



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Michael Jenkins

DISTRICT MEETING AGENDA

January 20, 2025

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida.

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the January 20, 2025 District Meeting at 6:00 PM

1b. *Pledge of Allegiance*

Commissioner Mirabella led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Chairman Anthony Allen, Commissioner Conklin, Commissioner Edge, Commissioner Mirabella and Commissioner Jenkins. There was a quorum.

Also present in person were Carol Greco, Dirk Smits, Chief Don Bock, Capt. Garrido, Lt. Mumper and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of January 20, 2025 District Meeting Agenda*

Chairman Allen made a ***motion to modify the Agenda to add Item 7a*** made ***motion to approve the January 20, 2025 District Meeting Agenda***. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

2b. *Approval of December 9, 2024 District Meeting Minutes*

Commissioner Mirabella made ***motion to approve the December 9, 2024 District Meeting Minutes as corrected***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

None



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4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: J. Angle On-Site Interviews Request [Greco]

The Clerk led a discussion regarding J. Angle's request for on-site and/or video conference of the Audit Committee along with personnel/staff from the Key Largo Fire and Key Largo Volunteer Ambulance to occur the week of March 17, 2024. Will put together email to the committee and department heads to further identify and schedule meetings with the J. Angle group.

6b. DISCUSSION/APPROVAL: Custom EMS Module for UTV with All Design Inc. [Mumper]

Lt. Mumper led a discussion regarding the custom EMS Module for the UTV, which is a custom product to include a canopy for the mule, stretcher compartment, gear storage, etc. for patient care; approximate cost of \$8,675.00, Need to have purchasing policy waived as this is a custom product. Commissioner Mirabella asked for photos, which were provided via cell phone.

Commissioner Mirabella made ***motion to waive the District's Purchasing Policy to go with All Design, Inc. for the Custom EMS Module for the UTV.*** Commissioner Jenkins seconded, and the Board unanimously passed the motion.

6c. DISCUSSION: Selection of Silver Ships Vessels [Jones]

Capt. Jones discussed the status of the fire boat; recommended filing an extension to apply for the grant. Further discussions to be addressed at the Strategic Planning Meeting on February 10, 2025. Commissioner Mirabella would like to drop the purchase altogether as this would include providing staffing for the boat; no place to dock vessel at this time. The \$300k grant would not address all these aspects of having the vessel. Commissioner Conklin suggested that each board member provide bullet point for discussion as to pros/cons to address/consolidate at the strategic planning meeting. Commissioner Conklin provided comment regarding history of the department with fire boat/water rescue. Commissioner Edge further discussed the \$300k grant and the



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need for fire boat. Commissioner Conklin inquired as to how many volunteers the department currently has; as of now none.

The deadline to apply for the extension of the Grant is February 14, 2025; Chief Bock will address.

6d. DISCUSSION/APPROVAL: Additional District Funding Needed for Fire Boat [Bock]

Chief Bock was inquired that if we have ILA money whether we allocate to building or boat? No response from County Attorney. Commissioner Edge commented on a communication with Attorney O'Connor regarding ILA which now wants a study for hydrants. Attorney Smits further commented that as of now there are many variables surrounding the ILA money and how it will be distributed. May require further communications with Commissioner Raschein.

6e. DISCUSSION: Status of AFG Grant [Jones]

Pending.

6f. DISCUSSION: Status of Service Plaques [Conklin]

Commissioner Conklin had the services plaques made for Former Commissioner Powers and Clerk Faye. To tentatively present at the next meeting.

6g. DISCUSSION: Increase of Contractor Salaries

Ms. Jones commented that the medical director's salary increase was verbally discussed at the last meeting. Get a contract from Dr. Morrison and bring back to next meeting. We also need to plan on budgeting for Finance and Chief, etc.

7. NEW BUSINESS

7a. DISCUSSION: Approval to Purchase MES Hydrant Assistant Valve [Mumper]

Commissioner Mirabella made ***motion to approve the purchase of the MES Hydrant Assistant Valve.*** Commissioner Jenkins seconded, and the Board unanimously passed the motion.

8. LEGAL REPORT

Attorney Smits further commented on the previous discussions regarding ILA money Back to ILA money for and fire boat, building, hydrants (capital), which may require political intervention.



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Further discussions we had regarding insurance policies that are in the name of the departments and not the district. Assets owned by the district should be in that name. Jennifer Johnson to inquire.

9. FINANCE REPORT

None

10. AMBULANCE CORPS REPORT

10a. KLFREMS November 2024 Statistics

10b. KLFREMS December 2024 Statistics

Chairman Allen inquired as to the status of the ambulance surplus. Commissioner Mirabella also commented on the surplus of the generators and squad. Capt. Jones will provide additional information regarding this vehicle.

11. FIRE DEPARTMENT REPORT

11a. KLVFD November Treasurer Report

11b. KLVFD December Treasurer Report

11c. KLVFD November Agenda/Minutes

11d. KLVFD December Agenda/Minutes

Chief Bock provides no fires of significance. There were 8 applicants; 5 responded to test, 2 dropped out; 1 no show.

12. COMMISSIONER ITEMS

Commissioner Mirabella commented on the status of the Streamline webhosting transition; status of clerk interviews.

13. NEXT MEETING

February 10, 2025 District Meeting (if required)

February 10, 2025 Strategic Planning Workshop

February 24, 2025 District Meeting (if required)

February 24, 2025 Strategic Planning Workshop

Commissioner Jenkins ***motion to cancel*** the February 24, 2025 District Meeting/Strategic Planning Workshop, unless required. The next District Meeting/Strategic Planning Workshop will be February 10, 2025. Commissioner Edge seconded, and the Board unanimously passed the motion.



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14. ADJOURN

Commissioner Edge made a ***motion to adjourn*** the meeting at 6:38 PM. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

Request Form to the Chairman or request to speak via Zoom.