



STRATEGIC PLANNING WORKSHOP MINUTES

February 10, 2025

Members of the public who wish to comment on matters before the District Board may do so in person at 1 East Drive, Key Largo, Florida.

1. AGENDA

1a. *Call to Order*

Chairman Allen called to order the February 10, 2025 Strategic Planning Meeting at 6:27 PM.

1b. *Roll Call*

Carol Greco called the roll. The following Commissioners were present: Chairman Anthony Allen, Commissioner Conklin, Commissioner Edge, Commissioner Mirabella and Commissioner Jenkins. There was a quorum.

Also present in person were Carol Greco, Hunter O'Connor, Capt. Jones, Lt. Mumper, Jennifer Johnson, Scott Robinson.

2. APPROVAL OF AGENDA & MINUTES

2a. *Approval of February 10, 2025 Strategic Planning Workshop Agenda*

Commissioner Jenkins made a ***motion to approve the February 10, 2025 Strategic Planning Workshop Agenda***. Commissioner Conklin seconded, and the Board unanimously passed the motion.

3. PUBLIC COMMENT

Chairman Allen provided instructions on commenting on an item.

4. REVIEW STRATEGIC PLANNING ACTION ITEMS:

4a. *Strategic Plan Action Items*

Item 25-001 – Station 24 Building – Engineering has commenced and in its final stages of completion; planning and permitting applications are being drafted, etc. to put out to bid. Upon completion we will take to the County to assist with funding. Committee will be providing updates next month.



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

Seat 1: Tony Allen; Seat 2: Frank Conklin; Seat 3: Kenny Edge; Seat 4: George Mirabella; Seat 5: Michael Jenkins

Item 25-002 – RFP No. 24-001 – Operational Analysis & Consolidation Study – Clerk is working with J. Angle Group's on scheduling individual interviews with each Commissioner as well as personnel from Fire and EMS to occur in early April 2025.

Item 25-003 – RFP No. 24-004.2 – Auditing Services – Commissioner Conkin will lead the committee who will perform bid openings; rankings and recommendation to award to bring to the board.

Item 25-004 – Transition of Webhosting from IONOS to Streamline – Addressed earlier this evening at the February 10, 2025 District Meeting.

Item 25-005 – Fire Boat – Two large sources of funding; (1) through a grant and, (2) through the County via ILA. The ILA money was originally earmarked for fire hydrants and other facilities. In speaking with the County, at this time, they do not want to use this money for a fire boat. They have inquired as to the status of fire hydrant project, which Attorney O'Connor is addressing with fire personnel for feedback prior to responding to the County; potential amendment to ILA to include those funds for a fire boat. Further comments surrounded the last agreement wherein it is believe that if all the money was not spent, they would not get all the money; \$150k for fire hydrants and other items. When funding for Trauma Star closed, we ended up with some of those funds; Sylvia Murphy capped until milage was raised to 1 mil. and use that money we were not allowed to use ILA money; milage was raised and now the county needs to uncap that money. Attorney O'Connor wants to get back to them regarding the fire hydrants to see what can be worked out; county talked about having their chief speak towards the end of February on fire boats and other matters. ILA talked about being able to use the funds for capital expenditures, which we believe would include a fire boat; however, we have a difference of opinion as to utilization of the funds. At this time, the funds are unavailable. Additional comments were made on the status of the extension for the Grant application; Chief Bock is working on obtaining. Chairman Allen suggests that prior to purchasing a boat that there be some type of business plan to include storage-dockage/maintenance/insurance/personnel, etc. Chief Abel, Islamorada Fire, led a discussion regarding the process of purchasing a boat, dockage, personnel training, etc. as his department started the process a year ago.

5. ADJOURN

Commissioner Jenkins made a ***motion to adjourn*** the meeting at 6:20 PM. Commissioner Conklin seconded, and the Board unanimously passed the motion.