



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

1ST PUBLIC HEARING/DISTRICT MEETING MINUTES

September 9, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300>

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the September 9, 2024 1st Public Hearing/District Meeting at 6:00 PM.

1b. *Pledge of Allegiance*

Commissioner Conklin led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Anthony Allen, Frank Conklin, Kenny Edge and Danny Powers. There was a quorum.

Also present in person or via Zoom were Commissioner Mirabella (via telephone) Carol Greco, Shauna Morris, Scott Robinson, David Garrido, C.J. Jones, Jason Mumper, Don Bock and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of September 9, 2024 1st Public Hearing/District Meeting Agenda*

Commissioner Edge made *motion to approve the September 9, 2024 1st Public Hearing/District Meeting Agenda*. Commissioner Conklin seconded, and the Board unanimously passed the motion.

2b. *Approval of the August 19, 2024 District Meeting Minutes*

Commissioner Powers made a *motion to approve the August 19, 2024 District Meeting Minutes with revisions*. Commissioner Conklin seconded, and the Board unanimously passed the motion.



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3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

Comment was made regarding the kick-off meeting for the feasibility study which provided informative information.

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: Status of Clerk Position Candidates [Greco]

C. Greco updated the board that no further resumes were received after the recent advertisement in the Free Press/Citizens. The Board instructed me to contact the candidate who responded to the earlier advertisement. Discussions were had regarding the creation of a Committee for the interview process.

6b. DISCUSSION: Status of Station 24 Building Project [Conklin]

An updated on the Station 24 Building Project was provided to advise of the commitment with working with the architect to get the stations built keeping in mind costs; that the station will remain a work station during the build. Another building committee meeting is scheduled regarding floor plan renderings. Further updates to be provided at the next meeting.

7. NEW BUSINESS

7a. DISCUSSION/APPROVAL: Salary Increase Medical Director Thomas Morrison, MD [Bock] – This item was stricken from the agenda.

7b. DISCUSSION/APPROVAL: Brown & Brown Insurance Proposal for Storage Tank Liability-October 1, 2024 – October 1, 2025 [Greco]

The Board was provided with Brown & Brown's Insurance Proposal for the Storage Tank Liability Insurance for the October 1, 2024-October 1, 2025 period, a brief discussion regarding the renewal was had.



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Commissioner Powers made a ***motion to approve the Brown & Brown Insurance Proposal for Storage Tank Liability for the period October 1, 2024 thru October 1, 2025.*** Commissioner Mirabella seconded, and the Board unanimously passed the motion.

8. LEGAL REPORT

S. Morris provided information regarding the Service Mark (potentially need 2 service marks) for the patch; \$87.50 for each. Commission Powers will be the point of contact for legal to work with regarding the trademarking of the department's patch.

9. FINANCE REPORT

9a. **DISCUSSION: KLFREMS District FY 2024-2025 Proposed Budget [Johnson]**

Ms. Johnson provided the Millage Rate is 1.1975 mil. greater than 1.0686 or 12.6% over roll-back rate. Further discussions included changes regarding addition of positions and the awarding of a Safer Grant; if granted the positions will be added back in. Increase of \$500,000 for trucks; fire department to replace ladder/pumper in Fiscal Year 2026 up \$650,000 reserve for next 2 years; are the advantages of leasing versus of new vehicles? Capt. Jones provided the name CJ Community Leasing Partners. Ms. Johnson will take the lead regarding this matter. Retirement Plan is at \$184,031 for 23 employees, if all contribute. \$450,000K for a fire boat (State Grant of \$300K; \$150K from the BOCC ILA). The budget increase of \$396,709.

9b. **DISCUSSION: Resolution 2024-003 - A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Adopting the Tentative Levy of Ad Valorem Taxes for the District for the Fiscal Year 2024-2025; Providing for Severability and Providing an Effective Date [Johnson]**

Ms. Johnson read into the record, A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Adopting the Tentative Levy of Ad Valorem Taxes for the District for the Fiscal Year 2024-2025; Providing for Severability and Providing an Effective Date.

Commissioner Mirabella made a ***motion to approve Resolution 2024-003 - A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Adopting the Tentative Levy of Ad Valorem Taxes for the District for the Fiscal Year 2024-2025; Providing for Severability and Providing an Effective Date.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

9c. **DISCUSSION: Resolution 2024-004 - A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Providing for Adoption of the Tentative Budget of the District for the Fiscal Year Commencing on October 1, 2024, and Ending**



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on September 30, 2025; Providing for Severability: and Providing an Effective Date [Johnson]

Ms. Johnson read into the record, **A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Providing for Adoption of the Tentative Budget of the District for the Fiscal Year Commencing on October 1, 2024, and Ending on September 30, 2025; Providing for Severability: and Providing an Effective Date**

Discussion regarding spending and withholding until necessary in the bank to collect interest. Reserves. Need to increase adv to fire department 100/ 40 ambulance payroll running in 87's – next agenda.

Commissioner Conklin made a ***motion to approve : Resolution 2024-004 - A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District, Florida, Providing for Adoption of the Tentative Budget of the District for the Fiscal Year Commencing on October 1, 2024, and Ending on September 30, 2025; Providing for Severability: and Providing an Effective Date.*** Commissioner Mirabella seconded, and motion passes by a 3-2 vote.

Roll Call Vote:

Chairman Allen	Yes
Commissioner Conklin	Yes
Commissioner Edge	No
Commissioner Mirabella	Yes
Commissioner Powers	No

10. AMBULANCE CORPS REPORT

Scott Robinson advised the Ambulance Corp ran a total of 127 calls; year to date 1241. On September 13, 2024 will test 4 volunteers.

11. FIRE DEPARTMENT REPORT

11a. KLVFD August Statistics

Capt. Jones commented there is an opening for on internal spot; 4-5 applications; awaiting determination of SAFER regarding personnel additions.

Attended a meeting at Ocean Reef Club regarding fireboats; received some good information. There will be further committee meetings regarding plans, specifications, pricing, licensing requirements, etc.; extensive training with coast guard. There will be a package for review.



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12. COMMISSIONER ITEMS

12a. DISCUSSION: Requirements for Continued Use of Zoom Link for District Meeting [Allen]

Chairman Allen led a discussion regarding the necessity of continuing with providing Zoom for link for meetings; which was required during the COVID pandemic. As this is no longer a requirement by the State, starting October 2024, we will dispense with Zoom and revert to recording the meetings.

Commissioner Conklin made comment regarding the plaque for Vicky Faye's service to the department.

13. NEXT MEETING

September 23, 2024 Final Public Hearing
September 23, 2024 District Meeting

14. ADJOURN

Commissioner Edge made a ***motion to adjourn*** the meeting at 6:41 PM. Commissioner Conklin seconded, and the Board unanimously passed the motion.