



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

DISTRICT MEETING/KLVFD BUDGET WORKSHOP AGENDA [*Amended*¹]

June 24, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300?pwd=eWtMajI4Snh0cDZ5RngxTk5VDdCZz09#uaccess>
Password: 33037.

1. AGENDA

- 1a. *Call to Order*
- 1b. *Pledge of Allegiance*
- 1c. *Roll Call*

2. APPROVAL OF AGENDA & MINUTES

- 2a. *Approval of June 24, 2024 District Meeting/KLVFD Budget Workshop Agenda*
- 2b. *Approval of the May 20, 2024 District Meeting Minutes [Draft]*

3. PUBLIC COMMENT

4. CHAIRMAN REPORT

5. SECRETARY REPORT

6. OLD BUSINESS

- 6a. *DISCUSSION: Status of Clerk Position*

7. NEW BUSINESS

- 7a. *DISCUSSION/APPROVAL: Purchase of ALS Items for Engines 24/25 [Jones]*

8. LEGAL REPORT

9. FINANCE REPORT

- 9a. *DISCUSSION: KLFREMS Millage/Budget Adoption Calenda FY24-25 [Johnson]*
- 9b. *DISCUSSION: KLFREMS Proposed Budget FY24-25 [Johnson]*

¹Amended to include information under 6a. regarding advertising the Clerk's position.



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10. AMBULANCE CORPS REPORT

- 10a. *KLVAC April Agenda and Minutes*
- 10b. *KLVFD April Agenda and Minutes*
- 10c. *KLVAC April Treasurers Report*
- 10d. *KLVFD April Treasurers Report*
- 10e. *KLEMS May Statistics*
- 10f. *KLEMS Annual Report 2023*

11. FIRE DEPARTMENT REPORT

- 11a. *KLVFD May Statistics*

12. COMMISSIONER ITEMS

13. NEXT MEETING

- July 8, 2024 District Meeting (if required)*
- July 22, 2024 KLVFD Budget Workshop*
- July 22, 2024 District Meeting*

14. ADJOURN

DOCUMENTS

- Al 2b. May 20, 2024 Draft District Meeting Minutes*
- Al 9a. KLFREMS Millage/Budget Adoption Calendar FY24-25*
- Al 9b. KLFREMS Proposed Budget FY 24-25*
- Al 10a. KLVAC April 9, 2024 Business Meeting Agenda and Minutes*
- Al 10b. KLVAC April 9, 2024 Business Meeting Agenda and Minutes*
- Al 10c. KLVAC April Treasurers Report*
- Al 10d. KLVFD April Treasurers Report*
- Al 10e. KLEMS May Statistics*
- Al 10f. KLEMS Annual Report 2023*
- Al 11a. KLVFD May Statistics*

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

2b



DISTRICT MEETING MINUTES [DRAFT]

May 20, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300?pwd=eWtMajl4Snh0cDZ5RngxTk5VDdCZz09#ucess>
Password: 33037.

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the May 20, 2024 District Meeting at 6:00 PM.

1b. *Pledge of Allegiance*

Commissioner Powers led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Danny Powers. There was a quorum.

Also present in person or via Zoom were Carol Greco, Dirk Smits, Hunter O'Connor, Scott Robinson, David Garrido, C.J. Jones, Jason Mumper, Don Bock and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of May 20, 2024 District Meeting Agenda*

Commissioner Edge made a ***motion to approve the*** May 20, 2024 District Meeting Agenda. Commissioner Conklin seconded, and the Board unanimously passed the motion.

2b. *Approval of the April 22, 2024 Draft Amended District Meeting Minutes*

Commissioner _____ made a ***motion to approve the Corrected April 22, 2024, 2024*** District Meeting Minutes. Commissioner _____ seconded, and the Board unanimously passed the motion. Matter not voted on as the Clerk if to present corrected minutes at the next meeting for approval.



3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: Status of Clerk Position

A discussion was had regarding the advertisement of the clerk's position in local publications. Further, that the cost associated with the advertisement of the job position as currently drafted would not be cost effective. Efforts to be taken to streamline the job description into an abridged version for publication.

7. NEW BUSINESS

7a. DISCUSSION/APPROVAL: Surplus of Generators at Stations 24 and 25 [Mumper]

Lt. Mumper provided that Station 25 generator is approximately 90% installed. There is an issue with the transfer of a wire that Kohler will address. Wire Nuts installed however, Kohler needs to provide computer access to complete the installation. The generator for Station 24 is to be delivered in approximately two weeks.

Further discussions were had regarding the surplus of the old generator. Clerk will reach out to GovDeals to determine if this is something they can assist us with.

Commissioner Powers made a ***motion to surplus the old generators from Stations 24 and 25***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

8. LEGAL REPORT

8a. DISCUSSION/ACTION: Update on RFP 2024-001 – Consolidation Study [Smits]

Legal provided that RFP 2024-001: District Operational Analysis & Consolidation Study was awarded to J. Angle Group, LLC. Information from the committee comprised of fire/ambulance;



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district finance will be providing input. The audit will encompass a comprehensive evaluation of the District and its function thorough specific areas/benchmarking with the best practices of other agencies; inclusive of state and nationwide agencies. We want the community to be aware of what their tax dollars is paying for. This is being done for the community and will be a fair/equal audit. J. Angle will work with staff and commissioners, individually; interview finance and legal to obtain pros/cons. The price of the audit is not to exceed \$44,600.

Commissioner Powers made a ***motion to accept the Contract with J. Angle Group, LLC.*** Commissioner Conklin seconded, and the Board unanimously passed the motion. Contract to be executed at the next meeting.

Further, legal provides that the final contract with Currie Sowards Aguila Architects for RFQ No. 23-003: Fire Station 24 Design for \$178,000 is to be signed.

A discussion was had regarding future spending into next year and to prioritize same.

9. **FINANCE REPORT**

9a. DISCUSSION: 2nd Quarter Financial Report FY23-24 [Johnson]

At the 6 month mark, we are at 50% of the budget
90.98 % of total budget
\$432,533.00 or 66.81% for the District
50.3% for Fire
27.31% for Ambulance

2.5 mil.; \$137,500 for new vehicle; leaving a 2.9 mil surplus.

9b. MOTION/APPROVAL: KLVAC Insurance Renewal [Johnson]

Renewal for the Ambulance Insurance is over \$81K, which is over the \$10k threshold.

Commissioner Conklin made a ***motion to pay the KLVAC Insurance Renewal.*** Commissioner Powers seconded, and the Board unanimously passed.

10. **AMBULANCE CORPS REPORT**

10a. KLEMS April Statistics

S. Robinson provided that the annual report for last year will be approved at the next meeting. Fire/EMS calls are less than 7 minutes to respond; positive outcome. Islamorada Fire has asked to borrow one of the rescue trucks; however, legal wants to draft an ILA. The Board provided legal authority to work on ILA.



Commissioner Mirabella led a discussion regarding the possibility of ambulance to provide more detailed information regarding specifics of calls. HIPPA regulations protect personal information. Further that no names or medical information would be provided; just would like to know what type of calls they are.

S. Robinson advised that EMS do breakdown the calls regarding ALS/BLS; assists and back-up; trauma, cardiac, pediatric, etc.

11. FIRE DEPARTMENT REPORT

11a. *KL VFD March Statistics*

11b. *KL VFD Performance Report*

There were 74 calls, 34 medical, 4 fires and 10 false alarms; 24 other public assists

On Wednesday, 5-6 new hires will begin orientation; 4 week academy class.

A Safer Grant safer grant application was submitted; August/September notification of approval.

Capt. Jones led a discussion providing that an ALS license is a non-transport license; required by State of Florida, Dept of Health. ALS/BLS ALS non-transport. There is a 3rd rescue at north. Why do we need an ALS truck? Medical Director Morrison is working on rough draft regarding equipment on trucks. \$40/\$50K per truck. Commissioner Edge commented on the need to be cognizant of spending and perhaps holding off until the study is completed. However, oxygen, eye gel would need to come off truck if there is no ALS license. Can the doctor write letter regarding the ALS license requirements? If law requires, we need to comply? Trying to accomplish the needs and requirements in the most cost effective way; purchasing used equipment.

Capt. Jones commented on the status of the elevator, which currently works; however, the motherboard is bad and will cost approximately \$30K to fix. He is receiving contradicting opinions on how to accomplish fix by vendor.

12. COMMISSIONER ITEMS

DISCUSSION: *Scanning of Documents*

At the last meeting, S. Heim offered to assist with the scanning of documents; however, we currently do not have a place or a scanner to accomplish this task. The Board is appreciative of Ms. Heim's offer; however, we will need to address logistics. Additionally discussions were had regarding outsourcing the job. We need to determine how to utilize OneDrive. Clerk is directed to contact G. Jones regarding same.



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13. NEXT MEETING

June 10, 2024 District Meeting (if required)

June 24, 2024 KLVFD Budget Workshop

June 24, 2024 District Meeting

Commissioner Mirabella made a ***motion to cancel*** the June 10, 2024 District Meeting unless required. The next District Meeting and Budget Workshop will be June 24, 2024. Commissioner Edge seconded, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Mirabella made a ***motion to adjourn*** the meeting at 6:54 PM. Commissioner Edge seconded, and the Board unanimously passed the motion.

DOCUMENTS

Al 2b. April 22, 2024 Draft District Meeting Minutes

Al 9a. 2nd Quarter Financial Report FY23-24

Al 9b. KLVAC Insurance Renewal

Al 10a. KLEMS April Statistics

Al 11a. KLVFD April Statistics

Al 11b. KLVFD April Performance Report

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

6a

Carol Greco

From: Anneke Patterson <anneke@keysweekly.com>
Sent: Wednesday, June 19, 2024 12:56 PM
To: Carol Greco
Subject: Key Largo Fire 24-0627 Re: Employment Ad for Executive Assistant/Clerk

Hi Carol,

The cost for you copy to publish as a Classified Line Ad (typed copy in columns under the heading "EMPLOYMENT") is \$45.00/week. If you prefer a Classified Display Ad (b/w box ad approx. 3" wide X 3" tall), the cost is \$75.00/week.

I also recommend advertising this on our EMAIL Blast that publishes 6 days a week, with 24.5K requested subscribers (mostly local and they may know someone perfect for the job). We will add the link for them to apply. The cost is \$190.00/week for a Bottom Banner ad to publish for 3 days (M/W/F or TUE/THU/SAT schedule available).

Below is the Email banner ad we do for First State Bank:

Work with the BEST!
Voted Best Bank 2014 - 2023

First State Bank is hiring

KEY WEST: Full Time Teller
Customer Service Representative
Customer Service Representative/Online Banking

ISLAMORADA: Full Time Teller
Assistant Branch Operations Manager

KEY LARGO: Upper Keys Floating Teller

Apply online at [KeysBank.com/Careers](https://www.keysbank.com/careers) Member FDIC | EOE-M/F/A/D | Equal Housing Lender

Please let me know at your earliest convenience which ad type you prefer and I will reserve the space in our June 27 newspapers.

Thank you very much,

Anneke Patterson
Production Manager
Keys Weekly Newspapers
9709 Overseas Highway
Marathon, FL 33050
305-743-0844 office
305-417-0871 cell
anneke@keysweekly.com

www.keysweekly.com

Advertising Disclaimer

Classifieds & Legal/Public Notices placed in the Keys Weekly Newspapers must be reserved the Thursday prior to guarantee available space.

Could you please provide me with a price for advertising the below:

The Key Largo Fire Rescue & Emergency Medical Services District is seeking an Executive Assistant/Clerk. For a detailed description of the position, please visit <https://klfirerescueems.com/the-key-largo-fire-rescue-emergency-medical-services-district-is-seeking-an-executive-assistant-clerk-all-interested-individuals-kindly-submit-your-resume-with-a-cover-letter-to-clerkklfremms-org>.

Thank you,

Carol Greco

Paralegal

Vernis & Bowling Of The Florida Keys, P.A.

81990 Overseas Highway, 3rd Floor

Islamorada, FL 33036

Tel: (305) 664-4675

Fax: (305) 664-5414

cgreco@florida-law.com

[Join our Talent Community](#)

7a



Quotation

Quotation#:

02/27/2024

Account Number: 219962-ESHIP001

BILL-TO

KEY LARGO VOL FIRE DEPT INC
1 EAST DR
KEY LARGO, FL 33037

Ship Method: >\$150 NO FRT

Payment Terms: NET 30

SHIP-TO

KEY LARGO VOL FIRE DEPT INC
220 REEF DRIVE
KEY LARGO, FL 33037

Contact Name .

Phone Number .

Item	UOM	Description	Qty	Price	Ext.Price
30557	1/EA	Curaplex Nebulizer w/Mask, Adult 50ea/cs	1	\$ 1.47	\$ 1.47
30556	1/EA	Curaplex Nebulizer w/Mask, Pediatric 50ea/cs	1	\$ 1.47	\$ 1.47
2145-13501	1/EA	Curaplex Select Laryngoscope Blade, Miller 0, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13500	1/EA	Curaplex Select Laryngoscope Blade, Miller 00, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13502	1/EA	Curaplex Select Laryngoscope Blade, Miller 1, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13503	1/EA	Curaplex Select Laryngoscope Blade, Miller 2, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13504	1/EA	Curaplex Select Laryngoscope Blade, Miller 3, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13505	1/EA	Curaplex Select Laryngoscope Blade, Miller 4, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13400	1/EA	Curaplex Select Laryngoscope Blade, Mac 0, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13401	1/EA	Curaplex Select Laryngoscope Blade, Mac 1, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13402	1/EA	Curaplex Select Laryngoscope Blade, Mac 2, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13403	1/EA	Curaplex Select Laryngoscope Blade, Mac 3, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13404	1/EA	Curaplex Select Laryngoscope Blade, Mac 4, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2145-13405	1/EA	Curaplex Select Laryngoscope Blade, Mac 5, LED, Disposable 20ea/bx	1	\$ 4.61	\$ 4.61
2141-13510	1/EA	Curaplex Select Laryngoscope Handle, Reusable, LED, Water-Resistant 24ea/bx 4bx/cs	1	\$ 15.84	\$ 15.84

1830-02524	1/EA	IV Arm Board, Pediatric, 2 in x 6 in 50ea/cs	1	\$ 8.87	\$ 8.87
2113-10325	1/EA	Curaplex Select Endotracheal Tube with Stylette, 2.5mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.29	\$ 3.29
2113-10330	1/EA	Curaplex Select Endotracheal Tube with Stylette, 3.0mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.29	\$ 3.29
2113-10335	1/EA	Curaplex Select Endotracheal Tube with Stylette, 3.5mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.29	\$ 3.29
2113-10340	1/EA	Curaplex Select Endotracheal Tube with Stylette, 4.0mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.09	\$ 3.09
2113-10345	1/EA	Curaplex Select Endotracheal Tube with Stylette, 4.5mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.29	\$ 3.29
2113-10350	1/EA	Curaplex Select Endotracheal Tube with Stylette, 5.0mm, Uncuffed 10ea/bx 10bx/cs	1	\$ 3.29	\$ 3.29
2113-10255	1/EA	Curaplex Select Endotracheal Tube with Stylette, 5.5mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10260	1/EA	Curaplex Select Endotracheal Tube with Stylette, 6.0mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10265	1/EA	Curaplex Select Endotracheal Tube with Stylette, 6.5mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10270	1/EA	Curaplex Select Endotracheal Tube with Stylette, 7.0mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10275	1/EA	Curaplex Select Endotracheal Tube with Stylette, 7.5mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10280	1/EA	Curaplex Select Endotracheal Tube with Stylette, 8.0mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10285	1/EA	Curaplex Select Endotracheal Tube with Stylette, 8.5mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
2113-10290	1/EA	Curaplex Select Endotracheal Tube with Stylette, 9.0mm, Cuffed 10ea/bx 10bx/cs	1	\$ 3.69	\$ 3.69
N7131	1/EA	FORCEPS MAGILL ADULT 1/EA 10EA/BX	1	\$ 5.59	\$ 5.59
N7132	1/EA	FORCEPS MAGILL CHILD 1/EA 10EA/BX	1	\$ 5.59	\$ 5.59
1613-86222	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 22ga x 1in L, Blue 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-86224	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 24ga x 5/8in L, Yellow 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-862202	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 20ga x 1in L, Pink 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-86218	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 18ga x 1-1/4in, Green 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-86216	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 16ga x 1-1/4in, Gray 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-86214	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 14ga x 1-1/4in, Orange 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1613-86220	1/EA	Curaplex CuraSlide BC Safety IV Catheter w/ Blood Control, 20ga x 1-1/4in L, Pink 50EA/BX 4BX/CS	1	\$ 2.99	\$ 2.99
1712-10830	1/EA	Curaplex IV Admin Set, 10 Drp, 83in, Pre-Prd Y-Site, SrLk Ndle-Free Y Ste, Rotat Male LL 50EA/C	1	\$ 1.58	\$ 1.58

1712-15830	1/EA	Curaplex IV Admin Set, 15Drp,89in,Rll Clmp,PP Ysite,Sr-Lk NdleFr Y, Atch Ext Set, 1/EA 50EA/CS	1	\$ 2.04	\$ 2.04
1712-10835	1/EA	Curaplex IV Admin St, 10Drp, 89in, Rll Clmp,PP YSite,SrLk Ndle-Fr YSite, Atchd Ext Set,1/EA 50EA	1	\$ 2.12	\$ 2.12
1712-60830	1/EA	Curaplex IV Admin Set, 60Drp, 83in,PP Y-Site,Sure-Lok Ndle-Free Y-Site, Rotat Male LL 1	1	\$ 2.06	\$ 2.06
301-MTM305EA	1/EA	Curaplex Pressure infuser, 500ml, pressure pop off activates at 325 mmHg 25ea/cs	1	\$ 15.72	\$ 15.72
350310	1/EA	Curaplex Pressure Infuser, Bag, 1000ml 5/bx 5bx/cs	1	\$ 10.29	\$ 10.29
1650-00514	1/EA	SAM IO Driver 1/EA 10EA/CS	1	\$ 149.97	\$ 149.97
670241-KIT	1/EA	Curaplex SAM IO 25mm Needle Kit	1	\$ 89.07	\$ 89.07
670240-KIT	1/EA	Curaplex SAM IO 15mm Needle Kit	1	\$ 89.07	\$ 89.07
670242-KIT	1/EA	Curaplex SAM IO 45mm Needle Kit	1	\$ 89.07	\$ 89.07
1811-03456	1/EA	Stopcock, 3-way, w/2 Female Luer Lock Syringe Attachment, 1 Male Spin-Lock Connector 100ea/cs	1	\$ 0.90	\$ 0.90
1633-05305	1/EA	Syringe Only, 5cc, Luer Lock, 100ea/bx 20bx/cs	1	\$ 0.11	\$ 0.11
1633-10010	1/EA	Syringe Only, 10cc, Luer Lock, 100ea/bx 12bx/cs	1	\$ 0.15	\$ 0.15
1633-20720	1/EA	Syringe Only, 20cc, Luer Lock, 100ea/bx, 8bx/cs	1	\$ 0.32	\$ 0.32
1633-30303	1/EA	Syringe Only, 3cc, Luer Lock, 100ea/bx 24bx/cs	1	\$ 0.08	\$ 0.08
26050	100/BX	SYRINGE 1ML TB W/LUER LOCK TIP 100/BX 10BX/CS	1	\$ 20.74	\$ 20.74
4610-20224	1/EA	*APPROVAL REQUIRED* Recertified Lifepak 15 AED 12 Lead V4	1	\$ 21,886.19	\$21,886.19
230500	50/PK	Electrodes, BlueSensor SP, Medium Size, Pediatric/Adult, Foam 50/pk 20pk/bx 2bx/cs	1	\$ 16.08	\$ 16.08
660030	1/EA	KENDRICK EXTRICATION DEVICE (KED) FERNO INCL HEAD STRAPS, CARRYING CASE	1	\$ 177.90	\$ 177.90
3663-16054	1/EA	Emergency Tape, PediaTape, 2023 version, measures length and estimate weight	1	\$ 20.57	\$ 20.57

Quote Total \$22,738.17

Comments:

Evelyn Anzardo

Boundtree | Account Manager - South Florida
2619 Ignition Dr Ste 2 | Jacksonville, FL 32218
Phone: 561-670-3951 | Fax:
Evelyn.Anzardo@boundtree.com |

Sales tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login and add to your shopping cart

or call (800) 533-0523

fax (800) 257-5713

Bound Tree Medical | 5000 Tuttle Crossing Blvd., Dublin Ohio | Telephone 800.533-0523



Quotation

Quotation#: QUO-09263-Q3Z0F9

Last Modified: 06/06/2024 10:30 AM

Customer PO #:

Account Number: 219962SHIP001

Bill To:

KEY LARGO VOL FIRE DEPT INC SHIP001
1 EAST DR
KEY LARGO, FL 33037
Ship Method: >\$150 NO FRT
Payment Terms: NET 30

Ship To:

1 EAST DR
KEY LARGO, FL 33037-3028

Line No.	Item	Description	UOM	QTY	List Price	Your Price	Ext. Price
1	4690-16151	Physio Control Lifepak 15, Premium Service Plan - 1 year	EA	1	\$1,950.09	\$1,933.33	\$1,933.33
2	4690-16152	Physio Control Lifepak 15, Premium Service Plan - 2 year	EA	1	\$3,750.09	\$3,500.00	\$3,500.00
3	4690-16153	Physio Control Lifepak 15, Premium Service Plan - 3 year	EA	1	\$5,100.09	\$4,750.00	\$4,750.00

Quote Total: \$10,183.33

Quote Expiration Date: 12/06/2024

Comments:

Evelyn Anzardo

Bound Tree | Account Manager
5000 Tuttle Crossing Blvd, Dublin OH 43016
Office Phone: 561-670-3951 | Mobile Phone:
Evelyn.Anzardo@boundtree.com

Sales Tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login, and add to your shopping cart

or call (800) 533-0523

fax (800) 257-5713



LIFEPAK 15 SERVICE CONTRACT INFORMATION

At ReNew Biomedical, we're proud to be able to offer service contract coverage for our customers' medical devices. When you purchase a service contract, you can expect the great benefits below as provided by our trained Biomedical Equipment Technicians.

Service Contract Coverage includes:

- Annual preventative maintenance service, which includes
 - Visual inspection to verify integrity of unit
 - Diagnostic check of device's internal CPU
 - Testing of power supply system and internally housed battery
 - Testing of all device parameters to OEM specifications
 - Calibration of device functions to OEM specifications
 - Complimentary Device Cleaning
 - Test report provided as evidence that device meets OEM performance requirements
- Parts and Labor for all necessary repairs and maintenance to ensure that device functions to OEM requirements

Service Contract Coverage does NOT include:

- External batteries and battery chargers
- Accessories such as pads, cuffs, cables, power cords, cases
- Excessive abuse, accidental misuse, neglect of handling, acts of God

The Service Contract becomes void if the covered device is worked on, altered, or repaired by any technicians outside of ReNew Biomedical. The contract is issued from the date of invoice and will be in effect until the agreed upon date specified in the invoice. This Service Contract is non-transferrable and is only creditable to the Original Purchaser.

QUESTIONS?

Call Toll Free: **844.425.0987**

Web: **www.ReNewBiomedical.com**

Email: **service@renewbiomedical.com**

STATE OF FLORIDA
DEPARTMENT OF HEALTH · EMERGENCY MEDICAL SERVICES
ADVANCED LIFE SUPPORT VEHICLE INSPECTION REPORT (SECTION 401.31, F.S.)

Service Name: _____ **Inspection Date:** ____/____/____ **Unit No.** _____

Inspection Codes:

- 1 = Item meets inspection criteria.
- 1a = Item corrected during inspection to meet criteria.
- 2 = Items not in compliance with inspection criteria.

Rating Categories:

- 1 = Lifesaving equipment, medical supplies, drugs, records or procedures
- 2 = Intermediate support equipment, medical supplies, drugs, records or procedures
- 3 = Minimal support equipment, medical supplies, records or procedures



LS EQUIPMENT AND MEDICATIONS
(Reference Chapter 64J-1, F.A.C.)

MEDICATIONS	WT/VOL	QTY	MEDICAL EQUIPMENT (Cont.)
1. Atropine Sulfate			n. Intraosseous needles 15 or 16 gauge and three way stop-cocks. As allowed by medical director.
2. Dextrose, 50 percent	25 gm/50ml		o. Syringes from 1 ml. To 20 ml.
3. Epinephrine HCL	1:1,000 1 mg/ml		p. DC battery powered portable monitor defibrillator capable of delivering energy below 25 watts/sec with adult and pediatric paddles (or pediatric paddle adapters) and EKG printout and spare battery.
4. Epinephrine HCL	1: 10,000 1 mg/10cc		q. Adult and pediatric monitoring electrodes.
5. Ventricular dysrhythmic			r. Pacing electrodes, if monitor or defibrillator requires.
7. Naloxone (Narcan)	1 mg/ml 2 mg amp.		s. Electronic waveform capnography capable of real-time Monitoring and printing record of the intubated patient
8. Nitroglycerin	0.4 mg spray pump		t. Method of blood glucose monitoring approved by medical director.
9. Diazepam	5 mg/ml		u. Pediatric length based measurement tape for equipment selection and drug dosage.
10. Inhalant, Beta Adrenergic agent with nebulizer apparatus, approved by medical director	In nebulizer apparatus		v. Approved sharps container per Chapter 64J-1, F.A.C.
IV SOLUTIONS MINIMUM AMMOUNTS			w. Flexible suction catheters size 6-8, 10-12, and 14, French
MINIMUM QTY			One each
1. Lactated Ringers or Normal Saline		In any combination	Other ALS Requirements
Medical Equipment			1. Standing orders – authorized by current medical director within last 24 months
a. Laryngoscope handle with batteries			2. Controlled substances stored in a locked drug compartment.
b. Laryngoscope blades, adult, child and infant sizes			3. Controlled substance written vehicle log:
c. Pediatric IV arm board or splint appropriate for IV stabilization			A. Inventory conducted at beginning and end of shift.
d. Disposable endotracheal tubes; adult, child and infant sizes (Two each within the ranges 2.5mm – 5.0mm shall be uncuffed; range 5. mm – 7.0mm; 7.5mm – 9.0mm)			B. Log consecutively, permanently numbered pages.
e. Pediatric and adult endotracheal tube stylets.			C. Log on each vehicle specifies:
f. Pediatric and adult Magill forceps.			1. Vehicle unit or number;
g. Device for intratracheal meconium suctioning in newborns			2. Name of employee conducting inventory;
h. Tourniquets			3. Date and time of inventory;
i. IV cannulae between 14 and 24 gauge			4. Name, weight, volume or quantity and expiration date of each controlled substance;
j. Micro drip sets			5. Run report no. (if administered);
k. Macro drip sets			6. Each amount administered or disposed;
l. IV pressure infuser			7. Printed name and signature of administering Paramedic or other authorized licensed professional.
m. Needles between 18 and 25 gauge			8. Printed name and signature of person witnessing the disposal of each unused portion.

Comments:

I, the undersigned representative of the above service, acknowledge receipt of a copy of this inspection narrative, applicable supplemental inspection reports and corrective action statement (if applicable). In addition, I am aware of the deficiencies listed (if any) and understand that failure to correct the deficiencies within the established time frames will subject the service and its authorized representatives to administrative action and penalties as outlined in Section 401, F.S., and Chapter 64J-1, F.A.C. Copy of Inspection report and Corrective Action Statement Received by:

Person in Charge: _____ **Date:** _____

Inspected By: _____ **Date:** _____

The provider's medical director may determine quantities. Quantities must be sufficient to meet the services protocols.

64J-1.003 Advanced Life Support Service License – Ground.

(1) To obtain a license or renewal each applicant for an ALS license shall submit to the department DH Form 631, 04/09, Ground Ambulance Service Provider License Application, which is incorporated by reference and available from the department, as defined by subsection 64J-1.001(9), F.A.C., or at <http://www.fl-ems.com>.

(2) Each ALS provider shall ensure and document in its employee records that each of its EMTs or paramedics hold a current certification from the department.

(3) Each ALS provider shall ensure that a current copy of all standing orders authorized by the medical director shall be available in each of the provider's vehicles; for review by the department; to each of the provider's paramedics; and supplied to each physician designated by the medical director to receive a copy.

(4) Each ALS permitted vehicle when available for call, shall be equipped and maintained as approved by the medical director of the service in the vehicle minimum equipment list. The vehicle minimum equipment list shall include, at a minimum, one each of the items listed in Tables I and II, and shall be provided to the department upon request, except those exempted in paragraph 64J-1.006(1)(a), F.A.C. Substitutions are allowed with signed approval from the medical director and written notification to the department.

(5) The medical director may authorize an EMT instead of the paramedic or licensed physician to attend a BLS patient on an ALS permitted ambulance under the following conditions:

(a) The medical director determines what type of BLS patient may be attended by an EMT and develops standing orders for use by the EMT when attending the type of BLS patients identified. The onscene paramedic shall conduct the primary patient assessment to determine if the patient's condition meets the criteria in the standing orders for BLS care. This survey shall be documented on the patient care record and shall identify the paramedic who conducted the survey.

(b) The patient care record for any patient care or transport shall clearly state whenever an EMT attends the patient.

(c) The provider shall maintain and have accessible for review by the department documentation of compliance with the above requirements.

(6) ALS Nontransport:

(a) Unless otherwise specifically exempted, each advanced life support nontransport vehicle, when personnel are providing advanced life support treatment or care, must be staffed with a certified paramedic or licensed physician.

(b) A permitted advanced life support nontransport vehicle may operate as a basic life support emergency vehicle when the vehicle is not staffed by a certified paramedic or licensed physician and only in lieu of placing the unit completely out of service. When such advanced life support nontransport vehicle is operating under this section, the vehicle must be staffed with at least one person who must be an emergency medical technician, and shall carry portable oxygen, airway adjuncts, supplies and equipment as determined by the medical director of the licensed service.

1. Each service provider having permitted vehicles operating pursuant to this section shall log changes in vehicle status.

2. Vehicles operating pursuant to this section shall not display markings indicating advanced life support (other than permit sticker) when responding as basic life support emergency vehicle.

(c) Unless otherwise specifically exempted, the following advanced life support non-transport vehicles when personnel are providing emergency treatment or care, must be staffed, at a minimum, with a certified paramedic or licensed physician:

1. Advanced life support vehicles that respond to requests to provide emergency treatment or care during special events or activities or in locations where access by permitted transport vehicles is restricted or limited.

2. Advanced life support vehicles that respond to requests to provide emergency treatment or care in vehicles that cannot accommodate two persons, due to design and construction of the vehicle.

3. Advanced life support vehicles under 13,000 pounds gross vehicle weight that respond to requests to provide emergency treatment or care and are met at the scene by other concurrently responding permitted vehicles. Examples include vehicles that respond to requests to provide emergency treatment or care within a gated or restricted community that is established pursuant to Chapter 190, F.S.; vehicles that respond to requests to provide emergency treatment or care which are owned or operated by counties or municipalities established pursuant to Chapter 125 or 166, F.S.; or vehicles that respond to requests to provide emergency treatment and care which are owned or operated by advanced life support services licensees. Vehicles staffed pursuant to this section shall operate in accordance with a certificate of public convenience and necessity.

4. Advanced life support non-transport vehicle over 13,000 pounds gross vehicle weight that respond to requests to provide emergency treatment or care. Vehicles staffed pursuant to this section shall operate in accordance with a certificate of public

convenience and necessity.

(d) Vehicles staffed pursuant to paragraph 64J-1.003(6)(c), F.A.C., may respond to requests for medical assistance in accordance with Section 252.40, F.S.

(e) Nothing herein shall prohibit an on duty certified EMT or paramedic who arrives on scene from initiating emergency care and treatment at the level of their certification prior to the arrival of other responding vehicles.

(7) Advanced life support non-transport vehicles, staffed pursuant to paragraph 64J-1.003(6)(c), F.A.C., are not required to carry the equipment and supplies identified in Table I or II. Such vehicles when personnel are providing advanced life support treatment or care, or when responding to calls in an ALS capacity shall at a minimum carry portable oxygen, defibrillation equipment, airway management supplies and equipment, and medications and fluids authorized by the medical director of the licensed service.

TABLE II
GROUND VEHICLE
ALS EQUIPMENT AND MEDICATIONS

MEDICATION	WT/VOL
1. Atropine Sulfate.	
2. Dextrose, 50 percent.	
3. Epinephrine HCL.	1:1,000
4. Epinephrine HCL.	1:10,000
5. Ventricular dysrhythmic.	
6. Benzodiazepine sedative/anticonvulsant.	
7. Naloxone (Narcan).	
8. Nitroglycerin.	0.4 mg.
9. Inhalant beta adrenergic agent with nebulizer apparatus, as approved by the medical director.	

I.V. SOLUTIONS

1. Lactated Ringers or Normal Saline.

EQUIPMENT

- (a) Laryngoscope handle with batteries.
- (b) Laryngoscope blades; adult, child and infant sizes.
- (c) Pediatric I.V. arm board or splint appropriate for I.V. stabilization.
- (d) Disposable endotracheal tubes; adult, child and infant sizes. Those below 5.5 mm shall be uncuffed. 2.5 mm – 5.0 mm uncuffed; 5.5 mm – 7.0 mm; 7.5 mm – 9.0 mm).
- (e) Endotracheal tube stylets pediatric and adult.
- (f) Magill forceps, pediatric and adult sizes.
- (g) Device for intratracheal meconium suctioning in newborns.
- (h) Tourniquets.
- (i) I.V. cannulae 14 thru 24 gauge.
- (j) Micro drip sets.
- (k) Macro drip sets.
- (l) I.V. pressure infuser.
- (m) Needles 18 thru 25 gauge.
- (n) Intraosseous needles and three way stop cocks.
- (o) Syringes, from 1 ml. to 20 ml.
- (p) D.C. battery powered portable monitor with defibrillation and pacing capabilities, ECG printout and spare battery. The unit shall be capable of delivering pediatric defibrillation (energy below 25 watts/sec and appropriate equipment).
- (q) Monitoring electrodes for adults and pediatrics.
- (r) Pacing electrodes. Pediatric and Adult.
- (s) Glucometer.
- (t) Approved sharps container per Chapter 64E-16, F.A.C.

(u) Flexible suction catheters.

(v) Electronic waveform capnography capable of real-time monitoring and printing record of the intubated patient (effective 01/01/2008).

Rulemaking Authority 381.0011, 395.405, 401.121, 401.265, 401.35 FS. Law Implemented 381.0011, 381.025, 395.401, 395.4015, 395.402, 395.4025, 395.403, 395.404, 395.4045, 395.405, 401.23, 401.24, 401.25, 401.26, 401.265, 401.27, 401.281, 401.30, 401.31, 401.321, 401.34, 401.35, 401.41, 401.411, 401.414, 401.421 FS. History—New 11-29-82, Amended 4-26-84, 3-11-85, Formerly 10D-66.50, Amended 4-12-88, 8-3-88, 8-7-89, 12-10-92, 11-30-93, 1-26-97, Formerly 10D-66.050, Amended 8-4-98, 1-3-99, 7-14-99, 2-20-00, 9-3-00, 4-15-01, 11-19-01, 6-3-02, 12-18-06, Formerly 64E-2.003, Amended 9-2-09.

From: [Thomas Morrison](#)
To: cjones@keylargofire.org
Cc: [David Garrido](#); [Sergio Garcia](#); [Key Largo Fire Department](#)
Subject: Re: Medical Equipment List
Date: Thursday, May 23, 2024 11:35:04 AM
Attachments: [image002.png](#)

Good afternoon;

For right now what I would like to see on our vehicles now:

- oxygen
- I-gels 9lma)
- aspirin
- nitro paste
- albuterol
- EpiPen Pak

After training:

- LifePak 15 (need to send this to the District to move finds from Capital to make purchase)
- Epi 1-1,000 & 1,10,000
- Atropine
- Amiodarone
- Adenosine
- IV access equipment
- Saline bags

Hope this is helpful
Doc

On Thu, May 23, 2024 at 10:53 AM <cjones@keylargofire.org> wrote:

Hello Dr. Morrison,

As per our conversation the other day on the phone you stated the following would be a minimum amount of ALS medical equipment and medications that you want to be carried on both engines:

What you want to be placed in service immediately:

- LifePak 15 (need to send this to the District to move finds from Capital to make purchase)

From: [Evans, Yvette](#)
To: cjones@keylargofire.org
Cc: ["Thomas Morrison"](#); stgarcia@keylargofire.org; ["David Garrido"](#); ["Key Largo Fire Department"](#)
Subject: RE: Key Largo Fire Department - ALS Non-Transport License
Date: Tuesday, May 28, 2024 4:44:12 PM
Attachments: [image004.png](#)
[image006.png](#)
Importance: High

Captain Jones, thank you for speaking with me today. Answer, you do not need to purchase all this equipment prior to applying for the license in order to have it ready for our State inspection. You can wait until license issued. Then, schedule State inspection when you are ready. Please remember, the equipment in Table I AND II would have to be purchased and onboard PRIOR to them placing a unit in-service. The variance letter we discussed is an option (substituted items or items omitted). We can setup Teams meeting before site visit to review the forms and ensure a successful site review. Let me know if you have any more questions.



Yvette Evans

Regional EMS Coordinator / Regions 6&7
Bureau of Emergency Medical Oversight
Florida Department of Health

CELL: (850) 756-0003

EMAIL: Yvette.Evans@flhealth.gov

How am I doing? Please let me know by taking this short survey. Thank you!

<https://www.surveymonkey.com/r/39vsb32>

Mission: To protect, promote & improve the health of all people in Florida through integrated state, county & and community efforts.

Vision: Healthiest State in the Nation

Please note: Florida has a very broad public

records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your email communications may therefore be subject to public disclosure.

From: cjones@keylargofire.org <cjones@keylargofire.org>

Sent: Tuesday, May 28, 2024 1:51 PM

To: Evans, Yvette <Yvette.Evans@flhealth.gov>

Cc: 'Thomas Morrison' <tgmmedicalcorp@gmail.com>; stgarcia@keylargofire.org; 'David Garrido' <dgarrido@keylargofire.org>; 'Key Largo Fire Department' <dbock@keylargofire.org>

Subject: Key Largo Fire Department - ALS Non-Transport License

EXTERNAL EMAIL: DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Hello Yvette,

Thank you for your call earlier, I appreciate your assistance with this matter. In this email I have included our Fire Chief Don Bock, Medical Director Dr. Thomas Morrison, as well as my counterparts Captain Sergio Garcia and Captain David Garrido so they may be kept in the loop moving forward.

As per our conversation we discussed that the Key Largo Fire Department has been given its COPCN from the Monroe County Board of County Commissioners though we are still waiting for the physical certificate in order to apply for our ALS Non-Transport license. You stated that in order for us to remain in compliance with the license we must carry everything on Table II in 64J-1.003 (attached). Our question is, do we need to purchase all this equipment prior to applying for the license in order to have it ready for our State inspection or can we wait until the State issues the license? We want to ensure we remain in compliance with the license requirements and to ensure we are going about this the correct way. Our goal is to provide a higher level of service to the Citizens we serve.

We did speak with Ty Carhart back in February of this year regarding some BLS questions however it was determined that since the State does not issue BLS licenses we would need to apply for a COPCN and once awarded we would have to apply for our ALS Non-Transport license and that we could only operate as First Responders.

We will await a response from you for a more definitive answer or for clarification on the above so that we can continue to move forward.

Thank you again and we look forward to working with you!

Respectfully,

Chris "CJ" Jones

Captain

Operations - Administration - Support Services

Key Largo Fire Department Headquarters

1 East Drive

Key Largo, FL 33037

Cell: 954-234-8077

Office: 305-451-2700

Fax: 305-451-4699

cjones@keylargofire.org

www.keylargofire.org



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9a

**KEY LARGO FIRE RESCUE & EMS DISTRICT
Millage/Budget Adoption Calendar
Fiscal Year 24-25 - DRAFT**

Meetings & Workshops are indicated in BLACK
TRIM Millage & Budget items are indicated in GREY

- June 1* *Tentative Property Appraisal Value Available from Property Appraiser's Office*
- July 1* *Property Appraiser Certifies Assessed Property Values on Form DR 420*
- Monday July 22** **Regular District Meeting & FY24/25 Budget Discussion- 6:00PM**
Commission adopts proposed millage rate and selects dates, times and places for public hearings via resolution. Review of proposed budget.
- Tuesday, July 23* *Submit DR-420 with proposed millage, dates, times, and places for public hearings to Property Appraiser (Due by Monday July 22th, but have approval submit on the 23rd)*
- Monday, August 12 and/or 26** **Regular District Meeting & If necessary, FY24/25 Budget Discussion(s)- @ Station 24 @ 6:00PM**
- NOTE: First Public Hearing must be between September 3rd and September 18th and can't conflict with Monroe County BOCC (Wednesday September 4th, Wednesday September 11th) or Monroe County School Board Public Hearings (Tuesday July 30th, Tuesday September 10th). Final Public Hearing must be with 15 days of first public hearing.*
- Monday, September 9** **Regular District Meeting & First Public Hearing FY24/25 Budget- @ Station 24 @ 6:00 PM**
First Public hearing to adopt tentative budget and millage rate
- Saturday, September 21* *Advertisement of final public hearing*
- Monday, September 23** **Regular District Meeting & Final Public Hearing FY24/25 Budget- @ Station 24 @ 6:00 PM**
Final Public hearing to adopt final budget and millage rate

9b

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2024-2025
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 24-25 Proposed Budget 3 Rescues	FY 23-24 Adopted Budget 3 Rescues	FY 23-24 Actuals YTD	FY 23-24 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:					
.01	Administrative (1 Position) includes Step Raise of 0.75/hr	47,611	46,051	15,584 see net figure below	46,051 see net figure below	1,560
.02	Paramedic Payroll - addition of 3rd Rescue @18 Full-time and 6 part-time medics with minimum 2 paid medics per Rescue per day	1,464,250	1,293,222	see net figure below	see net figure below	171,028
	Less: EMS Billing Income Estimate Applied to Offset Payroll	(325,000)	(285,000)			(40,000)
	<i>Total Paramedic Payroll Reimbursement</i>	1,139,250	1,008,222	210,523	578,938	131,028
	<i>Total Regular Salaries & Wages</i>	1,186,861	1,054,273	226,107	624,989	132,588
121	Volunteer Pay: Volunteer Reimbursement - Includes \$500 per month for Deputy Chief of Administration and volunteers (1 per Rescue x 3 Rescues) at \$176 per 24 hour shift times 80% - based on anticipated participation	160,000	96,000	21,859	87,436	64,000
140	Overtime Wages	225,000	252,996	114,115	228,230	(27,996)
210	Employer Payroll Taxes @ 7.65% of Full Time Wages and Volunteer Pay	145,110	129,153	35,777	126,603	15,957
220	Retirement Contributions - 401K	40,000	30,000	8,342	25,026	10,000
230	Benefits for full-time 18 medics plus office mgr (up to \$750 per mo. each FT emp. for health)	171,000	162,000	36,407	87,377	9,000
240	Worker's Compensation - no updated premium yet	52,000	52,000	29,592	55,109	-
250	Re-employment Tax	900	900	780	232	-
312	Professional Services: Medical Director, etc.				-	
.02	Medical Director	18,543	18,543	10,500	18,000	-
.03	Background Checks, drug testing	1,500	2,500	225	575	(1,000)
.04	Other - Grant Writing	2,500	2,500	-	-	-
	<i>Total Professional Services</i>	22,543	23,543	10,725	18,575	(1,000)
320	Accounting and Financial Services - increased staff number payroll	20,750	20,000	6,383	12,766	750
400	Travel & Per Diem - Training, Seminars, Meetings	2,750	2,500	-	-	250
410	Station Phone Services: (4 phone & 2 fax lines), DSL/Internet, Wireless Air Cards for laptops in trucks - cancelled 2 landline/fax phones & added 1 air card	17,500	20,500	4,175	8,350	(3,000)

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2024-2025
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 24-25 Proposed Budget 3 Rescues	FY 23-24 Adopted Budget 3 Rescues	FY 23-24 Actuals YTD	FY 23-24 Projected Actuals	Budget Increase / (Decrease)
411	Advertising	2,500	2,500	-	400	-
412	Postage & Freight	400	400	-	350	-
430	Utilities					
.05	Electric & Propane	12,000	13,000	4,738	9,476	(1,000)
.06	Water - based on projected	2,500	1,750	1,170	2,340	750
	<i>Total Utilities</i>	14,500	14,750	5,908	11,816	(250)
440	Rental Equipment - O2 rental bottles, etc.	8,000	8,000	3,225	6,450	-
450	Insurance & Risk Management					-
	Fire/Wind/Flood	55,002	47,500	-	64,727	7,502
	Auto & Umbrella	26,847	20,000	-	26,313	6,847
	Disability Insurance (All Members) -	6,800	5,000	-	6,764	1,800
	<i>Total Insurance & Risk Management</i>	88,649	72,500	-	97,804	16,149
460	Repair & Maintenance: Equipment - based on projected	40,000	45,000	13,259	26,518	(5,000)
461	Repair & Maintenance: Buildings - based on projected	20,000	29,000	7,602	15,204	(9,000)
462	Repair & Maintenance: Vehicles - based on projected & added 3rd Rescue	60,000	40,000	26,612	53,224	20,000
470	Printing and Binding	2,000	2,000	-	-	-
490	General Departmental: Miscellaneous Expenses					
.08	Computer R&M - included licensing and fees	20,000	20,000	3,081	6,162	-
.10	Employee Assistance Program (program through AETNA approx. \$2 per month per member)	2,000	2,000	450	1,080	-
.12	Membership & Retention formal awards banquet	5,500	4,000	-	695	1,500
	<i>Total General Departmental</i>	27,500	26,000	3,531	7,937	1,500

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2024-2025
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 24-25 Proposed Budget 3 Rescues	FY 23-24 Adopted Budget 3 Rescues	FY 23-24 Actuals YTD	FY 23-24 Projected Actuals	Budget Increase / (Decrease)
491	Training - Instructor Fees, Education					
.07	ACLS/PALS (taught in alternating years)	2,000	2,000	1,750	1,750	-
.08	ClinCon or EMS Expo or First There First Care	4,000	2,000	-	-	2,000
.10	Misc. Training/Books & pig tracheas	1,750	1,750	-	-	-
.15	Handtevy Pediatric class	1,200	650	2,565	2,565	550
.20	Kaplan online training for members - <i>number of members increased</i>	3,500	3,000	-	-	500
.25	Advanced Airway Management	2,500	2,500	-	-	-
	<i>Total Training</i>	14,950	11,900	4,315	4,315	3,050
510	Office Supplies	6,750	6,750	613	1,226	-
520	Operating Supplies					
.09	Station Supplies: Ambulance & Building	15,000	15,000	4,118	8,236	-
.10	Medical Supplies: Bandages/First Aid/Drip Sets - <i>based on projected</i>	75,000	80,000	27,703	55,406	(5,000)
.11	Uniforms, Clothing and Apparel, Membership Supplies - <i>based on projected</i>	17,500	10,000	6,165	12,330	7,500
.12	Small Tools: Items under \$1,000 (See 641 for items over \$1,000)	14,000	14,000	-	-	-
	<i>Total Operating Supplies</i>	121,500	119,000	37,986	75,972	2,500
522	Fuel: Diesel - <i>based on projected</i>	30,000	50,000	5,561	11,122	(20,000)
524	Medicine & Drugs : Supplies: Medicine & Controlled Substances	40,000	47,500	7,147	14,294	(7,500)
540	Dues, Subscriptions and Publications <i>plus software annual</i>	15,000	12,500	12,407	12,407	2,500

**KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2024-2025
BUDGET DETAILS - AMBULANCE CORP**

Department: 1300 Key Largo Volunteer Ambulance Corp
Exp Transaction Code 526 (except as indicated below)

Acct #	Computation / Explanation	FY 24-25 Proposed Budget 3 Rescues	FY 23-24 Adopted Budget 3 Rescues	FY 23-24 Actuals YTD	FY 23-24 Projected Actuals	Budget Increase / (Decrease)
640	Capital Outlay: Equipment					
	New Rescue for Station 25	275,000	-	24,849	24,849	275,000
	Dining room table for crew quarters & furniture	6,500	22,500	-	22,500	(16,000)
	White Board training board	3,750	-	-	-	3,750
	Portable UltraSound (Sonosite) for third Rescue	15,000	5,000	-	5,000	10,000
	Ultrasound Training Maniquin & Cric Trainer	6,500	-	-	-	6,500
	<i>Total Capital Outlay: Equipment</i>	306,750	27,500	24,849	52,349	279,250
641	Capital Outlay: Small Tools & Equipment					
	Various Tools, Equipment, etc. Costing >\$1,000 but < \$ 5,000 per each item and a useful life of 1 year or more	8,000	6,500	5,861	6,500	1,500

Department Total

<i>Total Operating Budget</i>	2,536,163	2,331,665	622,428	1,613,732	204,498
<i>Total Capital Budget</i>	314,750	34,000	30,710	58,849	280,750
Total	<u>2,850,913</u>	<u>2,365,665</u>	<u>653,138</u>	<u>1,672,581</u>	<u>485,248</u>

Check Total \$ 2,850,913 \$ 2,365,665 \$ 653,138 \$ 1,672,581 \$ 485,248

10a



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting Agenda

Date: April 9, 2024

1. Call to Order
2. Approval of Agenda
3. Announcements
4. Public Comment
5. Approval of Minutes March 2024
6. Treasurer's Report March 2024
7. Committee Reports
8. Legal Report
9. Membership Review
 - A. Requests for Reimbursement for Daniele Coats, Ed Hilson and Cory Beal
10. Old Business
11. New Business
12. Membership Discussion
13. Adjournment



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Business Meeting

Date: April 9, 2024

Board members in attendance were Dawn DeBrule, Tess Marra, Tina Wyatt and Scott Robinson. A quorum was present. Chief Don Bock was also in attendance.

1. Meeting was called to order at 6:32 pm by President Scott Robinson.
2. **Approval of Agenda**
Tess Marra seconded by Dawn DeBrule moved approval of the agenda. Motion carried unanimously.
3. **Announcements**
4. **Public Comment** - No public comment.
5. **Approval of Minutes**
Dawn DeBrule seconded by Tess Marra moved approval of the March 2024 minutes. Motion carried unanimously.
6. **Treasurer's Report**
Tess Marra reported a balance of \$ 197,400.11 as of March 31, 2024. Approval was tabled pending some questions being answered.
7. **Committee Reports** - No report.
8. **Legal Report** - No Report
9. **Membership Review**
Tess Marra reported requests for reimbursement from Daniele Coats and Ed Hilson. Upon motion and second by Dawn DeBrule and Tina Wyatt, the requests were unanimously approved.
10. **Old Business** - None
11. **New Business** - None
12. **Membership Discussion**
No discussion.



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

13. Adjournment

There being no further business, Dawn DeBrule seconded by Tess Marra moved adjournment. Motion carried. Meeting adjourned at 6:40 pm.

Kay Cullen
Recording Secretary

10b



KEY LARGO FIRE DEPARTMENT

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.org

Business Meeting DATE: April 9, 2024 AGENDA

1. Call to Order
2. Approval of Agenda
3. Announcements
4. Public Comment
5. Approval of Minutes March 2024
6. Treasurer's Report March 2024
7. Committee Reports
8. Legal Report
9. Membership Review
10. Old Business
11. New Business
 - A. Formation of Sick Pool Leave Committee
 - B. Approval of Huttig Request
12. Membership Discussion
13. Adjournment



KEY LARGO FIRE DEPARTMENT

1 East Drive

Key Largo, Florida 33037

305-451-2700 tel.

305-451-4699 fax

info@keylargofire.org

Business Meeting
Date:

Board members in attendance were Travis Wilson, Jason Mumper and Michael Jenkins. A quorum was present. Chief Don Bock was also in attendance.

1. Meeting was called to order at 7:04 pm by Jason Mumper.
2. **Approval of Agenda**
Travis Wilson seconded by Michael Jenkins moved approval of the agenda. Motion carried unanimously.
3. **Announcements**
4. **Public Comment** - None
5. **Approval of Minutes**
Michael Jenkins seconded by Travis Wilson moved approval of the March 2024 minutes after correction of a scrivener's error on the agenda. Motion carried unanimously.
6. **Approval of Treasurer's Report**
7. Michael Jenkins seconded by Travis Wilson moved approval of the March 2024 minutes after correction of a scrivener's error on the agenda. Motion carried unanimously.
8. **Legal Report** - None
9. **Membership Review**
Three new paid personnel will be starting next week.
10. **Old Business**- None
11. **New Business- None**
A sick pool leave committee consisting of CJ, Thomas Mirabella and Travis Wilson was formed. Pool decisions will be made by the committee with their decisions being brought back to the Board for ratification.
12. **Membership Discussion**
13. **Adjournment**
There being no further business, the meeting was adjourned at 7:14 pm upon motion and second by Michael Jenkins and Travis Wilson

Kay Cullen
Recording Secretary

10c

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
April 2024

	Billing Account	Corp Account	Building Account	CPR Account	Total
Beginning Balance	\$42,000.35	\$5,179.12	\$149,640.95	\$579.69	\$197,400.11
<u>Revenues</u>					
Interest	15.65	2.10	61.33	0.24	79.32
Medical Fees	37,758.65				37,758.65
Medical Transcripts					0.00
KL Fire Rescue & EMS Reimb	37,542.75				37,542.75
Donations					0.00
Educational Income					0.00
Uncollected Income/Adjustmts	-7,653.27				-7,653.27
Misc Income					0.00
Total Revenues	\$67,663.78	\$2.10	\$61.33	\$0.24	\$67,727.45
<u>Expenditures</u>					
Advertising	2,038.18				
Background Checks	130.49	23.95			154.44
Medical Billing Refunds					0.00
Payroll Expenses	100,000.47	8,786.19			108,786.66
Licenses & Permits		61.25			61.25
Professional Fees					0.00
Supplies	1,340.32	20.99			1,361.31
Bank Service Charges	61.77				61.77
Meals & Entertainment	76.10				76.10
Repairs	440.00				440.00
Dues & Memberships					0.00
Total Expenditures	\$104,087.33	\$8,892.38	\$0.00	\$0.00	\$112,979.71
Ending Balance	\$5,576.80	-\$3,711.16	\$149,702.28	\$579.93	\$152,147.85
TRANSFERS	0.00	0.00	0.00	0.00	0.00
Vol Reimb paid with Billing Acct	-8,786.19	8,786.19	0.00	0.00	0.00
Balance before Adjustment	(11,995.58)	5,075.03	149,702.28	579.93	143,361.66
Adjustment to arrive at Actual	15,201.90	0.00	0.00	0.00	15,201.90
ACTUAL BALANCE @ MO END	\$3,206.32	\$5,075.03	\$149,702.28	\$579.93	<u>\$158,563.56</u>

10d

**Key Largo Volunteer Fire Department
Treasurer's Report
April 2024**

	<u>Payroll/Reimb</u>	<u>Corp Account</u>	<u>District Expenses</u>	<u>Total</u>
Beginning Balance	\$72,496.31	\$4,541.06	\$619.13	\$77,656.50
 <u>Revenues</u>				
Revenues & Reimbursements	170,157.23			170,157.23
Donations				0.00
T-Shirts/Sweaters				0.00
Misc Income - State of Florida				0.00
Interest	20.93	1.85	0.25	23.03
Total Revenues	170,178.16	1.85	0.25	<u>\$170,180.26</u>
 <u>Expenditures</u>				
Payroll Expenses	153,682.54			153,682.54
Employee's Share Health Insurance	-3,350.05			-3,350.05
Health Insurance	14,894.46			14,894.46
Background Checks	150.00			150.00
Repairs & Maintenance				0.00
Training				0.00
Postage				0.00
Licenses & Permits		61.25		61.25
Bank Charges	35.00			35.00
Professional Fees				0.00
Supplies	2,260.90			2,260.90
Dues & Subscriptions	503.98			503.98
Total Expenditures	168,176.83	61.25	0.00	<u>\$168,238.08</u>
Ending Balance	74,497.64	4,481.66	619.38	\$79,598.68
TRANSFERS				0.00
Balance before Adjustment	74,497.64	4,481.66	619.38	\$79,598.68
Adjustment to arrive at Actual	886.46	0.00	0.00	886.46
ACTUAL BALANCE @ MO END	\$73,611.18	\$4,481.66	\$619.38	<u>\$78,712.22</u>
 *Payroll Liabilities	 259.12			
Fixed Asset Purchases	627.34			

Key Largo Volunteer Fire Department
Treasurer's Report
April 2024

Total Adjustments

\$886.46

10e

KEY LARGO EMS MONTHLY CALL STATISTICS 2024

Total Year Up to Date	827
Total Year Up to Date >103MM	261
Total Transports >103MM	129

Last Updated: 06/03/24

TYPE OF CALLS	ALS	BLS	BACK-UP	PEDIATRIC	TRAUMA ALERTS	CARDIAC ARRESTS	MUTUAL AID	FIRES	PUBLIC ASSISTS	STAND-BY	CANCEL	REFUSALS	TRANSPORTS	TOTAL CALLS	TOTAL CALLS >103MM	TOTAL TRANSPORTS >103MM
JANUARY	57	19	23	4	1	1	0	1	16	4	14	29	87	151	53	26
FEBRUARY	77	26	35	8	4	2	3	1	24	9	15	29	103	181	66	28
MARCH	69	39	27	6	1	1	2	0	11	9	13	36	108	177	63	27
APRIL	61	35	12	1	1	0	0	0	14	2	5	22	96	139	34	19
MAY	75	15	17	6	4	3	3	0	13	2	16	44	104	179	45	29
JUNE														0		
JULY														0		
AUGUST														0		
SEPTEMBER														0		
OCTOBER														0		
NOVEMBER														0		
DECEMBER														0		

10f



KEY LARGO EMS ANNUAL REPORT 2023

Table of Contents

Mission Statement / Vision and Values	pg. 2
History and Background	pg. 3
Board of Directors	pg. 4
Organizational Chart	pg. 5-7
Recruitment	pg. 8
Statistics	pg. 9-10
Services	pg. 11
Challenges /Equipment /Achievements	pg. 12
Future of Department	pg. 13



“EXCELLENCE THROUGH COMMUNITY SERVICE”

Mission Statement:

The mission of the Key Largo Volunteer Ambulance Corps is to provide excellent, professional and compassionate medical care for our community.

Our Vision

- It is the goal of Key Largo Vol. Ambulance Corps to provide the highest level of care to the citizens and visitors of Key Largo.
- To create an environment that will help our members further their goals.
- Making a difference... one patient at a time

Our Values

- **Safety:** Safety in our Operations and in our Community through education, through training and leading by example.
- **Professionalism:** To be viewed in the eyes of our community as professionals both on and off duty.
- **Caring & Compassion:** Being supportive of our patients and their families, our members, friends and neighbors through teamwork.
- **Advocacy:** Performing in the best interests of our patients, our community, our Corps and its members.
- **Progressive:** To be known as a quality organization focusing on training, mentoring best practices, and community relations.
- **Teamwork:** Through teamwork, there is no failure. We always look forward and learn from the past.

Key Largo EMS Funding

- KLVAC is a non-profit 501.c.3 Corporation.
- KLVAC is funded by property taxes collected and budgeted by the Key Largo Fire & EMS District, revenue generated from “billing patients for transport services” and through donations.

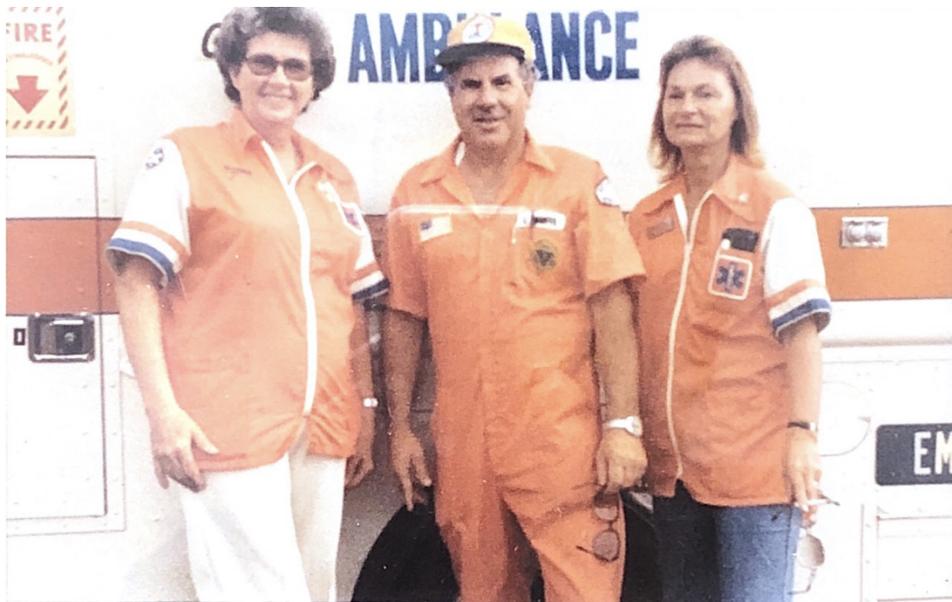
History of the Department:

In 1955 the Ladies Auxiliary of the Key Largo Volunteer Fire Department formed a “Band- Aid Brigade”. This continued until 1971 when they were formally named Key Largo Volunteer Ambulance Corps., Incorporated. A few years later KLVAC became the first Volunteer EMS service in the state to be granted an ALS license, thanks to the hard work of Doris Kemp and her colleagues. In 1974 the Corps. moved into their new EMS station located at the 9816m. This building was built by volunteers and members of the community with money from donations.

1991 KLVAC became a hybrid system with a few paid paramedics & mostly volunteer EMT’s/First responders. New crew quarters and ambulance garage were built on the north end of the station (with money from patient transfer billing & donations from the community) in 2004.

The Key Largo Fire Rescue & Emergency Medical Services District was established on June 8, 2005 when Governor Bush approved Florida Statute 2005-329 that created the 68th Special Taxing District in the State of Florida.

Today Key Largo Vol. Ambulance Corps is an ALS service with 4 Rescue trucks, 2 of which run 24/7. Current membership is approximately 40 - 45 personnel including Paramedics and EMT’s.



Doris Kemp, Chris Duffe, Claire Martin (l. to r.) approx. 1980

Board of Directors of Key Largo EMS

2022-2023

President- Scott Robinson- EMT, Deputy Chief of Administration, Member of KLVAC member since 1997.

Vice President- Dawn DeBrule- Resident since 1990, former business owner and Board member for Key Largo Chamber of Commerce for six years and is actively involved in the community and is a former volunteer EMT.

Board of Director – Vacant

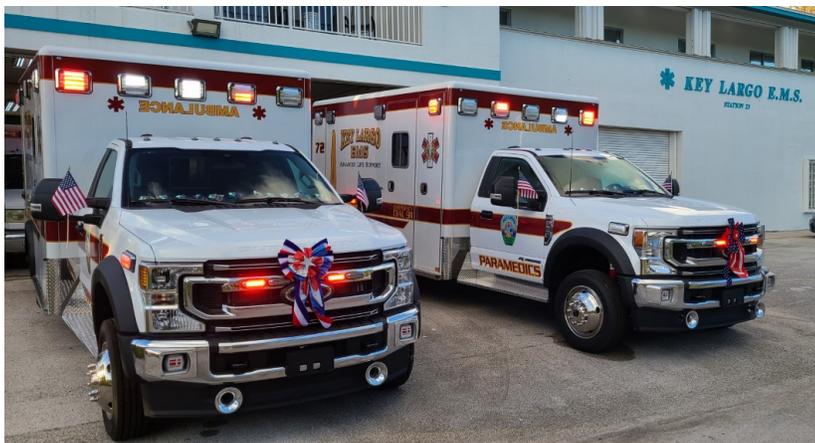
Treasure- Tess Marra, EMT, member since 2006, resident of Monroe County since 1982, CPR instructor.

Board of Director – Adam Schusheim, EMT-P Joined Key Largo EMS in 2015. Adam serves as a department Lieutenant/Logistics officer and Career employee.

Chief, Donald Bock, EMT-P, KLVAC member since 1987, Monroe County Resident since 1970. He joined Key Largo Volunteer Fire in 1976 and has been involved in both paid and volunteer fire rescue services ever since.



Top Photo: Rescue 23 at Mariners ED Bay



Bottom Photo: Rescue 23 & 123 Prepared for the 4th of July Parade



Back of Truck during 4th of July Parade

Leadership

Chief of Key Largo EMS: Donald Bock

Deputy Chief of Operations: TBA

Deputy Chief of Administration:
Scott Robinson

Corporate Secretary: Kay Cullen

Office Manager: Suzanne
Manifold

Medical Director: Dr. Thomas
Morrison

EMS Captain: TBA

Logistics Officer: Lt. Adam
Schussheim

Training Officer: Sarah Straub

Quality and Assurance Officer:
Lt. Roxana Perez

Safety Officer: TBA

Infection Control Officer :Chief
Donald Bock

Scheduling Officers: Lt. Roxana
Perez and Tess Marra



Chief of the Department: Chief Donald Bock



Deputy Chief of Administration: Scott Robinson

Quality Assurance

- Q/A Officer, Lt. Roxana Perez, reviews run reports monthly to ensure accuracy and quality control. She works alongside the training officer and the Medical Director to ensure that proper protocols are being followed.



Q/A Officer: Lt. Roxana Perez

Training

- Training Officer, Sarah Straub duties are to assist with coordination of and training the members of KLVAC.
- Implementing monthly online continuing education requirements for both paid paramedics and volunteers. By completing CEU's monthly, it will fulfill mandatory State hours to renew certifications and keep our members up to date with any new medical advances and ready for any emergency coming their way.

ACLS, PALS PHTLS, CPR, Stroke, Advance Airway

- In service training on all newly purchased equipment
- Training from outside instructors that teach specialties from other departments.



Training Officer: Sarah Straub

- We have new training equipment which provides a more life-like hands-on training for the members

Medical Director

- Dr. Thomas Morrison plays a huge role at Key Largo EMS. As the medical director he provides his expertise in emergency care in our community and helps our department create medical protocols. Dr. Morrison participates in hands on training for our crew members as well as quarterly case reviews where our EMT's and Paramedics can continue their education.



Medical Director Dr. Thomas Morrison

Logistics

- Logistics Officer, Lt. Adam Schusheim duties are to assist and maintain all medical/operational supplies. During the pandemic Lt. Schusheim was a key member in communication with local and state suppliers in order to make sure the department maintained appropriate PPE for all employees.



Logistics Officer: Lt. Adam Schusheim

Recruitment Process

Key Largo EMS at the end of 2023 currently has a total of 28 members which include 11 Full-time paramedics, 4 Part-time paramedics and a total of 13 volunteers which all hold an EMT or Paramedic certifications. Potential candidates are required to do a written test, demonstrate hands-on skills and is followed by an oral interview. New hires are welcomed during an orientation period where they are introduced to the department and given all materials needed to prepare them for their first day on duty. All new member's are required to complete training shifts specific to their position, a training packet outlining department operations and hands-on skills.





KEY LARGO EMS MONTHLY CALL STATISTICS 2023

Total Year Up to Date	1823
Total Year Up to Date >103MM	598
Total Transports >103MM	376

Last Updated: 1/06/24

TYPE OF CALLS	ALS	BLS	BACK-UP	PEDIATRIC	TRAUMA ALERTS	CARDIAC ARRESTS	MUTUAL AID	FIRES	PUBLIC ASSISTS	STAND-BY	CANCEL	REFUSALS	TRANSPORTS	TOTAL CALLS	TOTAL CALLS >103MM	TOTAL TRANSPORTS >103MM
JANUARY	91	19	14	0	2	2	2	0	18	3	14	33	110	178	53	39
FEBRUARY	75	14	22	3	2	1	2	0	10	3	12	28	89	142	39	22
MARCH	101	26	39	16	2	2	3	1	22	3	6	48	127	207	63	38
APRIL	74	20	21	5	2	2	1	0	28	1	9	36	94	168	58	31
MAY	82	22	30	5	0	3	1	0	26	0	11	25	104	166	62	42
JUNE	64	24	27	8	2	1	3	0	17	1	7	31	87	144	37	19
JULY	81	22	30	10	3	2	1	1	28	2	14	38	103	186	66	34
AUGUST	73	18	25	2	2	1	0	0	11	1	10	38	91	151	63	38
SEPTEMBER	60	20	21	2	2	0	1	0	5	1	6	30	80	122	32	22
OCTOBER	56	17	20	4	1	2	1	0	6	0	5	33	73	117	42	33
NOVEMBER	62	15	18	6	0	2	2	0	2	1	7	24	77	111	38	28
DECEMBER	64	14	22	7	1	2	1	1	7	4	9	32	78	131	45	30

Yearly Statistics

Key Largo EMS responds to any emergency from the 112mm to the 95mm our fleet includes 2 ALS ambulances stationed at the 98mm. As our community continues to grow emergencies are inevitable and we are prepared and equipped to help our community along with our Key Largo Fire Department. In 2023 Key Largo EMS had an average response time of 7.5 min and a total of 1823 calls and 289 back up calls. Back up calls are when our second unit is activated to respond to secondary calls as our primary unit may already be out in the field responding to a medical emergency.

Calls For Service Highlights



ALS - 884



BLS - 231

2022 Total Calls - 1823

Services

Public Naloxone (Narcan) Program

The department has a Narcan program that provides a free kit to the citizens of Key Largo.



Training/Education

KL VAC provides ride along training to EMT's and Paramedic students from the local College of the Florida Keys and others.



Public Assist

In addition to the regular calls, Key Largo EMS responded to an additional 200 calls that consisted of stand by and public assistance, Public assists" are calls for service where the department helps people that are not in need of medical help; they need assistance into their home, down their stairs or to be picked up from the floor after a slip or fall.



In order to protect our patient's privacy Key Largo EMS does not take any action images during medical emergencies. Above you will find our crews sharpening their skills while on downtime by creating real life like scenarios in order to continue providing excellent care.

Challenges

- With serving 13,188 to 14,000 people depending on time of the year based on Census there is a large increase of seasonal population during the winter months.
- Maintaining the right personnel in the best positions to help our department grow and move forward to be one of the top departments is a goal for members.

Equipment

- In 2023 we continued with the progress of becoming paperless. We added 2 lifepak 15 Monitor/Defibrillators. We also added 2 UE Video Laryngoscopes as a tool to visualize and aid in airway tracheal intubation.

Achievements

- Key Largo EMS for over 50 years has kept up with the ever growing population and call volume in one of the largest service areas in the Florida Keys.
- Along with the growing number of great career Paramedics and volunteers this is truly our greatest Achievement.

Bottom Left: National Night Out Community Event
Bottom Right: Hands-on training with Medical Director Dr. Morrison



Future of Department

- FIRST AND FOREMOST WE AT KLEMS WOULD LIKE TO THANK THE CITIZENS AND THE KEY LARGO EMS DISTRICT FOR YOUR ONGOING DEDICATION AND SUPPORT IT IS GREATLY APPRECIATED
- For most of 2023 KLEMS has been planning to increase the EMS services in our community. Adding a third rescue truck to the north end zone is an integral part of that planning along with increasing and retaining qualified staffing. The third rescue truck will enhance service and reduce response times.
- By updating our SOP's and medical protocols along with having state-of-the-art equipment, trucks and highly qualified personnel the future of KLEMS is bright.
- Through teamwork comes success. Working together with the Key Largo Fire Ems District and the Key Largo Fire Department, we are dedicated to make Key Largo a safer place for Citizens and Visitors to live and enjoy.



"KEEPERS OF THE KEY"

11a

Filter statement

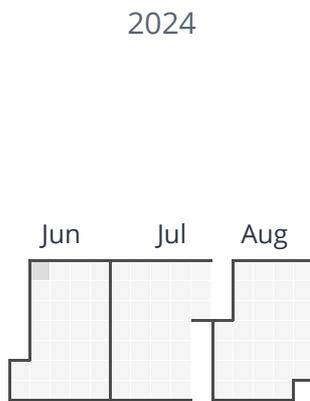
Filters Dispatch Date Range Last 180 Days | Is Active true | Is Locked true

EMS Call Volume

Total Incidents

Incident Total: **7**

Call Volume by Day Calendar Heatmap



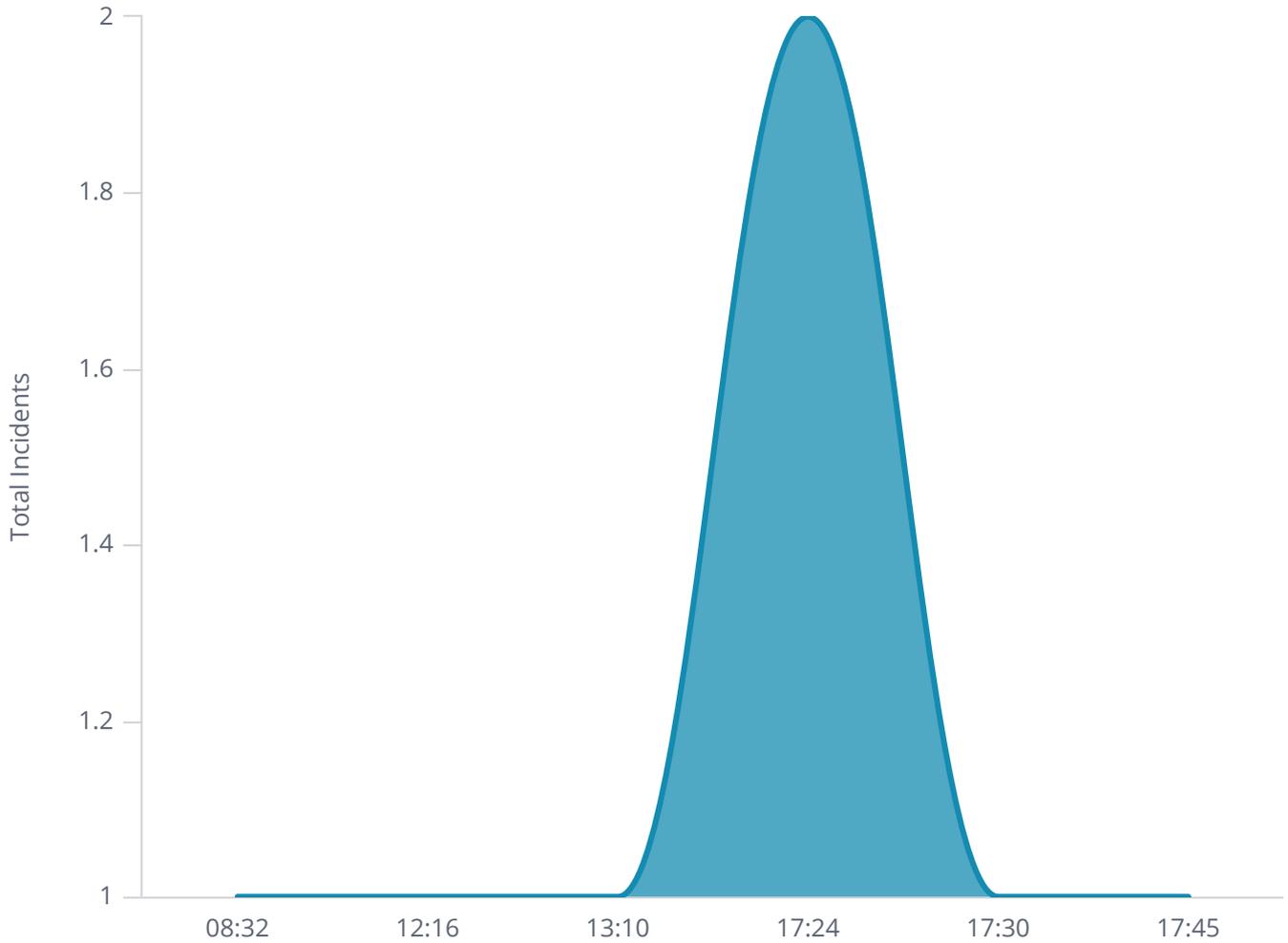
Call Volume Scatter Map



Filter statement

Filters **Dispatch Date Range** Last 180 Days | **Is Active** true | **Is Locked** true

Call Volume by Hour



Aggregation of Total Incidents by Shift

Shift	Total Incidents	
	05/2024	06/2024
AA	3	
BB	1	
CC	2	1

Aggregation of Total Incidents by Unit Contribution

Unit	Contribution to Total Incident		
	05/2024	06/2024	Grand
E24	83.33%		
E25	16.67%	100.00%	
Grand Total	100.00%	100.00%	

Filter statement

Filters

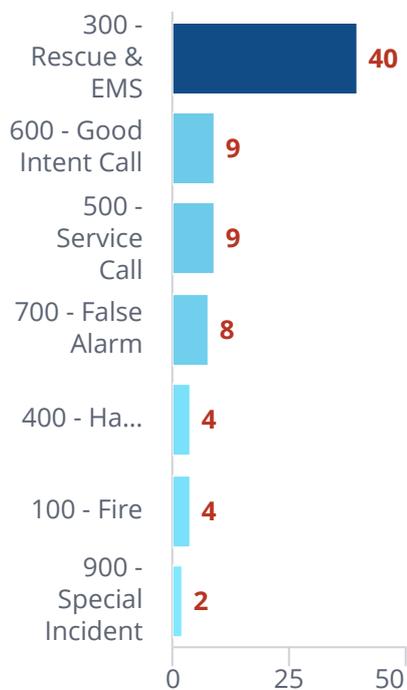
Alarm Date Range 5/1/24 to 5/31/24 | Is Locked true | Is Active true

Fire Incident Addresses and Location

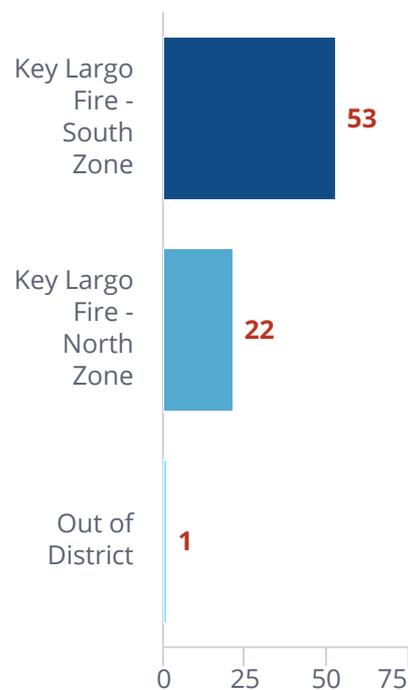
Count of Total Incidents

Incident Number: **76**

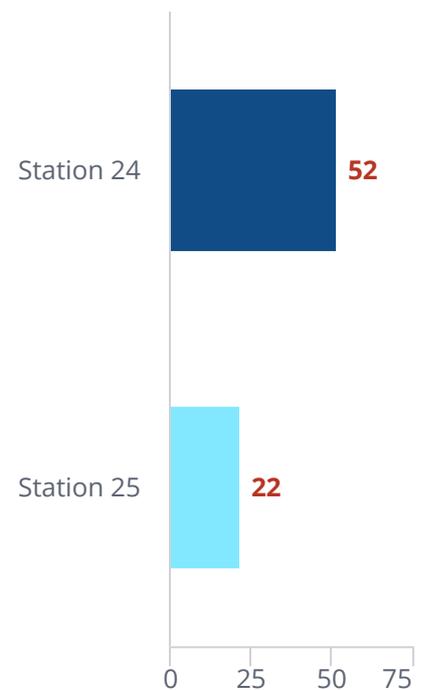
Count of Incidents by Incident T...



Count of Incidents by District



Count of Incidents by Station



Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

Incident Details

Incident Number	Incident Date	Incident Type Code	Incident Type
2405-1126-KLFD	5/4/24	321	EMS call, excluding vehicle accide
240503-145013-KLFD	5/3/24	551	Assist police or other governmen
240504-040448-KLFD	5/4/24	311	Medical assist, assist EMS crew
240504-051003-KLFD	5/4/24	151	Outside rubbish, trash or waste fi
240505-011148-KLFD	5/5/24	311	Medical assist, assist EMS crew
240505-051231-KLFD	5/4/24	311	Medical assist, assist EMS crew
240505-061401-KLFD	5/5/24	311	Medical assist, assist EMS crew
240505-182616-KLFD	5/5/24	321	EMS call, excluding vehicle accide
240505-183721-KLFD	5/5/24	321	EMS call, excluding vehicle accide
240506-122000-KLFD	5/6/24	311	Medical assist, assist EMS crew
240507-074906-KLFD	5/5/24	311	Medical assist, assist EMS crew
240508-071015-KLFD	5/8/24	321	EMS call, excluding vehicle accide
240508-080158-KLFD	5/8/24	551	Assist police or other governmen
240515-081557-KLFD	5/15/24	611	Dispatched & canceled en route
240515-095038-KLFD	5/15/24	444	Power line down
240515-135902-KLFD	5/15/24	611	Dispatched & canceled en route
240516-052121-KLFD	5/16/24	551	Assist police or other governmen
240525-050001-KLFD-(N/a)	5/25/24	553	Public service
240526-1305-KLFD	5/26/24	321	EMS call, excluding vehicle accide
MCSO024CAD088529	5/21/24	745	Alarm system activation, no fire -
MCSO24CAD076105	5/1/24	745	Alarm system activation, no fire -
MCSO24CAD076374	5/1/24	321	EMS call, excluding vehicle accide
MCSO24CAD076431	5/1/24	321	EMS call, excluding vehicle accide

1-25 of 79 Results

< **1** 2 3 4 >

Rows per page 25

Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

Fire Incident Types

Count of Total Incide...

Count of Incidents
76

Fire Calls

Count of Fire Calls
4
Percent of Fire Calls **5.3%**

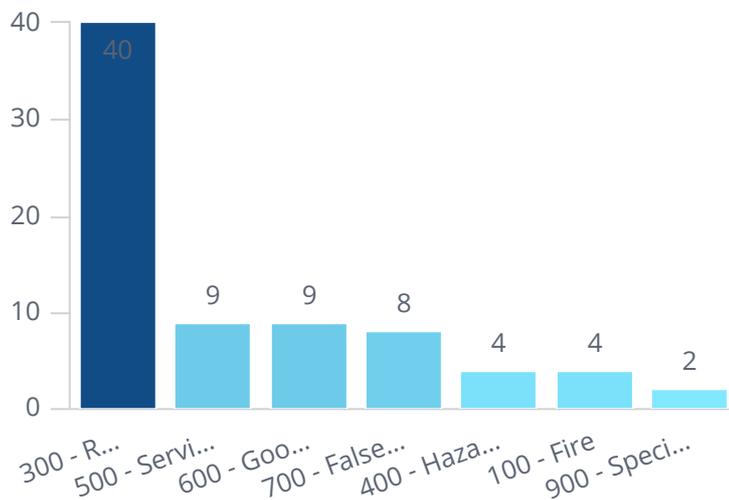
EMS Calls

Count of EMS Calls
40
Percent of EMS Calls **52.6%**

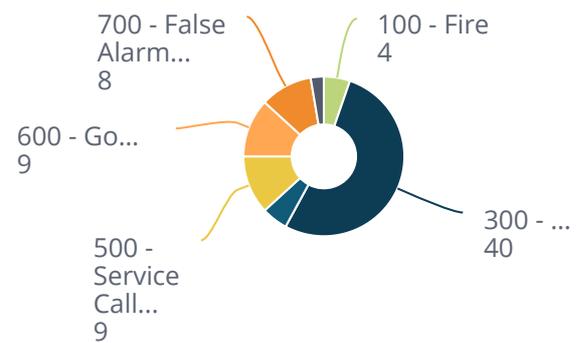
Other Calls

Count of Other Calls
32
Percent of Other Calls **42.1%**

Count of Incidents by Incident Type Group and Year



Percentage of Incident Type Group



Incident Type Report (Summary) Jun 7, 2024 8:00:33 AM [Fire Incidents](#)

Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

Count of Incidents by Type

Incident Type Group	Incident Type	Incident Type Code	
			05/2
100 - Fire	Brush or brush-and-grass mixture fire	142	
	Fire, other	100	
	Outside rubbish, trash or waste fire	151	
100 - Fire Total			
300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	
	Medical assist, assist EMS crew	311	
	Motor vehicle accident with injuries	322	
	Motor vehicle accident with no injuries.	324	
300 - Rescue & EMS Total			
400 - Hazardous Condition	Arcing, shorted electrical equipment	445	
	Electrical wiring/equipment problem, other	440	
	Power line down	444	
400 - Hazardous Condition Total			
500 - Service Call	Assist police or other governmental agency	551	
	Public service	553	
	Public service assistance, other	550	
	Ring or jewelry removal	512	
500 - Service Call Total			
600 - Good Intent Call	Dispatched & canceled en route	611	
	No incident found on arrival at dispatch address	622	
	Steam, vapor, fog or dust thought to be smoke	652	
600 - Good Intent Call Total			
700 - False Alarm	Alarm system activation, no fire - unintentional	745	
	Alarm system sounded due to malfunction	735	
	Carbon monoxide detector activation, no CO	746	
Grand Total			

1-25 of 29 Results

< (1) 2 >

Rows per page 25

Incident Type Report (Summary) Jun 7, 2024 8:00:33 AM [Fire Incidents](#)

Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

Incident Details

Incident Number	Time in Alarm DateTime	Incident Type Code	Incident Type Group
MCSO24CAD08...	05/18/2024 11:35:13	311	300 - Rescue & EMS
MCSO24CAD07...	05/01/2024 17:29:00	321	300 - Rescue & EMS
MCSO24CAD08...	05/12/2024 14:37:01	324	300 - Rescue & EMS
MCSO24CAD08...	05/13/2024 20:19:00	321	300 - Rescue & EMS
MCSO24CAD09...	05/25/2024 17:31:00	743	700 - False Alarm
MCSO24CAD08...	05/10/2024 12:20:03	700	700 - False Alarm
MCSO24CAD07...	05/05/2024 03:12:00	311	300 - Rescue & EMS
240525-050001-...	05/25/2024 11:00:00	553	500 - Service Call
MCSO24CAD08...	05/10/2024 17:02:30	322	300 - Rescue & EMS
MCSO24CAD09...	05/28/2024 19:35:56	311	300 - Rescue & EMS
MCSO24CAD09...	05/28/2024 17:45:58	611	600 - Good Intent Call
240505-051231-...	05/04/2024 17:26:00	311	300 - Rescue & EMS
MCSO24CAD08...	05/18/2024 04:10:00	311	300 - Rescue & EMS
MCSO24CAD07...	05/01/2024 19:55:00	321	300 - Rescue & EMS
MCSO24CAD08...	05/19/2024 14:32:17	440	400 - Hazardous Condition
MCSO24CAD09...	05/29/2024 16:09:43	322	300 - Rescue & EMS
MCSO24CAD09...	05/25/2024 10:31:00	622	600 - Good Intent Call
MCSO24CAD08...	05/20/2024 06:29:00	100	100 - Fire
MCSO24CAD08...	05/12/2024 12:44:37	512	500 - Service Call
MCSO24CAD07...	05/03/2024 17:02:43	142	100 - Fire
240515-095038-...	05/15/2024 14:31:47	444	400 - Hazardous Condition
240504-040448-...	05/04/2024 09:31:25	311	300 - Rescue & EMS
240506-122000-...	05/06/2024 18:01:00	311	300 - Rescue & EMS
MCSO24CAD08...	05/19/2024 19:03:00	321	300 - Rescue & EMS
240505-183721-...	05/05/2024 23:52:39	321	300 - Rescue & EMS

Filter statement

Filters

Alarm Date Range 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true | **Station** Station 25, Station 24

Fire Incident Count by Month

Count of Total I...

Incident Count by Month

Count of Incidents
74

74

74

05/2024

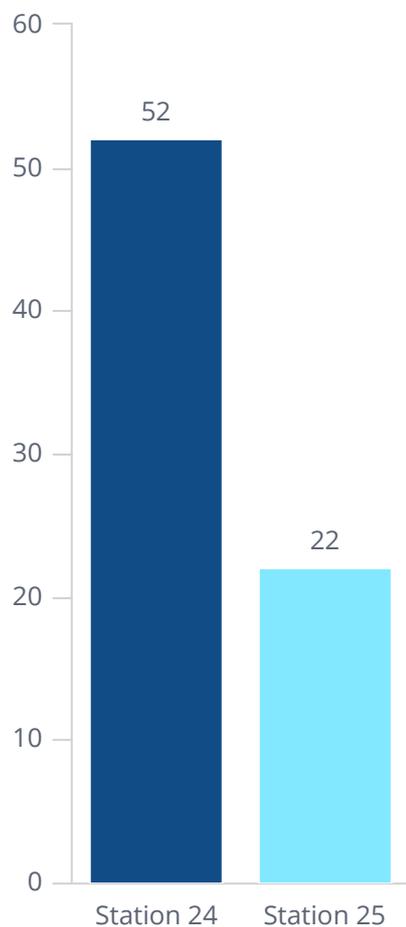
Monthly Alarms by Shifts Jun 7, 2024 8:02:04 AM [Fire Incidents](#)

Filter statement

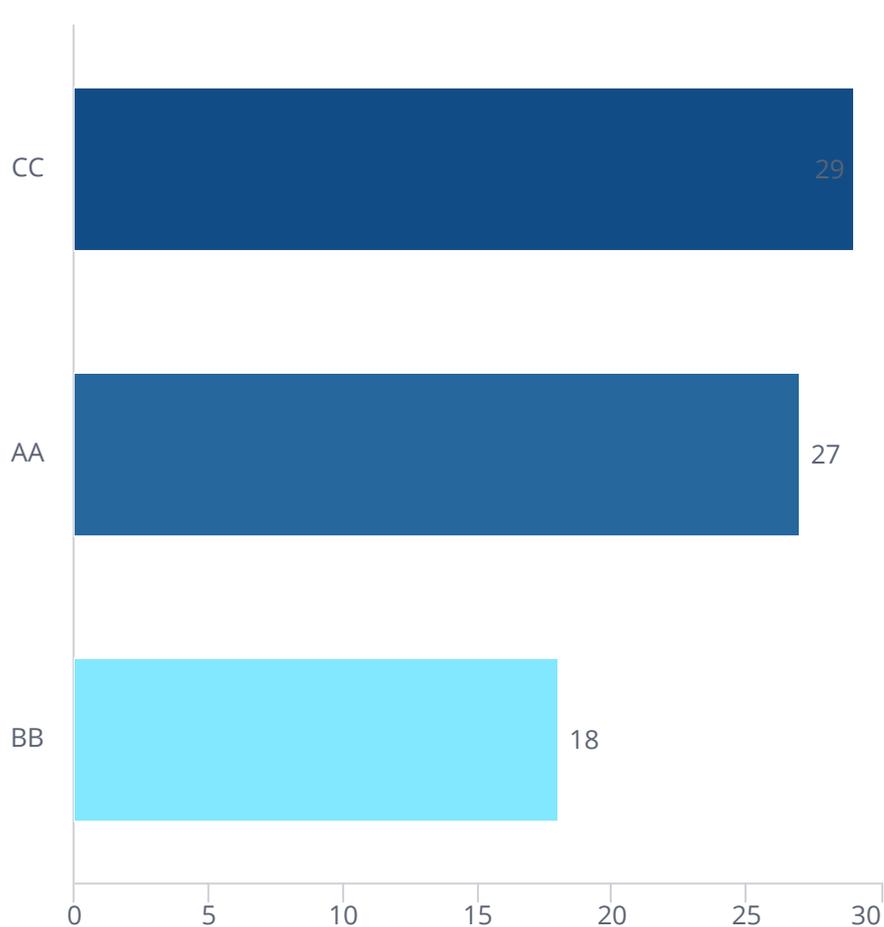
Filters

Alarm Date Range 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true | **Station** Station 25, Station 24

Incident Count by Station



Incident Count by Shift



Filter statement

Filters

Alarm Date Range 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true | **Station** Station 25, Station 24

Count of Incident Responses

Station	Shift	Unit Name	Count of Incidents
			2024
Station 24	AA	E24	21
	BB	E24	12
		E25	1
	CC	E24	18
		E25	2
Station 24 Total			51
Station 25	AA	E25	6
	BB	E25	5
	CC	E25	9
Station 25 Total			20
Grand Total			71

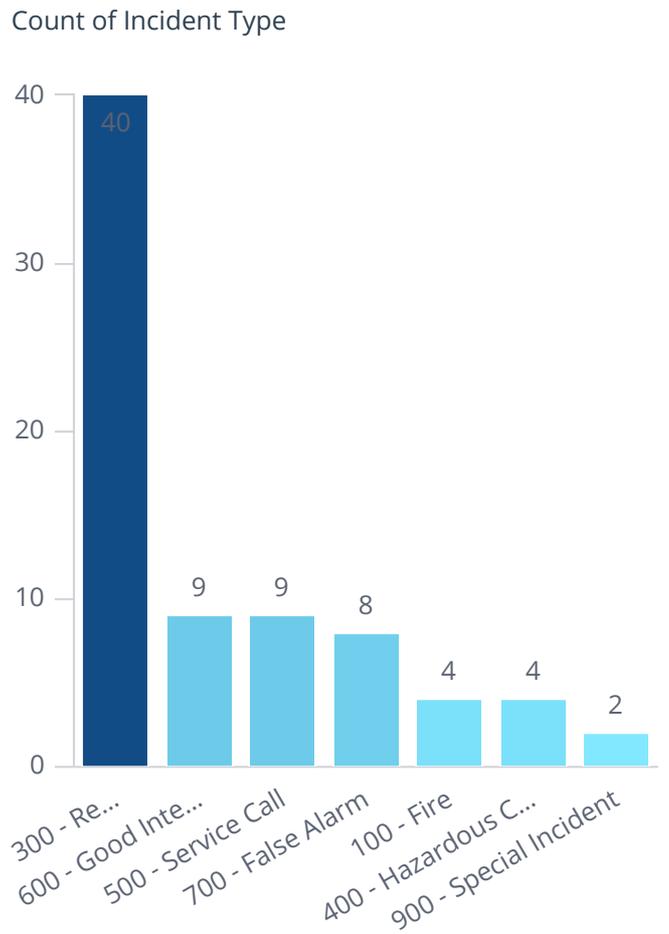
Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

NFPA Analysis Report - Fire Incidents

Total Incidents	Civilian Injuries	Civilian Casualties	Fire Service Inju...	Fire Service Cas...
Count of Total Incide... 76	Civilian Injuries 0 <small>Percent of Calls with ... 0%</small>	Civilian Casualties 0 <small>Percent of Calls with ... 0%</small>	Fire Service Injuries 0 <small>Percent of Calls with ... 0%</small>	Fire Service Casualties 0 <small>Percent of Calls with ... 0%</small>

Incident Type Group	Incident Type Code
100 - Fire	100
	142
	151
100 - Fire Total	
300 - Rescue & EMS	311
	321
	322
	324
300 - Rescue & EMS Total	
400 - Hazardous Condition	440
	444
	445
400 - Hazardous Condition Total	
500 - Service Call	512
	550
	551
	552



Total Acres Burned

Total Acres Burned: **#N/A**

Wildland and Fire Acres Burned

Wildland Acre... **#N/A** | Fire Acres Bur... 0

Filter statement

Filters **Alarm Date Range** 5/1/24 to 5/31/24 | **Is Locked** true | **Is Active** true

Mutual Aid

Aid Given Or Received	Incident Type Code	Incident Type	Count
Automatic aid given	321	EMS call, excluding vehicle accident with injury	
Automatic aid received	746	Carbon monoxide detector activation, no CO	
Mutual aid given	311	Medical assist, assist EMS crew	
	321	EMS call, excluding vehicle accident with injury	
	322	Motor vehicle accident with injuries	
	324	Motor vehicle accident with no injuries.	
	551	Assist police or other governmental agency	
	611	Dispatched & canceled en route	
	9001	Landing Zone	
Mutual aid given Total			
Mutual aid received	322	Motor vehicle accident with injuries	
	9001	Landing Zone	
Mutual aid received Total			
None	100	Fire, other	
	142	Brush or brush-and-grass mixture fire	
	151	Outside rubbish, trash or waste fire	
	311	Medical assist, assist EMS crew	
	321	EMS call, excluding vehicle accident with injury	
	322	Motor vehicle accident with injuries	
	440	Electrical wiring/equipment problem, other	
	444	Power line down	
	445	Arcing, shorted electrical equipment	
	512	Ring or jewelry removal	
	550	Public service assistance, other	
	551	Assist police or other governmental agency	
Count of Instances of Aid Given or Received			

1-25 of 39 Results

Rows per page 25