



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Michael Jenkins

DISTRICT MEETING MINUTES

October 13, 2025

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the District Meeting at 6:00PM.

1b. *Pledge of Allegiance*

Commissioner Conklin led the Pledge of Allegiance

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Chairman Allen, Commissioner Conklin, Commissioner Edge, Commissioner Mirabella and Commissioner Jenkins. There was a quorum.

Also present in person were Carol Greco, Hunter O'Connor, William Lombardo, Chief Bock, Capt. Garcia, Capt. Garrido, Lt. Mumper and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of October 13, 2025 District Meeting Agenda*

Commissioner Jenkins made a **Motion to Approve the** October 13, 2025 District Meeting Agenda. Commissioner Edge seconded, and the Board unanimously passed the motion.

2b. *Approval of September 22, 2025 Final Public Hearing and District Meeting Minutes*

Commissioner Edge made a **Motion to Approve the September 22, 2025 Final Public Hearing and District Meeting Minutes with corrected Item 1b.** Commissioner Conklin seconded, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

None

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None



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6. OLD BUSINESS

6a. ***APPROVAL: Agreement for Interim District Manager [O'Connor]***

Attorney O'Connor brings before the Board the Interim District Manager Agreement previously approved for final signature.

Commissioner Mirabella made a ***Motion to Approve the Agreement for the Interim District Manager***. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

6b. ***DISCUSSION: Clarification on Status of 2 Horton Rescue Purchases and EMS Building Extension [Bock]***

Chief Bock led a discussion regarding the status of the trade-in of the old ambulances; awaiting further confirmation from the vendor. At the last meeting there was a discussion as to approval of the \$100,000 expense for the Ambulance Building extension. Chairman Allen indicated that the Board was awaiting information as to the modification of the rescue units to be able to fit into the bay prior to approving. We currently have contractors awaiting confirmation to commence the extension. Commissioner Conklin commented that the District does not own the building; who pulls permits; two year build on ambulances? Chairman Allen inquired as to why we are extending the bays now on something that will not be needed for two years. Chief Bock to find out how long it will take to obtain permits, complete build. Attorney O'Connor indicated that this work may have to go out to bid.

7. NEW BUSINESS

7a. ***DISCUSSION/APPROVAL: KLVFD Insurance for FY26 – Auto and Package Policy [Johnson]***

Ms. Johnson led a discussion regarding the insurance package policy invoice of \$121,865.92; we have approximately \$124K budgeted.

Commissioner Jenkins made a ***Motion to Approve the KLVFD Insurance for FY26 – Auto and Package Policy***. Commissioner Mirabella seconded, and the Board unanimously passed the motion.

8. LEGAL REPORT

Attorney O'Connor commented that the deadline for the Strategic Plan to be posted to the website is December 1, 2025. The next scheduled Strategic Plan is scheduled for either November 10 or 24, 2025; go with November 10, 2025. Further discussions were had regarding an audit to be brought back to the next meeting.

9. FINANCE REPORT

9a. ***APPROVAL: Resolution 2025-07 A Resolution of the Key Largo Fire Rescue and Emergency Services District, Florida, Amending the District's Budget for the Fiscal Year 2024-2025; Providing for Severability; and Providing for an Effective Date [Johnson]***



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Ms. Johnson led a discussion regarding the Budget Amendment for FY25. Last year's budget to bring in line with actuals. Expenditures are decreasing by \$147,865 overall. District Board's Budget going down \$13,007; Fire Department Budget is increasing to \$121,516 and Ambulance Corps. Budget is decreasing to \$256,374. Further, received the worker's comp bill to be brought to the next meeting.

Commissioner Edge made a **Motion to Approve Resolution 2025-07 A Resolution of the Key Largo Fire Rescue and Emergency Services District, Florida, Amending the District's Budget for the Fiscal Year 2024-2025; Providing for Severability; and Providing for an Effective Date.** Commissioner Conklin seconded, and the Board unanimously passed the motion.

10. AMBULANCE CORPS REPORT

Chief Bock commented on the truck struck by lightning is still out of service; back up truck has filter issue.

11. FIRE DEPARTMENT REPORT

Capt. Garrido commented that fire prevention week was a success. One school needed to reschedule. Participating in Truck or Treat on October 25, 2025; Halloween, will have candy for the kids in the community.

12. COMMISSIONER ITEMS

None. Commissioner Mirabella inquired about Streamline and .gov status.

13. DISTRICT MANAGER ITEMS

District Manager Lombardo thanked everyone with facilitating the approval of his contract; looking forward to coming down in October; strategic planning meeting.

14. NEXT MEETING

Commissioner Mirabella **made a motion to cancel the November 24, 2025** District Meeting/Strategic Planning Workshop, unless required. The next District Meeting/Strategic Planning Workshop will be November 10, 2025. Commissioner Edge seconded, and the Board unanimously passed the motion.

15. ADJOURN

Commissioner Mirabella **made a motion to adjourn the meeting at 6:18 PM.** Commissioner Jenkins seconded, and the Board unanimously passed the motion.