



## KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Michael Jenkins

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### DISTRICT MEETING MINUTES

July 14, 2025

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida.

#### 1. AGENDA

##### 1a. *Call to Order*

Chairman Mirabella called to order the July 14, 2025, District Meeting at 6:00 PM.

##### 1b. *Pledge of Allegiance*

Commissioner Jenkins led the Pledge of Allegiance.

##### 1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Commissioner Conklin, Commissioner Edge, Commissioner Mirabella and Commissioner Jenkins. There was a quorum.

Also present in person were Carol Greco, Hunter O'Connor, Chief Bock, Capt. Garrido, Lt. Mumper, Scott Robinson, and Jennifer Johnson.

#### 2. APPROVAL OF AGENDA & MINUTES

##### 2a. *Approval of July 14, 2025 District Meeting Agenda*

Commissioner Mirabella made a request to amend the motion to add Item 6d. Discussion/Approval of the Sale of the 2009 Ford Ambulance. Attorney O'Connor, on behalf of Chairman Allen requested, that Item 6a. be removed and brought back at the next district meeting.

Commissioner Edge made a ***motion to approve the July 14, 2025, District Meeting Agenda as modified.*** Commissioner Jenkins seconded, and the Board unanimously passed the motion.

##### 2b. *Approval of June 23, 2025 District Meeting/KLVFD Budget Workshop Minutes*

Commissioner Edge made a ***motion to approve the June 23, 2025, District Meeting/KLVFD Budget Workshop Minutes as corrected.*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

#### 3. PUBLIC COMMENT

None

#### 4. CHAIRMAN REPORT

None



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### 5. SECRETARY REPORT

None

### 6. OLD BUSINESS

#### 6a. DISCUSSION/APPROVAL: Thomas Morrison, MD Medical Director Proposal [Allen]

Tabled to next meeting.

#### 6b. DISCUSSION/APPROVAL: Community Leasing Agreement Aerial Platform Truck [O'Connor]

Attorney O'Connor led a discussion regarding two leasing agreements for two vehicles; Aerial Platform Truck and Pumper/Tanker. These are essentially the same financing agreements as those prepared for the ambulances; 10 year terms. Aerial is approximately \$2,076,050; tanker \$856,736. Additional discussions were had regarding percentage rate.

Commissioner Mirabella made a ***motion to approve the Leasing Agreement for the Aerial Platform Truck***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

#### 6c. DISCUSSION/APPROVAL: Community Leasing Agreement Pumper-Tanker Truck [O'Connor]

Commissioner Edge made a ***motion to approve the Leasing Agreement for the Pumper-Tanker Truck***. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

#### 6d. DISCUSSION/APPROVAL: Sale of Ford 2009 Ambulance [Mirabella]

The 2009 Ford Ambulance was advertised on govdeals.com which netted the highest bid at \$6,010.00.

Commissioner Edge made a ***motion to approve the sale of the Ford 2009 Ambulance***. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

### 7. NEW BUSINESS

#### 7a. DISCUSSION/APPROVAL: KLFREMS District PO No. 07102025-001 [Aerial Platform Truck] and PO No. 07102025-002 [Pumper/Tanker Truck] [Mumper]

Lt. Mumper is requesting permission for the PO's to lock in the current pricing with the vendors.

Commissioner Jenkins made a ***motion to approve the KLFREMS District PO No. 07102025-001 [Aerial Platform Truck] and PO No. 07102025-002 [Pumper/Tanker Truck]***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

### 8. LEGAL REPORT

None



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### 9. FINANCE REPORT

#### 9a. DISCUSSION/APPROVAL: KLFREMS Proposed Budget for FY 2025-2026 [Johnson]

Ms. Johnson led a discussion regarding KLFREMS Proposed Budget for FY 2025-2026; requested direction as to the proposed district manager at potentially \$85? Leave as district clerk position line item in budget. If everyone was given everything needed next year, the total expenditures inclusive of payments for new leased vehicles is \$9,383,000.00; projected to start year with \$4,419,000; to keep balance same, we would need to increase millage rate to 1.4409 mils., which is 30.94% above rollback.

#### 9b. DISCUSSION/APPROVAL: KLVAC Proposed Budget for FY 2025-2026 [Johnson]

Ms. Johnson provides the biggest changes to this budget are Payroll related with an increase in overtime at \$172k; related payroll taxes; retirement contributions and worker's compensation. Extra funding for medical director. Discussions were had regarding the medical director funding to be a District expense; however, will remain as currently allotted. Other major changes are noted in Capital Outlay for 175k building extension for bay and garage door. \$45k for communication radios, stretcher and power load system. Overall budget up \$620k; capital budget down 41k. Chief Bock to bring breakdown to next meeting. Additional discussions were had regarding payroll increases/overtime and building extension. Chief to provide payroll breakdown.

#### 9c. DISCUSSION/APPROVAL: KLFREMS Resolution No. 2025-02: A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District Board, Florida; Determining the Proposed Millage Rate, the Current Year Rolled-Back Rate, and Setting the Dates, Times and Places for the First and Second Budget Public Hearings as Required by Law; Directing Finance to File Said Resolution with the Property Appraiser of Monroe County Pursuant to the Requirements of Florida Statutes and The Rules and Regulations of the Department of Revenue of the State of Florida; and Providing an Effective Date.

Ms. Johnson read into the record: KLFREMS Resolution No. 2025-02: A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District Board, Florida; Determining the Proposed Millage Rate, the Current Year Rolled-Back Rate, and Setting the Dates, Times and Places for the First and Second Budget Public Hearings as Required by Law; Directing Finance to File Said Resolution with the Property Appraiser of Monroe County Pursuant to the Requirements of Florida Statutes and The Rules and Regulations of the Department of Revenue of the State of Florida; and Providing an Effective Date.

Section 1 – That the proposed millage is declared to be 1.4409 mills, which is \$1.4409 per \$1,000.00 of assessed property within the Key Largo Fire Rescue and Emergency Medical Services District, Florida. The proposed millage is 30.94% above the rolled back rate.

Section 2- That the current year rolled-back rate, computed pursuant to Section 200.065, Florida Statutes, is 1.1004 mills, which is \$1.004 per \$1,000.00 of assessed value.

Section 3 – That the date, time and place of the first, and second public hearings is set by the District Board as follows:



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<u>Date</u>	<u>Time</u>	<u>Place</u>
September 8, 2025	6:00 PM	Key Largo Volunteer Fire Department Station #24 One East Drive Key Largo, Florida 33037
September 22, 2025	6:00 PM	Key Largo Volunteer Fire Department Station #24 One East Drive Key Largo, Florida 33037

Commissioner Jenkins made a ***motion to approve KLFREMS Resolution No. 2025-02: A Resolution of the Key Largo Fire Rescue and Emergency Medical Services District Board, Florida; Determining the Proposed Millage Rate, the Current Year Rolled-Back Rate, and Setting the Dates, Times and Places for the First and Second Budget Public Hearings as Required by Law; Directing Finance to File Said Resolution with the Property Appraiser of Monroe County Pursuant to the Requirements of Florida Statutes and The Rules and Regulations of the Department of Revenue of the State of Florida; and Providing an Effective Date*** Commissioner Conklin seconded, and the Board unanimously passed the motion.

### **Roll Call**

Chairman Allen	-	Absent
Commissioner Conklin	-	Yes
Commissioner Edge	-	Yes
Commissioner Mirabella	-	Yes
Commissioner Jenkins	-	Yes

### **10. AMBULANCE CORPS REPORT**

Scott Robinson provides they have 3 medics in the hiring process; 4 volunteer; 164 calls for the month of June, year to date thru six months is 1010. Commissioner Mirabella requested breakdown of budget for next meeting.

### **11. FIRE DEPARTMENT REPORT**

Captain Garrido advised there was a badge/pin ceremony for 4 new candidates attended by family and friends. Commissioner Mirabella requested breakdown of budget for next meeting.

### **12. COMMISSIONER ITEMS**

Commissioner Conklin commended that the 4<sup>th</sup> of July parade and opening of the new fire museum were overwhelming successful. The next opening for the museum is during the August 5, 2024 national night out; should have a 9/11 public event; need community support.

The Board thanked Capt. Jones for the shirts.



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### 13. NEXT MEETING

**August 11, 2025 District Budget Workshop (if required)**

**August 11, 2025 District Meeting (if required)**

**August 25, 2025 District Budget Meeting**

**August 25, 2025 District Meeting**

Commissioner Jenkins ***made a motion to cancel the August 25, 2025*** District Meeting, unless required. The next District Meeting will be August 11, 2025. Commissioner Conklin seconded, and the Board unanimously passed the motion.

### 14. ADJOURN

Commissioner Edge ***made a motion to adjourn the meeting at 6:45 PM.*** Commissioner Jenkins seconded, and the Board unanimously passed the motion.