



DISTRICT MEETING/KLVFD BUDGET WORKSHOP MINUTES

June 24, 2024

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak. Virtual Meeting Link: <https://us06web.zoom.us/j/86268176300?pwd=eWtMajl4Snh0cDZ5RngxTk5VDdCZz09#uaccess>
Password: 33037.

1. AGENDA

1a. *Call to Order*

Commissioner Mirabella called to order the June 24, 2024 District Meeting/KLVFD Budget Workshop at 6:00 PM.

1b. *Pledge of Allegiance*

Commissioner Conklin led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Frank Conklin, Kenny Edge, George Mirabella and Danny Powers. There was a quorum.

Also present in person or via Zoom were Carol Greco, Dirk Smits, Scott Robinson, David Garrido, C.J. Jones, Jason Mumper, Don Bock and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of June 24, 2024 District Meeting/KLV Budget Workshop Agenda*

Commissioner Powers made a ***motion to approve the*** June 24, 2024 District Meeting/KLV Budget Workshop Agenda. Commissioner Edge seconded, and the Board unanimously passed the motion.

2b. *Approval of the May 20, 2024 District Meeting Minutes [Draft]*

Commissioner Powers made a ***motion to approve the May 20, 2024*** District Meeting Minutes. Commissioner Edge seconded, and the Board unanimously passed the motion.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: Status of Clerk Position

A discussion was had regarding the placement of advertisement for the District Clerk position in the local newspaper and email blast; length of time for posting.

Commissioner Powers made a ***motion to approve the advertisement of the District Clerk position in the local newspaper and E-mail blast for a period of two (2) weeks.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

7. NEW BUSINESS

7a. DISCUSSION/APPROVAL: Purchase of ALS Items for Engines 24/25 [Jones]

The KLFD is requesting the re-allocation of funds from its Capital Outlay – Equipment line item to purchase two (2) refurbished LifePak 15's to replace the current equipment. Attached you will find the quotes for each unit as well as the service contract costs. Our Medical Director has provided us with a list of equipment and medications he would like to see on E24 and E25. We also received confirmation from the State of FL Department of Health that in order to be in compliance with our ALS Non-Transport license we must have this equipment on our apparatus's that are responding in the ALS capacity.

We are seeking the re-allocation of \$53,272.38 to accommodate the purchase of these units and a 3 year service contract. Currently there is approximately \$215,050.00 left in Capital Outlay – Equipment in this fiscal budget.

Captain Jones led a discussion regarding the purchase of ALS LifePaks for Stations 24/25; the reallocation of funds from the \$80,000.00 capital tools line item to cover the approximate cost of \$50,000.00. Additionally, a separate required service contract of approximately \$1,500.00 for 3 years or \$5,000.00 for five years to come out of the repairs budget.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

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Additional discussions regarding ALS compliance of the trucks and violations with the State, which proved to be inaccurate. A request to have the medical director appear at the next District Meeting was made to provide additional information/direction regarding requisite requirements for ALS compliance/equipment/ statutes, etc.

Commissioner Powers ***made a motion to approve the Purchase of ALS Items for Engines 24/25.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

8. LEGAL REPORT

Legal provided the completion of the consultant contract. Other discussions were had regarding the potential of going out in lieu of up; the new standards for a Category 5 building and whether going up will withstand same. Potentially separate the building from Bay; knock down current building to build new 2 story building.

9. FINANCE REPORT

9a. DISCUSSION: KLFREMS Millage/Budget Adoption Calenda FY24-25 [Johnson]

J. Johnson provided information regarding the proposed millage notice. September 9, 2024 will be the first public meeting to adopt the tentative budget; September 23, 2024 for final public hearing to adopt final budget and millage rate.

9b. DISCUSSION: KLFREMS Proposed Budget FY24-25 [Johnson]

The Ambulance Corp. budget was approved by the board; staffing and new truck for station for 25; not built into reserve fund; there is a need for ladder truck. Currently there are 4 trucks with 1 on loan to Islamorada Fire and 1 at Station 25. The budget provides for the addition of a 3rd rescue with a total of 18 full-time personnel, 6 part-time medics per rescue per day. Salary increase – step plan .50 .75 next 2 years and then \$1 after that; \$171K increase in payroll with \$64K for volunteers; \$485K increase from last year. The budget also provides for the purchase of a portable ultrasound for a third rescue.

10. AMBULANCE CORPS REPORT

S. Robinson provides that in May there were 170 calls; 104 transports; 45 total north of 103. Rescue 25 ran 44 of those calls and 29 transports; service has been increased.

11. FIRE DEPARTMENT REPORT

11a. KLVFD May Statistics



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There was some discussion regarding the submission of the full report; does not include all pages/incident log.

Discussions regarding the elevator and Delaware's quote of \$27K to replacement the motherboard and starter for motor which are approximately 3 times the amount Schindler charges, and potentially go back to them for the replacement/repairs.

The two new generators are installed and nearly ready for hurricane season.

12. COMMISSIONER ITEMS

Commissioner Conklin requested a moment of silence for Miami-Dade Fire and the loss of an individual from a training incident last week. Stressed the importance of safety training.

13. NEXT MEETING

July 8, 2024 District Meeting (if required)

July 22, 2024 KLVFD Budget Workshop

July 22, 2024 District Meeting

Commissioner Powers made a ***motion to cancel*** the July 8, 2024 District Meeting unless required. The next District Meeting and Budget Workshop will be July 22, 2024. Commissioner Conklin seconded, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Conklin made a ***motion to adjourn*** the meeting at 6:57 PM. Commissioner Powers seconded, and the Board unanimously passed the motion.

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*