



DISTRICT MEETING MINUTES

March 27, 2023

Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, this meeting will be accessible virtually via Zoom Meetings. Members of the public who wish to comment on matters before the District Board may do so by either: Sending an email to the clerk@klfremms.org or Calling (301) 715-8592, and upon receiving voice prompt, dialing Meeting ID: 602 743 6243 and Password: 33037 Members of the public who participate in the meeting through this option must mute themselves until called upon to speak.

Website: <https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhIQVpwVkFIMmVKbE1uZz09>

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the District Meeting at 6:11 PM.

1b. *Pledge of Allegiance*

Commissioner Mirabella led the Pledge of Allegiance.

1c. *Roll Call*

Carol Greco called the roll. The following commissioners were present: Tony Allen, Kenny Edge, George Mirabella and Danny Powers. There was a quorum.

Also present in person or via Zoom Carol Greco, Dirk Smits, Janette Smith, Jennifer Johnson, Scott Robinson, David Garrido, and Don Bock.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of March 27, 2023 Agenda*

Commissioner Powers made a ***motion to approve*** March 27, 2023 District Meeting Agenda. Commissioner Edge second, and the Board unanimously passed the motion.

2b. *Approval of February 13, 2023 District Meeting Minutes*

Commissioner Mirabella made a ***motion to approve*** the corrected February 13, 2023 District Meeting Minutes. Commissioner Powers second, and the Board unanimously passed the motion.



2c. Approval of February 13, 2023 District Strategic Planning Workshop Minutes

Commissioner Mirabella made a ***motion to approve*** February 13, 2023 District Strategic Planning Workshop Minutes. Commissioner Edge second, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

Chairman Allen spoke at the Republican Club meeting regarding Fire/EMS District, which was well received. Discussions were had regarding the department's future plans for moving forward.

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: KLVFD Station 24 Renovation – Little Red Rooster Plans (Allen)

A discussion regarding Station 24 renovations and the Little Red Rooster Plans. The District will need to obtain construction documents; design build bid prepared. Costs will increase based on current documents. Discussed with another contractor who provided: additional engineering costs could run in the \$40K range; civil engineer \$10K; 4000 square feet at approximately \$300 per square foot or \$1.2 million for the second floor renovation. This number could be higher; \$1.5 mil. Can we ask the County for assistance? The original agreement was that the county was going to try and contribute half the costs of the build. Legal will prepare a design/build bid package to be uploaded to Demand Star. A suggestion was made to put together a competitive bid committee consisting of fire personnel to review the bids when received. Once bids are obtained, further discussions can be made with Commissioner Raschein.

7. NEW BUSINESS

None

8. LEGAL REPORT



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

8a. DISCUSSION/MOTION: FDEP Request for Partial Release of Lease 3671

Going through the history of what transpired with the lease, and the series of errors noted in the legal description when same was draft; FDEP is asking the District to return to the state the yellow sections of the property noted on the map. The potential advantage of allowing the state to retain ownership of the property would be when the lease is up for renewal in approximately 35 years. Currently, there seems to be no use for this parcel of land. It would show good faith on the part of the department if it were to give the land to FDEP; however, there is no obligation to do so. The Commissioners had contrasting points of view on whether or not to give the land to FDEP. There is resolution on the agenda for special districts; efficiency audit evaluated at state level; may have impact with the land. Richardson is asking as FDEP is trying to clean up leases; land trusts. Mr. Richardson was asked to attend the meeting; however, did not.

8b. DISCUSSION: Monroe County Resolution in Support of KLFEMS District

Discussions were had on a resolution expressing the Board's support for the KLFEMS District 63.14% of the voters approved the 1 mil.; the resolution exists. Chairman Allen advised that someone from legal asked him to have Commissioner Raschein review the resolution and she advised it looked good and advised same had been distributed. Commissioner Allen will follow up to determine if the resolution will be on the agenda.

8c. DISCUSSION/MOTION: Agenda Language (Smith)

Currently, the top of the agenda; first sentence reads in part, "Pursuant to Monroe County Emergency Directive 20-06 and Center for Disease Control ("CDC") social distancing guidelines established to contain the spread of the COVID-19 virus ..." As this order is now expired, it is requested this language be removed from the agenda. That language relating to Zoom be retained.

Motion: Commissioner Powers made a ***Motion to Amend the Language of the District Agenda to remove the first sentence regarding Monroe County Emergency Directive 20-06.*** Commissioner Edge second, and the Board unanimously passed the motion.

9. FINANCE REPORT

9a. FY 22-23 Oct/Nov/Dec 2022 YTD Actuals vs Budget (Johnson)

1st quarter 25%

Revenue is at 74.6%

District Budget is at 48.39% due to Insurance and Tax Collector Fees



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

Fire Department at 22.59% of their budget of \$606k
Ambulance is at 17.68% of their budget or \$223k
Overall at the end of December there was a surplus of \$244,525 after \$68k for new vehicles.

10. AMBULANCE CORPS REPORT

10a. *February Statistics*

Scott Robinson reports 142 calls; 39 north of the 103. Tested 2 full-time paramedics and hired one who started. Other awaiting chief to approve. Tested 3 volunteers who all started; testing 2 more volunteers which should occur over the next couple of weeks. In the process of implementing an EMT/Paramedic ride program with EMS schools from Miami-Dade County. Also working on 5 year plan which should be completed soon.

10b. *January & February Meetings*

No comments were made.

11. FIRE DEPARTMENT REPORT

11a. *DISCUSSION/MOTION: Surplus of Portable Generator-Station 24 (Jones)*

A conversation was had regarding the surplus of a portable generator at Station 24. The generator was utilized for extrication purposes; the department has purchased a new one. Further communications included scrapping the unit and donating to a local 501(3)(c), i.e. the bird sanctuary or humane society. Alternatively, a smaller department.

Jennifer Johnson read in the requirements within which to surplus government property. The district has a discretion to this to dispose of any of this property that is considered surplus, fully depreciated, or, if they continued use of which is unhappy coming forward, and the property may be disposed of by the following methods: Property may be offered to other governmental use, units for value, or the request for kids, property without market value, which value may be donated to other governmental agencies. Not for profit organizations, or destroyed or disposed of property, that they may be used as a trad on equipment. The Board must be notified prior to prior to surplus, the property value. Property with an estimated value of between \$0 and \$199, may be sold to the highest bidder, after requesting at least 3 bids or public auction. Property with an estimated value of \$200 or more may be sold to the highest bidder, or by public auction after publication of them.

Motion: Commissioner Powers made a *Motion to Surplus the Station 24 Portable Generator*. Commissioner Edge second, and the Board unanimously passed the motion.



11b. February Statistics

No comments were made.

11c. January & February Meetings

No comments were made.

12. COMMISSIONER ITEMS

12a. DISCUSSION: Administration Building - Marathon (Mirabella)

Commissioner Mirabella led a discussion regarding the potential of asking Monroe County for money generated by taxes to supplement the department. We should ask the County for money to put back into fire service. \$14 million was spent on administration, \$2 million at the Key West Airport; they bought Ocean Reef Club an ambulance and fire boat; a fire truck for Islamorada. We put tax money into the County, and would like to get something back. Perhaps \$750,000 for building construction for Station 24 expansion. \$150,000 was submitted for hydrants, and we are still awaiting payment; send 30 day notice.

12b. DISCUSSION: FASD Annual Conference – June 12-15, 2023 (Mirabella)

Anyone interested, the FASD Annual Conference will be held June 12-15, 2023. Look on the website for additional information. Important to go to as legislators are beginning to push back on special districts, i.e. fire, hospitals, mosquito has ensued and there is a need to fight back.

13. NEXT MEETING

13a. KLFREMS District Board Meeting April 10 or April 24

Motion: Commissioner Powers made a motion to **cancel the April 10, 2023, District Board Meeting**, unless required. Commissioner Edge second, and the Board unanimously passed the motion.

14. ADJOURN

Commissioner Edge made a **Motion to Adjourn** at 6:56 PM. Commissioner Powers second, and the motion was unanimously approved by the Board.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

NEXT MEETINGS

April 10, 2023 District Meeting (if required)

April 24, 2023 District Meeting

*Persons who wish to be heard shall send submit a
Speaker Request Form to the Chairman or request to speak via Zoom.*

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.

www.klfirerescueems.com