755.00	9.72%
522.470 · Printing & Binding	0.00	0.00	0.00	0.00	104.00	0.0%
522.490 · General Departmental						
490.05 · Other	0.00	0.00	0.00	0.00	1,500.00	0.0%
490.06 · Computer/IT Services	510.00	680.00	510.00	1,700.00	7,500.00	22.67%
Total 522.490 · General Departmental	510.00	680.00	510.00	1,700.00	9,000.00	18.89%
522.491 · Training						
491.01 · Instructor Fees	3,254.95	0.00	2,574.21	5,829.16	28,720.00	20.3%
491.04 · Education, Student Text	0.00	0.00	1,165.10	1,165.10	1,000.00	116.51%
491.05 · KAPLAN online Education	4,635.00	0.00	0.00	4,635.00	3,000.00	154.5%
491.14 · Fire Prevention & Safety Project	3,896.95	0.00	0.00	3,896.95	3,500.00	111.34%
491.15 · Out of Area Training	0.00	0.00	0.00	0.00	16,000.00	0.0%
Total 522.491 · Training	11,786.90	0.00	3,739.31	15,526.21	52,220.00	29.73%
522.510 · Office Supplies	0.00	17.19	0.00	17.19	3,000.00	0.57%
522.520 · Operating Supplies						
520.01 · Fire Ground Safety	0.00	690.00	0.00	690.00	1,000.00	69.0%
520.02 · Daily Operating/Maint Supplies	1,546.74	2,546.41	3,913.18	8,006.33	50,000.00	16.01%
520.03 · Medical Supplies & Equipment	1,649.69	1,553.94	1,604.72	4,808.35	8,000.00	60.1%
520.05 · Stat Cleaning/Hskping Supplies	393.47	204.67	159.05	757.19	5,000.00	15.14%
520.06 · Firefighting Gear	0.00	0.00	1,692.22	1,692.22	45,000.00	3.76%
520.07 · Clothing & Apparel	208.80	0.00	821.87	1,030.67	9,000.00	11.45%
520.08 · Firefighting Foam or Sup Agnt	0.00	0.00	0.00	0.00	8,000.00	0.0%
Total 522.520 · Operating Supplies	3,798.70	4,995.02	8,191.04	16,984.76	126,000.00	13.48%
522.521 · Fuel - Gasoline	0.00	0.00	0.00	0.00	100.00	0.0%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
522.522 · Fuel - Diesel	-1,302.29	2,823.57	-1,356.82	164.46	20,000.00	0.82%
522.540 · Dues, Subscriptions	0.00	520.80	413.99	934.79	4,192.00	22.3%
522.6 · Capital Expenditures						
522.640 · Capital Outlay - Equipment	6,730.00	0.00	0.00	6,730.00	303,570.00	2.22%
522.642 · Capital - Small Tools & Equip	5,180.00	0.00	0.00	5,180.00	10,000.00	51.8%
Total 522.6 · Capital Expenditures	11,910.00	0.00	0.00	11,910.00	313,570.00	3.8%
Total 1250 · Key Largo Volunteer Fire	462,095.44	139,149.96	191,038.78	792,284.18	3,094,446.00	25.6%
1300 · Key Largo EMS						
526.120 · Regular Salaries & Wages						
120.01 · Administrative Payroll	0.00	3,371.28	4,383.72	7,755.00	46,051.00	16.84%
120.02 · Paramedic Payroll	0.00	47,992.25	83,699.25	131,691.50	1,008,222.00	13.06%
Total 526.120 · Regular Salaries & Wages	0.00	51,363.53	88,082.97	139,446.50	1,054,273.00	13.23%
526.121 · Volunteer Pay	7,226.90	8,101.40	0.00	15,328.30	96,000.00	15.97%
526.140 · Overtime Wages	0.00	33,387.96	47,300.44	80,688.40	252,996.00	31.89%
526.210 · FICA/Medicare	573.87	7,105.33	10,532.80	18,212.00	129,153.00	14.1%
526.220 · Retirement Contributions	26.15	1,126.30	2,442.64	3,595.09	30,000.00	11.98%
526.230 · Life & Health Insurance	8,506.72	514.78	4,452.88	13,474.38	162,000.00	8.32%
526.240 · Worker's Compensation	24,941.00	0.00	0.00	24,941.00	52,000.00	47.96%
526.250 · Unemployment Tax	4.19	6.44	279.25	289.88	900.00	32.21%
526.312 · Professional Services						
312.02 · Medical Director	1,500.00	1,500.00	1,500.00	4,500.00	18,543.00	24.27%
312.06 · Drug Testing & Background Check	0.00	0.00	0.00	0.00	2,500.00	0.0%
312.07 · Grant Writing Services	0.00	0.00	0.00	0.00	2,500.00	0.0%
Total 526.312 · Professional Services	1,500.00	1,500.00	1,500.00	4,500.00	23,543.00	19.11%
526.320 · Accounting & Financial Svcs	0.00	1,980.89	1,211.28	3,192.17	20,000.00	15.96%
526.400 · Travel & Per Diem	0.00	0.00	0.00	0.00	2,500.00	0.0%
526.410 · Phones, Station & Cell	1,048.17	511.57	511.57	2,071.31	20,500.00	10.1%
526.411 · Advertising	0.00	0.00	0.00	0.00	2,500.00	0.0%
526.412 · Postage & Freight	0.00	0.00	0.00	0.00	400.00	0.0%
526.430 · Utilities						
430.05 · Electric & Propane	1,365.47	1,770.90	111.99	3,248.36	13,000.00	24.99%
430.06 · Water	187.54	193.20	195.10	575.84	1,750.00	32.91%
Total 526.430 · Utilities	1,553.01	1,964.10	307.09	3,824.20	14,750.00	25.93%
526.440 · Rental & Leases	1,240.12	496.13	496.13	2,232.38	8,000.00	27.91%
526.450 · Insurance & Risk Management						

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
450.08 · Package Policy	0.00	0.00	0.00	0.00	47,500.00	0.0%
450.09 · Auto	0.00	0.00	0.00	0.00	20,000.00	0.0%
450.10 · Disability Insurance	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 526.450 · Insurance & Risk Management	0.00	0.00	0.00	0.00	72,500.00	0.0%
526.46 · Repair & Maintenance						
526.460 · Repair & Maint - Equipment	3,782.40	2,076.25	2,774.30	8,632.95	45,000.00	19.18%
526.461 · Repair & Maint - Buildings	607.90	770.00	2,471.13	3,849.03	29,000.00	13.27%
526.462 · Repair & Maint - Vehicles	0.00	22,619.53	3,612.30	26,231.83	40,000.00	65.58%
Total 526.46 · Repair & Maintenance	4,390.30	25,465.78	8,857.73	38,713.81	114,000.00	33.96%
526.470 · Printing & Binding	0.00	0.00	0.00	0.00	2,000.00	0.0%
526.490 · General Dept. - Misc.						
490.08 · Computer/IT Services	1,250.00	0.00	395.76	1,645.76	20,000.00	8.23%
490.10 · Employee Assistance Program	0.00	0.00	90.00	90.00	2,000.00	4.5%
490.12 · Membership & Retention	0.00	0.00	0.00	0.00	4,000.00	0.0%
Total 526.490 · General Dept. - Misc.	1,250.00	0.00	485.76	1,735.76	26,000.00	6.68%
526.491 · Training - Instructor Fees, Edu						
491.07 · ACLS/PALS	0.00	0.00	0.00	0.00	2,000.00	0.0%
491.08 · ClinCon or EMS Expo	0.00	0.00	0.00	0.00	2,000.00	0.0%
491.10 · Misc. Training/Books	0.00	0.00	0.00	0.00	1,750.00	0.0%
491.11 · Advanced Airway Management	0.00	0.00	0.00	0.00	2,500.00	0.0%
491.12 · Handtevy PALS class	2,565.00	0.00	0.00	2,565.00	650.00	394.62%
491.22 · Fire EMS Academy	0.00	0.00	0.00	0.00	3,000.00	0.0%
Total 526.491 · Training - Instructor Fees, Edu	2,565.00	0.00	0.00	2,565.00	11,900.00	21.56%
526.510 · Office Supplies	117.55	108.21	96.28	322.04	6,750.00	4.77%
526.520 · Operating Supplies						
520.09 · Station Supplies	585.45	1,660.05	138.04	2,383.54	15,000.00	15.89%
520.10 · Medical Supplies	3,116.16	4,417.09	2,501.07	10,034.32	80,000.00	12.54%
520.11 · Uniforms & Membership Supplies	0.00	-1,060.00	0.00	-1,060.00	10,000.00	-10.6%
520.13 · Small Tools	0.00	0.00	0.00	0.00	14,000.00	0.0%
Total 526.520 · Operating Supplies	3,701.61	5,017.14	2,639.11	11,357.86	119,000.00	9.54%
526.522 · Fuel - Diesel	1,302.29	1,093.07	1,356.82	3,752.18	50,000.00	7.5%
526.524 · Medicine & Drugs	370.85	831.96	185.98	1,388.79	47,500.00	2.92%
526.540 · Dues, Subscriptions	4,539.70	0.00	7,159.56	11,699.26	12,500.00	93.59%
526.6 · Capital Expenditures						
526.640 · Capital Outlay - Equipment	0.00	0.00	0.00	0.00	27,500.00	0.0%

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FISCAL YEAR 23-24
OCTOBER, NOVEMBER, DECEMBER 2023 & YTD ACTUALS VERSUS BUDGET

	Oct 23	Nov 23	Dec 23	Oct - Dec 23	Budget	% of Budget
526.642 · Capital Outlay - Small Tools	0.00	3,430.85	0.00	3,430.85	6,500.00	52.78%
Total 526.6 · Capital Expenditures	0.00	3,430.85	0.00	3,430.85	34,000.00	10.09%
Total 1300 · Key Largo EMS	64,857.43	144,005.44	177,898.29	386,761.16	2,365,665.00	16.35%
Total Expenditures	560,513.09	327,878.39	510,535.67	1,398,927.15	5,892,644.00	23.74%
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures	-553,438.11	939,675.97	3,070,701.88	3,456,939.74	186,415.00	
511.911 · Transfer to Vehicle Replacement Fund	22,916.67	22,916.67	22,916.67	68,750.00	275,000.00	
Net Excess/(Deficiency) of Revenues Over/(Under) Expenditures after transfer to Reserves	-576,354.78	916,759.30	3,047,785.21	3,388,189.74	-88,585.00	

10a



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting Date: January 9, 2024

Board members in attendance were Dawn DeBrule, Tess Marra and Scott Robinson. A quorum was present. Chief Don Bock was also in attendance as was Jack Bridges, Esquire.

1. Meeting was called to order at 6:30 pm by President Scott Robinson.
2. **Approval of Agenda**
Dawn DeBrule seconded by Tess Marra moved approval of the agenda. Motion carried unanimously.
3. **Announcements** - None
4. **Public Comment** - No public comment.
5. **Approval of Minutes**
Dawn DeBrule seconded by Tess Marra moved approval of the November 2023 minutes. Motion carried unanimously.
6. **Treasurer's Report**
Tess Marra reported a balance of \$ 249,673.12 as of December 31, 2023. Dawn DeBrule seconded by Tess Marra moved approval of the treasurer's report. Motion carried unanimously.
7. **Committee Reports** - No report.
8. **Legal Report** - No Report
9. **Membership Review**
A request for reimbursement was presented on behalf of Jose Zuniga. Dawn DeBrule seconded by Tess Marra moved approval. Motion passed unanimously.
10. **Old Business**
The proposed revised bylaws were presented and discussed as was the method of voting under the existing bylaws. Upon motion and second by Tess Marra and Dawn DeBrule, every paid medical personnel and volunteer personnel will be allowed to vote on the proposed bylaw revision.



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Tess Marra was tasked with providing all employees [paid medical personnel and volunteer personnel] with a copy of the proposed bylaws together with a ballot. Ballots are to be returned by January 31, 2024, and Board ratification will appear on the February 2024 agenda.

11. **New Business** - None

12. **Membership Discussion** No discussion

13. **Adjournment**

There being no further business, Tess Marra seconded by Dawn DeBrule moved adjournment. Motion carried. Meeting adjourned at 6:40 pm.

Kay Cullen

Recording Secretary



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting Agenda

Date: JANUARY 9, 2024

1. Call to Order
2. Approval of Agenda
3. Announcements
4. Public Comment
5. Approval of Minutes November 2023
6. Treasurer's Report December 2023
7. Committee Reports
8. Legal Report
9. Membership Review
 - A. Requests for Reimbursement for Jose Zuniga
10. Old Business
 - A. Bylaw Discussion / Review
11. New Business
12. Membership Discussion
13. Adjournment

10b

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
January 2024

	Billing Account	Corp Account	Building Account	CPR Account	Total
Beginning Balance	\$94,144.23	\$5,494.86	\$149,455.07	\$578.96	\$249,673.12
<u>Revenues</u>					
Interest	49.87	2.29	63.29	0.25	115.70
Medical Fees	33,561.10				33,561.10
Medical Transcripts					0.00
KL Fire Rescue & EMS Reimb	105,600.89				105,600.89
Donations					0.00
Educational Income					0.00
Uncollected Income/Adjustmts	-21,830.08				-21,830.08
Misc Income					0.00
Total Revenues	\$117,381.78	\$2.29	\$63.29	\$0.25	\$117,447.61
<u>Expenditures</u>					
Advertising					
Background Checks	73.00	23.95			96.95
Medical Billing Refunds					0.00
Payroll Expenses	105,316.95	9,689.43			115,006.38
Licenses & Permits					0.00
Professional Fees					0.00
Supplies	411.86	20.99			432.85
Bank Service Charges	69.38				69.38
Postage	42.68				42.68
Repairs	943.76				943.76
Dues & Memberships		125.00			125.00
Total Expenditures	\$106,857.63	\$9,859.37	\$0.00	\$0.00	\$116,717.00
Ending Balance	\$104,668.38	-\$4,362.22	\$149,518.36	\$579.21	\$250,403.73
TRANSFERS	0.00	0.00	0.00	0.00	0.00
Vol Reimb paid with Billing Acct	-9,689.43	9,689.43	0.00	0.00	0.00
Balance before Adjustment	85,289.52	5,327.21	149,518.36	579.21	240,714.30
Adjustment to arrive at Actual	32,032.59	0.00	0.00	0.00	32,032.59
ACTUAL BALANCE @ MO END	\$117,322.11	\$5,327.21	\$149,518.36	\$579.21	<u>\$272,746.89</u>

10c

KEY LARGO VOLUNTEER AMBULANCE CORPS – BYLAWS

As amended 2024

ARTICLE 1 – ORGANIZATIONAL NAME

This organization shall be known as the Key Largo Volunteer Ambulance Corps, Inc., hereinafter referred to as “The Corps.”

ARTICLE 2 – PURPOSE

Notwithstanding any other purpose expressed in the Articles of Incorporation, the mission of this corporation shall be to provide basic and advanced life support and other essential services necessary to the health and safety of the residents and visitors of the Key Largo Fire and EMS District (hereinafter “The District”).

The Corps is also authorized to engage in all other lawful activities defined by the Articles of Incorporation and to pursue and other related activities as deemed appropriate by the Board of Directors for furtherance of these purposes.

2.1 – AUTHORITY

The business of The Corps shall be conducted in accordance with all applicable federal, state and local laws.

ARTICLE 3 – ASSETS

This organization is incorporated under the laws of the State of Florida and shall be continued in perpetuity unless lawfully dissolved. Upon dissolution, all creditors shall be paid from the assets. Any remaining assets at the time of dissolution shall be distributed pursuant to applicable laws. None of the assets will be distributed to any member, officer or director of The Corps.

ARTICLE 4 – WORKPLACE

The Corps is a drug free workplace and an equal opportunity organization that does not discriminate on the basis of any grounds on which discrimination is unlawful.

The Board shall adopt or maintain policies complying with state, local, and federal law regarding harassment and protection of whistleblowers.

4.1 - PERSONNEL

Personnel is defined as a paid employee or a volunteer. Personnel will abide by guidelines and procedures established and approved by the Chief and/or Board of Directors.

ARTICLE 5 – MEMBERSHIP

The membership shall consist of the paid employees and/or volunteers who have been with the Corps for a period of at least one [1] year from date of hiring.

5.1 – VOTING MEMBERSHIP

Voting membership shall include Personnel who have attained a minimum of one year membership from the date of hiring and who are members in good standing. Good standing is defined as: meeting current CEU training requirements, meeting the shift requirements and who is without disciplinary action within the 12 months prior to an election.

ARTICLE 6 – BOARD OF DIRECTORS

The Board of Directors shall consist of 5 members who set the policy of and manage the business of The Corps. They shall meet once a month or as often as needed to manage the affairs of The Corps.

Directors are expected to attend every board meeting and shall automatically be removed from the board if they miss more than three (3) board meetings in a row or more than 50% of the board meetings in a calendar year unless the board, for cause stated in the minutes, votes otherwise. If such removal occurs, the vacancy shall be filled as set forth herein.

Of the 5 Board members, a minimum of two shall be personnel of the Corps who are in good standing as defined herein; and a minimum of 2 shall be non-personnel of the Corps. The fifth member of the Board can be either an internal [member of the Corps] or external person.

It is preferable that an external board member be a member of the community with past or present EMS knowledge or who has prior First Responder experience. External board members must meet personnel requirements of passing a background check. Outside community Board Members shall submit a resume and be vetted by the Board of Directors and the Chief.

The newly elected Board shall assume office commencing with the meeting in November or as soon thereafter as practical.

In even-numbered years, the President and Corporate Secretary/Treasurer shall be elected by the voting members. In odd-numbered years, the Vice President and two other directors shall be elected by the voting members.

6.1 – BOARD OF DIRECTORS QUORUM

A quorum shall be defined as a majority of board members. In the event there is a vacancy on the Board, a quorum shall be defined as a majority of sitting Board members.

6.2 – SUSPENSION OR REMOVAL OF DIRECTOR

A Director may be suspended or removed with cause by a vote of a 2/3 majority of the directors. Cause is defined as the inability to properly perform the function and the responsibilities of the office, neglect or breach of fiduciary responsibility, which may be detrimental to the business of the organization. A director may be removed only after reasonable notice and opportunity to be heard. If removed, that person will no longer be eligible to hold any elective office within the Corps.

A board member may be granted a leave of absence not to exceed six months by majority vote of the board. If a leave of absence is required for more than six months, the issue will be dealt with on a case by case basis.

6.3 – RESIGNATION OF BOARD MEMBER

A director may resign by delivering his or her written resignation to the President or Secretary of the Board to be presented to the Board as its next regularly scheduled meeting. Such resignation shall be effective immediately, unless specified to be effective at some other date. The Board of Directors shall endeavor to fill the vacancy as soon as practical.

6.4 – VACANCIES ON THE BOARD OF DIRECTORS

In the event of a vacancy on the Board for any reason, the Board shall appoint a replacement as soon as practical as set forth in Article 6 in these Bylaws. Should the Board not be able to comply with Article 6, the Board has full authority to fill the board position(s) needed to achieve a functional Board.

ARTICLE 7 – COMMITTEES

No two board members shall serve on the same committee.

The Board has the authority to appoint committees as needed to further the business of the Corps.

Minutes of all committee meetings shall be kept and made available to all members, except as authorized by Chapter 286, Florida Statutes (as amended).

ARTICLE 8 – MANNER OF ELECTIONS

Elections shall be held at the October meeting or as soon thereafter as is practical.

At the August meeting [or as soon thereafter as is practical] an email shall be sent to all eligible personnel requesting interest in running for a board position. The Nominating committee shall prepare a ballot to be presented at the September [or as soon thereafter as is practical] meeting and subsequently distributed to the membership.

Voting shall be accomplished by the following method:

1. Eligible members shall receive a ballot.
2. The completed ballot shall be forwarded via email to the Recording Secretary.
3. The Recording Secretary and Nominating Committee shall validate and count the ballots and notify the current President or Vice-President of the results.
4. Newly elected board members will assume office at the November meeting [or as soon thereafter as is practical.]

ARTICLE 9 – AMENDMENTS

The bylaws of the Corps shall be reviewed at least every two years by a committee appointed and approved by the Board of Directors. Legal Counsel shall be authorized to propose changes after the Bylaws Committee has met, provided such changes do not conflict with the general will of the Bylaws Committee. Should there be no changes to be made in the bylaws, a notation shall be made in the minutes of the next Board meeting that said bylaws are approved for another two years.

Any change in the bylaws, either by amendment or revision, shall be made by a majority vote of the Board of Directors

ARTICLE 10 – FINANCES

Any monies of the Corps shall be deposited in a checking account, savings account, or certificate of deposit, in a Key Largo Volunteer Ambulance Corps, Inc. account, at a bank or institution of the Board of Directors' choice. All transfers of funds between corporate accounts exceeding the sum of \$5,000.00 outside of normal operating expenses shall require Board approval.

The Board of Directors shall establish banking requirements for the Corps. A treasurer's report presenting monthly financial information shall be prepared and presented every month for the board meeting.

Two authorized signatures are required for checks written up to \$5,000.00. Approval of the Board of Directors is required for all corporate purchases greater than \$5,000.00.

Expenditures, other than operational supplies/repairs will require a corporate resolution and Board of Director approval. Contractual obligations also require Board approval (excluding emergency repairs). Said contractual obligations shall include, but not be limited to: attorneys, accountants, and information technology. All non-Corps purchases shall be approved by the District.

No board member may incur debt on behalf of the Corps of any type whatsoever, without prior Board approval.

ARTICLE 11 – DUTIES OF OFFICERS & ADVISORS TO THE BOARD

11.1 – PRESIDENT

The President shall be a member of the Board of Directors and shall preside at all regular and special meetings of the Corps, and attend District Board meetings as a representative of the Corps. He or she shall preserve order and shall conduct all meetings in conformity with the laws of the State of Florida and shall perform such other duties as set forth in these bylaws and as may be necessary from time to time. He or she shall be knowledgeable in the areas of parliamentary procedures, bylaws and policies of the Corps.

11.2 – VICE PRESIDENT

The Vice President shall be a member of the Board of Directors and shall assist the President, and in the absence of the President, shall perform the duties of that office. The Vice President shall automatically assume the position of President in case of a presidential vacancy, resignation or incapacitation of the President for any reason.

Should the President be unable to attend the District meetings, the Vice President may represent the Corps at these meetings. The Vice President may also be called upon to represent the Corps at such other community functions as may be necessary from time to time.

ARTICLE 11.3 – CORPORATE SECRETARY/TREASURER

The Corporate Secretary/Treasurer shall be a member of the Board of Directors. The duties of the Corporate Secretary/Treasurer shall include, but not be limited to:

- The Treasurer shall present a monthly report of the accounts to the Board of Directors.
- The Corporate Secretary shall execute any and all documents required by law on behalf of the Corporation.

ARTICLE 11.4 – RECORDING SECRETARY

- Act as an advisor to the Board.
- Ensure that there is an official record of the meetings available to the public and that they are transmitted via email to the Office Manager of the Corps as well as to the District Clerk.

- Working with the president to draft the agenda for all meetings of the Board of Directors and special meetings.

11.5 - CHIEF

The Chief shall be an employee of The Corps, hired by and accountable to the Board of Directors. He/she shall act as an advisor to the Board of Directors and is Chief Executive Officer of the corporation. The Chief shall attend the Board of Directors meetings but shall not have a vote on the board.

It shall be the duty of the Chief to do the work of the Board and to oversee all day-to-day operations. The Chief shall ensure compliance with all local, state and federal guidelines pertaining to EMS operations.

In the event the Chief's position is vacated, the president shall make a temporary appointment to the Chief's position until the Board of Directors can formalize the action.

The Board may enter into an employment contract with the chief, provided that such contract permits the board to terminate the chief's services with or without cause at any time.

ARTICLE 12 – MEETINGS

All meetings of the Corps shall be noticed pursuant to applicable Laws of the State of Florida.

The Board of Directors meets every second Tuesday of the month. Meetings may be changed, added to, or canceled as the business of the Corps warrants. Special meetings of the Board of Directors may be called by the president as may be warranted from time to time. At least 72 hour notice shall be given under the Laws of the State of Florida for any special meetings.

ARTICLE 13- FISCAL YEAR

The fiscal year of the Corps shall be from October 1st to September 30th of each year so as to coincide with the fiscal year of the Key Largo Fire & EMS District's fiscal year.

ARTICLE 14—DISTRICT COMMISSIONERS

In order to avoid the appearance of impropriety, no member of the Board of Commissioners of the District shall hold member or personnel status, or Board of Director status as defined in Article 4.1 and Article 6 above.

ARTICLE 15—NOT-FOR-PROFIT RESTRICTIONS

No part of the net earnings of the Corps shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Corps shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes set forth in Article Two. No substantial part of the activities of the Corps shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corps shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Corps shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction in and for Monroe County, Florida exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for public purposes.

DONE at Key Largo Florida by the Membership of the Key Largo Volunteer Ambulance Corps, Inc. this 15 day of FEBRUARY 2024.



PRESIDENT

10d

KEY LARGO EMS MONTHLY CALL STATISTICS 2024

Total Year Up to Date	151
Total Year Up to Date >103MM	53
Total Transports >103MM	26

Last Updated: 02/05/24

[illegible]

11a

Incident Run Log

Key Largo Fire Department

Date Range: From 01/01/2024 to 01/31/2024

Company: All Companies

Sorted by: Not selected

Date	FDID	Incident#	Alarm	###	Address	Suite	Zip	Type	Lgth
01/06/2024	38032	2024-000011	20:49	969	PLANTATION ROAD		33037-	Building fire	0.9
01/23/2024	38032	2024-000046	08:46	1500	OCEAN BAY DRIVE		33037-	Building fire	1.5
01/11/2024	38032	2024-000020	07:42	1079	OVERSEAS HWY		33037-	Road freight or transport vehicle fire	1.2
01/16/2024	38032	2024-000030	12:58	703	SHARON PL		33037-	Outside rubbish, trash or waste fire	0.4
01/04/2024	38032	2024-000007	02:09	9600	OVERSEAS HWY	EE23	33037	Medical assist, assist EMS crew	0.7
01/28/2024	38032	2024-000051	09:49	28	SOUTH DRIVE		33037-	Medical assist, assist EMS crew	0.5
01/18/2024	38032	2024-000037	11:34	400	HAZEL STREET		33037-	Emergency medical service incident, other	0.0
01/12/2024	38032	2024-000021	15:05	818	MADRID RD		33037-	EMS call, excluding vehicle accident with injury	0.2
01/14/2024	38032	2024-000025	16:36	878	NARRAGANSETT LN		33037-	EMS call, excluding vehicle accident with injury	0.1
01/19/2024	38032	2024-000039	10:37	65	BAHAMA AVE		33037-	EMS call, excluding vehicle accident with injury	0.4
01/23/2024	38032	2024-000045	06:12	1040	OVERSEAS HWY		33037-	EMS call, excluding vehicle accident with injury	0.5
01/28/2024	38032	2024-000060	21:47	720	GALE PLACE		33037-	EMS call, excluding vehicle accident with injury	0.4
01/29/2024	38032	2024-000054	16:56	28	SOUTH DR		33037-	EMS call, excluding vehicle accident with injury	0.8
01/31/2024	38032	2024-000056	15:05	710	BARCELONA RD		33037-	EMS call, excluding vehicle accident with injury	0.3
01/02/2024	38032	2024-000002	10:57	9795	OVERSEAS HWY		33037	Motor vehicle accident with injuries	0.0
01/04/2024	38032	2024-000008	18:16	1009	OVERSEAS HWY		33037	Motor vehicle accident with injuries	0.5
01/06/2024	38032	2024-000010	11:49	99.8	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.3
01/13/2024	38032	2024-000022	16:16	9763	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.3
01/16/2024	38032	2024-000028	08:01	9878	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.9
01/17/2024	38032	2024-000031	04:00	109	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.5
01/17/2024	38032	2024-000032	13:25	1047	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.4
01/17/2024	38032	2024-000033	14:19	9925	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.5
01/21/2024	38032	2024-000042	16:58	102	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	1.2
01/23/2024	38032	2024-000047	11:53	1014	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.0
01/25/2024	38032	2024-000048	13:57	99.5	OVERSEAS HWY		33037-	Motor vehicle accident with injuries	0.3
01/18/2024	38032	2024-000034	10:01	1110	Overseas highway		33037-	Motor vehicle accident with no injuries.	0.0
01/26/2024	38032	2024-000050	19:49	9640	OVERSEAS HWY		33037-	Gasoline or other flammable liquid spill	0.8
01/28/2024	38032	2024-000053	15:49	1026	OVERSEAS HWY		33037-	Gas leak (natural gas or LPG)	0.7
01/07/2024	38032	2024-000015	03:13	1062	OVERSEAS HWY		33037	Water or steam leak	0.3
01/16/2024	38032	2024-000029	11:39	98.5	BAHAMA RD		33037-	Water or steam leak	0.0
01/23/2024	38032	2024-000044	00:04	905	CARD SOUND RD		33037-	Assist police or other governmental agency	2.4
01/21/2024	38032	2024-000041	12:42		97000 OVERSEAS HWY		33037-	Police matter	0.1
01/28/2024	38032	2024-000052	14:00	9795	OVERSEAS HWY		33037-	Police matter	0.5
01/19/2024	38032	2024-000040	14:30	1016	OVERSEAS HWY		33037-	Public service	0.2
01/03/2024	38032	2024-000004	09:27	1014	OVERSEAS HWY		33037	Dispatched & canceled en route	0.0
01/09/2024	38032	2024-000018	15:12	9745	OVERSEAS HWY		33037	Dispatched & canceled en route	0.1
01/14/2024	38032	2024-000023	00:30	215	S OCEAN SHORES DR		33037-	Dispatched & canceled en route	0.1
01/15/2024	38032	2024-000026	10:33	416	LAGUNA AVE		33037-	Dispatched & canceled en route	0.0
01/15/2024	38032	2024-000027	22:56	1065	OVERSEAS HWY		33037-	Dispatched & canceled en route	0.0
01/03/2024	38032	2024-000006	14:48	202	ANDROS RD		33037	Wrong location	0.3
01/09/2024	38032	2024-000019	16:51	90	HENRY MORGAN DR		33037	No incident found on arrival at dispatch address	0.1
01/18/2024	38032	2024-000038	16:06	319	LAKE SURPRISE		33037-	Smoke scare, odor of smoke	0.3
01/03/2024	38032	2024-000005	14:34	1048	OVERSEAS HWY		33037	False alarm or false call, other	0.8
01/18/2024	38032	2024-000035	14:48	9962	OVERSEAS HWY		33037-	False alarm or false call, other	0.1
01/18/2024	38032	2024-000036	15:25	9962	OVERSEAS HWY		33037-	False alarm or false call, other	0.0
01/22/2024	38032	2024-000043	09:24	1078	OVERSEAS HWY		33037-	False alarm or false call, other	0.1
01/08/2024	38032	2024-000017	04:37	9901	OVERSEAS HWY		33037	Alarm system sounded due to malfunction	0.6
01/14/2024	38032	2024-000024	05:18	341	MAHOGANY DR		33037-	Smoke detector activation, no fire - unintentional	0.2
01/07/2024	38032	2024-000016	21:33	9901	OVERSEAS HWY		33037	Alarm system activation, no fire - unintentional	0.5
01/26/2024	38032	2024-000049	13:00	1014	OVERSEAS HWY		33037-	Alarm system activation, no fire - unintentional	0.8
01/29/2024	38032	2024-000055	17:42	1048	OVERSEAS HWY		33037-	Special type of incident, other	1.0
01/01/2024	38032	2024-000001	12:01	131	1 RD		33037		0.0
01/05/2024	38032	2024-000009	18:06		US1	SB	33037		0.0
01/06/2024	38032	2024-000012	11:49		BAY DR / 99.8 MM GU	SB	33037		0.0
01/06/2024	38032	2024-000013	16:02	119	POINCIANA DR 99.8 MM OC		33037		0.0
01/11/2024	38032	2024-000071	07:42	1079	OVERSEAS HWY		33037		0.0
01/11/2024	38032	2024-000072	20:14	28	AVE E		33037		0.0

Date	FDID	Incident#	Alarm	###	Address	Suite	Zip	Type	Lgth
01/12/2024	38032	2024-000073	10:05		MAHOGANY DR / 102 MM OC		33037		0.0
01/12/2024	38032	2024-000074	10:14		US1	SB	33037		0.0
01/12/2024	38032	2024-000075	12:28	51	SHORELAND DR		33037		0.0
01/12/2024	38032	2024-000076	15:02	818	MADRID RD		33037		0.0
01/13/2024	38032	2024-000077	16:13	9763	OVERSEAS HWY		33037		0.0
01/14/2024	38032	2024-000078	00:26	215	OCEAN SHORES SOUTH		33037		0.0
01/14/2024	38032	2024-000079	05:13	341	MAHOGANY DR		33037		0.0
01/14/2024	38032	2024-000080	09:58	202	ANDROS RD		33037		0.0
01/14/2024	38032	2024-000081	12:50	329	WINDLEY RD		33037		0.0
01/14/2024	38032	2024-000082	16:36	878	NARRAGANSETT LN		33037		0.0
01/15/2024	38032	2024-000083	10:33	416	LAGUNA AVE		33037		0.0
01/15/2024	38032	2024-000084	18:21		US1		33037		0.0
01/15/2024	38032	2024-000085	22:54	1065	OVERSEAS HWY		33037		0.0
01/16/2024	38032	2024-000086	08:01	9878	OVERSEAS HWY		33037		0.0
01/16/2024	38032	2024-000087	11:39		BAHAMA RD / 98.5 MM OC		33037		0.0
01/16/2024	38032	2024-000088	12:58	703	SHARON PL		33037		0.0
01/17/2024	38032	2024-000089	03:51		US1		33037		0.0
01/17/2024	38032	2024-000090	13:23	1047	OVERSEAS HWY		33037		0.0
01/17/2024	38032	2024-000091	14:19	9925	OVERSEAS HWY		33037		0.0
01/18/2024	38032	2024-000092	08:28		US1		33037		0.0
01/18/2024	38032	2024-000093	11:34	400	HAZEL ST		33037		0.0
01/18/2024	38032	2024-000094	14:48	9962	OVERSEAS HWY		33037		0.0
01/18/2024	38032	2024-000095	15:25	9962	OVERSEAS HWY		33037		0.0
01/18/2024	38032	2024-000096	16:06	319	LAKE SURPRISE BLVD		33037		0.0
01/19/2024	38032	2024-000097	02:42	1045	OVERSEAS HWY	C103	33037		0.0
01/19/2024	38032	2024-000098	10:35	65	BAHAMA AVE		33037		0.0
01/20/2024	38032	2024-000099	06:05	51	CORMORANT DR		33037		0.0
01/20/2024	38032	2024-000100	16:20	31	EXUMA RD		33037		0.0
01/21/2024	38032	2024-000101	00:04	9700	OVERSEAS HIGHWAY	322	33037		0.0
01/21/2024	38032	2024-000102	16:58		US1		33037		0.0
01/22/2024	38032	2024-000103	09:24	1078	OVERSEAS HWY		33037		0.0
01/22/2024	38032	2024-000104	14:32	21	1 AVE		33037		0.0
01/22/2024	38032	2024-000105	18:30	1026	OVERSEAS HWY		33037		0.0
01/22/2024	38032	2024-000106	22:44	1025	OVERSEAS HWY		33037		0.0
01/23/2024	38032	2024-000107	00:04		CARD SOUND RD / 905		33037		0.0
01/23/2024	38032	2024-000108	06:12	1040	OVERSEAS HWY		33037		0.0
01/23/2024	38032	2024-000109	08:18	1500	OCEAN BAY DR	R6	33037		0.0
01/23/2024	38032	2024-000110	11:53	1014	OVERSEAS HWY		33037		0.0
01/24/2024	38032	2024-000111	07:43	1002	OVERSEAS HWY		33037		0.0
01/24/2024	38032	2024-000112	13:33	1016	OVERSEAS HWY	24	33037		0.0
01/25/2024	38032	2024-000113	10:54	106	1 ST 104 MM OCEAN		33037		0.0
01/25/2024	38032	2024-000114	13:50		LAGUNA AVE / 99.6 MM OC		33037		0.0
01/26/2024	38032	2024-000115	06:04		US1		33037		0.0
01/26/2024	38032	2024-000116	12:45	1014	OVERSEAS HWY		33037		0.0
01/26/2024	38032	2024-000117	18:19	1040	OVERSEAS HWY		33037		0.0
01/26/2024	38032	2024-000118	19:37	9640	OVERSEAS HWY		33037		0.0
01/26/2024	38032	2024-000119	21:33	332	3 RD		33037		0.0
01/28/2024	38032	2024-000120	09:23	9795	OVERSEAS HWY		33037		0.0
01/28/2024	38032	2024-000121	09:49	28	SOUTH DR		33037		0.0
01/28/2024	38032	2024-000122	15:49	1026	OVERSEAS HWY	24002	33037		0.0
01/28/2024	38032	2024-000123	21:47	720	GALE PL		33037		0.0
01/29/2024	38032	2024-000124	16:56	28	SOUTH DR		33037		0.0
01/31/2024	38032	2024-000125	08:44		US1		33037		0.0
01/31/2024	38032	2024-000126	10:59	28	GULFSTREAM DR		33037		0.0
01/31/2024	38032	2024-000127	15:02	710	BARCELONA RD		33037		0.0
01/31/2024	38032	2024-000128	19:43	102	OCEAN BAY DR		33037		0.0

Total Number of Incidents: 113
Total Length of Incidents: 22.7 Hours

Manpower Analysis by Incident

Key Largo Fire Department

Date Range: From 01/01/2024 to 01/31/2024

Company: All Companies

Incident Type	Incident Count	Number Attended	Average Attended	Total Length (hrs)	Average Length (hrs)	Average Man Hours	Total Man Hours
111-Building fire	2	14	7.00	2.43	1.22	8.51	17.01
132-Road freight or transport vehicle fire	1	7	7.00	1.22	1.22	8.54	8.54
151-Outside rubbish, trash or waste fire	1	3	3.00	0.38	0.38	1.14	1.14
311-Medical assist, assist EMS crew	2	6	3.00	1.17	0.58	1.76	3.51
320-Emergency medical service incident, other	1	3	3.00	0.18	0.18	0.54	0.54
321-EMS call, excluding vehicle accident with injury	7	23	3.29	2.57	0.37	1.23	8.58
322-Motor vehicle accident with injuries	11	35	3.18	4.99	0.45	1.40	15.35
324-Motor vehicle accident with no injuries.	1	7	7.00	1.23	1.23	8.61	8.61
411-Gasoline or other flammable liquid spill	1	3	3.00	0.77	0.77	2.31	2.31
412-Gas leak (natural gas or LPG)	1	3	3.00	0.68	0.68	2.04	2.04
522-Water or steam leak	2	6	3.00	0.46	0.23	0.69	1.38
551-Assist police or other governmental agency	1	4	4.00	2.43	2.43	9.72	9.72
552-Police matter	2	6	3.00	0.63	0.32	0.95	1.89
553-Public service	1	3	3.00	0.17	0.17	0.51	0.51
611-Dispatched & canceled en route	5	16	3.20	0.14	0.03	0.10	0.49
621-Wrong location	1	3	3.00	0.28	0.28	0.84	0.84
622-No incident found on arrival at dispatch address	1	3	3.00	0.15	0.15	0.45	0.45
651-Smoke scare, odor of smoke	1	3	3.00	0.32	0.32	0.96	0.96
700-False alarm or false call, other	4	14	3.50	1.04	0.26	0.81	3.25
735-Alarm system sounded due to malfunction	1	3	3.00	0.60	0.60	1.80	1.80
743-Smoke detector activation, no fire - unintentional	1	4	4.00	0.17	0.17	0.68	0.68
745-Alarm system activation, no fire - unintentional	2	7	3.50	1.35	0.68	2.29	4.58
900-Special type of incident, other	1	4	4.00	1.02	1.02	4.08	4.08
Blank. Incident Type not Entered	62	0	0.00	0.00	0.00		0.00
Total and Averages for all Incident Types	113	180	1.59	24.38	0.22		98.26

Alarms by Day of Week

Key Largo Fire Department

Date Range: From 01/01/2024 to 01/31/2024

Day of Week		Totals
Sunday	<div></div>	22
Monday	<div></div>	15
Tuesday	<div></div>	17
Wednesday	<div></div>	16
Thursday	<div></div>	18
Friday	<div></div>	17
Saturday	<div></div>	8

No Date 0

Total Alarms 113

Incident Type Report (Summary)

Key Largo Fire Department

Date Range: From 01/01/2024 to 01/31/2024
Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire				
111 Building fire	2	3.92%	\$125,000	100.00%
132 Road freight or transport vehicle fire	1	1.96%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	1.96%	\$0	0.00%
Totals	4	7.84%	\$125,000	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
Totals	0	0.00%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	3.92%	\$0	0.00%
320 Emergency medical service incident, other	1	1.96%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	7	13.73%	\$0	0.00%
322 Motor vehicle accident with injuries	11	21.57%	\$0	0.00%
324 Motor vehicle accident with no injuries.	1	1.96%	\$0	0.00%
Totals	22	43.14%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	1.96%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	1.96%	\$0	0.00%
Totals	2	3.92%	\$0	0.00%
5 Service Call				
522 Water or steam leak	2	3.92%	\$0	0.00%
551 Assist police or other governmental agency	1	1.96%	\$0	0.00%
552 Police matter	2	3.92%	\$0	0.00%
553 Public service	1	1.96%	\$0	0.00%
Totals	6	11.76%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & canceled en route	5	9.80%	\$0	0.00%
621 Wrong location	1	1.96%	\$0	0.00%
622 No incident found on arrival at dispatch address	1	1.96%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.96%	\$0	0.00%
Totals	8	15.69%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, other	4	7.84%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.96%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	1.96%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	2	3.92%	\$0	0.00%
Totals	8	15.69%	\$0	0.00%
8 Severe Weather & Natural Disaster				
Totals	0	0.00%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, other	1	1.96%	\$0	0.00%
Totals	1	1.96%	\$0	0.00%
Totals	51		\$125,000	



NFPA Analysis Report

Key Largo Fire Department

Date Range: From 01/01/2024 to 01/31/2024



FIRE IN STRUCTURES BY FIXED PROPERTY USE (OCCUPANCY) (All in Section A Incident Type 110-129)	Number of	Number of Civilian Fire Casualties. If none, write 0.		Estimated Property Damage from Fire. If no loss, write 0.
		Deaths	Injuries	
1. Private Dwellings (1 or 2 family), Including mobile homes (FPU 400-419)	2	0	1	\$125,000
2. Apartments (3 or more families) FPU 429 or FPU 439)	0	0	0	\$0
3. Hotels and Motels (FPU 449)	0	0	0	\$0
4. All other residential (dormitories, boarding houses, tents, etc.) (FPU 459-499)	0	0	0	\$0
5. TOTAL OTHER RESIDENTIAL FIRES (SHOULD BE SUM OF LINES 1 THROUGH 4)	2	0	1	\$125,000
6. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	0	0	0	\$0
7. Schools and Colleges (FPU 200-299)	0	0	0	\$0
8. Health Care and Penal Institutions (hospitals, nursing homes, prisons, etc.) (FPU 300-399)	0	0	0	\$0
9. Stores and Offices (FPU 500-599)	0	0	0	\$0
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	0	0	0	\$0
11. Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800-899)	0	0	0	\$0
12. Other Structures** (outbuildings, bridges, etc.) (FPU 900-999)	0	0	0	\$0
13. TOTALS FOR STRUCTURE FIRES (SHOULD BE SUM OF LINES 5 THROUGH 12)	2	0	1	\$125,000
B. OTHER FIRE AND INCIDENTS				
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	1	0	0	\$0
14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	0	0	0	\$0
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc. (IT 140, 141, 161, 162, 164, 170-173)	0	0	0	\$0
16. Fires in Brush, Grass, Wildland (excluding crops and timber) with no value involved. (IT 142-143)	0	0	0	
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155)	1	0	0	
18. All Other Fires. (IT 100, 160, 163)	0	0	0	\$0
19. TOTAL FOR FIRES (SHOULD BE SUM OF LINES 13 THROUGH 18)	4	0	1	\$125,000
20. Rescue, Emergency Medical Responses (ambulance, EMS, rescue) (IT 300-381)	21			
21. False Alarm Responses (malicious or unintentional false calls, system malfunctions, bomb scares) (IT 700-746)	8			
22. Mutual Aid or Assistance Responses Given	1			
23. Hazardous Materials Responses (spills, leaks, etc.) (IT 410-431)	2			
23. Other Hazardous Conditions (arcing wires, bomb removal, power line down, etc.) (IT 440-482, 400)	0			
24. All Other Responses (smoke scares, lock-outs, animal rescues, etc.) (IT 200-251, 500-699, 800-911)	77			
25. TOTAL FOR ALL INCIDENTS (SHOULD BE SUM OF LINES 19 THROUGH 24)	113			
Based on what is reported in lines 5 and 13 for number of fire above, please report separately: <i>Confined fires (e.g., cooking fires confined to cooking vessel, or chimney fire that did not spread beyond chimney, or confined trash fires) IIT 113 - 118), and Nonconfined fires (IT 110 - 112, 120 - 123).</i>				
	Number of Confined Fires		Number of Nonconfined Fires	
5. Residential Fires (line 5 above)	0		2	
13. Structure Fires (line 13 above)	0		2	
BREAKDOWN OF FALSE ALARM RESPONSES				
1. Malicious, Mischievous False Call (IT 710-715)	0			
2. System Malfunction (IT 700-739)	1			
3. Unintentional (tripping on Interior device accidentally etc.) (IT 740-749)	3			
4. Other False Alarms (bomb scares, etc.) (IT 721, 700)	4			

INTENTIONALLY SET FIRES IN STRUCTURES AND VEHICLES		Numbers of Fires	Number of Civilian Fire		Estimated Property Damage and Contents from Fire	
			Deaths	Injuries		
1.	Structure Fires Intentionally set	0	0	0	0	
2.	Vehicle Fires Intentionally set	0	0	0	0	
FIRE SERVICE EXPOSURES AND INJURIES						
1.	Total number of firefighters that were exposed to infectious diseases	0				
2.	Total Number of firefighters that were exposed to hazardous	0				
3.	Total number of nonfatal firefighter injuries during all types of duty	0				
Nature of Most Serious Injury		Responding to or Returning from Incidents	At the Fire Ground	At Non-Fire Emergencies	Training	Other On-Duty
1.	Burns (PAS 12,13,14,15)	0	0	0	0	0
2a.	Smoke or Gas Inhalation(PAS 01,02)	0	0	0	0	0
2b.	Other Respiratory Distress (PAS 03,44,64,65)	0	0	0	0	0
3.	Burn and Smoke Inhalation PAS(11)	0	0	0	0	0
4.	Wound, Cut, Bleeding, Bruise (PAS 21-25,35,36,72,73)	0	0	0	0	0
5.	Dislocation, Fracture (PAS 31, 32, 63)	0	0	0	0	0
6.	Heart Attack or Stroke (PAS 41, 42, 43)	0	0	0	0	0
7.	Strain, Sprain, Muscular Pain (PAS 33, 34, and 98)	0	0	0	0	0
8.	Thermal Stress (frostbite, heat, exhaustion) (PAS 57, 83-85)	0	0	0	0	0
9.	Other (PAS All other codes)	0	0	0	0	0
10.	Total	0	0	0	0	0
FIREGROUND INJURIES BY CAUSE						
1.	Exposure to Fire Products (Cause 4, object 47-49, 53, 64):	0				
2.	Exposure to Chemicals or Radiation(Cause 4, object 52,56):	0				
3.	Fall, jump, slip, trip (cause 1 to 3):	0				
4.	Overexertion, strain (cause 7):	0				
5.	Contact with object (cause 6):	0				
6.	Struck by (cause 5):	0				
7.	Exteme weather (cause 4, object 62):	0				
8.	Other:	0				
THREE HIGHEST LOSS OF LIFE FIRES			THREE HIGHEST PROPERTY DAMAGE FIRES			
NO LOSS OF LIFE EVENTS			01/23/2024 08:46:00 1500 OCEAN BAY DRIVE CIVILIAN DEATHS: FIREFIGHTER DEATHS: PROPERTY LOSS:\$100000			
			01/06/2024 20:49:00 969 PLANTATION ROAD CIVILIAN DEATHS: FIREFIGHTER DEATHS: PROPERTY LOSS:\$			
			01/11/2024 07:42:00 107900 OVERSEAS HWY CIVILIAN DEATHS: FIREFIGHTER DEATHS: PROPERTY LOSS:\$			