



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Danny Powers

### DISTRICT MEETING AGENDA

April 24, 2023

Members of the public who wish to comment on matters before the District Board may do so in person or online. Members of the public who virtually participate in the meeting must mute themselves until called upon to speak.

Virtual

Meeting

Link:

<https://us02web.zoom.us/j/6027436243?pwd=Ylp2b3JYckhlQVpwVkFIMmVKbE1uZz09>

#### 1. AGENDA

##### 1a. *Call to Order*

Chairman Allen called to order the District Meeting at 6:00 PM.

##### 1b. *Pledge of Allegiance*

Commissioner Conklin led the Pledge of Allegiance.

##### 1c. *Roll Call*

Carol Greco called the roll. The following commissioners were present: Tony Allen, Frank Conklin Kenny Edge, George Mirabella and Danny Powers. There was a quorum.

Also present in person or via Zoom Carol Greco, Dirk Smits, Janette Smith, Jennifer Johnson, Scott Robinson, David Garrido, and Don Bock.

#### 2. APPROVAL OF AGENDA & MINUTES

##### 2a. *Approval of April 24, 2023 Agenda*

Commissioner Conklin made a ***motion to approve*** April 24, 2023 District Meeting Agenda. Commissioner Powers second, and the Board unanimously passed the motion.

##### 2b. *Approval of March 27, 2023 District Meeting Minutes*

Commissioner Power made a ***motion to approve*** the March 27, 2023 District Meeting Minutes with requested revision. Commissioner Edge second, and the Board unanimously passed the motion.

#### 3. PUBLIC COMMENT

None



**4. CHAIRMAN REPORT**

None

**5. SECRETARY REPORT**

None

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

**7a. DISCUSSION/MOTION: Station 24 AC System Repair Quotes (Jones)**

Don Bock led a discussion regarding Station 24's AC system currently not functioning; leaking on the floor at the bottom of the unit. This unit was replaced in 2008. The department obtained three quotes with RexAir providing the most cost effective. Additionally, further discussions were had regarding the replacement of a UV light at the cost of \$350.00.

Commissioner Powers made a ***motion to approve*** replacement Station 24's AC system and the replacement of a UV light. Commissioner Conklin second, and the Board unanimously passed the motion.

**7b. DISCUSSION/MOTION: Station 25 Generator Repair Quote (Jones)**

A discussion was had regarding the repair of an 880 Amp, 3 phase breaker at a cost of \$8,000; which is not a guaranteed fix. A quote from the current vendor is at \$80,000. We are requesting the District's guidance as to spending \$8,300 for a non-guaranteed fix, or move forward with an RFP to replace. Commissioner Mirabella commented that he made inquiries with FKEC who suggest that a repair may fix the issue. He also questioned whether the breaker needs replacement on the control box or the generator. Commissioner Conklin found a breaker online in the \$1-\$4K. The generator was installed when the station was built. Hurricane season is approaching. Obtain additional quotes to repair; potentially piggyback on another agency to replace.

**7c. DISCUSSION: BJM District Audit of KLFEMS (Jones)**

Capt. Jones requested direction regarding district audit; tasked with both Fire and EMS. Fire completed their portion. There is a lot of information requested from EMS. Does this need to come from district as a whole? The Board gives Accounting permission to reach out to obtain information regarding completion of form.



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### 7d. **DISCUSSION: Donation of Fire Gear Past 10 Year NFPA Lifespan to Ecuador (Jones)**

Capt. Jones led a discussion regarding gear past the 10 year lifespan or out of service. In 2017, the Department donated outdated equipment to either Ecuador or El Salvador. The Department has 14 sets of gear, helmets, boots, etc. that they would like to donate to another country that could benefit from this equipment. The Board agrees with donating the expired equipment. Capt. Jones will work on the logistics.

### 8. **LEGAL REPORT**

Attorney Bryan provides that the bid packet for Station 24's construction expansion is posted on DemandStar. We had potential bidders do a walkthrough; potential bidders were instructed to provide any questions in writing. Additional discussions were had regarding special districts which were added to the County's agenda. Potentially look into grant money/special funding from the County for building costs; awaiting bid process.

### 9. **FINANCE REPORT**

Jennifer Johnson is in receipt of preliminary budgets for fire/ambulance, which will be reviewed for and presented at the next meeting.

### 10. **AMBULANCE CORPS REPORT**

#### 10a. ***March Statistics***

Scott Robinson advised that there were 207 total calls for the month; 63 of which were above MM103. There was a spike in volume last month. The totals for the year are 527; 155 north of MM103. A paramedic started, which puts them at 9. The 2023/24 preliminary budget has been submitted to J. Johnson; annual report should be completed by next month.

#### 10b. ***March Business Meeting Agenda/Minutes***

No discussion.

#### 10c. ***March Treasurer's Report***

No discussion.

### 11. **FIRE DEPARTMENT REPORT**

#### 11a. ***March Statistics***



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Capt. Garrido commented on the status of the portable generator to surplus to 5013c departments, which did not elicit any response. Capt. Garrido reached out the benevolent, who accepted the donation of the generator.

Capt. Jones is in the process of testing for the 2 open positions; 5 of which are within the voluntary ranks. Testing was completed and interviews will be scheduled; potentially starting the 1st or 2nd week of May. Juan Gomez resigned. The department is replacing one position that was approved in October for FY 2022/23 budget. In total, there is one replacement and with the addition of one other person. The only overtime position being filled is the position for the driver/engineer, which the department lost to Miami-Dade.

Chief Bock commented that there are now a total of 18 fulltime firefighters; 3 per station per day.

### 12. COMMISSIONER ITEMS

Commissioner Mirabella discussed attending Kaufman's. The board agreed that he should go this year to represent the department.

### 13. NEXT MEETING

#### 13a. ***KLFREMS District Board Meeting May 8 or May 22***

**Motion:** Commissioner Powers made a motion to ***cancel the May 8, 2023 District and Strategic Planning Meeting***, unless required. Commissioner Conklin second, and the Board unanimously passed the motion.

### 14. ADJOURN

Commissioner Edge made a ***Motion to Adjourn*** at 6:28 PM. Commissioner Conklin second, and the motion was unanimously approved by the Board.

### NEXT MEETINGS

*May 8, 2023 District and Strategic Planning Meeting (if required)*

*May 22, 2023 District and Strategic Planning Meeting*