



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Michael Jenkins

DISTRICT MEETING MINUTES

November 10, 2025

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the District Meeting at 6:00PM.

1b. *Pledge of Allegiance*

Commissioner Jenkins led the Pledge of Allegiance

1c. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Chairman Allen, Commissioner Conklin, Commissioner Edge, Commissioner Mirabella and Commissioner Jenkins. There was a quorum.

Also present in person were Carol Greco, Hunter O'Connor, William Lombardo, Chief Bock, Capt. Jones, Lt. Mumper and Jennifer Johnson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of November 10, 2025 District Meeting Agenda*

Chairman Allen made a motion to show cause to Modify the Agenda to (1) Add Item 7g. Resolution No. 2025-08, (2) allow John Pennekamp Coral Reef State Park to present the District with a Plaque of Appreciation, and (3) to allow Commissioner Mirabella to attend the meeting via Google Meet.

Commissioner Edge made a ***Motion to Approve the November 10, 2025 Modified District Meeting to Include Item 7g. and John Pennekamp Coral Reef State Park's Presentation*** to the Agenda. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

Commissioner Conklin made a ***Motion to Approve Commissioner Mirabella's meeting attendance via Google Meet.*** to the Agenda. Commissioner Edge seconded, and the Board unanimously passed the motion.

2b. *Approval of October 13, 2025 District Meeting Minutes*

Commissioner Jenkins made a ***Motion to Approve the October 13, 2025 District Meeting Minutes.*** Commissioner Conklin seconded, and the Board unanimously passed the motion. Ranger Mike McCay, John Pennekamp Coral Reef State Park, thanked the Fire Department for their participation in this year's Trunk or Treat Event as well as their attendance throughout the year attending medical calls. Ranger McCay presented the Key Largo Fire Department and



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Key Largo Ambulance Corp. with a Certificate of Appreciation for their continued support of the annual Trunk or Treat Event, as well as all their community work.

3. PUBLIC COMMENT

S. Heim – 7b – Commented on the contract between the District and both departments; no room in the fire department contract for taxpayers to be responsible for expenses incurred by the fire department.

7g. – Objects to District Manager’s contract and his having operational authority.

14. – Commented on no December meeting dates.

4. CHAIRMAN REPORT

None

5. SECRETARY REPORT

None

6. OLD BUSINESS

6a. DISCUSSION: Price Change for Replacement of Fire Department Trucks [Mumper]

Lt. Mumper commented on Ladder 25’s price increase of \$53,500 for the cost of the pump and some storage item options. Tanker 24 had a price change (caught by engineering) regarding sheet metal thickness used to build the compartment was mis-spec’d (sp.) as a thinner sheet metal that can’t be used on the 3000 gallon tanker; had to go to larger size creating a cost change of \$25,375. We are requesting a not to exceed \$80,000 change to include an outstanding item, that did not have the backup for this meeting.

Commissioner Jenkins made a **Motion to Approve the Price Changes for the Replacement of Fire Department Trucks Not to Exceed \$80,000** to the Agenda. Commissioner Edge seconded, and the Board unanimously passed the motion.

Commissioner Mirabella inquired as to the continued increases for the replacement trucks; were at \$2.2 million now at nearly \$2.3 million. Concerned these increases will continue to occur. Lt. Mumper provide this to be the final pricing after the pre-build conference; no expected changes from this point forward.

7. NEW BUSINESS

7a. DISCUSSION/APPROVAL: Vernis & Bowling of the Florida Keys, P.A.’s Contract for Services [O’Connor]



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Attorney O'Connor provided the Vernis & Bowling contract renewal; no substantial changes; same monthly retainer. Minor increase of hourly rates to \$235/hr. for attorneys, and paralegals to \$155/hr.

Commissioner Edge made a **Motion to Approve Vernis & Bowling of the Florida Keys, P.A.'s Contract for Services**. Commissioner Conklin seconded, and the Board unanimously passed the motion.

7b. DISCUSSION/APPROVAL: Hershoff, Lupino & Yagel, LLP's Invoice for KLVFD By-Laws [Mumper]

Lt. Mumper commented that a Budget was requested for the past couple of years for expenses not related to lawsuits. Additional commentary included no budget in place for the past 15 years and the events that led up to no current budget. As the District may be moving in a new direction toward potential consolidation would the department's legal team cover all departments? As there has not been a determination regarding consolidation, the Fire and EMS corporations need their own legal representation. Attorney O'Connor read a portion of the District's legal contract with the Fire Department; ...The Fire Department budget requests should include personnel, supplies, materials, utilities and other internal costs, charges or expenditures necessary for incidental to the operations of the fire services, including a reasonable stipend for professional services... Attorney O'Connor recommends

Commissioner Jenkins made a **Motion to Approve Hershoff, Lupino & Yagel, LLP's Invoice for KLVFD By-Laws**. There was a vote of 3 yes and 2 no's. Item passes.

7c. DISCUSSION/APPROVAL: KLVFD & KLVAC Workers' Compensation Insurance for FY26 [Johnson]

Ms. Johnson presented the Benchmark invoice that covers worker's compensation insurance for both departments for \$102,455.00

Commissioner Jenkins made a **Motion to Approve KLVFD & KLVAC Workers' Compensation Insurance for FY26**. Commissioner Conklin seconded, and the Board unanimously passed the motion.

7d. DISCUSSION/APPROVAL: Motorola Solutions Quote for Motorola N70 Radios (5) [Johnson]

Ms. Johnson commented on the Ambulance Corp.'s request for 5 radios; piggyback purchase; has \$45K budgeted; cost to purchase \$38,693.15. Additional comments were made regarding the N70's and if you purchase now you will be paying for services a year in advance that are not yet available. Chief would like to get something to use that won't be obsolete in a few years. The service fee is free for the first year. Attorney O'Connor recommends approval subject to legal review.



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Commissioner Conklin made a ***Motion to Approve Motorola Solutions Quote for Motorola NC70 Radios upon Legal Review***. Commissioner Edge seconded, and the Board unanimously passed the motion.

7e. DISCUSSION/APPROVAL: Motorola Solutions Quote for APX8000XE (4) Radios [Mumper]

Commissioner Edge made a ***Motion to Approve Motorola Solutions Quote for APX8000XE (4) Radios upon legal review***. Commissioner Jenkins seconded, and the Board unanimously passed the motion.

Lt. Mumper commented that fire department is currently using the 8000 all band; primary us is going be used as command radios; inter-operational capabilities to talk with Miami-Dade County through portable radios; same five year warranty and service contracts. Ms. Johnson provide the fire department has \$39,000 in small tools and capital outlay.

7f. DISCUSSION/APPROVAL: "Not to Exceed" Purchase of MES Turnout Gear via Piggyback Pricing from Lake County's Bid [Mumper]

Lt. Mumper commented that this request is for up to 12 sets bunker gear not to exceed \$60,000; initial quote is for one set; however up to 12 sets. We are currently looking at 10 sets; 2 are out for repair (which may not be reparable). Capt. Jones indicated the department budgeted for 12 sets. Quote provide was to show the Commissioners the cost for one pant/coat. Looking at just under \$5,000 per ensemble or just under \$60,000 for 12 sets, which are currently in the budgeted. We will be under Lake County contract; reviewed by Attorney O'Connor. Commissioner Mirabella inquired as to whether these sets are the brand currently in use. Capt. Jones indicated moving away from Tan Fire-Dex due to issues experienced with the materials used to manufacture this gear and going to move to Black Morning Pride sets, which are better quality gear. Commissioner Mirabella inquired as to cancer ratings. Capt. Jones provided that PFAS issues are in the internal thermal liners; only 2 manufacturers make thermal liners and both contain PFAS (which occur due to heavy burn/fire exposure); FDA fighting to get PFAS out. Capt. Garcia has been testing the Fire-Dex and Morning Pride gear at Miami-Dade Fire Academy in the burn containers; great feedback from Morning Pride set in relation to heat control inside the long burn containers.

Commissioner Jenkins made a ***Motion to Approve Purchase of MES Turnout Gear not to Exceed \$60,000 via Piggyback Pricing from Lake County's Bid pending legal review***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

7g. DISCUSSION/APPROVAL: Resolution No. 2025-08: A Resolution of the Key Largo Fire and Emergency Medical Services District, Florida, Granting the District Manager the Authority to Carry Out the Terms of the District's Contracts with Key Largo Volunteer Fire Department, Inc. and Key Largo Volunteer Ambulance Corps., Inc. [O'Connor]

Attorney O'Connor read into the record Resolution No. 2025-08: A Resolution of the Key Largo Fire and Emergency Medical Services District, Florida, Granting the District Manager the Authority to Carry Out the Terms of the District's Contracts with Key Largo Volunteer Fire



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Department, Inc. and Key Largo Volunteer Ambulance Corps., Inc. Seeking to formalize District Manager Lombardo's authority to act on behalf of the District as it pertains to contracts; does not extend to the cancellation of those contracts or another provision in those contracts.

Commissioner Conklin made a ***Motion to Approve Resolution No. 2025-08: A Resolution of the Key Largo Fire and Emergency Medical Services District, Florida, Granting the District Manager the Authority to Carry Out the Terms of the District's Contracts with Key Largo Volunteer Fire Department, Inc. and Key Largo Volunteer Ambulance Corps., Inc.*** Commissioner Mirabella seconded, and the Board unanimously passed the motion.

Roll Call Vote

Chairman Allen	Yes
Commissioner Conklin	Yes
Commissioner Edge	Yes
Commissioner Mirabella	Yes
Commissioner Jenkins	Yes

District Manager Lombardo commented that one of the challenges he immediately faced was level of authority over the two departments, especially with responding to emergency scenes and taking command as needed with respect to firefighter safety. Moving forward there is a need for a robust incident management team. Chief Bock commented that he was looking for clarification as to District Manager Lombardo's Operational Authority.

8. LEGAL REPORT

Attorney O'Connor thanked the Board for renewing V&B's contract. Has no specific report.

9. FINANCE REPORT

None

10. AMBULANCE CORPS REPORT

Chief Bock added that they are still borrowing a rescue from Islamorada; lightening truck strike vehicle is still being repaired; other in Homestead. Chairman Allen inquired if we are able to get local mechanics to work on the vehicles. Unfortunately, local repair shops do not have a lift big enough to work on the vehicles. Truckmax is closest place to Key Largo. Have truck should be back this week; the other in Sanford middle of November.

Commissioner Mirabella inquired as to the status of trading in the old surplus ambulance toward the new purchase. Chief Bock received confirmation the vendor is no longer interested in taking them in on trade and the offer has been withdrawn. Chairman Allen commented on putting back out to bid; put feelers out to public to submit bids.



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11. FIRE DEPARTMENT REPORT

Lt. Mumper new volunteer class over the past couple of week; progressing. District Manager Lombardo has seen a lot from the operational side of the department. Capt. Jones spoke with Al regarding the ladder who advised the radiator is in the truck; should have back in a couple of weeks. Also, reminded everyone tomorrow is Veteran's Day. He spoke with Chief Marin at Ocean Reef who will bring us their ladder truck so that we may fly the large Flag over US1.

12. COMMISSIONER ITEMS

Chairman Allen commented on Veteran's Day. Commissioner Mirabella commented on audit letters provided by Attorney O'Connor; that they cannot go any further with it as they do not have requisite information to complete. How do we proceed? Additional comments to be made a Strategic Planning Workshop.

13. DISTRICT MANAGER ITEMS

13a. DISCUSSION: KLFREMS District Manager Report [Lombardo]

DM Lombardo reports he has secured housing near the station; has met with many people from personnel to elected officials and has been welcomed; proud to be a part of this organization. Comments regarding the DM position and adoption of job description, compensation package and plan to meet the timeline prior to the end of his contract. Inquired regarding spending authority to approve/disapprove emergency expenditures. Would like to have authority to discuss district related issues with legal. Attorney O'Connor believes this should be fine; however, can prepare a resolution, if necessary. OSHA inspection tomorrow; will pass along results of same.

14. NEXT MEETING

Commissioner Conklin **made a motion to hold the next District Meeting on November 24, 2025.** Commissioner Jenkins second, and the Board unanimously passed the motion.

15. ADJOURN

Commissioner Jenkins **made a motion to adjourn the meeting at 6:48 PM.** Commissioner Edge second, and the Board unanimously passed the motion.