



DISTRICT MEETING/BUDGET WORKSHOP MEETING MINUTES

June 12, 2023

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the District Meeting/Budget Workshop at 6:00 PM.

1b. *Pledge of Allegiance*

Commissioner Edge led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following commissioners were present: Tony Allen, Kenny Edge and Danny Powers. There was a quorum.

Also present in person or via Zoom George Mirabella, Carol Greco, Roget Bryan, Jennifer Johnson, Scott Robinson, David Garrido, and Don Bock.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of June 12, 2023 District Meeting/Budget Workshop Agenda*

Commissioner Edge made a ***motion to approve*** June 13, 2023 District Meeting/Budget Workshop Agenda. Commissioner Powers second, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None



5. **SECRETARY REPORT**

None

6. **OLD BUSINESS**

6a. DISCUSSION: Generators Located at Stations 24 and 25 [Mumper]

Lt. Mumper led a discussion regarding the quote from TAW to service the generators at Stations 24 and 25. This is a new contract. The recommendation is to either replace the voltage regulator or entire unit due to age. To replace the alternator and circuit board would cost \$42,176.07. The Power Depot quote came in at \$73,100.00. TAW's quote to replace the voltage regulator and alternator is \$1,407.94; Power Depot's quote to install new main line breaker, update controller firmware is \$8,718.50. Replacement of 24's generator is a better option. It would take 28-30 weeks upon order; potentially piggyback off the State. We need to apply for GSA account in order to obtain a quote.

The department would like to cancel the servicing contract with Power Depot due to improper servicing. Lt. Mumper will send application to Legal for review.

Commissioner Mirabella made a ***motion to Apply for a GSA Account***. Commissioner Edge second, and the Board unanimously passed the motion.

7. **NEW BUSINESS**

None

8. **LEGAL REPORT**

8a. DISCUSSION: KLVFD Station 24 Bid Results [Smits]

The RFP for Station 24's renovation yielded no bids. The current Red Rooster plans were the basis for the RFP; a pre-bid meeting was held. The Board would like to continue to exploration of a second floor in the building. Repackaging; clean-up of design build may elicit a response; bifurcate and solicit design for plans.

9. **FINANCE REPORT**

9a. MOTION/APPROVAL: KLVAC Property & Casualty Policy Renewal [Johnson]

Jennifer Johnson provided the renewal cost of the KLVAC Property & Casualty Policy Renewal at \$41,389.54; business/auto \$17,492.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

Commissioner Powers made a ***motion to approve the KLVAC Property & Casualty Policy Renewal***. Commissioner Edge second, and the Board unanimously passed the motion.

9b. DISCUSSION: KLVAC FY 2023-2024 Proposed Budget [Johnson]

Ms. Johnson led a discussion regarding the 2023-24 proposed budget, which did not change from the last meeting.

Line 120 – Starting pay with wage compression and 8 additional personnel is based on 112 hr. work week; 8 hrs. of overtime per week at \$15,000 annually; to \$46,051.00. This increases the budget by approximately \$245K, which is inclusive of the 8 additional personnel to be added next year. Total salary for district at \$625,284.00 for 18 employees. Fire/Paramedics need to be brought up to competitive pay; losing too many people to outside agencies.

Line 140 - The OT is factored into the annual salary.

Line 200 – A discussion was had regarding the 401K and match at 8%. Not many people showed an interest; however, budgeted should there be a request.

Line 250 – Clarification of Re-Employment Tax; same as unemployment.

Line 460 – Discussion regarding the \$45k for Repair/Maintenance; earmarked for aging vehicles, stretchers, LifePaks, batteries, oil changes, etc.

Line 461 – Repair/Maintenance to Building - \$19k projected to cover costs for garage door, decals, landscaping, a/c, etc.

Line 520 – Operating Supplies – Reduced by \$3.5K

Jennifer Johnson also commented on the Audit and the request for additional information regarding; goals and objectives to ensure effective and efficient emergency services; benchmark for turnout times fire suppression related.

10. AMBULANCE CORPS REPORT

10a. May Statistics

Total calls were 166; 62 north of the 103. Year to date is 861. Testing 1 volunteer. 8 paramedics are going to First Care South Florida Conference in Ft. Lauderdale consisting of a symposium, competition and classes; peds resuscitation, mastering ECG's, etc.

Participating in student ride along program with paramedic schools; 22 students; good feedback. Potential volunteers.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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11. FIRE DEPARTMENT REPORT

11a. *May Statistics*

Nothing to report.

12. COMMISSIONER ITEMS

A discussion was had regarding the Ambulance Corps corporate board budget meeting; meetings are on the second Tuesday of each month.

Commissioner Mirabella is in Orlando attending the FSDA conference.

13. NEXT MEETING

13a. *KLFREMS District Board Meeting/Budget Workshop June 26, 2023*

14. ADJOURN

Commissioner Mirabella made a **Motion to Adjourn** at 7:25PM. Commissioner Edge second, and the motion was unanimously approved by the Board.

NEXT MEETINGS

June 26, 2023 District Meeting/Budget Workshop

Persons who wish to be heard shall send submit a