



DISTRICT MEETING MINUTES

February 13, 2023

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkFIMmVKbE1uZz09>

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the District Meeting at 6:00 PM.

1b. *Pledge of Allegiance*

Commissioner Mirabella led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin, Kenny Edge, George Mirabella and Danny Powers. There was a quorum.

Also present in person or via Zoom Carol Greco, Dirk Smits, Janette Smith, Jennifer Johnson, Scott Robinson, David Garrido, and Don Bock.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of February 13, 2023, Agenda*

Commissioner Powers made a ***motion to approve*** February 13, 2023, District Meeting Agenda. Commissioner Mirabella second, and the Board unanimously passed the motion.

2b. *Approval of January 23, 2023, District Meeting Minutes*

Commissioner Mirabella made a ***motion to approve*** January 23, 2023, District Meeting Minutes with revisions. Commissioner Powers second, and the Board unanimously passed the motion.



3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: KLTFD Station 24 Renovation – Little Red Rooster Plans (Allen)

A discussion was had regarding the bid of Little Red Rooster; dorms 2nd floor in the diagram; specifications applicable to old drawings; drafting a letter of interest on demand star. Additional comments were made regarding taxpayer money and looking into other options.

There are four lots intended for firefighting purposes. Build from ground up versus revisions to existing building. Separate building for administration, storage, meetings, commissioner offices, etc. The Property is being utilized by the county. May have to purchase at fair market value from county. Continue with five-year plan for expansion.

Direction for legal to prepare appropriate bid documents.

7. NEW BUSINESS

7a. DISCUSSION/APPROVAL: Job Description for District Clerk (Smith)

A discussion was had regarding the District Clerk Job Description which included the position commencing as part time; remote; with a phone set up; under 19 hours; 1099 contract employee. Chairman Allen inquired as to what would be required to set up, i.e. putting out for bid. Currently, there is space issues with housing a clerk. The department needs to address the building expansion prior to putting out a bid for a clerk position. Continue with legal until such time as the department is ready to transition.

Commissioner Powers made a ***motion to approve*** the Job Description for District Clerk. Commissioner Conklin second, and the Board unanimously passed the motion.



8. LEGAL REPORT

None

9. FINANCE REPORT

None

10. AMBULANCE CORPS REPORT

10a. *January Statistics*

Total calls for January were 178 with 53 north of 103, so we are at 30%. Testing next week for a full-time paramedic and two volunteers. The Corps will also be interviewing for an office manager.

A discussion was had regarding how many calls are via mutual aid with other departments. Fire has mutual agreements, however EMS does not.

11. FIRE DEPARTMENT REPORT

11a. *January Statistics*

Capt. Garrido commented that last week's training academy was a success. An AFG Grant was submitted for hydraulic equipment; value of \$150k. Hopefully, we will be able to get some new equipment.

12. COMMISSIONER ITEMS

Commissioner Mirabella commented that the FASD Annual meeting will be June 19-22; will be unable to attend; however, if anyone else is interested, the conference is \$500, plus the expense of a hotel, which should be under \$2,500.00.

Commissioner Conklin asked for direction with respect to talking with people regarding the 4 lots adjacent to the station.

Chairman Allen inquired about combing the strategic planning meeting on the same agenda as the district meeting.

A discussion was had regarding whether or not there would be grant money to assist with the renovation costs of the building. S. Heim reached out to Tennison (sp.); however, will follow-up regarding an application for piggybacking on a grant.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

13. NEXT MEETING

13a. *KLFREMS District Board Meeting March 13 or March 27*

Motion: Commissioner Powers made a motion to *cancel the March 13, 2023 District Board Meeting*, unless required. Commissioner Mirabella second, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Mirabella made a **Motion to Adjourn** at 7:00 PM. Commissioner Edge second, and the motion was unanimously approved by the Board.

NEXT MEETINGS

March 13, 2023 District Meeting (if required)

March 27, 2023 District Meeting

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*